



RM of Rosthern #403

Agenda

Council Meeting

Tuesday, February 7, 2023 @ 8:30 AM

1. CALL MEETING TO ORDER

2. APPROVAL OF AGENDA

3. APPROVAL OF MINUTES

3.1. January 10/2023 Regular Meeting

4. DELEGATION

4.1. 9:30AM - RM of Corman Park - Weed Inspector - Lawrence Boehm

5. CORRESPONDENCE

5.1. Bylaw Enforcement Reports

5.2. Town of Hague - Annual Financials for Fire and Library

5.3. Ministry of Highways - Project Information Sheet - Highway 11 and 212

5.4. R.C.M.P - Quarter Report

5.5. Saskatchewan Waste Reduction Council

5.6. Rosthern Chamber of Commerce

5.7. Hudson Bay Association

5.8. Good Neighbours Food Centre

6. REPORTS OF ADMINISTRATION & COMMITTEE'S

6.1. Administrator Report

6.2. Council Indemnity

6.3. Building Permit 36.2020 - Expired

6.4. Financials

6.5. In-Camera Session - Per Section 12 of the Council Procedures Bylaw 1.2016 - Discussion on HR Matters

7. PUBLIC WORKS

7.1. Road Complaint - Damage to Vehicle

7.2. Tractor Fix

- 7.3. Bridge Inspections - Work to be complete
- 7.4. Custom Work Rates 2023
- 7.5. 11:00AM - Foreman Report
- 7.6. Division Reports

8. UNFINISHED BUSINESS

- 8.1. Bylaw 1.2023 - Amendment to 14.2018 Destruction of Documents
- 8.2. Bylaw 2.2023 - Town of Rosthern Library Agreement
- 8.3. Bylaw 3.2023 - Town of Rosthern - Recreation Agreements
- 8.4. Bylaw 4.2023 - Town of Hague - Library Agreement
- 8.5. Bylaw 5.2023 - Town of Hague - Recreation Agreement
- 8.6. Town of Rosthern Joint Fire - Draft Agreement
- 8.7. 2023 Pest Control Appointment

9. NEW BUSINESS

- 9.1. Division 6 Resignation
- 9.2. 2023 Building Inspector Appointment
- 9.3. 2023 Weed Inspector Appointment
- 9.4. Subdivision - NW 29-42-02-W3 Proposed Parcel A
- 9.5. Mennonite Youth Farm - Move on Building
- 9.6. Office of Privacy Commissioner - Review Report 165-2022

10. ADDITIONAL BUSINESS

11. ADJOURNMENT

Two handwritten signatures are located in the bottom right corner of the page. The first signature is a stylized, cursive 'R' followed by a flourish. The second signature is a cursive 'W' followed by a flourish.



**RURAL MUNICIPALITY OF ROSTHERN NO. 403:
REGULAR COUNCIL MEETING OF FEBRUARY 7TH 2023**

The Regular Meeting of the Council of the Rural Municipality of Rosthern No. 403 was held in the R.M Council Chambers located at 2022 6th Street Rosthern, SK on Tuesday, February 7th 2023 commencing at 8:46AM.

ATTENDANCE

PRESENT:

REEVE - ROGER KINZEL

COUNCILLORS: RICK POCHIPINSKI – DIVISION 1, LARRY FEHR – DIVISION 2, GLENN BRAUN – DIVISION 3, LEO PERRIN – DIVISION 4, CHAD KRIKAU – DIVISION 5

ABSENT: TOM MADDEN – DIVISION 7

VACANT: DIVISION 6

ADMINISTRATOR: AMANDA MCCORMICK

VIA ZOOM MEETING ONLINE - OPEN TO PUBLIC WITH 2 IN ATTENDANCE (1 Municipal Employee K.F – 1 PUBLIC G.B)

Reeve read the Conduct of public to gallery – 8:46AM (Section 34- Bylaw 1.2016)

AGENDA

066.2023

DIVISION 3 / DIVISION 2:

That Council approve the agenda presented with the following additions:

- Organized Hamlet of Neuanlage Minutes
- Town of Rosthern – 2022 Annual Grants Invoice
- Zak's Invoice
- Motion 390.2019 Review
- Potential Meeting Time Change

CARRIED

COMMITTEE CHANGES

067.2023

DIVISION 5 / DIVISION 4:

That Councillor Braun step in until by-election for the HR/Personnel Committee.

