



RM of Rosthern #403

Agenda

Council Meeting

Tuesday, February 8, 2022 @ 8:30 AM

1. **CALL MEETING TO ORDER**
2. **APPROVAL OF AGENDA**
3. **APPROVAL OF MINUTES**
 - 3.1. January 11th 2022 Regular Meeting
4. **CORRESPONDENCE**
 - 4.1. Bylaw Enforcement Monthly Report
 - 4.2. Twin Rivers
 - 4.3. Town of Rosthern - Annual Grant Financials
 - 4.4. Seager Wheeler / Rosthern AG Society
 - 4.5. Ministry of Government Relations
 - 4.6. South Saskatchewan River Watershed Stewards
 - 4.7. SAMA
 - 4.8. Ministry of Highways
 - 4.9. Hudson Bay Route Association - 2022 Membership
 - 4.10. AdNet Agency
5. **REPORTS OF ADMINISTRATION & COMMITTEE'S**
 - 5.1. Administrator Report
 - 5.2. Council Indemnity
 - 5.3. Financials
6. **PUBLIC WORKS**
 - 6.1. Road Complaints
7. **FOREMAN & COUNCIL REPORTS**
 - 7.1. Foreman Report
 - 7.2. Division Report

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8. UNFINISHED BUSINESS

8.1. Missed 2022 Appointments

9. NEW BUSINESS

9.1. Weed / Pest Control 2022 Appointment

9.2. Tax Enforcement

9.3. Subdivision - SW 17-40-03-W3

9.4. Bylaw 2.2022 - Re-Zone - SW 17-40-03-W3 (pending approval of subdivision)

9.5. Road Name Request

9.6. 2022 - 5 Year Capital Budget

9.7. Online Payment Options

9.8. Organized Hamlet of Neuanlage

10. ADDITIONAL BUSINESS

11. ADJOURNMENT

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**RURAL MUNICIPALITY OF ROSTHERN NO. 403:
REGULAR COUNCIL MEETING OF FEBRUARY 8TH 2022**

The Regular Meeting of the Council of the Rural Municipality of Rosthern No. 403 was held in the R.M Council Chambers located at 2022 6th Street Rosthern, SK on Tuesday, February 8th 2022 commencing at 8:34AM.

ATTENDANCE

PRESENT:

REEVE: ROGER KINZEL

COUNCILLORS: RICK POCHIPINSKI – DIVISION 1, PETER UNGER – DIVISION 2, GLENN BRAUN – DIVISION 3, LEO PERRIN – DIVISION 4, CHAD KRIKAU – DIVISION 5, ROBERT BAYNTON – DIVISION 6, TOM MADDEN – DIVISION 7

ADMINISTRATOR: AMANDA MCCORMICK

VIA ZOOM MEETING ONLINE - OPEN TO PUBLIC WITH ATTENDANCE (1 Municipal Employee K.F)

Reeve read the Conduct of public to gallery – 8:34AM (Section 34- Bylaw 1.2016)

AGENDA

054.2022

DIVISION 2 / DIVISION 7:

That Council add to the agenda the following item:

- Void Cheque #15783 in the amount of \$656.25 – Wrong Vendor
- In Camera – Per Section 12 of Council Procedures Bylaw 1.2016 – Discuss Legal Advice
- Gravel Haul Update

That Council approve the agenda presented with the addition.

CARRIED

MINUTES

055.2022

DIVISION 6 / DIVISION 4:

That the minutes from January 11th 2022 Regular Council Meeting be approved as presented.

CARRIED

HOUSEHOLD HAZARDOUS WASTE DAY – TWIN RIVERS

056.2022

DIVISION 3 / DIVISION 5:

That the RM participate in the 2022 Household Hazardous Waste Day with the Twin Rivers Group to be held in Hepburn this year.

CARRIED

TOWN OF ROSTHERN – ANNUAL FINANCIALS / GRANTS

057.2022

DIVISION 1 / DIVISION 7:

That Council accept the annual financials from the Town of Rosthern for joint grants and agreements.

CARRIED

SEAGER WHEELER FARM / ROSTHERN AG SOCIETY

058.2022

DIVISION 3 / DIVISION 5:

That Council abate the municipal portion of taxes for the Seager Wheeler Farms for the 2022 tax year.

CARRIED

059.2022

DIVISION 2 / :

Council donate \$20,000 to be used toward the renovations to the Seager Wheeler / Rosthern Ag Society project for upgrades to the building.

MOTION RESCINDED

060.2022

DIVISION 2 / DIVISION 3:

Council donate \$20,000 to be used toward the renovations to the Seager Wheeler / Rosthern Ag Society project for upgrades to the building.

