

RM of Rosthern #403

Agenda

Council Meeting

Tuesday, April 11, 2023 @ 9:00 AM

1. CALL MEETING TO ORDER

2. APPROVAL OF AGENDA

3. APPROVAL OF MINUTES

3.1. March 7/2023 Regular Meeting

4. DELEGATIONS

4.1. 9:30AM - Clifton & Associates - Bridge Information

4.2. 11:45AM - SARM Plant Health Officer - Chelsea Neuberger

5. PUBLIC HEARING - BEGINNING 10:00AM

5.1. Potential New Building Purchase

5.2. Discretionary Use - Home Based Business - SW 34-40-03-W3

5.3. Discretionary Use - Home Based Business - NW 21-40-03-W3

6. CORRESPONDENCE

6.1. Bylaw Enforcement Reports

6.2. Valley Regional Park

6.3. Government of Saskatchewan - Municipal Revenue Sharing

6.4. Government of Saskatchewan - Education Property Tax Mill Rates 2023

6.5. SARM - Response to Provincial Budget

6.6. SARM - Treaty Land Entitlement Fund

6.7. SARM - Police Cost Formula RCMP

6.8. Saskatchewan Municipal Hail Insurance

6.9. Federation of Canadian Municipalities - 2023 Membership

6.10. Request for Invoice VOID

6.11. Courageous K9 Advertising

7. REPORTS OF ADMINISTRATION & COMMITTEE'S

7.1. Administrator Report

7.2. Council Indemnity

7.3. Financials

8. PUBLIC WORKS - FOREMAN & COUNCIL REPORTS

8.1. 2023 Gravel Haul

8.2. Shop Furnace Quote

8.3. Foreman & Outside Staff - Winter Guarantee Removal

8.4. Municipal Roads Signs

8.5. Landfill Discussion

1. 2022 Annual Monitoring Report Complete

2. Proposal for Tetra Tech to do 2023 Monitoring Report

8.6. 11:00AM - Foreman & Division Verbal reports

9. UNFINISHED BUSINESS

9.1. 2023 - 5 Year Capital Budget

10. NEW BUSINESS

10.1. Subdivision - SW 05-43A-03-W3

10.2. Subdivision - SW 08-43-03-W3

10.3. Subdivision - SE 17-41-04-W3

10.4. Town of Hague - Joint Fire Minutes and Budget 2023

10.5. Organized Hamlet of Blumenthal

10.6. Organized Hamlet of Neuanlage

10.7. IN Camera - Per Section 12.1 of the Council Procedures Bylaw - Legal Advice

10.8. Motion 390.2019 Review

11. ADDITIONAL BUSINESS

12. ADJOURNMENT

RR
CM



**RURAL MUNICIPALITY OF ROSTHERN NO. 403:
REGULAR COUNCIL MEETING OF APRIL 11TH 2023**

The Regular Meeting of the Council of the Rural Municipality of Rosthern No. 403 was held in the R.M Council Chambers located at 2022 6th Street Rosthern, SK on Tuesday April 11th 2023 commencing at 9:02AM.

ATTENDANCE

PRESENT:

REEVE - ROGER KINZEL

COUNCILLORS: RICK POCHIPINSKI – DIVISION 1, LARRY FEHR – DIVISION 2,

GLENN BRAUN – DIVISION 3, LEO PERRIN – DIVISION 4, CHAD KRIKAU – DIVISION 5,

TOM MADDEN – DIVISION 7

ABSENT AT TIME OF ORDER:

VACANT: DIVISION 6

ADMINISTRATOR: AMANDA MCCORMICK

VIA ZOOM MEETING ONLINE - OPEN TO PUBLIC WITH 2 IN ATTENDANCE (1 Municipal Employee K.F – 1 PUBLIC G.B)

Reeve read the Conduct of public to gallery – 9:02AM (Section 34- Bylaw 1.2016)

AGENDA

168.2023

DIVISION 1 / DIVISION 3:

That Council approve the agenda presented with the following additions:

- Gerald Fehr Construction - Correspondence
- Civic Addressing update – included in Admin Report
- Cold Storage Quotes – discussion with the 5-year plan.