CARRIED

068.2023

DIVISION 3 / DIVISION 2:

That Councillor Perrin step in until by-election for the Gravel Committee.

CARRIED

MINUTES

069.2023

DIVISION 2 / DIVISION 4:

That the minutes from January 10th 2023 Regular Council Meeting be approved as presented.

CARRIED

BYAW ENFORCEMENT

070.2023

DIVISION 1 / DIVISION 5:

That Council accept the bylaw reports for the month.

CARRIED

TOWN OF HAGUE – ANNUAL FIRE AND LIBRARY

071.2023

DIVISION 1 / DIVISION 3:

That Council accept the statements and invoice for the Town of Hague Joint Fire and Library for 2022.

CARRIED

SASKATCHEWAN WASTE REDUCTION COUNCIL

072.2023

DIVISION 1 / DIVISION 3:

That Council send Councillor Madden to the Waste Forum being held May 24th -26th in Saskatoon, should Councillor Madden not be able to make it Administrator McCormick will attend.

CARRIED

HUDSON BAY ASSOCIATION

073.2023

DIVISION 3 / DIVISION 4:

That Council join for 2023 membership for the Hudson Bay Association and Councillor Braun appointed.

CARRIED

CORRESPONDENCE

074.2023

DIVISION 1 / DIVISION 2:

That the Correspondence be filed.

CARRIED

ADMINISTRATOR REPORT

075.2023

DIVISION 5 / DIVISION 3:

That the verbal Administrator report be filed.

CARRIED

COUNCIL INDEMNITY

076.2023

DIVISION 5 / DIVISION 4:

That Council Indemnity be approved as presented in the amount of \$ 2,106.20.

CARRIED



**RURAL MUNICIPALITY OF ROSTHERN NO. 403:
REGULAR COUNCIL MEETING OF FEBRUARY 7TH 2023**

BUILDING PERMIT 36.2020 - EXPIRED

077.2023

DIVISION 1 / DIVISION 2:

That Council revoke the bond for Building Permit 36.2020 as it has expired and not been closed by the building official. That the applicant be required to renew the permit being charged a performance bond of \$1000 and minimum permit fees of \$100.00 plus applicable tax.

CARRIED

DIRECT DEPOSIT PAYROLL

078.2023

DIVISION 3 / DIVISION 1:

That Council approve the Direct Deposit payroll for the month of January as verbally presented in the amount of \$ 30,713.76.

CARRIED

ACCOUNTS FOR APPROVAL

079.2023

DIVISION 1 / DIVISION 3:

That Council approve the list of accounts presented cheque number 16365 - 16423 and the manual online payment numbers 1417-MAN - 1443-MAN in the amount of \$386,822.36.

CARRIED

PERFORMANCE BONDS

080.2023

DIVISION 3 / DIVISION 2:

That Council approve the Performance Bond to be released on permits 19.2020, 28.2020, 4.2021, 15.2022 and 22.2022 that final inspection has been completed by the building official and the files have been closed.

CARRIED

FINANCIAL STATEMENT

081.2023

DIVISION 5 / DIVISION 1:

That Council accept the Financial Statement Summary as presented for the month of January.

CARRIED

BANK RECONCILIATION

082.2023

DIVISION 1 / DIVISION 2:

That Council accept the presented Bank Reconciliation for month of December as presented.