CARRIED

SOUTH SASKATCHEWAN RIVER WATERSHED STEWARDS

061.2022

DIVISION 3 / DIVISION 1:

That Council approve the 2022 membership.

CARRIED

rescinded motion dm

dm BA



**RURAL MUNICIPALITY OF ROSTHERN NO. 403:
REGULAR COUNCIL MEETING OF FEBRUARY 8TH 2022**

SAMA AGM

062.2022

DIVISION 1 / DIVISION 7:

That Council Administrator McCormick and Assistant Fahl to the SAMA AGM and training session.

CARRIED

MINISTRY OF HIGHWAYS

063.2022

DIVISION 2 / DIVISION 6:

That Council accept blanket approval from the Ministry of Highways to do the approaches along the highways until further notice.

CARRIED

ADNET AGENCY

064.2022

DIVISION 1 / DIVISION 2:

That Council no longer advertise in any AdNet Agency books.

CARRIED

CORRESPONDENCE

065.2022

DIVISION 1 / DIVISION 3:

That the Correspondence be filed.

CARRIED

PROPOSED NEUANLAGE NORTH DEVELOPMENT

066.2022

DIVISION 3 / DIVISION 7:

That Council appoint Crosby Hanna & Associates for the assistance with the Neuanlage North Development file, costs be recovered by the developer.

CARRIED

CIVIC ADDRESSING – TEMPORARY POSITION

067.2022

DIVISION 7 / DIVISION 2:

That Martha Krahn be appointed for the temporary position for Civic Addressing at the wage discussed at the previous meeting.

CARRIED

ADMINISTRATOR REPORT

068.2022

DIVISION 3 / DIVISION 7:

That the verbal Administrator report be filed.

CARRIED

COUNCIL INDEMNITY

069.2022

DIVISION 1 / DIVISION 6:

That Council Indemnity be approved as presented in the amount of \$ 3,732.40.

CARRIED

DIRECT DEPOSIT PAYROLL

070.2022

DIVISION 1 / DIVISION 2:

That Council approve the Direct Deposit payroll for the month of January as verbally presented in the amount of \$30,417.39

CARRIED

PERFORMACNE BONDS

071.2022

DIVISION 3 / DIVISION 7:

That Council approve the Performance Bond to be released on permits 42.2017, 6.2021, 14.2021, 22.2021, 33.2021 that final inspection has been completed by the building official and the files have been closed.

CARRIED

ACCOUNTS FOR APPROVAL

072.2022

DIVISION 1 / DIVISION 5:

That Council approve the list of accounts presented cheque number 15831 - 15874 and the manual payment 120-MAN and manual online payment numbers 1091-MAN- 1119-MAN in the amount of \$791,811.33.

CARRIED



**RURAL MUNICIPALITY OF ROSTHERN NO. 403:
REGULAR COUNCIL MEETING OF FEBRUARY 8TH 2022**

FINANCIAL STATEMENT

073.2022 **DIVISION 6 / DIVISION 2:**
That Council approve the presented Financial Statement Summary for month of January as presented.

CARRIED

BANK RECONCILIATION

074.2022 **DIVISION 7 / DIVISION 2:**
That Council accept the presented Bank Reconciliation for month of December as presented.

CARRIED

BREAK FOR RECESS – 10:08AM – 10:16AM – NO NEW MEMBERS IN WAITING ROOM – MEETING TO PROCEED AS NORMAL.

MOVE TO ITEM ON AGENDA

075.2022 **DIVISION 7 / DIVISION 6:**
That Council move to item 8.1 on the agenda.

CARRIED

HAGUE RECREATION BOARD 2022 APPOINTMENT

076.2022 **DIVISION 1 / DIVISION 4:**
That Council appoint Councillor Braun to the Hague Recreation Board for 2022.

CARRIED

PEST CONTROL OFFICERS FOR THE PURPOSE OF CLUBROOT

077.2022 **DIVISION 3 / DIVISION 7:**
That Council appoint the following members from SARM for Pest Control Officers for the Purpose of Clubroot:

Katey Makohoniuk Plant Health Officer – SARM Division 1	Lynne Roszell Plant Health Officer – SARM Division 4
Joanne Kwasnicki Plant Health Officer – SARM Division 2	Chelsea Neuberger Plant Health Officer – SARM Division 5
Betty Johnson Plant Health Officer – SARM Division 3	Colleen Fennig Plant Health Officer – SARM Division 6

DEVELOPMENT AND BYLAW APPEALS APPOINTMENT

078.2022 **DIVISION 3 / DIVISION 6:**
That Council appoint Western Municipal Consulting for the appeals board for all Development and Bylaw Appeals, with the annual retainer of \$250.00. In connection with the Twin Rivers Group.

