



RM of Rosthern #403

Agenda

Council Meeting

Tuesday, April 13, 2021 @ 8:30 AM

1. CALL MEETING TO ORDER

- 1.1. Due to Covid 19 Pandemic this meeting is held at the RM office basement for proper social distancing, the meeting was made available to the public via Zoom online upon request as advertised on the Municipal website
- 1.2. Acceptance to Oath to Office Division 5

2. APPROVAL OF AGENDA

3. APPROVAL OF MINUTES

- 3.1. March 2nd 2021 Regular Meeting

4. WRITTEN DELEGATION - GABRIEL BENOIT

5. CORRESPONDENCE

- 5.1. Ministry of Government Relations - 2021 Education Property Tax Mill Rates
- 5.2. Town of Hague Joint Fire
- 5.3. Village of Laird - Recreation Financials
- 5.4. Seager Wheeler
- 5.5. Crime Stoppers
- 5.6. AG in the Classroom
- 5.7. Courageous K9 Advertising
- 5.8. North Saskatchewan River Basin Council

6. REPORTS OF ADMINISTRATION & COMMITTEE'S

- 6.1. Administration Report
- 6.2. Council Indemnity
- 6.3. Financials
- 6.4. Additional Invoice to be paid – Clifton Associates
- 6.5. Hunter Acres Invoice

7. PUBLIC WORKS

Handwritten initials: JW RL

- 7.1. Approval to CJZ Enterprizes to move during road bans.
- 7.2. In Camera Session - Per Section 12 of the Council Meeting Procedures Bylaw 1.2016 – to discuss HR Matters & Legal Advice
- 7.3. 2021 Gravel Program
- 7.4. 2021 Gravel Purchase - Weststar
- 7.5. No Exit Sign Request
- 7.6. 99 Road Speed Request
- 7.7. Road Name Request
- 7.8. Road Allowance - SE 12-42-02-W3
- 7.9. Road Development - NW 13-43A-03-W3
- 7.10. West of the NW 35-40-04 W3 – summer road allowance

8. FOREMAN & COUNCIL REPORTS

8.1. Foreman Report

8.2. Division Report

9. UNFINISHED BUSINESS

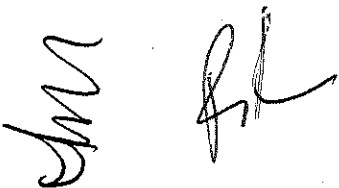
- 9.1. NeuHomes Development Request.
- 9.2. Discretionary Use - Summit - NE 22-40-03-W3 Draft agreement

10. NEW BUSINESS

- 10.1. Bylaw 3.2021 Re-Zone SE 18-42-02-W3 Parcel B
- 10.2. Bylaw 4.2021 - Assessment Roll Extension
- 10.3. 2021 - 5 Year Capital Budget
- 10.4. Van Dijk Discretionary Use Amendment
- 10.5. Fire Policy
- 10.6. Hamlet of Neuanlage
- 10.7. Court Case File QBG1263 of 2020 - Judge Ruling

11. ADDITIONAL BUSINESS

12. ADJOURNMENT

Two handwritten signatures in black ink are located at the bottom left of the page. The first signature is a stylized, cursive 'J' followed by 'M'. The second signature is a more complex cursive script, possibly 'J.M.' or similar.

**RURAL MUNICIPALITY OF ROSTHERN NO. 403:
REGULAR COUNCIL MEETING OF APRIL 13TH 2021**

The Regular Meeting of the Council of the Rural Municipality of Rosthern No. 403 was held in the R.M Council Basement located at 2022 6th Street Rosthern, SK on Tuesday, April 13th 2021 commencing at 8:36AM.

