

RM of Rosthern #403

Agenda

Council Meeting

Tuesday, August 8, 2023 @ 9:00 AM

1. CALL MEETING TO ORDER

2. APPROVAL OF AGENDA

3. APPROVAL OF MINUTES

3.1. July 11/2023 Regular Meeting

4. CORRESPONDENCE

- 4.1. Bylaw Enforcement
- 4.2. Tax Abatement Request
- 4.3. Declaring Local Emergency - Discussion
- 4.4. Legion Annual Advertising
- 4.5. SMS Equipment

5. REPORTS OF ADMINISTRATION & COMMITTEE'S

- 5.1. Administrator Report
- 5.2. Council Indemnity
- 5.3. Financials
- 5.4. 2022 Draft Audit

6. PUBLIC WORKS

- 6.1. Summer Student Last Day
- 6.2. Weed Inspection Update
- 6.3. Clay Discussion
- 6.4. Gravel Purchase Tender Reviews
- 6.5. Fuel Tank Information
- 6.6. 11:00AM - Foreman & Division Reports

7. NEW BUSINESS

- 7.1. Office Renovation Tender Review
- 7.2. Bylaw 14.2023 - Traffic Signs Bylaw - introduction to Council

- 7.3. Subdivision - LSD 14-11-42-W3
- 7.4. Bylaw 15.2023 - Rezone AG - AG Res
(pending approval of 7.3 - 1st reading only)
- 7.5. Subdivision - NW 34-42-04-W3
- 7.6. Subdivision - SW 20-41-03-W3
- 7.7. Subdivision - SW 29-40-03-W3
- 7.8. Subdivision - Lot 1 Block 6 Plan 101961761 Neuanlage
- 7.9. IN Camera - Per Section 12 of the Council Procedures Bylaw - Legal
Advice
- 7.10. Office of the Saskatchewan Information and Privacy Commissioner -
Report 188-2022

8. ADDITIONAL BUSINESS

9. ADJOURNMENT





**RURAL MUNICIPALITY OF ROSTHERN NO. 403:
REGULAR COUNCIL MEETING OF AUGUST 8TH 2023**

The Regular Meeting of the Council of the Rural Municipality of Rosthern No. 403 was held in the R.M Council Chambers located at 2022 6th Street Rosthern, SK on Tuesday August 8th 2023 commencing at 9:02AM.

ATTENDANCE

PRESENT:

REEVE - ROGER KINZEL

COUNCILLORS: RICK POCHIPINSKI – DIVISION 1, LARRY FEHR – DIVISION 2, GLENN BRAUN – DIVISION 3, LEO PERRIN – DIVISION 4, CHAD KRIKAU – DIVISION 5, CHARLES KRIKAU – DIVISION 6

ABSENT AT TIME OF ORDER: TOM MADDEN – DIVISION 7

ADMINISTRATOR: AMANDA MCCORMICK

VIA ZOOM MEETING ONLINE - OPEN TO PUBLIC WITH 1 IN ATTENDANCE (1 Municipal Employee K.F)

IN PERSON GALLERY – 1 RESIDENT (A.R)

Reeve read the Conduct of public to gallery – 9:02AM (Section 34- Bylaw 1.2016)

AGENDA

370.2023

DIVISION 2 / DIVISION 3:

That Council approve the agenda presented with the following additions:
• Additional Invoices

CARRIED

MINUTES

371.2023

DIVISION 4 / DIVISION 5:

That the minutes from July 11th 2023 Regular Council Meeting be approved as presented.

CARRIED

BYLAW ENFORCEMENT

372.2023

DIVISION 1 / DIVISION 4:

That Council accept the bylaw reports for the month.

CARRIED

TAX ABATEMENT

373.2023

DIVISION 4 / DIVISION 3:

That Council abate the Taxes for the improvement on the property roll number 512 000 as it has not been lived in since April 2023.

CARRIED

LEGION – MILITARY SERVICE RECOGNITION BOOK

374.2023

DIVISION 3 / DIVISION 6:

That Council approve the ¼ page full color ad with the Legion "Military Service Recognition Book".

CARRIED

CORRESPONDENCE

375.2023

DIVISION 3 / DIVISION 4:

That the Correspondence be filed.

CARRIED

ADMINISTRATOR HOLIDAYS

376.2023

DIVISION 1 / DIVISION 3:

That Council approve Holidays for Administrator being August 25th, 28th and 29th 2023.

