



# RM of Rosthern #403

## Agenda

Council Meeting

Tuesday, October 8, 2019 @ 8:30 AM

### 1. CALL MEETING TO ORDER

### 2. APPROVAL OF AGENDA

### 3. DELEGATIONS

- 3.1. 9:00AM - Louis Perrin - Twin Rivers Rescue
- 3.2. 9:15AM - Jim Culbert

### 4. APPROVAL OF MINUTES

- 4.1. August 13/2019 - Regular Meeting
- 4.2. August 15/2019 - Special Meeting
- 4.3. August 16/2019 - Special Meeting

### 5. PUBLIC HEARING - 10:00AM

- 5.1. September Sun ILO
- 5.2. Bylaw 1.2018 & 2.2018 - Zoning Changes / IMP Changes

### 6. BYLAW READINGS

- 6.1. 1.2018 - Zoning Amendments
- 6.2. 2.2018 - IMP Amendments

### 7. CORRESPONDENCE

- 7.1. Ministry of Agricultural - Land Review - NW 11-42-02-W3
- 7.2. SARM
- 7.3. Redbird Communications
- 7.4. Valley Regional Park
- 7.5. South Saskatchewan River Watershed
- 7.6. Courageous Companions
- 7.7. Electric Fence Request

### 8. REPORTS OF ADMINISTRATION & COMMITTEE'S

- 8.1. In Camera - Section 12.1 (a) of Bylaw 1.2016 Council Procedures - Human Resources
- 8.2. Acting Administrator Report
- 8.3. Financials From August and September 2019

*dm*  
*mp*

**9. FOREMAN & COUNCIL REPORTS**

9.1. Foreman Report

9.2. Division Report

9.3. Public Works

9.3.1. Employee Resignation

9.3.2. Outside Employee Layoff Notice

**10. UNFINISHED BUSINESS**

10.1. R&C Baynton Gravel

10.2. Landfill Business

10.3. P. F - Extension request for temporary placement of house

**11. NEW BUSINESS**

11.1. In Camera Session - Legal Advice - Demand Small Claims Court Letter

11.2. Darka Contracting - New Barn

11.3. Quiring Farms Drainage Request

11.4. Organized Hamlet of Neuanlage

**12. ADDITIONAL BUSINESS**

**13. ADJOURNMENT**

*ml*  
*edw*

**RURAL MUNICIPALITY OF ROSTHERN NO. 403:  
REGULAR COUNCIL MEETING OF OCTOBER 8<sup>TH</sup> 2019**

The regular meeting of the Council of the Rural Municipality of Rosthern No. 403 was held in the R.M Council Chambers on Tuesday, October 8<sup>th</sup> 2019, commencing at 8:34AM.

**ATTENDANCE**

**PRESENT:**

**REEVE: MARTIN PENNER**

**COUNCILLORS: RICK POCHIPINSKI - DIVISION 1, PETER UNGER - DIVISION 2, GLENN BRAUN - DIVISION 3, VICTOR JANZEN - DIVISION 5, ROBERT BAYNTON - DIVISION 6, TOM MADDEN - DIVISION 7**

