



RM of Rosthern #403

Agenda

Council Meeting

Tuesday, December 10, 2024 @ 9:30 AM

1. CALL MEETING TO ORDER

2. ELECTION RESULTS

- 2.1. Reeve, Division 1, 3, 5, 7 - Oath to Office (to be read by each Councillor)
- 2.2. Abandonment of Poll 2024 - Motion to accept
- 2.3. Declaration of Results

3. APPROVAL OF AGENDA

4. APPROVAL OF MINUTES

- 4.1. November 5/2024 Regular Meeting

5. PUBLIC WORKS

- 5.1. Council & Division Reports
- 5.2. 2025 Capital Purchases
- 5.3. Mennonite Nursing Home Road - Department Highways Maintenance Contract
- 5.4. SaskPower Easement - Hague Lot
- 5.5. Landfill Decommissioning

6. CORRESPONDENCE

- 6.1. Bylaw Enforcement
- 6.2. RMAA Annual Curling
- 6.3. Evolution Training
- 6.4. SARM - Respect in the Workplace
- 6.5. Water Security Agency - Channel Clearing
- 6.6. Good Neighbours Food Centre Christmas Drive

7. REPORTS OF ADMINISTRATION & COMMITTEE'S

- 7.1. Administrator Report

Handwritten signature in blue ink.

- 7.2. Expired Building Permit 37.2013
- 7.3. Council Indemnity
- 7.4. Financials

8. UNFINISHED BUSINESS

- 8.1. Summit Sand & Gravel Discretionary Use - Plan Amendment

9. NEW BUSINESS

- 9.1. 2025 RM Council Committee Appointments
- 9.2. 2025 Appointments
- 9.3. 2025 Council Indemnity Rates
- 9.4. 2025 Custom Work Rates
- 9.5. 2025 Regular Council Meeting Dates
- 9.6. Subdivision SE 06-41-04-W3
- 9.7. Canada Summer Jobs
- 9.8. Twin Rivers
- 9.9. Organized Hamlet of Neuanlage
- 9.10. IN Camera Session – Section 12 of the Council procedures – discussion on 390-2019 Review Motion

10. ADDITIONAL BUSINESS

11. ADJOURNMENT



RURAL MUNICIPALITY OF ROSTHERN NO. 403: REGULAR COUNCIL MEETING OF DECEMBER 10TH 2024

The Regular Meeting of the Council of the Rural Municipality of Rosthern No. 403 was held in the R.M Council Chambers located at 1001 6th Street Rosthern, SK on Tuesday December 10th 2024 commencing at 9:33AM.

ATTENDANCE

PRESENT:

REEVE - ROGER KINZEL

COUNCILLORS: RICK POCHIPINSKI – DIVISION 1, LARRY FEHR – DIVISION 2, DARRELL PENNER – DIVISION 3, LEO PERRIN – DIVISION 4, CHAD KRIKAU – DIVISION 5, CHARLES KRIKAU – DIVISION 6, GABRIEL BENOIT – DIVISION 7(VIA ZOOM)

ABSENT:

ADMINISTRATOR: AMANDA MCCORMICK

VIA ZOOM MEETING ONLINE - OPEN TO PUBLIC WITH 1 IN ATTENDANCE (1 Municipal Office K.F) IN PERSON GALLERY – 3 MEMBERS (A.R, D.B & I.M)

Reeve read the Conduct of public to gallery – 9:35AM (Section 34- Bylaw 9.2023)

COUNCIL OATH TO OFFICE WAS READ ALOUD BY REEVE, DIVISION 1, DIVISION 3, DIVISION 5

COUNCILLOR DIVISION 5 LEFT THE MEETING – 9:41AM

COUNCIL OATH TO OFFICE WAS READ ALOUD BY DIVISION 7

2024 GENERAL ELECTION

521.2024

DIVISION 4 / DIVISION 1:

That Council accept the abandonment of poll for Reeve, Division 1, Division 3 and Division 5 as presented.

CARRIED

522.2024

DIVISION 2 / DIVISION 6:

That Council accept the Declaration of Results for the 2024 General Election for Division 1 & Division 7 as presented.

CARRIED

AGENDA

523.2024

DIVISION 4 / DIVISION 2:

That Council add Bridge Construction Projects to the agenda.

CARRIED

524.2024

DIVISION 4 / DIVISION 1:

That Council add additional invoices to the agenda.

