



RM of Rosthern #403

Agenda

Council Meeting

Tuesday, August 11, 2020 @ 8:30 AM

1. CALL MEETING TO ORDER

- 1.1. Due to Covid 19 Pandemic this meeting is held at the RM office basement for proper social distancing, the meeting was made available to the public via Zoom online upon request of the link advertised on the Municipal website.

2. APPROVAL OF AGENDA

3. APPROVAL OF MINUTES

- 3.1. July 7th 2020 Regular Meeting

4. CORRESPONDENCE

- 4.1. Crown Land Tax Abatement
- 4.2. RCMP Quarterly Reporting
- 4.3. Seager Wheeler
- 4.4. SAMA Annual Report
- 4.5. Veterans Magazine - Ad Sponsor
- 4.6. City of Cold Lake

5. REPORTS OF ADMINISTRATION & COMMITTEE'S

- 5.1. In Camera - Per Section 12.1 of the Council Procedures Bylaw 1.2016 - Human Resources (Office)
- 5.2. Administrator Report
- 5.3. Permit 5.2018
- 5.4. Financials

6. PUBLIC WORKS

- 6.1. In Camera Session - Per Section 12.1 of Council Procedures Bylaw Section 56 Legal Advice - Gravel Discussion
- 6.2. Clay for Dyck Road Construction
- 6.3. MEEP - Application for Funding
- 6.4. Gruenthal Additional Sign Request
- 6.5. Grease Gun Purchase

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WMM

6.1. Foreman Report

- 6.1.1. Custom Work Training Request - Employee A. Robin will attend with Foreman

6.2. Division Report

7. UNFINISHED BUSINESS

8. NEW BUSINESS

- 8.1. Hamlet of Neuanlage
- 8.2. 2019 Audit Draft
- 8.3. Overweight Policy - Amendment
- 8.4. Policy Manual Update
- 8.5. Harassment Policy
- 8.6. Bylaw 7.2020 - Traffic Signs - as advertised on Municipal Website
- 8.7. Bylaw 8.2020 - Amendment to 3.2019 - as advertised on Municipal Website
- 8.8. Introduction to Bylaw 9.2020 - Speed for Heavy Hauling

9. ADDITIONAL BUSINESS

10. ADJOURNMENT

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RURAL MUNICIPALITY OF ROSTHERN NO. 403: REGULAR COUNCIL MEETING OF AUGUST 11TH 2020

The Regular Meeting of the Council of the Rural Municipality of Rosthern No. 403 was held in the R.M Council Basement located at 2022 6th Street Rosthern, SK on Tuesday, August 11th 2020, commencing at 8:31AM.

ATTENDANCE

PRESENT:

REEVE: MARTIN PENNER

COUNCILLORS: RICK POCHIPINSKI - DIVISION 1, PETER UNGER – DIVISION 2, GLENN BRAUN – DIVISION 3, LEO PERRIN – DIVISION 4, VICTOR JANZEN – DIVISION 5, TOM MADDEN – DIVISION 7

ABSENT: ROBERT BAYNTON – DIVISION 6

ADMINISTRATOR: AMANDA MCCORMICK

VIA ZOOM MEETING ONLINE - OPEN TO PUBLIC WITH ATTENDANCE (2 at this time)