**ACTING ADMINISTRATOR: AMANDA MCCORMICK**

**ABSENT: LEO PERRIN - DIVISION 4**

**1 GALLERY MEMBER**

**AGENDA**

- 392.2019 BRAUN/MADDEN:**  
That the following be added to the agenda:  
9:30AM Delegation – Hugh Mufford – Accepted as per communication error of confirmation.  
Council Indemnity **CARRIED**
- 393.2019 BAYNTON/UNGER:**  
That Council approve the agenda with the amendments. **CARRIED**
- MINUTES**
- 394.2019 MADDEN/UNGER:**  
That the minutes from the August 13<sup>th</sup> 2019 Regular Council meeting be approved as presented. **CARRIED**
- 395.2019 BAYNTON/BRAUN:**  
That the minutes from the August 15<sup>th</sup> 2019 Special Council meeting be approved as presented. **CARRIED**
- 396.2019 POCHIPINSKI/JANZEN:**  
That the minutes from the August 16<sup>th</sup> 2019 Special Council meeting be approved as presented. **CARRIED**
- MOVE TO ITEM ON AGENDA**
- 397.2019 BRUAN/MADDEN:**  
That Council move to item 7 on the agenda. **CARRIED**
- MINISTRY OF AG – REGARDING NW 11-42-02-W3**
- 398.2019 POCHIPINSKI/UNGER:**  
That Council have no objections to the auction sale of the land located at NW 11-42-02-W3. **CARRIED**
- MOVE TO ITEM ON AGENDA**
- 399.2019 MADDEN/UNGER:**  
That Council move to item 3.1 on the agenda. **CARRIED**
- DELEGATION – LOUIS PERRIN – TWIN RIVERS RESCUE – 9:00AM – 9:10AM** **CARRIED**
- GALLERY MEMBER LEFT THE MEETING**
- DELEGATION – JIM CULBERT – 9:13AM – 9:21AM**
- SOUTH SASKATCHEWAN RIVER WATERSHED STEWARDS**
- 400.2019 MADDEN/BAYNTON:**  
That Council send Councillor Unger to attend the AGM for the South Saskatchewan River Watershed Stewards held in Outlook on October 24<sup>th</sup> 2019. **CARRIED**
- COURAGEOUS COMPANIONS**
- 401.2019 POCHIPINSKI/BRAUN:**  
That Council approve the business card option advertisement in the Courageous Companions book. **CARRIED**
- ELECTRIC FENCE REQUEST**
- 402.2019 MADDEN/BAYNTON:**  
That Council deny the request from B. J for an electric fence in the RM right of way. **CARRIED**
- CORRESPONDENCE**
- 403.2019 UNGER/BAYNTON:**  
That the correspondence be filed. **CARRIED**

**RURAL MUNICIPALITY OF ROSTHERN NO. 403:  
REGULAR COUNCIL MEETING OF OCTOBER 8<sup>TH</sup> 2019**

**MOVE TO ITEM ON AGENDA**

**404.2019 UNGER/BRAUN:**  
That Council move to delegation of Hugh Mufford.

**CARRIED**

**GALLERY MEMEBERS ENTERED THE MEETING, REEVE REMINDED THEM OF SECTION 34.1 (F) OF THE COUNCIL PROCEDURES BYLAW 1.2016 THAT A BREAK IN MEETING HAS NOT BEEN TAKEN AND TO WAIT FOR A BREAK BEFORE ENTERING TO THE MEETING.**

**DELEGATION – HUGH MUFFORD – 9:28AM – 9:35AM**

**405.2019 BRAUN/UNGER:**  
In Camera Session – Per Section 12.1(a) of the Council Procedures Bylaw 1.2016 – Discussion on Human Resources – 9:36AM

**CARRIED**

**ACTING ADMINISTRATOR ASKED TO LEAVE THE SESSION – 9:38AM – 9:55AM**

**OUT OF IN CAMERA – 9:55AM**

**406.2019 MADDEN/BAYNTON:**  
That Regular Council Meeting resume – 9:55AM

**CARRIED**

**OFFICE ADMINISTRATION**

**407.2019 BRAUN/POCHIPINSKI:**  
That Council approve the cessation of employment of Administrator Rochelle Neff as per negotiated agreement received by the Municipalities HR legal representative.

**CARRIED**

**408.2019 MADDEN/UNGER:**  
That Council appoint Amanda McCormick as the Administrator for the RM with a salary of \$72,000 / year accounting for regular office hours for the 2020 year with the same compensation for the months of October, November and December 2019.

**CARRIED**

**PUBLIC HEARING FOR DISCRETIONARY USE – SEPTEMBER SUN INTENSIVE LIVESTOCK OPERATION  
PUBLIC HEARING FOR ZONING AND INTER-MUNICIPAL BYLAW CHANGES**

**409.2019 BRAUN/UNGER:**  
That Council move to public hearing for the discretionary use of September Sun ILO and Changes to the Zoning & Inter-Municipal Bylaws – 10:08AM

**CARRIED**

- 0- WRITTEN SUBMISSIONS FOR DISCRETIONARY USE APPLICATION
- 0- VERBAL SUBMISSIONS FOR DISCRETIONARY USE APPLICATION
- 0- ATTENDANCE FOR DISCRETIONARY USE APPLICATION

- 0- WRITTEN SUBMISSIONS FOR ZONING AND INTER-MUNICIPAL BYLAW CHANGES
- 0- ATTENDANCE FOR ZONING AND INTER-MUNICIPAL BYLAW CHANGES
- 1 - VERBAL SUBMISSION TO COUNCILLOR FOR DIVISION 7 BY RESIDENT

**BACK TO REGULAR MEETING – 10:15AM**

**410.2019 BRAUN/UNGER:**  
That Council resume regular meeting – 10:15AM

**CARRIED**

**SEPTEMBER SUN – INTENSIVE LIVESTOCK OPERATION**

**411.2019 JANZEN/MADDEN:**  
That Council take the recommendation from the Twin Rivers Planning Commission for the approval for September Sun ILO being: That Phase I of the proposed ILO expansion (to a maximum of 435 animal units) be approved subject to – Confirmation from the Ministry of Agricultural that the proposed manure spreading on Section 07-41-03-W3, adjacent to the Town of Hague, complies with the requirements of Section 4.36 of the RM of Rosthern Zoning Bylaw. That Phase II of the proposed ILO expansion (to a maximum of 760 animal units) be deferred pending further consideration of the required setback distance from another residence in accordance with Section 4.31 of the RM of Rosthern Zoning Bylaw.

