



RM of Rosthern #403

Agenda

Council Meeting

Tuesday, February 11, 2025 @ 9:00 AM

1. CALL MEETING TO ORDER

2. APPROVAL OF AGENDA

3. APPROVAL OF MINUTES

3.1. January 7/2025 Regular Meeting

4. DELEGATIONS

4.1. 9:30AM - Mike Gage - Kubota

4.2. 10:30AM - Maddy From - Food Cycle Science

5. 11:00AM -PUBLIC HEARING

5.1. Discretionary Use - 13 Pembroke Road - Storage Structure

5.2. Bylaw 2.2025 - Bylaw to re-zone

5.3. Bylaw 2.2025 - Bylaw to Re-Zone
second, third and final readings pending public hearing.

6. PUBLIC WORKS

6.1. Outside Staff Winter Guarantee

6.2. Foreman & Division Reports

6.3. Grader Quotes

6.4. Tractor Tender

6.5. Landfill

6.6. Office Sign

7. CORRESPONDENCE

7.1. CSO / Bylaw Enforcement

7.2. RCMP Report

7.3. Rosthern AG Society

7.4. Wounded Warriors

7.5. Canadian Union of Postal Workers

7.6. Saskatchewan Public Works Association

8. REPORTS OF ADMINISTRATION & COMMITTEES

8.1. Administration Report

8.2. Council Indemnity

8.3. Financials

9. UNFINISHED BUSINESS

9.1. Bylaw 1.2025 - Bylaw to repeal bylaws

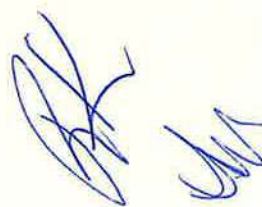
10. NEW BUSINESS

10.1. Town of Hague - Joint Fire

11. ADDITIONAL BUSINESS

11.1 Organised Hamlet of Neuanlage

12. ADJOURNMENT





RURAL MUNICIPALITY OF ROSTHERN NO. 403: REGULAR COUNCIL MEETING OF FEBRUARY 11TH 2025

The Regular Meeting of the Council of the Rural Municipality of Rosthern No. 403 was held in the R.M Council Chambers located at 1001 6th Street Rosthern, SK on Tuesday February 11th 2025 commencing at 9:08AM.

ATTENDANCE

PRESENT:

REEVE - ROGER KINZEL

COUNCILLORS: RICK POCHIPINSKI – DIVISION 1, DARRELL PENNER – DIVISION 3, LEO PERRIN – DIVISION 4, CHAD KRIKAU – DIVISION 5, CHARLES KRIKAU – DIVISION 6, GABRIEL BENOIT – DIVISION 7(VIA ZOOM)

ABSENT: LARRY FEHR – DIVISION 2

ADMINISTRATOR: AMANDA MCCORMICK

VIA ZOOM MEETING ONLINE - OPEN TO PUBLIC WITH 5 IN ATTENDANCE (1 Municipal Office K.F, D.B & Division 7 Councillor, G.B)

IN PERSON GALLERY – 1 MEMBERS (A.R)

Reeve read the Conduct of public to gallery – 9:08AM (Section 34- Bylaw 9.2023)

AGENDA

034.2025

DIVISION 3 / DIVISION 4:

That Council accept the agenda as presented.

CARRIED

COUNCILLOR FEHR ENTERED MEETING – 9:13AM

MINUTES

035.2025

DIVISION 1 / DIVISION 6:

That motion 028.2025 be tabled to the next meeting as we have not received information back.

CARRIED

036.2025

DIVISION 4 / DIVISION 3:

That the minutes presented from the January 7th 2025 Regular Council Meeting be approved.

CARRIED

MOVE TO ITEM

037.2025

DIVISION 5 / DIVISION 4:

That move to item 7.1 on the agenda.

CARRIED

CSO / BYLAW ENFORCEMENT REPORTING

038.2025

DIVISION 1 / DIVISION 2:

That council accept the monthly report from the Twin Rivers CSO / Bylaw Enforcement Program.

CARRIED

WOUNDED WARRIORS

039.2025

DIVISION 1 / DIVISION 2:

That Council approve advertisement support to the Wounded Warriors Magazine for 4 issues at \$625.

CARRIED

CANADIAN UNION OF POSTAL WORKERS

040.2025

DIVISION 1 / DIVISION 4:

That Council table the request from CUPW for support until further information from other Municipalities have been received.

CARRIED

FILE CORRESPONDENCE

041.2025

DIVISION 5 / DIVISION 6:

That Council file correspondence.

CARRIED

MOVE TO ITEM

042.2025

DIVISION 1 / DIVISION 4:

That move to item 4.1 on the agenda.

CARRIED

DELEGATION – KOBOTA – MIKE GAGE & SCOTT FORREST – 9:33AM – 9:41AM,

MOVE TO ITEM

043.2025

DIVISION 1 / DIVISION 4:

That move to item 6 on the agenda.

CARRIED

OUTSIDE STAFF – WINTER GUARANTEE

044.2025

DIVISION 4 / DIVISION 2:

That Council remove A.D from winter guarantee as he was in placement for R.Y while off and add R.Y as he has returned to work.