ATTENDANCE

PRESENT:

REEVE: ROGER KINZEL

COUNCILLORS: RICK POCHIPINSKI - DIVISION 1, PETER UNGER – DIVISION 2, GLENN BRAUN – DIVISION 3, LEO PERRIN – DIVISION 4, CHAD KRIKAU – DIVISION 5, ROBERT BAYNTON – DIVISION 6 AND TOM MADDEN – DIVISION 7

ADMINISTRATOR: AMANDA MCCORMICK

VIA ZOOM MEETING ONLINE - OPEN TO PUBLIC WITH ATTENDANCE (5 at this time)

Reeve read out loud

1. Conduct of Public – Section 34 of Bylaw 1.2016 to the gallery that are online zoom – 8:36AM
2. Due to Covid-19 Pandemic this meeting is held at the RM office basement for proper social distancing, the meeting is made available to the public via Zoom online audio upon request advertised on the Municipal website.

145.2021 DIVISION 7/DIVISION 4:
That Council accept the Oath to Office from Division 5 that were read out loud.
CARRIED

AGENDA
146.2021 DIVISION 3/DIVISION 7:
That Council add to the agenda the following item:

- Landfill Discussion
- 785 Road Construction
- Adena Hildebrandt Request

That Council approve the agenda presented with the addition.
CARRIED

MINUTES
147.2021 DIVISION 4/DIVISION 7:
That the minutes from March 2nd 2021 Regular Council Meeting be approved as presented.
CARRIED

WRITTEN DELEGATION – GABRIEL BENOIT
148.2021 DIVISION 1/DIVISION 4:
That Council has received the written delegation from Gabriel Benoit. That Council decline the requests in the correspondence and a response will be sent by legal.
CARRIED UNANIMOUSLY

MINISTRY OF GOVERNMENT RELATIONS
149.2021 DIVISION 6/DIVISION 7:
That Council accept the 2021 education property tax mill rates.
CARRIED

TOWN OF HAGUE JOINT FIRE
150.2021 DIVISION 7/DIVISION 3:
That Council accept the Town of Hague joint fire minutes and 2021 budget as presented.
CARRIED

VILLAGE OF LAIRD
151.2021 DIVISION 6/DIVISION 5:
That Council accept the Recreation financials from the Village of Laird as presented.
CARRIED

SEAGER WHEELER
152.2021 DIVISION 3/DIVISION 1:
That Council abate the Municipal portion of the 2021 taxes. That Seager Wheeler be responsible to pay the School taxes.
CARRIED

CRIMESTOPPERS
153.2021 DIVISION 7/DIVISION 6:
That Council donate \$500 to Crime Stoppers for the 2021 year.
CARRIED

AG IN THE CLASSROOM
154.2021 DIVISION 5/DIVISION 3:
That Council join the membership for AG in the Classroom for 2021 in the amount of \$500.
CARRIED

COURAGEOUS K9 ADVERTISING
155.2021 DIVISION 2/DIVISION 1:
That Council approve the business card advertising in the Courageous K9 Magazine for the 2021.
CARRIED

**RURAL MUNICIPALITY OF ROSTHERN NO. 403:
REGULAR COUNCIL MEETING OF APRIL 13TH 2021**

NORTH SASKATCHEWAN RIVER BASIN COUNCIL

156.2021 **DIVISION 3/DIVISION 7:**
That Council send the proposed letter of support to the Saskatchewan River Basin Council as requested.

CARRIED

CORRESPONDENCE

157.2021 **DIVISION 2/DIVISION 6:**
That the Correspondence be filed.

CARRIED

2020 ELECTION RESULTS – REEVE / DIVISION 7

158.2021 **DIVISION 1/DIVISION 7:**
That Council authorize administration to properly destroy the election results from 2020 being the Reeve and Councillor 7 as per the Local Government Election Act.

CARRIED

BENEFITS SWITCH OVER

159.2021 **DIVISION 3/DIVISION 1:**
That Council send notification to the current benefits Canada Life of cancelling the contract for benefits with an end date of July 1st 2021, that the new plan begin July 1st that administration proceed with the enrollment. Councillors will determine if they would like to be on the new plan notice to administration will be my May 1st 2021.

CARRIED

NOVEMBER REGULAR COUNCIL MEETING

160.2021 **DIVISION 1/DIVISION 7:**
That Council move the November Regular Council Meeting to November 18th 2021.

CARRIED

2021 BOARD OF REVISION APPOINTMENT

161.2021 **DIVISION 7/DIVISION 6:**
That Council appoint full board of revision services to Nor Sask Board Services.