CARRIED

BOARD OF REVISION - 2022

079.2022 **DIVISION 2 / DIVISION 3:**
That Council appoint Secretary Michael Ligtermoet, and Timothy P Furlong, Glen Neuert, Kerby Fesser and Sabrina Saccucci as the appeals board for the Board of Revision for 2022, with the annual retainer of \$200.00. In Connection with the Twin Rivers Group.

CARRIED

2022 WEED INSPECTOR APPOINTMENT

080.2022 **DIVISION 1 / DIVISION 2:**
That Council table the appointment for Weed Inspector until the next meeting.

CARRIED

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**RURAL MUNICIPALITY OF ROSTHERN NO. 403:
REGULAR COUNCIL MEETING OF FEBRUARY 8TH 2022**

2022 PEST CONTROL APPOINTMENT

081.2022 DIVISION 2 / DIVISION 4:

That Council adjust the wage for Pest Control to \$21/hr. and \$0.70/km. for Marcel Baynton.

CARRIED

TAX ENFORCEMENT – PROCEED TO REQUEST TITLE

082.2022 DIVISION 1 / DIVISION 7:

That Council authorize Treasure / Administrator to proceed with title and the next steps in Tax Enforcement for the following list of lands:

404000645-01	SW 33-40-03-W3 Parcel Z, Ext 0, Lot 9, Plan #101991405	144040238
000131200-01	NW 31-40-02-W3 Ext. 98	149834458
404001100-01	SW 33-40-03-W3 Parcel N, Ext. 0	133192122
303000150-01	SE 27-44-04-W3 Ext. 0, Plan Y311, Lot 3	140374852
000335100-01	NE 35-40-04-W3 Blk A, Plan# 101645579	148310197
515000200-01	NW 24-40-04-W3 Lot 4, Blk 1, Plan# 85S19837	142887516
000233301-01	SE 33-40-03-W3 LSD 7, Ext. 27, Pcl# 144937558	149187189
515001410-01	NW 24-40-04-W3 Lot 11, Blk 4, Plan# 101961761	140388127
000221200-01	NW 21-40-03-W3 Parcel A, Ext 173	114973487
000321110-01	NE 21-40-04-W3 Ext 0, Plan# 100593637	131610697

CARRIED

TAX ENFORCEMENT – LIST OF LANDS IN ARREARS

083.2022 DIVISION 1 / DIVISION 5:

That Council authorize Treasure / Administrator to proceed in Tax Enforcement for the following list of lands:

ION RESCINDED
h 8th 2022 Mtg.

<i>Assessment Number</i>	<i>Legal Description</i>	<i>Title Number</i>	<i>Total Arrears</i>
001404101-01	NE 04-43A-03-W3 – BLK/PAR A PLAN 101615813 EXT 23	139600010	\$3,090.64
000321400-01	SW 21-40-04-W3 LSD 6 EXT 11	110664187	\$3,090.50
000635401-01	SW 35-41-04-W3 – BLK/PAR A PLAN 102188404 EXT 0	151879304	\$3,151.96
303009400-01	SE 27-44-04-W3 – BLK/PAR A PLAN AG664 EXT 0	141627753	\$1,641.59
525002550-01	LOT 2 BLK/PAR 7 PLAN 101961761 EXT 0	136714068	\$4,718.74
505000100-01	BLK/PAR A2 PLAN 102027428 EXT 0	150637866	\$3,183.85
000830200-01	NW 30-42-01-W3 EXT 0	144195015	\$4,264.98
001230401-01	SW 30-42-04-W3 – BLK/PAR A PLAN 101906883 EXT 0	132251150	\$2,611.14
505003250-01	NE 23-40-04-W3 – BLK/PAR A PLAN 101572950 EXT 36	138935144	\$9,352.27
515001670-01	LOT 29 BLK/PAR 5 PLAN 101961761 EXT 0	146163911	\$744.67
000953000-01	RL 53-42-01-W3 EXT 1	148612990	
	RL 53-42-01-W3 EXT 2	148612989	\$107.11
001620102-01	NE 20-43-04-W3 BLK/PAR A PLAN 101874483 EXT 0	145640370	\$107.11
001403101-01	NE 03-43A-03-W3 BLK/PAR A PLAN 101615723 EXT 19	117328888	\$719.17
505001900-01	BLK/PAR Z PLAN 76S00036 EXT 4	124966020	\$1,504.04
001417301-01	SE 17-43A-03-W3 BLK/PAR A PLAN 101616230 EXT 46	140844360	\$3,486.91

CARRIED

SUBDIVISION SW 17-40-03-W3 – PROPOSED PARCEL C

084.2022 DIVISION 3 / DIVISION 2:

That the application to subdivide 1.94HA (4.8acre) parcel from SW 17-40-03-W3 for the purpose of creating a newly created Agricultural Residential parcel as per Schedule A Section 1.6.7 of the R.M of Rosthern #403 Zoning Bylaw 5.2008 be approved subject to the following:

- a) The Parcel be re-zoned to Agricultural Residential Schedule B Section 1.6.1 of the Zoning Bylaw
- b) That a service agreement be required – all fees associated with the subdivision including these legal fees be of the applicant.
- c) Municipal reserve is not required.
- d) Service fee of \$5,000 be applied.