CARRIED

525.2024

DIVISION 6 / DIVISION 4:

That Council accept the agenda with the additions.

CARRIED

MINUTES

526.2024

DIVISION 2 / DIVISION 3:

That the minutes from November 5th 2024 Regular Council Meeting be approved as presented.

CARRIED

MOVE TO ITEM

527.2024

DIVISION 1 / DIVISION 6:

That move to item 6 on the agenda.

CARRIED

COUNCIL EVOLUTION TRAINING

528.2024

DIVISION 1 / DIVISION 2:

That a Council training session be set up for 4 Councillors to attend by Evolution Training in the amount of \$300/per Councillor.

CARRIED

GOOD NEIGHBOURS FOOD CENTRE – CHRISTMAS DRIVE

529.2024

DIVISION 2 / DIVISION 3:

That Council donate 5 Christmas Hampers to the Good Neighbours Food Centre for the Christmas Drive.

CARRIED

FILE CORRESPONDENCE

530.2024

DIVISION 1 / DIVISION 4:

That Council file correspondence.

CARRIED

MOVE TO ITEM

531.2024

DIVISION 6 / DIVISION 2:

That move to item 5 on the agenda.

CARRIED

DIVISION & FOREMAN REPORTS

532.2024

DIVISION 3 / DIVISION 7:

That Council accept the verbal Division & Foreman reports given.

CARRIED

CAPITAL PURCHASE - 2025

533.2024

DIVISION 6 / DIVISION 7:

That Council make offer to the RM of Blucher 343 \$150,000 for the purchase of 2006 Terrex 14 scraper so long as there is no repercussion of purchase from Municipality to Municipality.

CARRIED

2025 TRACTOR TENDER

534.2024

DIVISION 7 / DIVISION 2:

That Council tender out for new tractor purchase, the details of the tender be specified by the Foreman. That the tender close February 6th at 4:00pm to be open at this time and spreadsheet be formulated and presented at the February Regular Meeting for review.

CARRIED



RURAL MUNICIPALITY OF ROSTHERN NO. 403: REGULAR COUNCIL MEETING OF DECEMBER 10TH 2024

MINISTRY OF HIGHWAYS - NURSING HOME ROAD WINTER ROAD MAINTENANCE

535.2024 DIVISION 1 / DIVISION 4:
That the maintenance agreement for the Mennonite Nursing Home Road be accepted and sign for the 2024/2025 winter maintenance. **CARRIED**

SASKPOWER EASEMENT – HAGUE LOT
536.2024 DIVISION 4 / DIVISION 2:
That the presented easement from SaskPower be approved for the electrical work at the Hague yard site per the agreement with Zak's. **CARRIED**

LANDFILL
537.2024 DIVISION 4 / DIVISION 6:
That the presented cost estimates and 60% closure plan from Tetra Tech be accepted. **CARRIED**

BREAK FOR RECESS – 10:48AM – 10:58AM

OFFICE HOLIDAY HOURS
538.2024 DIVISION 2 / DIVISION 1:
That the office be closed per policy December 25th, 26th January 1st. That the office also be closed December 24th at noon and December 31st at 3:00PM. **CARRIED**

ADMINISTRATOR HOLIDAYS
539.2024 DIVISION 6 / DIVISION 2:
That Council approve holidays for Administrator McCormick being December 16th, 19th, 20th, 23rd, and 24th January 13th to 17th 2025. **CARRIED**

ONLINE PAYMENTS
540.2024 DIVISION 1 / DIVISION 6:
That due to the 2024 Postal Strike any payments that can be made online be done for the December month and will be revisited at the January Meeting should the strike still be on. **CARRIED**

CHRISTMAS STAFF APPRECIATION
541.2024 DIVISION 6 / DIVISION 4:
That Council present all RM staff with a \$100 gift card as a Christmas Appreciation. **CARRIED**

ADMINISTRATOR REPORT
542.2024 DIVISION 4 / DIVISION 3:
That the verbal Administrator report be filed. **CARRIED**

EXPIRED BUILDING PERMIT – 37.2013
543.2024 DIVISION 1 / DIVISION 6:
That building permit 37.2013 has been expired and has not been closed, the performance bond of \$1,000 be revoked and the applicant be required to submit a new bond with minimum permit fees for a valid permit. **CARRIED**

COUNCIL INDEMNITY
544.2024 DIVISION 1 / DIVISION 2:
That Council Indemnity be approved as presented in the amount of \$ 4,468.40. **CARRIED**