- | | | |
|--|--|----------------|
| 294.2020 | <p>DIVISION 1/DIVISION 2:
Due to Covid-19 Pandemic this meeting is held at the RM office basement for proper social distancing, the meeting is made available to the public via Zoom online audio upon request of the link advertised on the Municipal website.</p> | CARRIED |
| AGENDA | | |
| 295.2020 | <p>DIVISION 4/DIVISION 3:
That the following additions be made to the agenda:
Council Indemnity
To include outside employees in 5.1 In Camera Discussion
Fence Boundary Issue
T.B Concern (discussed in Division Report)</p> | CARRIED |
| 296.2020 | <p>DIVISION 7/DIVISION 5:
That Council approve the agenda with the additions.</p> | CARRIED |
| MINUTES | | |
| 297.2020 | <p>DIVISION 4/DIVISION 5:
That the minutes from July 7th 2020 Regular Council Meeting be approved as presented with the amendment.</p> | CARRIED |
| COUNCILLOR BAYNTON ENTERED MEETING – 8:42AM | | |
| CROWN LAND ABATEMENT | | |
| 298.2020 | <p>DIVISION 3/DIVISION 7:
That Council abate the taxes for the vacant Crown Land located at NW 18-42A-01-W3 in the amount of \$294.21.</p> | CARRIED |
| SEAGER WHEELER 2020 | | |
| 299.2020 | <p>DIVISION 3/DIVISION 6:
That Council abate the 2020 Municipal portion of the taxes for Roll #'s 1481 000 & 1481 100 in the total amount of \$1,247.81 that they still be responsible for the School portion of taxation.</p> | CARRIED |
| VETERANS MAGAZINE – AD SPONSOR | | |
| 300.2020 | <p>DIVISION 7/DIVISION 3:
That Council place sponsorship in the Veterans Magazine for ¼ page option in the amount of \$595.00 for the 2020 Remembrance Day Print Edition.</p> | CARRIED |
| CITY OF COLD LAKE – SUPPORT LETTER | | |
| 301.2020 | <p>DIVISION 3/DIVISION 7:
That Council send a support letter to the Provincial & Federal Governments in support of the City of Cold Lake Resolution that the City's letter be sent as an attachment.</p> | CARRIED |
| CORRESPONDENCE | | |
| 302.2020 | <p>DIVISION 6/DIVISION 2:
That the correspondence be filed.</p> | CARRIED |
| 303.2020 | <p>DIVISION 7/DIVISION 4:
That Council move to in camera session – Per Section 12.1 of the Council Meeting Procedures Bylaw 1.2016 – to discuss HR Matters – 9:02AM - ALL IN ATTENDANCE</p> | CARRIED |
| OUT OF IN CAMERA – 10:30AM | | |
| 304.2020 | <p>DIVISION 5/DIVISION 6:
That Council resume regular Meeting – 10:30AM.</p> | CARRIED |

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[Signature]

**RURAL MUNICIPALITY OF ROSTHERN NO. 403:
REGULAR COUNCIL MEETING OF AUGUST 11TH 2020**

BREAK FOR RECESS – 10:30AM – 10:46AM

BUILDING PERMIT 5.2018

305.2020

DIVISION 7/DIVISION 3:

That Council return the bond on permit 5.2018 the RM had received a File Closed Report from the building official the day after the July meeting confirming the owner had submitted the proper documents June 30th to their office.

CARRIED

DIRECT DEPOSIT PAYROLL

306.2020

DIVISION 7/DIVISION 5:

That Council approve the Direct Deposit payroll for the month of July as verbally presented in the amount of \$54,928.02.

CARRIED

PERFORMANCE BONDS

307.2020

DIVISION 3/DIVISION 2:

That Council approve the Performance Bond for Permit 12.2020 that the bond be released upon final paperwork from Building Officials that the final inspection has been completed and file is closed.

CARRIED

COUNCILLOR POCHIPINSKI RETURNED TO MEETING – 10:53AM

ACCOUNTS FOR APPROVAL

308.2020

DIVISION 4/DIVISION 5:

That Council approve the list of accounts presented cheque number 14980 - 15041 and the manual online payment numbers 690-MAN-710-MAN in the amount of \$ 907,996.25.

CARRIED

FINANCIAL STATEMENT

309.2020

DIVISION 2/DIVISION 6:

That Council approve the presented Financial Statement Summary for month of July as presented.

CARRIED

MOVE TO ITEM ON AGENDA

310.2020

DIVISION 2/DIVISION 7:

That Council move to item 6.1 on the agenda.

CARRIED

A.ROBIN – RENTAL REQUEST

311.2020

DIVISION 7/DIVISION 1:

That Council deny the request to employee A. Robin for rental of equipment that the current policy manual does not allow for Equipment Rental.