CARRIED

DIY STRATEGIC PLANNING FOR MUNICIPAL GOVERNMENT

162.2021 **DIVISION 3/DIVISION 5:**
That Council send Administrator McCormick and Councillor Madden to the DIY Strategic Planning for Municipal Government workshop.

CARRIED

APPROVED LIST OF ACCOUNTS

163.2021 **DIVISION 3/DIVISION 7:**
In addition to the approved minutes being published on the RM website Council will additionally publish the list of accounts for approval included within those minutes beginning with the approval of April Minutes.

CARRIED

ADMINISTRATOR REPORT

164.2021 **DIVISION 1/DIVISION 2:**
That the verbal Administrator report be filed.

CARRIED

BREAK FOR RECESS – 9:19AM – 9:22AM – NO NEW ATTENDEES

COUNCIL INDEMNITY

165.2021 **DIVISION 7/DIVISION 6:**
That Council Indemnity be approved as presented in the amount of \$ 5,086.80.

CARRIED

DIRECT DEPOSIT PAYROLL

166.2021 **DIVISION 3/DIVISION 4:**
That Council approve the Direct Deposit payroll for the month of March as verbally presented in the amount of \$31,775.30.

CARRIED

PERFORMACNE BONDS

167.2021 **DIVISION 7/DIVISION 2:**
That Council approve the Performance Bonds to be released on permits 20.2020, 22.2020 and 1.2021, that final inspection has been completed by the building official and the files have been closed.

CARRIED

ACCOUNTS FOR APPROVAL

168.2021 **DIVISION 7/DIVISION 6:**
That Council approve the list of accounts presented cheque number 15369 - 15432 and the manual online payment numbers 848-MAN– 870-MAN in the amount of \$ 373,854.71.

CARRIED



**RURAL MUNICIPALITY OF ROSTHERN NO. 403:
REGULAR COUNCIL MEETING OF APRIL 13TH 2021**

FINANCIAL STATEMENT

169.2021 **DIVISION 3/DIVISION 1:**
That Council approve the presented Financial Statement Summary for month of March as presented.

CARRIED

BANK RECONCILIATION - SUMMARY

170.2021 **DIVISION 2/DIVISION 6:**
That Council approve the presented Bank Reconciliation Summary for month of February as presented.

CARRIED

ADDITIONAL INVOICE

171.2021 **DIVISION 1/DIVISION 2:**
That Council approve payment to Clifton in the amount of \$894.68 for testing the gravel purchased.

CARRIED

172.2021 **DIVISION 3 / DIVISION 7:**

That the invoice from Hunter Acres LTD. for filling sample holes from 2019 & 2020 be denied.

CARRIED

ROUTE APPROVAL

173.2021 **DIVISION 7/DIVISION 3:**
That Council approve the route travel from Zak's as presented.

CARRIED

MOVE TO ITEM ON AGENDA

174.2021 **DIVISION 7/ DIVISION 1:**
That Council move to 7.4 on the agenda.

CARRIED

NO EXIT SIGN REQUEST

175.2021 **DIVISION 3/ DIVISION 7:**
That Council install a "No Exit" sign at the NE corner of the NE 19-40-04-W3.

CARRIED

99 ROAD SPEED REQUEST

176.2021 **DIVISION 7/ DIVISION 2:**
That Council request Administration to amend the speed bylaw for the 99 Road from Ministry of Highways No. 11 to the Business Park. That speed will be reduced to 60km/h.

CARRIED

RANGE ROAD SIGN

177.2021 **DIVISION 7/ DIVISION 6:**
That Council request Ministry of Highways to install a range road sign along highway 312 to address the Range Road identifying the road to Rainbow's.

CARRIED

ROAD ALLOWANCE TO SE 12-42-02-W3

178.2021 **DIVISION 2/ DIVISION 7:**
That Council request the ministry to hold off on the sale of the land and road allowance be granted to the RM for access land at SE 12-42-02-W3.