DIRECT DEPOSIT PAYROLL
545.2024 DIVISION 6 / DIVISION 3:
That Council approve the Direct Deposit payroll for the month of November as verbally presented in the amount of \$ 67,002.21. **CARRIED**

PERFORMANCE BONDS
546.2024 DIVISION 4 / DIVISION 6:
That Council approve the Performance Bonds to be released on permits 25.2022, 17.2023, 1.2024, 9.2024 and 10.2024, that final inspection has been completed by the building official and the files have been closed. **CARRIED**

ACCOUNTS FOR APPROVAL
547.2024 DIVISION 1 / DIVISION 2:
That Council approve the list of accounts presented cheque number 17407 - 17464 and the manual online payment numbers 2005-MAN – 2032-MAN in the amount of \$ 242,095.73. **CARRIED**

FINANCIAL STATEMENT
548.2024 DIVISION 4 / DIVISION 3:
That Council accept the Financial Statement Summary as presented for the month of November. **CARRIED**

BANK RECONCILIATION
549.2024 DIVISION 1 / DIVISION 4:
That Council approve the bank reconciliation for the month of October 2024. **CARRIED**

RM SOLICITOR
550.2024 DIVISION 1 DIVISION 4:
That Council appoint Robertson Stromberg as the municipal solicitor.

DIVISION 7 COUNCILLOR REQUESTED RECORDED VOTE

REEVE	IN FAVOR	DIVISION 3	IN FAVOR	DIVISION 6	IN FAVOR
DIVISION 1	IN FAVOR	DIVISION 4	IN FAVOR	DIVISION 7	OPPOSED
DIVISION 2	IN FAVOR	DIVISION 5	NOT IN ATTENDANCE		

MOTION CARRIED



**RURAL MUNICIPALITY OF ROSTHERN NO. 403:
REGULAR COUNCIL MEETING OF DECEMBER 10TH 2024**

- 551.2024 DIVISION 6 DIVISION 3:**
That Council appoint Scott Phelps Mason & Little & Co. be appointed as municipal solicitor for Human Resources.
CARRIED UNANIMOUSLY
- TIPS – SASK LOTTERIES GRANT**
552.2024 DIVISION 3 / DIVISION 4:
That the Sask Lotteries grant numbers be as follows per most recent census for the RM of Rosthern: Town of Rosthern 945, Town of Hague 667, Village of Laird 250 and the Organized Hamlet of Neuanlage 570.
CARRIED
- DEPUTY REEVE**
553.2024 DIVISION 2 / DIVISION 4:
That Council appoint Councillor Pochipinski as Deputy Reeve for 2025.
CARRIED
DIVISION 7 OPPOSED
- SIGNING AUTHORITY**
554.2024 DIVISION 4 / DIVISION 6:
That the signing authority for the RM be Administrator Amanda McCormick, Reeve Roger Kinzel and Deputy Reeve Pochipinski.
CARRIED
- PEST CONTROL OFFICER**
555.2024 DIVISION 4 / DIVISION 1:
That Marcel Baynton be appointed as Pest Control Officer for the 2025 year that his indemnity be set for \$23/hr. \$0.80/km.
CARRIED
- WEED CONTROL OFFICER**
556.2024 DIVISION 6 / DIVISION 4:
That Kevin Pierce of Marksmen Vegetation Management as 2025 Weed Inspector.
CARRIED
- LANDFILL MANAGER**
557.2024 DIVISION 1 / DIVISION 6:
That the landfill manager John Heatwole receive \$23/hr. plus \$.60/km. to pick up the rubbish left in the ditches to be disposed of for use of truck and that he invoices the RM for use of the trailer if needed effective January 2025.
CARRIED
- JANITORIAL SERVICES**
558.2024 DIVISION 4 / DIVISION 6:
That Kendra Klassen be appointed Janitorial Services for the 2025 year at a rate of \$200/month.
CARRIED
- STRAY ANIMALS ACT – POUNDKEEPER**
559.2024 DIVISION 4 / DIVISION 6:
That Council appoint Rick Pochipinski as Municipal Poundkeeper per the Stray Animals Act.
CARRIED
- BUILDING INSPECTOR**
560.2024 DIVISION 2 / DIVISION 3:
That Council appoint Wagner Inspections as the municipal Building Inspector for 2025. That Dale Wagner, Ryan Shepherd, Jerry Wintonyk and Ray Humenny authorized to perform inspections with the RM of Rosthern.
CARRIED
- MUNICIPAL AUDITOR**
561.2024 DIVISION 4 / DIVISION 1:
That Council appoint Jensen Stromberg Chartered Professional Accountants as the Municipal Auditor for 2025.
CARRIED
- 2025 BOARD OF REVISION – NOR-SASK BOARD SERVICES**
562.2024 DIVISION 6 / DIVISION 3:
That Council appoint the following as secretary and members for the Board of Revision for 2025:
 - Mike Ligtermoet – Secretary
 - Kirby Fesser – Member
 - Glen Neuert – Member
 - Sabrina Saccucci – Member
 - Laurie Pilkey**CARRIED**
- DEVELOPMENT APPEALS BOARD / SECRETARY**
563.2024 DIVISION 6 / DIVISION 4:
That pursuant to Subsection 214(1) of *The Planning and Development Act, 2007*, the RM OF ROSTHERN NO 403 appoints Western Municipal Consulting Ltd. to manage the Development Appeals Board process for the term of January 1, 2025, through to December 31, 2025, remuneration as set out in Western Municipal Consulting Ltd, fee schedule, with the following to serve as Members of the Development Appeals Board: Dave Gurnsey, Dave Thompson, Donna Rae Zadvorny, Gordon Parkinson, Jeff Hutton, Kevin Kleckner, Mike Waschuk, Stew Demmans, Tim Lafreniere, Wayne Adams, Ken Friesen, Femi Ogunrinde, Fife Ogunde, Maureen Jickling, Jamie Tiessen, Stu Hayward, Pam Malach, Barry Clark, John Krill, Christopher Blueman, Alan Sawatsky, Mike Meleca, Hany Amin, Kimberly Speers, Nick Coroluick, Farrah Ovans, JayDee Mazier, Jordan Boyes, Kenneth Tan, Tyler Shandro and Rick Leigh

