

RM of Rosthern #403

Agenda
Council Meeting
Tuesday, August 9, 2022 @ 8:30 AM

1. CALL MEETING TO ORDER

2. APPROVAL OF AGENDA

3. APPROVAL OF MINUTES

3.1. July 12/2022 - Regular Meeting

**4. 10:00AM - DISCRETIONARY USE - PUBLIC HEARING - LOT 2
BLK/PAR L PLAN 84S25427 - ORGANIZED HAMLET OF
BLUMENTHAL**

4.1. Discretionary Use - Home Based Business - Lot 2 Blk/Par L Plan
84S25427 - Organized Hamlet of Blumenthal.

5. CORRESPONDENCE

5.1. Bylaw Enforcement Reporting

5.2. SARM

5.3. SAMA 2022 Primary Audit Report

5.4. Saskatchewan River Valley Museum

5.5. RedAsh Printing

6. REPORTS OF ADMINISTRATION & COMMITTEE'S

6.1. Administrator Report

6.2. Electronic Approval - Special Occasion Permit

6.3. Council Indemnity

6.4. Expired Permit - 37.2013

6.5. Financials

7. PUBLIC WORKS / FOREMAN & COUNCIL REPORTS

7.1. Outside Training Update

7.2. Town of Rosthern Road Allowance Request

7.3. Division 4 Fencing Quote

7.4. Division 5 Mulching

7.1. Foreman Report

7.2. Division Report

8. UNFINISHED BUSINESS

8.1. Organized Hamlet of Neuanlage - Taxation Split Share Discussion

8.2. Letter to Premier re: Rosthern Hospital

9. NEW BUSINESS

9.1. Subdivision - SW 07-44-04-W3 - Original Farmstead

9.2. Regional Resiliency Specialist Update

9.3. Training Opportunities

10. ADDITIONAL BUSINESS

11. ADJOURNMENT

AKM



**RURAL MUNICIPALITY OF ROSTHERN NO. 403:
REGULAR COUNCIL MEETING OF AUGUST 9TH 2022**

The Regular Meeting of the Council of the Rural Municipality of Rosthern No. 403 was held in the R.M Council Chambers located at 2022 6th Street Rosthern, SK on Tuesday, August 9th 2022 commencing at 8:31AM.

ATTENDANCE

PRESENT:

REEVE - ROGER KINZEL

COUNCILLORS: RICK POCHIPINSKI – DIVISION 1, PETER UNGER – DIVISION 2, GLENN BRAUN – DIVISION 3, LEO PERRIN – DIVISION 4, CHAD KRIKAU – DIVISION 5, ROBERT BAYNTON – DIVISION 6, TOM MADDEN – DIVISION 7

ADMINISTRATOR: AMANDA MCCORMICK

VIA ZOOM MEETING ONLINE - OPEN TO PUBLIC WITH ATTENDANCE (1 Municipal Employee K.F – 1 Gallery G.B)

Reeve read the Conduct of public to gallery – 8:31AM (Section 34- Bylaw 1.2016)

AGENDA

305.2022

DIVISION 7 / DIVISION 6:

That Council add to the agenda the following items:

- Additional Invoice – SARM – Hamlet Neuanlage speed monitor sign
- Culvert Installation Division 3
- In Camera – Per Section 12 of Bylaw 1.2016 Council Procedures to discuss HR Matters.

That Council approve the agenda presented with the additions.

CARRIED

MINUTES

306.2022

DIVISION 1 / DIVISION 5:

That the minutes from July 12th 2022 Regular Council Meeting be approved as presented.

CARRIED

BYAW ENFORCEMENT

307.2022

DIVISION 6 / DIVISION 7:

That Council accept the bylaw reports for the month.

CARRIED

SASKATCHEWAN RIVER VALLEY MUSEUM

308.2022

DIVISION 2 / DIVISION 3:

That Council donate \$2,000 annually to the Saskatchewan River Valley Museum.

CARRIED

REDASH PRINTING - NEWSLETTER

309.2022

DIVISION 3 / DIVISION 2:

That Council table RedAsh Printing Newsletter for 4 Months.

CARRIED

CORRESPONDENCE

310.2022

DIVISION 2 / DIVISION 7:

That the Correspondence be filed.

CARRIED

2022 MUNICIPAL ELECTIONS

311.2022

DIVISION 1 / DIVISION 3:

That the polling places for the Municipal Election be:

1. Division 4 and Division 6 held in the Town of Rosthern at the Community Centre
2. Division 2 held in the Town of Hague at the Community Centre

CARRIED

312.2022

DIVISION 2 / DIVISION 1:

That the Advanced Poll be held October 27th 2022 – from 2:00PM – 8:00PM.

CARRIED

313.2022

DIVISION 2 / DIVISION 7:

That Council set the remuneration for the polling clerks at \$20.00/hr. meals included.