CARRIED

MINUTES

169.2023

DIVISION 7 / DIVISION 4:

That the minutes from March 7th 2023 Regular Council Meeting be approved as presented.

CARRIED

170.2023

DIVISION 3 / DIVISION 2:

That a defibrillator be purchased for the shop, prices received from Councillor Braun from the SARM convention he will get the information to Administration for ordering.

CARRIED

MOVE TO ITEM

171.2023

DIVISION 3 / DIVISION 5:

Move to item 6.1 on the agenda.

CARRIED

BYLAW ENFORCEMENT

172.2023

DIVISION 1 / DIVISION 7:

That Council accept the bylaw reports for the month.

CARRIED

TLE – TREATY LAND ENTITLEMENT FUND SARM

173.2023

DIVISION 3 / DIVISION 2:

That Council accept the statement from SARM for the TLE fund and keep everything the same.

CARRIED

FEDERATION OF CANADIAN MUNICIPALITIES

174.2023

DIVISION 7 / DIVISION 1:

That Council not join the FCM.

CARRIED

175.2023

DIVISION 1 / DIVISION 7:

That the previous motion be rescinded.

CARRIED

176.2023

DIVISION 3 / DIVISION 7:

That the 2023 membership be tabled to next meeting for more information.

CARRIED

REQUEST TO VOID INVOICE

177.2023

DIVISION 1 / DIVISION 7:

That Council deny the request for invoice be reversed, that the RM had the agreement drawn up by legal and was signed by the applicant. The RM was invoiced for the service by legal.

CARRIED

COURAGEOUS K9 ADVERTISING

178.2023

DIVISION 3 / DIVISION 7:

That Council approve the business card advertising for the 2023 year.

CARRIED



**RURAL MUNICIPALITY OF ROSTHERN NO. 403:
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CORRESPONDENCE

179.2023 **DIVISION 7 / DIVISION 2:**
That the Correspondence be filed.

CARRIED

**DELEGATION – CLIFTON & ASSOCIATES / TIMBER RESTORATION SOLUTIONS – BRIDGE
INFORMATION ON REPAIRS – 9:34AM**

BRIDGE INSPECTION

180.2023 **DIVISION 7 / DIVISION 4:**
That Council proceed to have Timber Restoration Solutions conduct inspections on the bridges for confirmation of what needs to be completed, the estimate would be around \$20,000 for both bridges.

CARRIED

DELEGATION COMPLETE – 10:08AM

PUBLIC HEARING – POTENTIAL PURCHASE OF NEW OFFICE BUILDING

181.2023 **DIVISION 1 / DIVISION 3:**
That Council move to Public Hearing for the potential purchase of new office building – 10:09AM.

CARRIED

0 – verbal submission **1- written submissions**
2 – in person **1 – online (no comments)**

Reeve informed everyone of the inspection that was completed on the building and the findings.

Reeve asked all Councillors if they have received any feedback from ratepayers went through Councillors 1-7 no feedback received, Reeve Kinzel mentioned he had talked to a numerous ratepayer within the RM and it was all positive feedback received on the new purchase.

182.2023 **DIVISION 1 / DIVISION 7:**
That Council close public hearing and return to regular Council meeting – 10:42AM

CARRIED

BREAK FOR RECESS – 10:43AM – 10:53AM

Councillor Krikau would like to note a couple points to the minutes

- 1. The population of the RM has grown in 2001 population of 1801 to 2021 population of 2473
- 2. Purchasing the property keeping the vitalization of downtown Rosthern alive.

NEW OFFICE SITE – CAPITAL PURCHASE

183.2023 **DIVISION 7 / DIVISION 2:**
That Council proceed with the purchase of the new office site located at 1001 6th Street Rosthern in the amount of \$175,000.