CARRIED

DELEGATION - LAWRENCE BOEHM - RM OF CORMAN PARK WEED INSPECTOR - 9:25AM - 10:01AM

BREAK FOR RECESS - 10:01AM - 10:10AM

083.2023

DIVISION 1 / DIVISION 3:

That Council move to In Camera Session - Per Section 12 of Council Procedures Bylaw 1.2016 -HR Matters- 10:11AM

CARRIED

ALL IN ATTENDANCE

OUT OF IN CAMERA - 10:47AM

084.2023

DIVISION 4 / DIVISION 2:

That Council resume regular meeting - 10:48AM

CARRIED

REQUEST FOR TIRE REPLACEMENT COST

085.2023

DIVISION 4 / DIVISION 3:

That Council deny the request from H.H to pay for the replacement of vehicle tires.

CARRIED

JOHN DEERE REPAIR

086.2023

DIVISION 1 / DIVISION 3:

That Council approve the repair to the John Deere as presented quote from the Foreman.

CARRIED

2023 - CUSTOM WORK RATES

087.2023

DIVISION 2 / DIVISION 1:

That Council Change the rates for custom work to the following:
Patrol for Winter and Summer \$200/hr. \$125 / 30 min
Mower Work \$150/hr. \$ 75 / 30 min
Anything over 30 minutes will be charged for 60 minutes. Anything under 30 minutes will be charged 30 minutes. That these prices take effect May 1st 2023.

CARRIED

SHULTE REPAIR

088.2023

DIVISION 5 / DIVISION 1:

That Council approve to fix the driveline for the Shulte Mower.

CARRIED



**RURAL MUNICIPALITY OF ROSTHERN NO. 403:
REGULAR COUNCIL MEETING OF FEBRUARY 7TH 2023**

SCRAPER TIRES

089.2023

DIVISION 3 / DIVISION 2:

That Council approve to replace 2 tires on the scraper that they approve the quote received by SARM.

CARRIED

DIVISION & FOREMAN REPORTS

090.2023

DIVISION 5 / DIVISION 3:

That Council accept the verbal Division and Foreman reports given.

CARRIED

BYLAW 1.2023 – BEING A BYLAW TO AMEND BYLAW 14.2018 RECORD DESTRUCTION

091.2023

DIVISION 1 / DIVISION 4:

That Bylaw 1.2023 being a bylaw for the Rural Municipality of Rosthern No. 403 of Saskatchewan to amend bylaw 14.2018 Record Destruction be given its first reading.

CARRIED

092.2023

DIVISION 5 / DIVISION 2:

That Bylaw 1.2023 be given second reading.

CARRIED

093.2023

DIVISION 4 / DIVISION 3:

That Bylaw 1.2023 go to third reading this day.

CARRIED UNANIMOUSLY

094.2023

DIVISION 2 / DIVISION 4:

That Bylaw 1.2023 being a bylaw for the Rural Municipality of Rosthern No. 403 of Saskatchewan to Amend Bylaw 14.2018 Record Destruction be given its third and final reading and be adopted this day.

CARRIED

BYLAW 2.2023 – BEING A BYLAW TO ENTER INTO AN AGREEMENT WITH THE TOWN OF ROSTHERN FOR LIBRARY SERVICES

095.2023

DIVISION 1 / DIVISION 4:

That Bylaw 2.2023 being a bylaw for the Rural Municipality of Rosthern No. 403 of Saskatchewan to Enter into an Agreement with the Town of Rosthern for Library Services be given its first reading.

CARRIED

096.2023

DIVISION 3 / DIVISION 2:

That Bylaw 2.2023 be given second reading.

CARRIED

097.2023

DIVISION 5 / DIVISION 4:

That Bylaw 2.2023 go to third reading this day.

CARRIED UNANIMOUSLY

098.2023

DIVISION 4 / DIVISION 1:

That Bylaw 2.2023 being a bylaw for the Rural Municipality of Rosthern No. 403 of Saskatchewan to Enter into an Agreement with the Town of Rosthern for Library Services be given its third and final reading and be adopted this day.