**CARRIED**

**BYLAW 1.2018 – A BYLAW OF THE R.M OF ROSTHERN NO. 403 IN THE PROVINCE OF SASKATCHEWAN TO AMEND  
BYLAW 5.2008 KNOWN AS THE ZONING BYLAW**

**412.2019 POCHIPINSKI/UNGER:**  
That Bylaw 1.2018 be given second reading.

**CARRIED**

**RURAL MUNICIPALITY OF ROSTHERN NO. 403:  
REGULAR COUNCIL MEETING OF OCTOBER 8<sup>TH</sup> 2019**

413.2019            **UNGER/JANZEN:**  
That Bylaw 1.2018 being a bylaw for the Rural Municipality of Rosthern No. 403 of Saskatchewan to amend bylaw 5.2008 known as the Zoning Bylaw be given its third and final reading for approval by Community Planning.

**CARRIED UNANIMOUSLY**

**BYLAW 2.2018 – A BYLAW OF THE R.M OF ROSTHERN NO. 403 IN THE PROVINCE OF SASKATCHEWAN TO AMEND  
BYLAW 4.2008 KNOWN AS THE INTER-MUNICIPAL PLAN**

414.2019            **POCHIPINSKI/UNGER:**  
That Bylaw 2.2018 be given second reading.

**CARRIED**

415.2019            **MADDEN/JANZEN:**  
That Bylaw 2.2018 being a bylaw for the Rural Municipality of Rosthern No. 403 of Saskatchewan to amend bylaw 4.2008 known as the Inter-Municipal Plan be given its third and final reading for approval by Community Planning.

**CARRIED UNANIMOUSLY**

**MOVE TO ITEM ON AGENDA**

416.2019            **POCHIPINSKI/JANZEN:**  
That Council move to item 8.2 on the agenda.

**CARRIED**

**OFFICE SECURITY CAMERAS**

417.2019            **UNGER/JANZEN:**  
That Council approve to have 4 security cameras installed at the office 2 inside and 2 outside for the estimate of \$2,875 + taxes. That the Policy Committee prepare a policy for the system.

**CARRIED**

**UMAAS – LAFOIP WORKSHOP**

418.2019            **MADDEN/BRAUN:**  
That Council approve to send McCormick and Fahl to the LAFOIP workshop in Prince Albert October 16<sup>th</sup> 2019.

**CARRIED**

**DEALING WITH DIFFICULT PEOPLE WORKSHOP**

419.2019            **MADDEN/BRAUN:**  
That Council approve to send McCormick to the Dealing with Difficult People workshop in Saskatoon October 24<sup>th</sup> 2019.

**CARRIED**

**ACTING ADMINISTRATOR REPORT**

420.2019            **POCHIPINSKI/BAYNTON:**  
That Council file the Acting Administrators verbal report.

**CARRIED**

**MOVE TO ITEM ON AGENDA**

421.2019            **MADDEN/BAYNTON:**  
That Council move to item 9 on the agenda.

**CARRIED**

**UNIT 1 REPAIR**

422.2019            **MADDEN/UNGER:**  
That Council approve to repair Unit 1 with the budget of \$15,000.

**CARRIED**

**ADDITIONAL GRAVEL**

423.2019            **MADDEN/UNGER:**  
That Council approve an addition ~~3500~~ **4175 - Amended Nov 5/19 Mtg -** *du*  
submitted roads within the RM approved by the Public Works and Foreman. *mp*

**CARRIED**

**COUNCILLOR MADDEN STEPPED AWAY – 11:30AM – 11:31AM**

**BUILDING OFFICIALS**

424.2019            **JANZEN:**  
That Council terminate the appointment of MuniCode Services as Building Officials.

**COUNCILLOR JANZEN RESCINDED HIS MOTION**

**DIVISION REPORTS**

425.2019            **BRAUN/BAYNTON:**  
That the verbal Division reports be filed as presented.