CARRIED

COMMUNITY PLANNING RMAA WORKSHOP

314.2022

DIVISION 2 / DIVISION 6:

That Council approve Administrator McCormick and Assistant Administrator Fahl attend the workshop held in Prince Albert on October 19th if Office Assistant Lehmann can cover the office that day.

CARRIED



**RURAL MUNICIPALITY OF ROSTHERN NO. 403:
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2022 STAFF APPRECIATION

315.2022 DIVISION 2 / DIVISION 4:
That Council hold a Staff Appreciation supper for the staff and former Reeve Penner and Councillor Janzen attend to be presented their watches, the supper be held mid-October indoors.

CARRIED

ADMINISTRATION HOLIDAYS

316.2022 DIVISION 1 / DIVISION 4:
That Council approve the holiday request for Kerri Fahl for August 17th and 18th 2022.
That Council approve the holiday request for Administrator McCormick for September 1st and 2nd 2022.

CARRIED

ADMINISTRATOR REPORT

317.2022 DIVISION 2 / DIVISION 6:
That the verbal Administrator report be filed.

CARRIED

SPECIAL OCCASION PERMITS – ELECTRONIC APPROVAL

318.2022 DIVISION 7 / DIVISION 3:
That Council approve the Electronic Approvals for Special Occasion Permits to Seager Wheeler held July 16th 2022 and T.W Held August 13th 2022.

CARRIED

COUNCIL INDEMNITY

319.2022 DIVISION 1 / DIVISION 4:
That Council Indemnity be approved as presented in the amount of \$ 3,639.20

CARRIED

EXPIRED PERMIT – 37.2013

320.2022 DIVISION 7 / DIVISION 2:
That permit 37.2013 has now expired and has not been completed. Council will revoke the bond of \$1,000 and the owner will be required to renew the permit with the minimum permit fees and bond for valid permit.

CARRIED

VOID CHEQUE

321.2022 DIVISION 3 / DIVISION 5:
That Council VOID cheque 16078 in the amount of \$339.99 was made to the wrong vendor.

CARRIED

DIRECT DEPOSIT PAYROLL

322.2022 DIVISION 7 / DIVISION 5:
That Council approve the Direct Deposit payroll for the month of July as verbally presented in the amount of \$ 63,390.33.

CARRIED

PERFORMACNE BONDS

323.2022 DIVISION 7 / DIVISION 3:
That Council approve the Performance Bond to be released on permits 21.2020 and 3.2021 that final inspection has been completed by the building official and the files have been closed.

CARRIED

ACCOUNTS FOR APPROVAL

324.2022 DIVISION 3 / DIVISION 6:
That Council approve the list of accounts presented cheque number 16076 - 16119 and the manual online payment numbers 1248-MAN– 1275-MAN in the amount of \$242,000.90.

CARRIED

FINANCIAL STATEMENT

325.2022 DIVISION 2 / DIVISION 7:
That Council approve the presented Financial Statement Summary for months of June & July as presented.

CARRIED

BANK RECONCILIATION

326.2022 DIVISION 2 / DIVISION 7:
That Council accept the presented Bank Reconciliation for month of June as presented.

CARRIED

TOWN OF ROSTHERN – ROAD ALLOWANCE APPROVAL

327.2022 DIVISION 3 / DIVISION 1:
That Council grant approval to the Town of Rosthern for work within the RM of Rosthern road allowance. That the Town provide a map of where the work will be completed to have on file.

CARRIED

Handwritten initials: BK and JM



**RURAL MUNICIPALITY OF ROSTHERN NO. 403:
REGULAR COUNCIL MEETING OF AUGUST 9TH 2022**

**5K FENCING
328.2022**

DIVISION 7 / DIVISION 4:

That Council approve the quote from 5K Fencing in the amount of \$3.10/meter to replace the fence along the reserve road to accommodate mulching.

CARRIED

MOVE TO ITEM

329.2022

DIVISION 2 / DIVISION 6:

That Council move to item 8 on the agenda.

CARRIED

ORGANIZED HAMLET OF NEUANLAGE – SPLIT SHARE

330.2022

DIVISION 3 / DIVISION 7:

That Council approve the requested split share with the Organized Hamlet of Neuanlage of 58 % (Hamlet) / 42 % (RM), per Hamlet motion 34.2022 – that the Hamlet will arrange to haul garbage to another location. Once arrangements are in place residents going forward be allowed to only bring metal to the landfill.

CARRIED

BREAK FOR RECESS – 9:53AM – 10:02AM – NO NEW ATTENDEES

MOVE TO ITEM

331.2022

DIVISION 5 / DIVISION 6:

That Council move to item 4 on the agenda.