CARRIED

ADMINISTRATOR REPORT

377.2023

DIVISION 4 / DIVISION 2:

That the verbal Administrator report be filed.

CARRIED

COUNCIL INDEMNITY

378.2023

DIVISION 4 / DIVISION 5:

That Council Indemnity be approved as presented in the amount of \$ 3,789.40.

CARRIED

REEVE STEPPED AWAY FROM TABLE – 9:29PM – 9:29PM

DIRECT DEPOSIT PAYROLL

379.2023

DIVISION 1 / DIVISION 4:

That Council approve the Direct Deposit payroll for the month of July as verbally presented in the amount of \$ 66,661.94.

CARRIED

PERFORMANCE BONDS

380.2023

DIVISION 3 / DIVISION 2:

That Council approve the Performance Bond to be released on permits 34.2020, 2.2023 and 13.2023 that final inspection has been completed by the building official and the files have been closed.

CARRIED



**RURAL MUNICIPALITY OF ROSTHERN NO. 403:
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ACCOUNTS FOR APPROVAL

381.2023 DIVISION 1 / DIVISION 4:
That Council approve the list of accounts presented cheque number 16651 - 16694 and the manual online payment numbers 1566-MAN – 1596-MAN in the amount of \$429,766.00.

CARRIED

FINANCIAL STATEMENT

382.2023 DIVISION 1 / DIVISION 2:
That Council accept the Financial Statement Summary as presented for the month of July.

CARRIED

2022 DRAFT AUDIT

383.2023 DIVISION 1 / DIVISION 5:
That Council approve the drafted 2022 Financial Statement from the auditor as presented.

CARRIED

SUMMER STUDENT LAST DAY

384.2023 DIVISION 3 / DIVISION 4:
That the last day for the summer students be August 24th 2023.

CARRIED

CLAY PURCHASE AND LOADING

385.2023 DIVISION 1 / DIVISION 2:
That Council table the discussion on the Clay Purchase until the Foreman is present at the meeting.

CARRIED

GRAVEL PURCHASE

386.2023 DIVISION 3 / DIVISION 1:
That Council re-tender for gravel purchase.

CARRIED

MOVE TO ITEM

387.2023 DIVISION 5 / DIVISION 2:
Move to item 7.1 on the agenda.

CARRIED

OFFICE TENDER AWARDING

388.2023 DIVISION 4 / DIVISION 1:
That Council approve and accept the tender for Office Renovations from Zak's Building Group in the amount of \$127,130.

CARRIED

BREAK FOR RECESS – 10:39AM – 10:55AM

MOVE TO ITEM

389.2023 DIVISION 2 / DIVISION 5:
Move to item 6.6 on the agenda.

CARRIED

ADDITIONAL GRAVEL

390.2023 DIVISION 2 / DIVISION 4:
That Council approve additional gravel on the 99 Road at 75/yards per mile to be purchased from Lyndell Trucking.

CARRIED

391.2023 DIVISION 4 / DIVISION 3:
That Council approve additional gravel on the Hague Rosthern Grid at 125/yards per mile to be purchased from Lyndell Trucking.

CARRIED

392.2023 DIVISION 2 / DIVISION 4:
That Council amend motion 390.2023 to 125/yards per mile to be purchased from Lyndell Trucking.

CARRIED

393.2023 DIVISION 2 / DIVISION 4:
That Council approve additional gravel on Chortitz Road at 125/yards per mile to be purchased from Lyndell Trucking.

CARRIED

CLAY PURCHASE AND LOADING

394.2023 DIVISION 3 / DIVISION 1:
That Council approve to purchase Clay and have loaded by Huntinghamm at the rate of \$7.44/yard loaded.

CARRIED

DIVISION & FOREMAN REPORTS

395.2023 DIVISION 4 / DIVISION 3:
That Council accept the verbal Division and Foreman reports given.

CARRIED



**RURAL MUNICIPALITY OF ROSTHERN NO. 403:
REGULAR COUNCIL MEETING OF AUGUST 8TH 2023**

**SUBDIVISION – LSD 14-11-42-03-W3 – PROPOSED PARCEL A
396.2023**

DIVISION 4 / DIVISION 1:

That the application to subdivide 2HA (4.9acre) parcel from LSD 14-11-42-03-W3 for the purpose of creating a newly created Agricultural Residential parcel as per Schedule A Section 1.6.6 of the R.M of Rosthern #403 Zoning Bylaw 5.2008 be approved subject to the following:

- a) The Parcel be re-zoned to Agricultural Residential Schedule B Section 1.6.1 of the Zoning Bylaw
- b) That a service agreement be required
- c) All fees associated with the subdivision including legal fees for the service agreement be of the applicant.
- d) Municipal reserve is not required for the new parcel
- e) Service fee of \$5,000 be applied.