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- e) The driveway to be off the Blumenheim Road as the south boundary is a summer road.
- f) All other fees associated with the subdivision is the responsibility of the applicant.

CARRIED

BYLAW 2.2022 –RE-ZONE – SW 17-40-03-W3– PROPOSED PARCEL C

085.2022 DIVISION 2 / DIVISION 7:

That Bylaw 2.2022, being a bylaw for the Rural Municipality of Rosthern no. 403 of Saskatchewan to Amend Zoning of at SW 17-40-03-W3 Proposed Parcel C be given its first reading.

CARRIED

ROAD NAME

086.2022 DIVISION 3 / DIVISION 7:

That Council approve the request to name the road located West of Sections 18, 19 of Section 41 range 2 west of the 3rd, this road will be named "Venture Road".

CARRIED

OFFICE / COLD STORAGE INFORMATION

087.2022 DIVISION 7 / DIVISION 2:

That Council gather information and proposal pricing for new office and cold storage.

CARRIED

FOREMAN REPORT

088.2022 DIVISION 1 / DIVISION 7:

That Council accept the verbal foreman report given.

CARRIED

DIVISION REPORTS

089.2022 DIVISION 5 / DIVISION 6:

That Council accept the verbal division reports given.

CARRIED

JOHN DEERE GRADER GLASS

090.2022 DIVISION 4 / DIVISION 7:

That Council approve to change the glass in the John Deere grader as needed.

CARRIED

BREAK FOR RECESS – 11:45AM – 11:51AM – 1 NEW MEMBER IN WAITING ROOM ADMINISTRATOR
ADMITTED 1 GALLERY MEMBER OF THE PUBLIC – G.B – REEVE READ ALOUD THE CONDUCT OF PUBLIC
SECTION 34 OF BYLAW 1.2016

CAPITAL PURCHASE INFORMATION

091.2022 DIVISION 2 / DIVISION 1:

That Council appoint Councillor Braun, Councillor Perrin and Councillor Krikau to investigate the costing of New Truck / Belly Dump.

CARRIED

5 YEAR CAPITAL PLAN

092.2022 DIVISION 1 / DIVISION 2:

That Council approve the presented 5 Year Capital Plan as presented with the amendment to the 2022 year of total for the Belly Dump being raised to \$300,000 and one way blade for grader be added with the cost of \$50,000. Those additions will be made and attached to these minutes.

CARRIED

ONLINE PAYMENT OPTIONS

093.2022 DIVISION 2 / DIVISION 5:

That Council approve to be added to Royal Bank, Scotia Bank, Bank of Montreal and CIBC for online banking options for the ratepayers at the presented pricing for each bank.

CARRIED

ORGANIZED HAMLET OF NEUANLAGE

094.2022 DIVISION 2 / DIVISION 3:

That Council approve motion 09.2022 of the OH minutes.

CARRIED

all

RP



RURAL MUNICIPALITY OF ROSTHERN NO. 403:
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095.2022

DIVISION 7 / DIVISION 5:

That Council approve motion 10.2022 of the OH minutes.

CARRIED

VOID CHEQUE

096.2022

DIVISION 3 / DIVISION 1:

That Council Void cheque number 15783 in the amount of \$656.25 as it was made to the wrong vendor.

CARRIED

097.2022

DIVISION 7 / DIVISION 3:

That Council move to In Camera Session – Per Section 12 of the Council Procedures Bylaw 1.2016 for Legal Matters – 12:10PM

CARRIED

ALL IN ATTENDANCE

OUT OF IN CAMERA – 12:50PM

098.2022

DIVISION 2 / DIVISION 6:

That Council resume regular meeting – 12:50PM

CARRIED

TEMPORARY REQUEST FOR NEUANLAGE AGM

099.2022

DIVISION 3 / DIVISION 5:

That Council agree with the legal recommendation to temporarily allow G.B to attend the Organized Hamlet of Neuanlage AGM at the Community Hall solely for the purpose of the Hamlet AGM and Election held on February 9th 2022 at 7:00PM, Council directs legal to inform details.

CARRIED

ADJORNMENT

100.2022

DIVISION 1 / DIVISION 4:

That the Regular Council Meeting adjourn – 12:52PM

CARRIED

REEVE, ROGER KINZEL

Deputy Rick Pochmanski

ADMINISTRATOR, AMANDA MCCORMICK

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