CARRIED

PUBLIC HEARING – DISCRETIONARY USE – HOME BASED BUSINESS – 160 VENICE ROAD – ORGANIZED HAMLET OF BLUMENTHAL

332.2022

DIVISION 2 / DIVISION 3:

That Council move to Public Hearing for the Discretionary Use application Home Based Business – 160 Venice Road – Organized Hamlet of Blumenthal. – 10:03AM.

CARRIED

0 new attendees in waiting room

**0 – verbal submission
2 – attendees via zoom**

**0- written submissions
0 – in person**

Administrator asked the zoom attendees should they wish to address Council for the discretionary use to unmute.

No attendees have unmuted.

333.2022

DIVISION 7 / DIVISION 3:

That Council close public hearing and return to regular Council meeting – 10:09AM

CARRIED

DISCRETIONARY USE APPLICATION – HOME BASED BUSINESS – 160 VENICE ROAD – ORGANIZED HAMLET OF BLUMENTHAL

334.2022

DIVISION 4 / DIVISION 7:

That Council approve the Discretionary Use application for C.F for Home Based Business located at 160 Venice Road with the following conditions:

1. Building and Development permits be taken to upgrade the current garage to accommodate this type business
2. Assessment will be amended to accommodate this business
3. Zoning Bylaw be followed including the sections for home based business, signage and parking.
4. The application will be reviewed in 5 years

CARRIED

MOVE TO ITEM

335.2022

DIVISION 3 / DIVISION 2:

That Council move to item 8.2 on the agenda.

CARRIED

SUBDIVISION – SW 07-44-04-W3 – PROPOSED PARCEL A

336.2022

DIVISION 6 / DIVISION 1:

That the application to subdivide 4.05HA (10 acre) parcel from SW 07-44-04-W3 for the purpose of creating an existing farmstead as per Schedule A Section 1.6.6 of the R.M of Rosthern #403 Zoning Bylaw 5.2008 be approved subject to the following:

- a) That a service agreement be required – all fees associated with the subdivision including these legal fees be of the applicant.
- b) Municipal reserve is not required for the new parcel
- c) Application was sent to Twin Rivers Planning Commission for review with approval in the July 28th 2022 Minutes.

CARRIED



**RURAL MUNICIPALITY OF ROSTHERN NO. 403:
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DIVISION 3 – CULVERT INSTALLATION REQUEST

337.2022

DIVISION 4 / DIVISION 3:

That Council approve the request to install a culvert along the boundary road at Hyljon, that the owner be responsible for the costs associated with the installation. That one of the following 3 contractors be used to do this work:

1. D.C Trenching
2. Valley Trenching
3. S&A Excavation

That the existing approaches be built up to RM standards for slopes. The owners will be in touch with the Councillor for inspections and when work is to commence. Councillor Braun will inspect and fill out the Culvert Installation sheet and return to the office for records.

CARRIED

ADDITIONAL INVOICE – SARM – NEUANLAGE DIGITAL SPEED SIGN

338.2022

DIVISION 1 / DIVISION 4:

That Council approve the to pay the invoice to SARM in the amount of \$ 7,555.97 for the Hamlet of Neuanlage digital speed sign.

CARRIED

339.2022

DIVISION 2 / DIVISION 7:

That Council move to In Camera Session – Per Section 12 of the Council Procedures Bylaw 1.2016 for HR Matters – 10:26AM

CARRIED

ALL IN ATTENDANCE

OUT OF IN CAMERA – 11:03AM

340.2022

DIVISION 5 / DIVISION 2:

That Council resume regular meeting – 11:03AM

CARRIED

CROP LOSS COMPENSATION

341.2022

DIVISION 2 / DIVISION 7:

That Council approve to send S.V crop loss compensation in the amount of \$150.00 for the mowing of crop located at SW 18-43-03-W3.

CARRIED

MOVE TO ITEM

342.2022

DIVISION 5 / DIVISION 2:

That Council move to item 7.4 on the agenda.

CARRIED

DIVISION 5 - MULCHING QUOTE

343.2022

DIVISION 6 / DIVISION 2:

That Council approve the quote from JDAR Contracting for mulching in Division 5 in the amount of \$459.38.

CARRIED

DIVISION & FOREMAN REPORTS

344.2022

DIVISION 1 / DIVISION 2:

That Council accept the verbal Division and Foreman reports given.

CARRIED

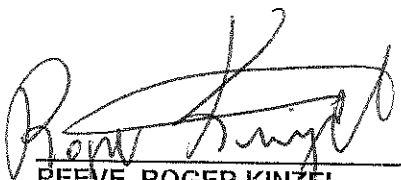
ADJORNMENT

345.2022

DIVISION 3 / DIVISION 1:

That the Regular Council Meeting adjourn – 11:51AM

CARRIED



REEVE, ROGER KINZEL



ADMINISTRATOR, AMANDA MCCORMICK