CARRIED

**BYLAW 15.2023 – ZONING AMENDMENTS
397.2023**

DIVISION 1 / DIVISION 4:

That Bylaw 15.2023, being a bylaw for the Rural Municipality of Rosthern No. 403 of Saskatchewan being a bylaw to amend the Zoning Bylaw 5.2008 be given its first reading.

CARRIED

**SUBDIVISION – NW 34-42-04-W3 – PROPOSED PARCEL B
398.2023**

DIVISION 3 / DIVISION 5:

That the application to subdivide 4.05HA (10 acre) parcel from NW 34-42-04-W3 for the purpose of creating an existing farmstead as per Schedule A Section 1.6.5 of the R.M of Rosthern #403 Zoning Bylaw 5.2008 be approved subject to the following:

- a) That a service agreement be required – all fees associated with the subdivision including these legal fees be of the applicant.
- b) Municipal reserve is not required for the new parcel

CARRIED

**SUBDIVISION – SW 20-41-03-W3 – PROPOSED PARCEL B
399.2023**

DIVISION 5 / DIVISION 6:

That the application to subdivide 4.05HA (10 acre) parcel from SW 20-41-03-W3 for the purpose of creating an existing farmstead as per Schedule A Section 1.6.5 of the R.M of Rosthern #403 Zoning Bylaw 5.2008 be approved subject to the following:

- a) That a service agreement be required – all fees associated with the subdivision including these legal fees be of the applicant.
- b) Municipal reserve is not required for the new parcel

CARRIED

**SUBDIVISION – SW 29-40-03-W3 – PROPOSED PARCEL A
400.2023**

DIVISION 2 / DIVISION 3:

That the application to subdivide 4.05HA (10 acre) parcel from SW 29-40-03-W3 for the purpose of creating an existing farmstead as per Schedule A Section 1.6.5 of the R.M of Rosthern #403 Zoning Bylaw 5.2008 be approved subject to the following:

- a) That a service agreement be required – all fees associated with the subdivision including these legal fees be of the applicant.
- b) Municipal reserve is not required for the new parcel

CARRIED

**SUBDIVISION – LOT 1 BLOCK 6 PLAN 101961761 NW24-40-04-W3 – PROPOSED LOT 1A & 1B
401.2023**

DIVISION 1 / DIVISION 5:

That Council table the subdivision until the next meeting, more information is needed from the Hamlet representative.

CARRIED

IN CAMERA SESSION

402.2023

DIVISION 5 / DIVISION 2:

That Council move to In Camera Session – Per Section 12 of Council Procedures Bylaw 1.2016 –Legal Advice – 11:53AM

CARRIED

**ALL IN ATTENDANCE – 11:53AM
OUT OF IN CAMERA – 12:05PM**

403.2023

DIVISION 3 / DIVISION 6:

That Council resume regular meeting – 12:05PM

CARRIED

ADDITIONAL INVOICES

404.2023

DIVISION 3 / DIVISION 2:

That Council pay the additional invoices verbally presented being:

- Town of Hague \$ 600.00
- Martha Krahn \$ 264.95
- New Vision Agro \$ 279.25
- Redhead Equipment \$ 6,675.80
- Valley Sports \$ 220.12



**RURAL MUNICIPALITY OF ROSTHERN NO. 403:
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- Zak's Home Building Centre \$ 3,543.60
For a total of \$11,583.72

ADJOURNMENT

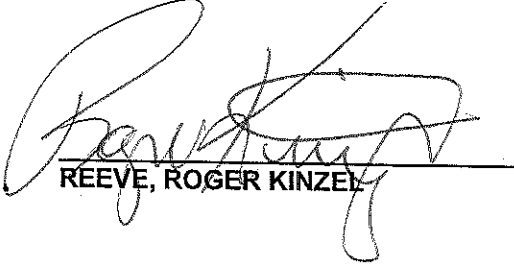
405.2023

DIVISION 1 / DIVISION 4:

That the Regular Council Meeting adjourn – 12:08PM

CARRIED

CARRIED


REEVE, ROGER KINZEL


ADMINISTRATOR, AMANDA MCCORMICK