



RM of Rosthern

No. 403

BYLAW 6.2023

A Bylaw to provide for entering into an agreement with the Town of Rosthern respecting the firefighting services;

The Council of the Rural Municipality of Rosthern No. 403, in the Province of Saskatchewan, enacts as follows;

1. The Rural Municipality of Rosthern No. 403 is hereby authorized to enter into the agreement attached hereto and forming part of this bylaw, and identified as “Exhibit A” with the following Municipality.

The Town of Rosthern

For the purposes stated within the agreement.

2. The Reeve and Administrator for the Rural Municipality of Rosthern No. 403 are hereby authorized to sign and execute the attached agreement identified as “Exhibit A”.

3. That bylaw 9.2017 is hereby repealed.

Read a first time this _____ day of _____, 2023.

Read a second time this _____ day of _____, 2023.

Read a third time and adopted this _____ day of _____, 2023.

Reeve, Roger Kinzel

Administrator, Amanda McCormick

SEAL

JOINT FIRE AGREEMENT

MEMORANDUM OF AGREEMENT made this ____ day of _____, 2023 A.D.

BETWEEN:

THE RURAL MUNICIPALITY OF ROSTHERN NO. 403
(Hereinafter referred to as the "RM")

and

THE TOWN OF ROSTHERN
(Hereinafter referred to as the "Town")

WHEREAS the RM and the Town agree that it would be mutually beneficial to enter into an agreement to establish a Joint Fire Department Management Committee (hereinafter referred to as the "Committee");

THEREFORE, the parties to this agreement agree as follows:

- 1) That the Committee shall consist of two (2) representatives of the Town Council, two (2) representatives of the RM Council, and the Fire Chief. The Chief Administrative Officer for Town, or his or her designate, shall be the recording secretary.
- 2) That the Committee shall annually review a joint fire department operating budget for the Fire Department and submit it to the respective councils by February 28 in each year of the agreement for approval for funding by the parties hereto above mentioned.

AND WHEREAS the parties also agree that:

- 3) The Fire Department shall operate as one unit under the jurisdiction of the Committee, operated by the Town.
- 4) Fire Chief
 - a) The Fire Chief position shall be a permanent employee of the Town of Rosthern reporting to the Chief Administrative Officer.
- 5) Recruitment of Fire Department Personnel
 - a) The Fire Chief shall be responsible for the recruitment of the Fire Department personnel.
 - b) The Fire Chief will make a recommendation to Town Council for final approval by resolution.
 - c) Any costs associated with recruitment will become part of the joint fire department budget.
- 6) Shared Operating Costs
 - a) The cost of the operation of the Fire Department shall be cost shared 50/50 by both parties with the exception of the following expenses:
 - i) fire fighter wages;
 - ii) expenses for fire trucks; and
 - iii) the Fire Chiefs annual wage.

- b) The annual wages and benefits of the Fire Chief will be prorated as follows:
 - i) Town 67%
 - ii) RM 33% (up to a max of \$23,100 plus pro-rated share of benefits)
 - c) Invoices or accounts payable will be paid by the Town with the joint fire department budget being part of the Towns overall annual operations budget.
 - d) The Town will invoice the RM at the end of each calendar year for their portion of the operating costs.
- 7) Fire Truck Expenses
- a) Each party shall be responsible for the cost of repairs to their respective trucks and shall ensure the vehicle meets all safety standards and is well maintained.
- 8) Callout Fees
- a) The RM will make available to the Town its fire truck for fire calls within the boundaries of the Town, and the Town will make available to the RM its fire trucks for fire calls within the boundaries of the RM, with fees as set out in the Twin Rivers mutual aid agreement.
 - i) In the event the Bobcat Side by Side is used at an RM incident, the rate charged will be equal to half of the non-pumping rate.
 - b) Hours will be prorated up to the nearest half hour.
 - c) For STARS call see section 9) below.
- 9) STARS Calls
- a) There will be no fees charged to either municipality for the use of the fire trucks for STARS calls unless the call is related to a vehicle incident where SGI is paying for the incident.
 - b) For STARS calls where there is no vehicle involved, firefighters will be paid by the Town who will then bill the RM for half the wages paid out for the incident.
- 10) Firefighter Wages
- a) RM Fires – RM is responsible to pay firefighters’ wages
 - b) Town Fires – Town is responsible to pay firefighters’ wages
 - c) Vehicle Extrication Incidents – Town is responsible to pay fire fighters wages unless the incident occurs on a grid road in the RM, in which case the RM will be responsible to pay the fire fighter wages.
 - d) In order for firefighters to receive only one T4, the Town will pay remuneration to the firefighters for all fire and rescue calls and the Town will invoice the RM for the amount paid to firefighters for fire and rescue incidents in the RM.
- 11) This agreement will be in force for the year 2023 and until December 31, 2027, with provision for it to remain in force after that until replaced by mutual agreement.

In witness whereof the parties hereto have set their hands and seals the day and year first above written.

RURAL MUNICIPALITY OF ROSTHERN NO. 403

Reeve Roger Kinzel

(SEAL)

Administrator Amanda McCormick

TOWN OF ROSTHERN

Mayor Dennis Helmuth

(SEAL)

CAO Nicole J. Lerat