REEVE KINZEL REQUESTED A RECORDED VOTE ON THE MATTER:

DIVISION 1 – IN FAVOR **DIVISION 2 – IN FAVOR** **DIVISION 3 – IN FAVOR**
DIVISION 4 – IN FAVOR **DIVISION 5 – IN FAVOR** **DIVISION 6 – VACANT**
DIVISION 7- IN FAVOR **REEVE – IN FAVOR**

CARRIED UNANIMOUSLY

PUBLIC HEARING – DISCRETIONARY USE – HOME BASED BUSINESS – SW 34-40-03-W3

184.2023 **DIVISION 5 / DIVISION 7:**
That Council move to Public Hearing Discretionary Use application for Home Based Business SW 34-40-03-W3. – 11:01AM.

CARRIED

0 – verbal submission **0- written submissions**
0 – in person **1- online (no comments)**

185.2023 **DIVISION 3 / DIVISION 7:**
That Council close public hearing and return to regular Council meeting – 11:06AM

CARRIED

DISCRETIONARY USE – HOME BASED BUSINESS – SW 34-40-03-W3

186.2023 **DIVISION 7 / DIVISION 2:**
That Council approve the Discretionary Use Application Home Based Business located at SW 34-40-03-W3, with the following conditions:

- 1. RM of Rosthern Zoning bylaw be followed Section 4.1
- 2. Building and Development permits be taken proper assessment be applied for the business.
- 3. Be reviewed in the 5 years.
- 4. Invoice be sent for the costs of the mail outs to the area for the public hearing.

RR



**RURAL MUNICIPALITY OF ROSTHERN NO. 403:
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5. Any other costs associated with the discretionary use is the responsibility of the applicant.
6. Should the business sell or end at any time it's the owner is responsibly to inform new owners of conditions of permits and the RM in the case of closure the assessment would be changed.

PUBLIC HEARING – DISCRETIONARY USE – HOME BASED BUSINESS – NW 21-40-03-W3 **CARRIED**
187.2023 **DIVISION 1 / DIVISION 5:**

That Council move to Public Hearing Discretionary Use application for Home Based Business NW 21-40-03-W3. – 11:07AM.

0 – verbal submission **1- written submissions**
0 – in person **1- online (no comments)**

CARRIED

188.2023 **DIVISION 3 / DIVISION 1:**

That Council close public hearing and return to regular Council meeting – 11:12AM

CARRIED

DISCRETIONARY USE – HOME BASED BUSINESS – NW 21-40-03-W3

189.2023 **DIVISION 1 / DIVISION 3:**

That Council approve the Discretionary Use Application Home Based Business located at NW 21-40-03-W3, with the following conditions:

1. RM of Rosthern Zoning bylaw be followed Section 4.1
2. Building and Development permits be taken proper assessment be applied for the business.
3. Be reviewed in the 5 years.
4. Invoice be sent for the costs of the mail outs to the area for the public hearing.
5. Any other costs associated with the discretionary use is the responsibility of the applicant.
6. Should the business sell or end at any time it's the owner is responsibly to inform new owners of conditions of permits and the RM in the case of closure the assessment would be changed.

CARRIED

EQUIPMENT WINDOW REPLACEMENT

190.2023 **DIVISION 3 / DIVISION 7:**

That Council approve the replacement of windows for the Komatsu and Cat that the foreman discusses with Cat the problem with the wipers.

CARRIED

DIVISION & FOREMAN REPORTS

191.2023 **DIVISION 7 / DIVISION 2:**

That Council accept the verbal Division and Foreman reports given.

CARRIED

DELEGATION – CHELSEA NEUBERGER – SARM – PLANT HEALTH TECHNICAL ADVISOR – 12:03PM

COUNCILLOR POCHIPINSKI LEFT THE MEETING – 12:15PM

DELEGATION COMPLETED – 12:22PM

BREAK FOR RECESS – 12:24PM – 12:36PM

CIVIC ADDRESSING KM

192.2023 **DIVISION 3 / DIVISION 5:**

That Council set the km for the Civic Addressing position at \$0.60/km for the inspection of road signs required.