CARRIED

FOREMAN REPORTS

312.2020

DIVISION 2/DIVISION 3:

That the verbal Foreman reports be filed as presented.

CARRIED

DIVISION REPORTS

313.2020

DIVISION 6/DIVISION 1:

That the verbal Division reports be filed as presented.

CARRIED

GREASE GUN & COMPRESSOR FOR TRUCK

314.2020

DIVISION 7/DIVISION 6:

That Council approve the purchase for the grease gun employee J. Dueck in the amount of \$331.89. That Council approve Foreman Robin to purchase a compressor for the truck.

CARRIED

BREAK FOR LUNCH – 12:14PM – 1:15PM

MOVE TO ITEM ON AGENDA

315.2020

DIVISION 7/DIVISION 6:

That Council move to item 6.1 on the agenda.

CARRIED

316.2020

DIVISION 3/DIVISION 7:

That Council move to in camera session – Per Section 12.1 and Section 56 of the Council Meeting Procedures Bylaw 1.2016 – to Gravel Discussion – 1:15PM - ALL IN ATTENDANCE

CARRIED

OUT OF IN CAMERA – 1:31PM

317.2020

DIVISION 3/DIVISION 7:

That Council resume regular Meeting – 1:31PM.

CARRIED

**RURAL MUNICIPALITY OF ROSTHERN NO. 403:
REGULAR COUNCIL MEETING OF AUGUST 11TH 2020**

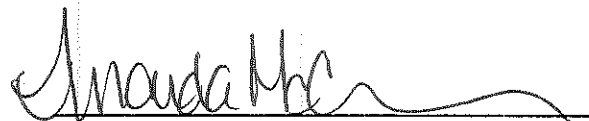
- 99 ROAD CLAY
318.2020 **DIVISION 1/DIVISION 4:**
That Council pursue to find suitable clay for the road work on 99 road, that the maximum amount to be paid be \$4.00/yrd. **CARRIED**
- MEEP PROGRAM**
319.2020 **DIVISION 2/DIVISION 3:**
That Council sign the agreement and apply to the MEEP Program for funding. **CARRIED**
- ADDITIONAL SIGNAGE IN GRUENTHAL**
320.2020 **DIVISION 7/DIVISION 3:**
That Council add additional signage in Hamlet of Gruenthal located where the pavement meets the RM grid. That the sign be a 60km/hr. and "Children at Play" **CARRIED**
- REEVE PENNER DECLAIRED INTEREST FOR MOTION 38.2020 IN THE OH NEUANLAGE MINUTES AND LEFT MEETING – 2:04PM**
- DEPUTY REEVE POCHIPINSKI TOOK CHAIR OF MEETING – 2:04PM**
- ORGANIZED HAMLET OF NEUANLAGE**
321.2020 **DIVISION 3 / DIVISION 7:**
That Council approve the OH motion 38.2020 as presented. **CARRIED**
- REEVE RETURNED TO THE MEETING AND RESUMED CHAIR – 2:07PM**
- 322.2020 **DIVISION 6 / DIVIISON 2:**
That Council approve the OH motion 39.2020 as presented. **CARRIED**
- 2019 AUDITOR DRAFT**
323.2020 **DIVISION 7/DIVISION 3:**
That Council approve the presented 2019 Financial Statement Draft from the Auditor. **CARRIED**
- OVERWEIGHT POLICY AMENDMENT**
324.2020 **DIVISION 2/DIVISION 7:**
That Council accept the presented changes to the Overweight Policy. **CARRIED**
- POLICY MANUAL UPDATE**
325.2020 **DIVISION 1/DIVISION 4:**
That Council accept the updated changes to the Policy Manual as presented. **CARRIED**
- HARASSMENT POLICY**
326.2020 **DIVISION 5/DIVISION 7:**
That Council accept the presented Harassment Policy as presented. **CARRIED**
- BREAK FOR RECESS – 2:48PM – 2:59PM** **CARRIED**
- BYLAW 7.2020 – A BYLAW CONCERNING THE ERECTION OF TRAFFIC SIGNS**
327.2020 **DIVISION 5/DIVISION 3:**
That Bylaw 7.2020, being a bylaw for the Rural Municipality of Rosthern no. 403 of Saskatchewan Concerning the Erection of Traffic Signs be given its first reading. **CARRIED**
- 328.2020 **DIVISION 6/DIVISION 2:**
That Bylaw 7.2020 be given second reading. **CARRIED**
- 329.2020 **DIVISION 4/DIVISON 7:**
That Bylaw 7.2020 go to third reading this day. **CARRIED UNANIMOUSLY**
- 330.2020 **DIVISION 2/DIVISION 6:**
That Bylaw 7.2020 being a bylaw for the Rural Municipality of Rosthern No. 403 of Saskatchewan Concerning the Erection of Traffic Signs be given its third and final reading and be adopted this day. **CARRIED**
- BYLAW 8.2020 – A BYLAW TO AMEND BYLAW 3.2019 KNOWN AS THE BYLAW TO REGULATE ACTIVITIES AND THINGS IN OR ON MUNICIPAL ROADS**
331.2020 **DIVISION 7/DIVISION 3:**
That Bylaw 8.2020, being a bylaw for the Rural Municipality of Rosthern no. 403 of Saskatchewan To Amend Bylaw 3.2019 Known as the Bylaw to Regulate Activities and Things in or on Municipal Roads be given its first reading. **CARRIED**