CARRIED

BREAK FOR RECESS – 10:18AM – 10:30AM – NO NEW ATTENDEES

ROAD DEVELOPMENT

179.2021 **DIVISION 4/ DIVISION 1:**
That Council approve the application for road development located at NW 13-43A-03-W3, as described in the Service Agreement for the original subdivision. That the permit be granted with conditions.

CARRIED

GUENTER SITE REDUCTION

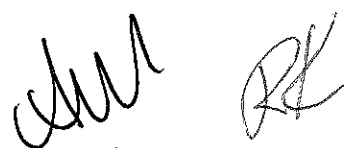
180.2021 **DIVISION 2/ DIVISION 7:**
That Council grant the reduction to C. Guenter for the developable area to the site located at his subdivision NE 34-40-04-W3. That the reduction of distance for this parcel reflect property line rather than the road allowance located to the east of the new parcel. That this reduction will also reflect this is not an intersection to Chortitz Road. The Road allowance is not being used. This reduction would also comply with the comments from WSA. That this will detailed in the Development Permit once applied for.

CARRIED

MOVE TO ITEM ON AGENDA


181.2021 **DIVISION 4/ DIVISION 2:**
That Council move to 7.2 on the agenda.

CARRIED



**RURAL MUNICIPALITY OF ROSTHERN NO. 403:
REGULAR COUNCIL MEETING OF APRIL 13TH 2021**

- 182.2021 **DIVISION 3/ DIVIION 4:**
That Council move to in camera session – Per Section 12 of the Council Meeting Procedures
Bylaw 1.2016 – to discuss HR Matters–10:35AM. **CARRIED**
- ALL IN ATTENDANCE**
- FOREMAN IN ATTENDANCE**
- BACK TO REGULAR MEETING – 12:04PM**
- 183.2021 **DIVISION 7/ DIVISION 2:**
That Council resume regular meeting – 12:04PM. **CARRIED**
- OUTSIDE STAFF RECALL**
- 184.2021 **DIVISION 3/DIVISION 4:**
That Council recall Dwayne Ens, Richard Yakimchuk, Darren Janzen and James Dueck for the 2021
season. **CARRIED**
- HEAVY EQUIPMENT OPERATORS**
- 185.2021 **DIVISION 2/DIVISION 5:**
That Council approve the Personnel Committee to interview and hire 2 outside employees for
Heavy Equipment Operator, these positons will begin ASAP with a wage range of \$24 - \$27/hr. **CARRIED**
- BREAK FOR LUNCH – 12:06PM – 1:06PM**
- COUNCILLOR POCHIPINSKI NOT BACK FROM BREAK – 1:06PM**
- FOREMAN REPORT**
- 186.2021 **DIVISION 7/DIVISION 3:**
That the verbal Foreman reports be filed as presented. **CARRIED**
- DIVISION REPORTS**
- 187.2021 **DIVISION 2/DIVISION 4:**
That the verbal Division reports be filed as presented. **CARRIED**
- COUNCILLOR POCHIPINSKI ENTERED MEETING – 1:40PM**
- BYLAW 3.2021 – A BYLAW TO AMEND ZONING FROM AG TO AR**
- 188.2021 **DIVISION 3/DIVISION 4:**
That Bylaw 3.2021, being a bylaw for the Rural Municipality of Rosthern no. 403 of Saskatchewan
to rezone from Agriculture to Agricultural Residential be given its first reading. **CARRIED**
- BYLAW 4.2021 – A BYLAW TO EXTEND THE TIME REQUIRED FOR THE COMPLETION OF THE ASSESSMENT ROLL**
- 189.2021 **DIVISION 7/DIVISION 6:**
That Bylaw 4.2021, being a bylaw for the Rural Municipality of Rosthern no. 403 of Saskatchewan
to Extend the Time Required for the Completion of the Assessment Roll be given its first reading. **CARRIED**
- 190.2021 **DIVISION 3/DIVISION 7:**
That Bylaw 4.2021, be given its second reading. **CARRIED**
- COUNCILLOR POCHIPINSKI STEPPED AWAY – 1:56PM**
- 191.2021 **DIVISION 7/DIVISION 2:**
That Bylaw 4.2021, being a bylaw for the Rural Municipality of Rosthern no. 403 of Saskatchewan
to Extend the Time Required for the Completion of the Assessment Roll go to third reading this
day. **CARRIED UNANIMOUSLY**
- 192.2021 **DIVISION 2/DIVISION 6:**
That Bylaw 4.2021, being a bylaw for the Rural Municipality of Rosthern no. 403 of Saskatchewan
to Extend the Time Required for the Completion of the Assessment Roll be given its third and
final reading this day. **CARRIED**
- COUNCILLOR POCHIPINSKI RETURNED TO THE MEETING – 1:58PM**
- 2021 – 5 YEAR CAPITAL PLAN**
- 193.2021 **DIVISION 4/DIVISION 7:**
That Council accept the 5 Year Capital Plan as presented. **CARRIED**