The Chair shall be responsible for naming no fewer than three (3) members for the hearing of any matter. Where the Chair does not include themselves among the appointees, the members appointed for a hearing shall determine the chair of that hearing from among their numbers.



**RURAL MUNICIPALITY OF ROSTHERN NO. 403:
REGULAR COUNCIL MEETING OF DECEMBER 10TH 2024**

CARRIED

563.2024

DIVISION 4 / DIVISION 1:

That pursuant to Subsection 216(3)(a) of *The Planning and Development Act, 2007*, the RM OF ROSTHERN NO.403 appoints Claudette McGuire with Western Municipal Consulting Ltd. as Secretary to the Development Appeals Board for the term of January 1, 2025, through to December 31, 2025, remuneration as set out in Western Municipal Consulting Ltd. fee schedule. If the secretary is unable to perform secretarial functions for reasons which may include scheduling difficulties WMC may appoint a delegate to perform administrative functions and may appoint a recording secretary for the purposes of any hearing.

CARRIED

MUNICIPAL BOARD OF APPEAL – BOARD / SECRETARY

564.2024

DIVISION 2 / DIVISION 3:

That pursuant to Subsection 365(1)(a) of *The Municipalities Act*, the RM OF ROSTHERN NO.403 appoints Western Municipal Consulting Ltd. to manage the Municipal Board of Appeal process for the term of January 1, 2025, through to December 31, 2025, remuneration as set out in Western Municipal Consulting Ltd. fee schedule, with the following to serve as Members of the Municipal Board of Appeal: Dave Gurnsey, Dave Thompson, Donna Rae Zadvorny, Gordon Parkinson, Jeff Hutton, Kevin Kleckner, Mike Waschuk, Stew Demmans, Tim Lafreniere, Wayne Adams, Ken Friesen, Femi Ogunrinde, Fife Ogunde, Maureen Jickling, Jamie Tiessen, Stu Hayward, Pam Malach, Barry Clark, John Krill, Christopher Blueman, Alan Sawatsky, Mike Meleca, Hany Amin, Kimberly Speers, Nick Coroluick, Farrah Ovans, JayDee Mazier, Jordan Boyes, Kenneth Tan, Tyler Shandro and Rick Leigh.