CARRIED

BYLAW 3.2023 – BEING A BYLAW TO ENTER INTO AN AGREEMENT WITH THE TOWN OF ROSTHERN FOR RECREATION SERVICES

099.2023

DIVISION 5 / DIVISION 3:

That Bylaw 3.2023 being a bylaw for the Rural Municipality of Rosthern No. 403 of Saskatchewan to Enter into an Agreement with the Town of Rosthern for Recreation Services be given its first reading.

CARRIED

100.2023

DIVISION 2 / DIVISION 1:

That Bylaw 3.2023 be given second reading.

CARRIED

101.2023

DIVISION 4 / DIVISION 2:

That Bylaw 3.2023 go to third reading this day.

CARRIED UNANIMOUSLY

102.2023

DIVISION 5 / DIVISION 1:

That Bylaw 3.2023 being a bylaw for the Rural Municipality of Rosthern No. 403 of Saskatchewan to Enter into an Agreement with the Town of Rosthern for Recreation Services be given its third and final reading and be adopted this day.

CARRIED

BYLAW 4.2023 – BEING A BYLAW TO ENTER INTO AN AGREEMENT WITH THE TOWN OF HAGUE FOR LIBRARY SERVICES

103.2023

DIVISION 4 / DIVISION 3:

That Bylaw 4.2023 being a bylaw for the Rural Municipality of Rosthern No. 403 of Saskatchewan to Enter into an Agreement with the Town of Hague for Library Services be given its first reading.

CARRIED



**RURAL MUNICIPALITY OF ROSTHERN NO. 403:
REGULAR COUNCIL MEETING OF FEBRUARY 7TH 2023**

- 103.2023 DIVISION 2 / DIVISION 4:**
That Bylaw 4.2023 be given second reading. **CARRIED**
- 104.2023 DIVISION 4 / DIVISION 1:**
That Bylaw 4.2023 go to third reading this day. **CARRIED UNANIMOUSLY**
- 105.2023 DIVISION 5 / DIVISION 1:**
That Bylaw 4.2023 being a bylaw for the Rural Municipality of Rosthern No. 403 of Saskatchewan to Enter into an Agreement with the Town of Hague for Library Services be given its third and final reading and be adopted this day. **CARRIED**
- BYLAW 5.2023 – BEING A BYLAW TO ENTER INTO AN AGREEMENT WITH THE TOWN OF HAGUE FOR RECREATION SERVICES**
- 106.2023 DIVISION 5 / DIVISION 3:**
That Bylaw 5.2023 being a bylaw for the Rural Municipality of Rosthern No. 403 of Saskatchewan to Enter into an Agreement with the Town of Hague for Recreation Services be given its first reading. **CARRIED**
- 107.2023 DIVISION 4 / DIVISION 2:**
That Bylaw 5.2023 be given second reading. **CARRIED**
- 108.2023 DIVISION 3 / DIVISION 5:**
That Bylaw 5.2023 go to third reading this day. **CARRIED UNANIMOUSLY**
- 109.2023 DIVISION 4 / DIVISION 1:**
That Bylaw 5.2023 being a bylaw for the Rural Municipality of Rosthern No. 403 of Saskatchewan to Enter into an Agreement with the Town of Hague for Recreation Services be given its third and final reading and be adopted this day. **CARRIED**
- TOWN OF ROSTHERN – DRAFT JOINT FIRE AGREEMENT**
- 110.2023 DIVISION 5 / DIVISION 4:**
That Council accept the presented Joint Fire Draft Agreement from the Town of Rosthern and bylaw be prepared and presented at the next meeting. **CARRIED**
- PEST CONTROL – KM REVIEW**
- 111.2023 DIVISION 1 / DIVISION 5:**
That Council table the review of the km for the Pest Control Officer, that Administration find what other RM's are paying. **CARRIED**
- DIVISION 6 RESIGNATION**
- 112.2023 DIVISION 4 / DIVISION 2:**
That accept and acknowledge the resignation from Division 6 Councillor Robert Baynton. **CARRIED**
- BY-ELECTION - DATES**
- 113.2023 DIVISION 4 / DIVISION 2:**
That Council table the dates for the By-Election until next meeting. **CARRIED**
- 2023 BUILDING OFFICIAL AND WEED INSPECTOR APPOINTMENT**
- 114.2023 DIVISION 1 / DIVISION 2:**
That Council appoint Wagner Inspections Services as the Building Officials for 2023. **CARRIED**
- 115.2023 DIVISION 1 / DIVISION 3:**
That Council appoint Lawrence Boehm as weed inspector for 2023. **CARRIED**
- SUBDIVISION – NW 29-42-02-W3 – PROPOSED PARCEL A**
- 116.2023 DIVISION 1 / DIVISION 2:**
That the application to subdivide 4.05HA (10 acre) parcel from NW 29-42-02-W3 for the purpose of creating an existing farmstead as per Schedule A Section 1.6.6 of the R.M of Rosthern #403 Zoning Bylaw 5.2008 be approved subject to the following:
- a) That a service agreement be required – all fees associated with the subdivision including these legal fees be of the applicant.
 - b) Municipal reserve is not required for the new parcel
 - c) Remaining AG lands to be tied and have access to each, these costs are the owner's responsibility
 - d) The old house be removed as per requirements of the Development Permit received prior to the subdivision
- CARRIED**