**CARRIED**

**FOREMAN REPORT**

426.2019            **UNGER/MADDEN:**  
That the verbal Foreman report be filed as presented.

**CARRIED**

**RURAL MUNICIPALITY OF ROSTHERN NO. 403:  
REGULAR COUNCIL MEETING OF OCTOBER 8<sup>TH</sup> 2019**

**A.R RESIGNATION LETTER**

427.2019 **MADDEN/UNGER:**  
That Council accept the resignation letter from A.R outside employee as submitted September 3/2019.

**CARRIED**

**COUNCILLOR BAYNTON DECLARED INTEREST – FAMILY REASONS – 11:46PM**

**MOWER OPERATOR CONTRACT**

428.2019 **POCHIPINSKI/JANZEN:**  
That Council approve contract work for Mowing from Marcel Baynton for the rest of the 2019 season at the amount of \$22.00/hr. being paid every 2 weeks.

**CARRIED**

**COUNCILLOR BAYNTON RETURNED TO MEETING – 11:49PM**

**OUTSIDE EMPLOYEE LAYOFF FOR 2019**

429.2019 **BAYNTON/MADDEN:**  
That Council appoint the Personnel Committee, Administrator and Foreman for the 2019 outside employee layoff with proper notice being given.

**CARRIED**

**MOVE TO ITEM ON AGENDA**

430.2019 **BRAUN/MADDEN:**  
That Council move to item 11.1 on the agenda.

**CARRIED**

431.2019 **UNGER/POCHIPINSKI:**

In Camera Session – Legal Advice – Demand Small Claims Court Letter received – 11:52AM

**CARRIED**

**OUT OF IN CAMERA – 12:12PM**

432.2019 **UNGER/MADDEN:**

That Regular Council Meeting resume – 12:12PM

**CARRIED**

**DEMAND SMALL CLAIMS COURT LETTER**

433.2019 **UNGER/BAYNTON:**  
That the demand small claims court letter received by G.B dated October 1/2019 received at the office October 2<sup>nd</sup> 2019 be forwarded and handled by the RM legal counsel.

**CARRIED**

**BREAK FOR LUNCH – 12:13PM**

**COUNCILLOR UNGER NOTIFIED ACTING ADMINISTRATOR HE WILL NOT BE RETURNING AFTER LUNCH**

**BACK FROM LUNCH – 1:03PM – ALL BUT COUNCILLOR POCHIPINSKI IN ATTENDANCE**

**MOVE TO ITEM ON AGENDA**

434.2019 **JANZEN/BRAUN:**  
That Council move to item 8.3 on the agenda.

**CARRIED**

**DIRECT DEPOSIT PAYROLL**

435.2019 **MADDEN/BAYNTON:**  
That Council approve the Direct Deposit payroll for the month of August as verbally presented.

**CARRIED**

**COUNCILLOR POCHIPINSKI RETURNED TO MEETING – 1:05PM**

436.2019 **BRAUN/BAYNTON:**

That Council approve the Direct Deposit payroll for the month of September as verbally presented.

**CARRIED**

**PERFORMANCE BONDS RELEASED**

437.2019 **JANZEN/MADDEN:**  
That Council release the performance bonds from the month of August for permits 25.2018, 27.2018, 6.2019, 10.2019, 20.2019, 22.2019 that the file has been closed from the building officials.

**CARRIED**

438.2019 **MADDEN/POCHIPINSKI:**

That Council release the performance bonds from the month of September for permits 15.2017, 9.2019, 11.2019, 12.2019 that the file has been closed from the building officials.

**CARRIED**

**RURAL MUNICIPALITY OF ROSTHERN NO. 403:  
REGULAR COUNCIL MEETING OF OCTOBER 8<sup>TH</sup> 2019**

**ACCOUNTS FOR APPROVAL**

**439.2019 JANZEN/MADDEN:**  
That Council approve the list of accounts presented cheque number 14444 - 14513 and the manual online payment numbers 443MAN – 464MAN in the amount of \$1,187,763.35  
**CARRIED**

**440.2019 BRAUN/BAYNTON:**  
That Council approve the list of accounts presented cheque number 14514 - 14581 and the manual online payment numbers 465MAN – 487MAN in the amount of \$334,113.31  
**CARRIED**

**FINANCIAL STATEMENT**

**441.2019 POCHIPINSKI/MADDEN:**  
That Council approve the presented Financial Statement Summary for month of August as presented.  
**CARRIED**

**442.2019 POCHIPINSKI/MADDEN:**  
That Council approve the presented Financial Statement Summary for month of September as presented.  
**CARRIED**