**RURAL MUNICIPALITY OF ROSTHERN NO. 403:
REGULAR COUNCIL MEETING OF AUGUST 11TH 2020**

- 332.2020** **DIVISION 1/DIVISION 2:**
That Bylaw 8.2020 be given second reading. **CARRIED**
- 333.2020** **DIVISION 5/DIVISION 7:**
That Bylaw 8.2020 go to third reading this day. **CARRIED UNANIMOUSLY**
- 334.2020** **DIVISION 1/DIVISION 4:**
That Bylaw 8.2020 being a bylaw for the Rural Municipality of Rosthern No. 403 of Saskatchewan To Amend Bylaw 3.2019 Known as the Bylaw to Regulate Activities and Things in or on Municipal Roads be given its third and final reading and be adopted this day. **CARRIED**
- BYLAW 9.2020 – A BYLAW TO REGULATE THE SPEED OF HEAVY HAUL TRUCKS**
335.2020 **DIVISION 5/DIVISION 2:**
That Bylaw 9.2020, being a bylaw for the Rural Municipality of Rosthern no. 403 of Saskatchewan To Regulate the Speed of Heavy Haul Trucks be given its first reading. **CARRIED**
- ROAD ALLOWANCE SURVEY**
336.2020 **DIVISION 4/DIVISION 7:**
That have the road allowance surveyed located at West Half of Section 36-41-02-W3. **CARRIED**
- ADDITION TO THE AGENDA**
337.2020 **DIVISION 3 / DIVISION 2:**
That Council add Buggie Rental for 99 Road Repair to the Agenda – Per Section 13.7 in the Council Procedures Bylaw. **CARRIED UNANIMOUSLY**
- BUGGIE RENTAL FOR 99 ROAD REPAIR**
338.2020 **DIVISION 4 / DIVISION 2:**
That Council approve the rental of a Buggie in the amount of \$11,000/mo. From Garry's Construction Ltd. approved via electronically. **CARRIED**
- COUNCIL INDEMNITY**
339.2020 **DIVISION 6/DIVISION 7:**
That Council Indemnity be approved as presented in the amount of \$ 4,662.40 **CARRIED**
- ADJORNMENT**
340.2020 **DIVISION 1/DIVISION 3:**
That the Regular Council Meeting adjourn – 3:29PM. **CARRIED**



REEVE, MARTIN PENNER



ADMINISTRATOR, AMANDA MCCORMICK