CARRIED

HAGUE SITE FUEL TANK

045.2025

DIVISION 4 / DIVISION 6:

That a double wall fuel tank be purchased as per the quote of \$4,884.00 to be installed at the Hague Yard Site and the existing tank be moved to the Rosthern Shop site for used oil containment.

CARRIED

DIVISION & FOREMAN REPORTS

046.2025

DIVISION 5 / DIVISION 2:

That Council accept the verbal Division & Foreman reports given.

CARRIED

BREAK FOR RECESS – 10:20AM – 10:30AM

2025 CAPITAL PURCHASE - GRADER

047.2025

DIVISION 6 / DIVISION 5:

That Council purchase the Komatsu GD655-7 Grader as per the 5-year capital plan as presented in the quote by SMS Equipment in the amount of \$360,000 after trade in plus all applicable taxes.

CARRIED



**RURAL MUNICIPALITY OF ROSTHERN NO. 403:
REGULAR COUNCIL MEETING OF FEBRUARY 11TH 2025**

2025 CAPITAL PURCHASE - TRACTOR

048.2025

DIVISION 6 / DIVISION 4:

That Council purchase the Kobota 174D-PS tractor as per the 5-year capital plan as presented in the quote Kubota Saskatoon – A Division of Earthworks in the amount of \$202,805 plus all applicable taxes.

CARRIED

LANDFILL

049.2025

DIVISION 1 / DIVISION 4:

Council agrees to joint tender with the Town of Duck Lake for the Decommissioning of the Landfill site to save costs on construction for both Municipalities.

CARRIED

050.2025

DIVISION 3 / DIVISION 2:

That Council approves the Closure Plan and Annual Monitoring reports from Tetra Tech as presented.

CARRIED

BRIDGE INSPECTION

051.2025

DIVISION 1 / DIVISION 4:

That Public Works go and inspect the bridge located West of Section 08-43-03-W3 to see what options we have for replacement for costing for the 2025 year.

CARRIED

MOVE TO ITEM

052.2025

DIVISION 5 / DIVISION 2:

That move to item 5 on the agenda.

CARRIED

PUBLIC HEARING – FOR THE FOLLOWING TOPICS:

DISCRETIONARY USE APPLICATION – 13 PEMBROKE ROAD – STORAGE STRUCTURE (SEA CAN)

BYLAW 2.2025 – BYLAW TO AMEND ZONING – RE-ZONE OF SE 06-41-04-W3 PROPOSED PARCEL A

053.2025

DIVISION 1 / DIVISION 6:

That Council move to Public Hearing for the following:

Discretionary Use Application – 13 Pembroke Road – Storage Structure (Sea Can)

Bylaw 2.2025 – A Bylaw to amend zoning – Re-zone of SE 06-41-04-W3 Proposed Parcel A – 11:03AM

CARRIED

13 Pembroke Road

2 – verbal submission (from division Councillor – not in favor of the application due to the site of the sea can

0- written submissions

1 – in person - no comment

2- online (no comments – administrator requested online to unmute themselves should they wish to address the issue.) – no comment

Bylaw 2.2025

0 – verbal submission

0- written submissions

1 – in person - no comment

2- online (no comments – administrator requested online to unmute themselves should they wish to address the issue.) – no comment

054.2025

DIVISION 2 / DIVISION 3:

That Council close public hearing and return to regular Council meeting – 11:08AM

CARRIED

DISCRETIONARY USE – 13 PEMBROKE ROAD – STORAGE STRUCTURE (SEA CAN)

055.2025

DIVISION 7 / DIVISION 3:

That Council approve the Discretionary Use Application for Storage Structure (Sea Can) located at #13 Pembroke Road in the Organized Hamlet of Neuanlage with the following conditions:

- Building and Development Permits must be pulled for the foundation of the structure (to building code)
- Section 3.42 of the Zoning Bylaw be fully complied with that (b) will be a part of the Development Permit)
- The structure will be assessed for taxation purposes
- That it will be owners' responsibility to notify the RM should the structure be removed from the property
- The application be reviewed in 5 years
- All fees associated with the Discretionary Use be invoiced to the applicant.

CARRIED

BYLAW 2.2025 BYLAW TO AMEND ZONING – RE-ZONE OF SE 06-41-04-W3 PROPOSED PARCEL A

056.2025

DIVISION 1 / DIVISION 4:

That Bylaw 2.2025, being a bylaw for the Rural Municipality of Rosthern No. 403 of Saskatchewan being a bylaw to amend Zoning Bylaw 5.2008 be given its second reading.

CARRIED

057.2025

DIVISION 5 / DIVISION 2:

That Bylaw 2.2025 go to the third reading the same day.

CARRIED UNANIMOUSLY

058.2025

DIVISION 4 / DIVISION 6:



RURAL MUNICIPALITY OF ROSTHERN NO. 403: REGULAR COUNCIL MEETING OF FEBRUARY 11TH 2025

That Bylaw 2.2025 being a bylaw for the Rural Municipality of Rosthern No. 403 of Saskatchewan being a bylaw to amend the Zoning Bylaw 5.2008 be given its third and final reading today.