**COUNCILLOR BAYNTON DECLARED INTEREST – GRAVEL PURCHASE DISCUSSION – 1:32PM**

**R&C BAYNTON GRAVEL**

**443.2019 POCHIPINSKI/MADDEN:**  
That Council table the offer from R&C Baynton to gather more information on pricing.  
**CARRIED**

**LANDFILL WELL TESTING SITE**

**444.2019 BRAUN/MADDEN:**  
That Council agree to option 1 from Mr. Wolff regarding the landfill well monitoring land deal of 2 acres.  
**DEFEATED**

**DEANTA INVOICE FOR LANDFILL CONSTRUCTION**

**445.2019 MADDEN/POCHIPINSKI:**  
That Council agree to the hold back of 2.5% for the 1 year Warranty with the lower amount of \$2,939.79 addition as discussed with Tetra Tech and Deanta.  
**CARRIED**

**P.F EXTENSION FOR TEMPORARY HOUSE PLACEMENT**

**446.2019 POCHIPINSKI/BRAUN:**  
That Council agree to the extension request from P.F for the 1 year extension time for temporary placement of the house on his property.  
**CARRIED**

**DARKA CONTRACTING – BARN DEVELOPMENT**

**447.2019 BRAUN/BAYNTON:**  
That Council approve the request from Darka Contracting for the construction of the barn, that a Development Permit be issued in the understanding of applications being made once the operation reaches an ILO status.  
**CARRIED**

**RESCIND MOTION 271.2019**

**448.2019 BRAUN/POCHIPINSKI:**  
That Council rescind motion 271.2019  
**CARRIED**

**QUIRING FARMS DRAINAGE PROJECT**

**449.2019 BRAUN/POCHIPINSKI:**  
That Council approve the plans submitted by Precision Drainage for the project for Quiring Farms located at NE-32-42-04-3 proposed drainage 54 acres & NW-33-42-4-3 proposed drainage 10 acres. That the approval from Water Security Agency be submitted to the RM for records.  
**CARRIED**

**BREAK FOR RECESS – 2:35PM – 2:43PM**

**ORGANIZED HAMLET OF NEUANLAGE**

**450.2019 MADDEN/POCHIPINSKI:**  
That Council approve motion 49/20190905 as presented in the OH minutes.  
**CARRIED**

**451.2019 MADDEN/BRAUN:**  
That Council approve motion 50/20190905 as presented in the OH minutes.  
**CARRIED**

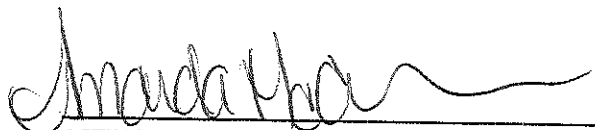
**452.2019 POCHIPINSKI/BAYNTON:**  
That Council approve motion 51/20190905 as presented in the OH minutes.  
**CARRIED**

*mp*  
*edw*

**RURAL MUNICIPALITY OF ROSTHERN NO. 403:  
REGULAR COUNCIL MEETING OF OCTOBER 8<sup>TH</sup> 2019**

- 453.2019      **MADDEN/BRAUN:**  
That Council approve motion 55/20190903 as presented in the OH minutes. **CARRIED**
- 454.2019      **MADDEN/BAYNTON:**  
That Council approve motion 56/20190903 as presented in the OH minutes. **CARRIED**
- 455.2019      **MADDEN/BAYNTON:**  
That Council approve motion 57/20190903 as presented in the OH minutes. **CARRIED**
- 456.2019      **POCHIPINSKI/BRAUN:**  
That Council approve motion 58/20190903 as presented in the OH minutes. **CARRIED**
- 457.2019      **MADDEN/BRAUN:**  
That Council deny the request for the second driveway at # 49 Maple Drive as per bylaw. **CARRIED**
- 458.2019      **POCHIPINSKI/BRAUN:**  
That Council send a letter to the church in Neuanlage denying the request for a 3<sup>rd</sup> driveway. **CARRIED**
- COUNCIL INDEMNITY**
- 459.2019      **BRAUN/MADDEN:**  
That Council approve Council Indemnity in the amount of \$ 9,874.20. **CARRIED**
- ADJORNMENT**
- 460.2019      **POCHIPINSKI/BAYNTON:**  
That the Regular Council Meeting adjourn – 3:24PM. **CARRIED**

  
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REEVE, MARTIN PENNER

  
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ACTING ADMINISTRATOR, AMANDA MCCORMICK