**RURAL MUNICIPALITY OF ROSTHERN NO. 403:
REGULAR COUNCIL MEETING OF FEBRUARY 7TH 2023**

MENNONITE YOUTH FARM

117.2023

DIVISION 3 / DIVISION 4:

That Council approve the request to move the proposed living quarters for workers for the pre-existing Discretionary Use, that all required permits and inspections be applied for.

CARRIED

OFFICE OF PRIVACY COMMISSIONER – REVIEW REPORT 165-2022

118.2023

DIVISION 3 / DIVISION 1:

That Council accept the draft report from the Office of Privacy Commissioner review report 165-2022, that council accept the recommendations and notice be sent to the office.

CARRIED

ORGANIZED HAMLET OF NEUANLAGE

119.2023

DIVISION 1 / DIVISION 3:

That Council approve motion 11.2023 of the OH Minutes.

CARRIED

TOWN OF ROSTHERN – ANNUAL GRANT INVOICE

120.2023

DIVISION 5 / DIVISION 2:

That Council approve the presented invoice to be paid to the Town of Rosthern for the 2022 annual grants.

CARRIED

ZAK'S INVOICES

121.2023

DIVISION 2 / DIVISION 3:

That Council approve the Zak's invoices as presented.

CARRIED

MOTION 390.2019 – REVIEW

122.2023

DIVISION 1 / DIVISION 3:

That Council leave motion 390.2019 as status quo, that it will be reviewed in 6 months.

CARRIED

REGULAR COUNCIL MEETING START TIME

123.2023

DIVISION 3 / DIVISION 4:

That Council change the Regular Council meeting time to 9:00AM going forward.

CARRIED

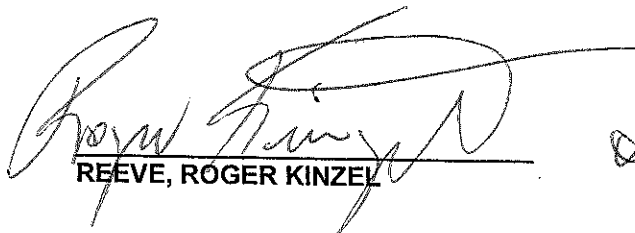
ADJOURNMENT

124.2023

DIVISION 1 / DIVISION 2:

That the Regular Council Meeting adjourn – 12:22PM

CARRIED


REEVE, ROGER KINZEL


ADMINISTRATOR, AMANDA MCCORMICK