CARRIED

OFFICE SIGN INSTALLATION QUOTE

059.2025

DIVISION 1 / DIVISION 4:

That accept the quote from Zak's Building Group for the installation of the sign at the office in the amount of \$1,350.00 plus applicable taxes.

CARRIED

APRIL REGULAR MEETING

060.2025

DIVISION 1 / DIVISION 4:

That the April 8th Regular Meeting be moved to April 15th 2025 to commence at the regular time.

CARRIED

RMAA WORKSHOP

061.2025

DIVISION 6 / DIVISION 4:

That Administrator McCormick attend the RMAA Workshop being held in Prince Albert on April 3rd 2025 with the fee of \$100.00.

CARRIED

SAMA AGM

062.2025

DIVISION 1 / DIVISION 3:

That Council send Administrator McCormick to Regina April 8-9 2025 for the SAMA Administrator Training and AGM all costs per policy.

CARRIED

TWIN RIVERS ADMINISTRATOR – SUMA / SARM

063.2025

DIVISION 3 / DIVISION 6:

That Council approves to cost share the fees for registration and mileage for the Twin Rivers Administrator to attend the SUMA and SARM Convention as the Groups will be receiving Municipal Awards.

CARRIED

ADMINISTRATOR REPORT

064.2025

DIVISION 6 / DIVISION 1:

That the verbal Administrator report be filed.

CARRIED

COUNCIL INDEMNITY

065.2025

DIVISION 2 / DIVISION 4:

That Council Indemnity be approved as presented in the amount of \$ 4,153.40.

CARRIED

DIRECT DEPOSIT PAYROLL

066.2025

DIVISION 1 / DIVISION 4:

That Council approve the Direct Deposit payroll for the month of January as verbally presented in the amount of \$ 32,800.05.

CARRIED

PERFORMANCE BOND

067.2025

DIVISION 2 / DIVISION 3:

That Council approve the Performance Bond for permit 18.2023 be released as final inspection has been completed by the Building Official and the file has been closed.

CARRIED

ACCOUNTS FOR APPROVAL

068.2025

DIVISION 3 / DIVISION 6:

That Council approve the list of accounts presented cheque number 17500 - 17550 and the manual online payment numbers 2033-MAN JAN – 2037-MAN JAN & 2055-MAN - 2081-MAN in the amount of \$ 480,179.87.

CARRIED

FINANCIAL STATEMENT

069.2025

DIVISION 1 / DIVISION 5:

That Council accept the Financial Statement Summary as presented for the month of January.

CARRIED

BANK RECONCILIATION

070.2025

DIVISION 3 / DIVISION 2:

That Council accept the Bank Reconciliation Summaries as presented for the months of November & December.

CARRIED

BYLAW 1.2025 BYLAW TO REPEAL BYLAWS

071.2025

DIVISION 1 / DIVISION 2:

That Bylaw 1.2025, being a bylaw for the Rural Municipality of Rosthern No. 403 of Saskatchewan being a bylaw to Repeal Bylaws be given its second reading.

CARRIED

072.2025

DIVISION 4 / DIVISION 6:

That Bylaw 1.2025 go to the third reading the same day.

CARRIED UNANIMOUSLY

073.2025

DIVISION 1 / DIVISION 5:

That Bylaw 1.2025 being a bylaw for the Rural Municipality of Rosthern No. 403 of Saskatchewan being a bylaw to Repeal Bylaws be given its third and final reading today.

CARRIED

TOWN OF HAGUE – JOINT FIRE

074.2025

DIVISION 4 / DIVISION 1:

That Council accept the minutes from the Hague Joint Fire meeting and accept the proposed budget totaling \$40,664 as the RM's contribution.

CARRIED

ORGANIZED HAMLET OF NEUANLAGE

075.2025

DIVISION 7 / DIVISION 5:

That Council approve motion 08.2025 as presented in the OH Minutes.

CARRIED

076.2025

DIVISION 7 / DIVISION 2:



**RURAL MUNICIPALITY OF ROSTHERN NO. 403:
REGULAR COUNCIL MEETING OF FEBRUARY 11TH 2025**

That Council approve motion 09.2025 as presented in the OH Minutes

CARRIED

077.2025

DIVISION 7

That Council approve motion 07.2025 as presented in the OH Minutes

NO SECONDER FOR THE MOTION – DISCUSSION WAS HELD AND THE RM IS UNSURE IF THEY WILL BE HIRING A SUMMER STUDENT AT THIS TIME. THE TOPIC WILL BE REVIEWED AT A LATER DATE WHEN WE RECEIVE INFORMATION ON THE FUNDING GRANT AND SUGGESTED AT THAT TIME IT BE BROUGHT UP AGAIN.

**ADJOURNMENT
078.2025**

DIVISION 1 / DIVISION 5:

That the Regular Council Meeting adjourn – 12:00PM

CARRIED

REEVE, ROGER KINZEL

ADMINISTRATOR, AMANDA MCCORMICK