**RURAL MUNICIPALITY OF ROSTHERN NO. 403:
REGULAR COUNCIL MEETING OF APRIL 13TH 2021**

VAN DIJK DISCRETIONARY USE – AMENDMENT

194.2021

DIVISION 3/DIVISION 4:

That Council approve the amendment from Van Dijk to have separate driveway installed as presented.

CARRIED

ORGANIZED HAMLET OF NEUANLAGE

195.2021

DIVISION 7/DIVISION 1:

That Council approve motion 23.2021 of the OH minutes

CARRIED

196.2021

DIVISION 7/DIVISION 5:

That Council approve motions 24.2021 to 28.2021 of the OH minutes, being the 2021 tender awarding.

CARRIED

197.2021

DIVISION 3/ DIVISION 2:

That Council approve motion 29.2021 of the OH minutes.

CARRIED

COURT CASE QBG 1263 OF 2020 – JUDGE RULING

198.2021

DIVISION 7/ DIVISION 4:

Regarding Court Case QBG 1263 of 2020 – Judge Ruling, Council will have Robertson Stromberg proceed with taking the steps to enforce costs awarded to the RM of Rosthern No. 403 by the Judge.

CARRIED

LANDFILL – PUMP OUT

199.2021

DIVISION 7/ DIVISION 1:

That Council have the pit pumped out my McGills.

CARRIED

785 ROAD CONSTRUCTION

200.2021

DIVISION 1/ DIVISION 6:

That Council accept the tendering documents from Clifton for the 785 Road Construction, request for tenders will go out and awarded at the May meeting. Council will open the tenders before the meeting for Clifton to review.

CARRIED

ADD ITME TO AGENDA

201.2021

DIVISION 7 / DIVISION 3:

That Council add an in camera session to the agenda that discussion be HR matters per section 13.7 of the Council Procedures Bylaw allowing additional business by majority vote.

CARRIED UNANIMOUSLY

202.2021

DIVISION 7/ DIVISION 3:

That Council move to in camera session – Per Section 12 of the Council Meeting Procedures Bylaw 1.2016 – to discuss HR Matters–3:03PM.

CARRIED

EVERYONE IN ATTENDANCE

BACK TO REGULAR MEETING – 3:26PM

203.2021

DIVISION 3/ DIVISION 7:

That Council resume regular meeting – 3:26PM.

CARRIED

204.2021

DIVISION 2/ DIVISION 1:

That Council have Robertson Stromberg notify the respondent of the outcome of the recent harassment complaint and the measures imposed to ensure the protection of the RM worker.

CARRIED

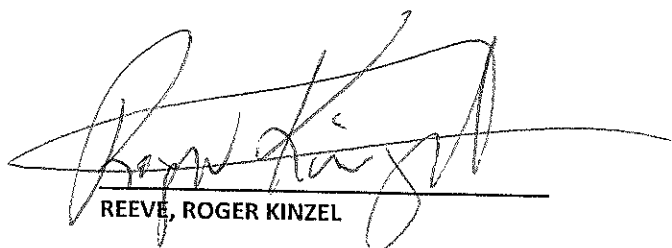
ADJORNMENT


205.2021

DIVISION 1/DIVISION 3:

That the Regular Council Meeting adjourn – 3:27PM.

CARRIED


REEVE, ROGER KINZEL


ADMINISTRATOR, AMANDA MCCORMICK