CARRIED

RMAA ANNUAL CONVENTION

193.2023 **DIVISION 3 / DIVISION 7:**

That Council approve and send Administrator McCormick to the RMAA convention in May 2023 all-expenses paid.

CARRIED

ADMINISTRATOR REPORT

194.2023 **DIVISION 5 / DIVISION 7:**

That the verbal Administrator report be filed.

CARRIED

COUNCIL INDEMNITY

195.2023 **DIVISION 2 / DIVISION 3:**

That Council Indemnity be approved as presented in the amount of \$ 5,981.30.

CARRIED



**RURAL MUNICIPALITY OF ROSTHERN NO. 403:
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VOID CHEQUE

196.2023

DIVISION 3 / DIVISION 7:

That Council VOID cheque 16423 to Zoe's Digital Domain in the amount of \$27.75.

CARRIED

DIRECT DEPOSIT PAYROLL

197.2023

DIVISION 4 / DIVISION 2:

That Council approve the Direct Deposit payroll for the month of March as verbally presented in the amount of \$ 30,034.00.

CARRIED

PERFORMANCE BONDS

198.2023

DIVISION 3 / DIVISION 7:

That Council approve the Performance Bond to be released on permit 28.2021, 7.2022 and 11.2022 that final inspection has been completed by the building official and the files have been closed.

CARRIED

COUNCILLOR POCHIPINSKI ENTERED MEETING – 12:57PM

ACCOUNTS FOR APPROVAL

199.2023

DIVISION 3 / DIVISION 2:

That Council approve the list of accounts presented cheque number 16458 - 16504 and the manual online payment numbers 1468-MAN – 1489-MAN in the amount of \$141,340.01.

CARRIED

FINANCIAL STATEMENT

200.2023

DIVISION 5 / DIVISION 3:

That Council accept the Financial Statement Summary as presented for the month of March.

CARRIED

BANK RECONCILIATION

201.2023

DIVISION 1 / DIVISION 2:

That Council accept the presented Bank Reconciliation for month of February as presented.

CARRIED

BREAK FOR LUNCH – 1:09PM – 1:30PM

2023 GRAVEL HAUL PROGRAM TENDER

202.2023

DIVISION 1 / DIVISION 3:

That Council tender out for the 2023 Gravel Haul Program, approx. 15,000 – 25,000 cubic yards. That the tender close April 28th 2023 at 4:00PM to be open that day and awarded at the May 2nd 2023 Regular Meeting. That the Hauling begin end of May weather permitting and be completed by June 30th 2023.

CARRIED

WINTER GUARANTEE

203.2023

DIVISION 7 / DIVISION 2:

That winter guarantee be complete for Robin and Yakimchuk ending April 6th 2023 regular season begin April 10th 2023.

CARRIED

LANDFILL – SPRING / FALL MONITORING

204.2023

DIVISION 3 / DIVISION 2:

That Council accept the 2022 monitoring report to be submitted to the Ministry of Environment and accept the 2023 proposal for monitoring in the amount of \$17,900.

CARRIED

5 YEAR CAPITAL PLAN

205.2023

DIVISION 3 / DIVISION 4:

That Council approve the presented 5-year Capital Plan that it forms part of these minutes.

CARRIED

COUNCILLOR PERRIN DECLARED INTEREST – 2:05PM

COLD STORAGE – BUILDING – CAPITAL PURCHASE

206.2023

DIVISION 1 / DIVISION 2:

That Council approve the quote presented by L&S Lumber for 60X80 cold storage building in the amount of \$108,117.19 plus taxes, that this be ordered and built on the property with the shop in Rosthern.