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CARRIED

565.2024

DIVISION 3 / DIVISION 4:

That the RM OF ROSTHERN NO.403 appoints Secretary to the Kara Lindal with Western Municipal Consulting Ltd. as Municipal Board of Appeal for the term of January 1, 2025, through to December 31, 2025, remuneration as set out in Western Municipal Consulting Ltd. fee schedule. If the secretary is unable to perform secretarial functions for reasons which may include scheduling difficulties WMC may appoint a delegate to perform administrative functions and may appoint a recording secretary for the purposes of any hearing.

CARRIED

COUNCILLOR CHAD KRIKAU RETURNED TO MEETING – 11:46AM

2025 COUNCIL INDEMNITY

566.2024

DIVISION 1 / DIVISION 4:

That Council Indemnity remain the same for 2025.

CARRIED

2025 CUSTOM WORK RATES

567.2024

DIVISION 4 / DIVISION 6:

That Custom Work Rates remain the same for 2025.

CARRIED

2025 REGULAR COUNCIL MEETING DATES

568.2024

DIVISION 7 / DIVISION 2:

That the 2025 Regular Council Meeting dates be set for the following with the September meeting date be reviewed in August:

JANUARY 7 TH 2025	FEBRUARY 11 TH 2025	MARCH 4 TH 2025
APRIL 8 TH 2025	MAY 6 TH 2025	JUNE 10 TH 2025
JULY 8 TH 2025	AUGUST 12 TH 2025	SEPTEMBER 9 TH 2025
OCTOBER 7 TH 2025	NOVEMBER 12 TH 2025	DECEMBER 9 TH 2025

CARRIED

SUBDIVISION – SE 06-41-04-W3 – PROPOSED PARCEL A – CONSOLIDATION OF PARCELS

569.2024

DIVISION 1 / DIVISION 2:

That the application to subdivide 1.44 HA (3.56 acre) for the purpose of creating a newly created Agricultural Residential and that the Consolidation of 42 HA (103 acres) of SE 06-41-04-W3 as per Schedule A Sections 1.6.1 & 1.6.6 of the R.M of Rosthern #403 Zoning Bylaw 5.2008 be approved subject to the following:

- a) The Parcel be re-zoned to Agricultural Residential Schedule B Section 1.6.1 of the Zoning Bylaw
- b) That a service agreement be required
- c) All fees associated with the subdivision including legal fees for the service agreement be of the applicant.
- d) Municipal reserve is not required for the new parcel
- e) Service fee of \$5,000 be applied.

These fees are applied to future replacement of infrastructure either directly or indirectly related to the subdivision, engineering and planning services, recreation and other capital projects within the Municipality in accordance within The Planning and Development Act, 2007 and related Regulations

CARRIED

CANADA SUMMER JOBS GRANT

570.2024

DIVISION 5 / DIVISION 4:

That Council apply for the Canada Summer Jobs grant for 2 positions at the rate of \$18/hr.

CARRIED



**RURAL MUNICIPALITY OF ROSTHERN NO. 403:
REGULAR COUNCIL MEETING OF DECEMBER 10TH 2024**

**ORGANIZED HAMLET OF NEUANLAGE
571.2024**

DIVISION 1 / DIVISION 3:

That Council approve motion 76.2024 as presented in the OH Minutes.

CARRIED

**IN CAMERA SESSION
572.2024**

DIVISION 1 / DIVISION 4:

That Council move to In Camera Session per Section 12 of the Council Procedures Bylaw to discuss 390.2019 motion review -12:13PM

**CARRIED
DIVISION 7 OPPOSED**

ALL IN ATTENDANCE

ADMINISTRATOR LEFT THE MEETING – 12:15PM

573.2024

DIVISION 2 / DIVISION 6:

That Council resume regular meeting – 12:39PM

CARRIED

DIVISION 7 COUNCILLOR LEFT DURING THE IN CAMERA WAS NOT RECORDED WHAT TIME AS THE ADMINISTRATOR WAS NOT PRESENT.

ADDITIONAL INVOICES

574.2024

DIVISION 2 / DIVISION 4:

That Council approve the additional invoices as verbally presented:

- | | |
|-------------------------------|-------------------|
| 1. Mark Giesbrecht | \$4,867.59 |
| 2. King's Forest Construction | \$1,000.00 |
| 3. Friesen's Bigway | \$ 69.37 |
| TOTAL | \$5,867.59 |

CARRIED

ADJOURNMENT

575.2024

DIVISION 1 / DIVISION 4:

That the Regular Council Meeting adjourn – 12:43PM

CARRIED


REEVE, ROGER KINZEL


ADMINISTRATOR, AMANDA MCCORMICK