CARRIED

COUNCILLOR PERRIN RETURNED TO MEETING – 2:10PM

RR



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- SUBDIVISION – PUBLIC UTILITY – SW 05-43A-03-W3 PROPOSED PARCEL B- SASKPOWER
207.2023 DIVISION 1 / DIVISION 7:**
That Council approve the subdivision / property line adjustment located at SW 05-43A-03-W3. This approval be given per Schedule A Sections 1.6.1 Conditions of this are as follows:
1. No Municipal Reserve is required
 2. All fees associated are the responsibility of the applicant
 3. No Service agreement needed.
- CARRIED**
- SUBDIVISION – SW 08-43-03-W3 PROPOSED PARCEL B – ORIGINAL FARMSTEAD
208.2023 DIVISION 2 / DIVISION 7:**
That Council approve the subdivision located at SW 08-43-03-W3 Proposed Parcel B. This approval be given per Schedule A Sections 1.6.6 this existing yard is an original farmstead (1.6.6). Conditions of this are as follows:
1. No Municipal Reserve is required
 2. All fees associated are the responsibility of the applicant
 3. Service agreement is required, fees associated with this will be invoiced to the applicant.
- CARRIED**
- SUBDIVISION – SE 17-41-04-W3 PROPOSED PARCEL C – ORIGINAL FARMSTEAD
209.2023 DIVISION 3 / DIVISION 2:**
That Council approve the subdivision located at SE 17-41-04-W3 Proposed Parcel C. This approval be given per Schedule A Sections 1.6.6 this existing yard is an original farmstead (1.6.6). Conditions of this are as follows:
1. No Municipal Reserve is required
 2. All fees associated are the responsibility of the applicant
 3. Service agreement is required, fees associated with this will be invoiced to the applicant.
- CARRIED**
- TOWN OF HAGUE – JOINT FIRE MINUTES & 2023 BUDGET
210.2023 DIVISION 1 / DIVISION 2:**
That Council accept the minutes from the joint fire meeting and accept the 2023 joint fire budget as presented.
- CARRIED**
- ORGANIZED HAMLET OF BLUMENTHAL
211.2023 DIVISION 7 / DIVISION 2:**
That Council minutes from the Organized Hamlet of Blumenthal dated March 1st 2023 as presented.
- CARRIED**
- ORGANIZED HAMLET OF NEUANLAGE
212.2023 DIVISION 7 / DIVISION 3:**
That Council pay the expenses in the OH minutes
- CARRIED**
- 213.2023 DIVISION 7 / DIVISION 3:**
That Council accept motion 23.2023, in the OH minutes.
- CARRIED**
- 214.2023 DIVISION 7 / DIVISION 5:**
That Council accept motion 24.2023 in the OH minutes.
- CARRIED**
- 215.2023 DIVISION 1 DIVISION 2:**
That Council accept the motions of tenders within the OH minutes as presented.
- CARRIED**
- 216.2023 DIVISION 1 / DIVISION 5:**
That Council move to In Camera Session – Per Section 12 of Council Procedures Bylaw 1.2016 –Legal Advice – 2:27PM
- CARRIED**
- ALL IN ATTENDANCE – 2:27PM**
- CARRIED**
- OUT OF IN CAMERA – 2:39PM**
- 217.2023 DIVISION 1 / DIVISION 5:**
That Council resume regular meeting – 2:39PM
- CARRIED**



**RURAL MUNICIPALITY OF ROSTHERN NO. 403:
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**MOTION 390.2019 – SET FOR REVIEW
218.2023**

DIVISION 3 / DIVISION 4:

That Council instruct legal counsel to advise the resident (G.B) that a review be set for the May 2nd 2023 meeting and offer the resident to make written submission to be considered by Council.

CARRIED

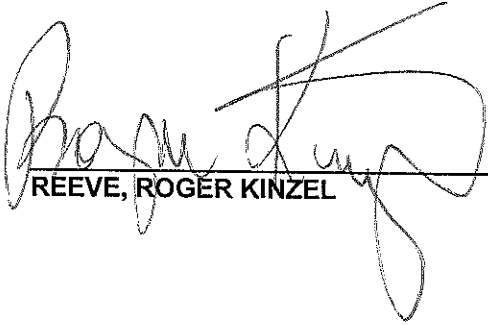
ADJOURNMENT

219.2023

DIVISION 1 / DIVISION 2:

That the Regular Council Meeting adjourn – 2:40PM

CARRIED


REEVE, ROGER KINZEL


ADMINISTRATOR, AMANDA MCCORMICK