



**RURAL MUNICIPALITY OF ROSTHERN NO. 403**  
**Terms and Conditions**  
**Gravel / Rock Loading and Hauling**

The R.M. of Rosthern 403 is inviting Tenders for the loading and hauling of approx. 44,489 cubic yards of crushed gravel and 1,235 cubic yards of 4" - 6" rock. The gravel and rock will be re-located from our crushing pit (located in the RM of Duck Lake) to our 2 stock pile locations. 17,795 cubic yards gravel will go to Stock Pile 1 and 26,693 cubic yards gravel and the 4"-6" rock to Stock Pile 2.

Legal Locations:

- Crushing Pit – NE-24-45-04-W3 (RM of Duck Lake)
- Stock Pile 1 – SE 27-44-04-W3 (RM of Rosthern)
- Stock Pile 2 – SW 03-42-03-W3 (RM of Rosthern landfill site)

Work to commence: ASAP

Attached are the full Terms and Conditions of requirements to be submitted and followed.

We would like the work to begin ASAP, please supply your availability for work commencement. The work must be completed by March 15<sup>th</sup> 2022.

Contact the office @ 306-232-4393 or [rm403admin@sasktel.net](mailto:rm403admin@sasktel.net) if you have any questions.

Tender submissions MUST be in by January 5<sup>th</sup>, 2022 at 1:00 PM. Any Tenders submitted after this will not be opened.

Tenders will be opened January 5<sup>th</sup>, 2022 at 2:00PM and will be awarded at the January 11<sup>th</sup> Regular Council Meeting. Should you wish to attend the opening or awarding please contact the office.

It is your responsibility to be sure the tender is received by the office by the closing date.



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**1. Time & Place**

- 1.1 Tender forms will be submitted to the Rural Municipality of Rosthern No. 403 by January 5<sup>th</sup>, 2022 at 1:00 PM local time. Submission of the supplied Tender form may be submitted as follows:
  - a. Mail to the Rural Municipality of Rosthern No. 403, Box 126, Rosthern, Saskatchewan S0K 3R0. Must be in a sealed envelope marked “2022 Loading & Haul Tender”. (Please allow 5 - 10 business days for postal delivery.) If it is not received by 1:00 PM on January 5<sup>th</sup>, 2022 it is deemed late and will not be opened. It is the responsibility of the submitter to be sure the RM has received the Tender on time.
  - b. Delivered to the office located at 2022 6<sup>th</sup> Street Rosthern, Saskatchewan during office hours as noted on the website as hours may change  
**Note:** Closing date for the Tender is January 5<sup>th</sup>, 2022 the time of close for Tender is 1:00 PM.
- 1.2 Tenders will be opened and evaluated with information on January 5<sup>th</sup>, 2022 at 2:00 PM. A report will be presented to Council at the January 11<sup>th</sup>, 2022 Regular Meeting for decision.

**2. Tender Acceptance**

- 2.1 The Municipality reserves the right to refuse to accept any or all Tenders, and the lowest Tender will not necessarily be accepted.
- 2.2 Without limiting the generality of the foregoing, any Tender may be rejected which is incomplete, obscure, or irregular.
- 2.3 The Municipality reserves the right to award or refuse Tenders based on past working history with a contractor.
- 2.4 The Municipality reserves the right to cancel the acceptance of any Tender at any time.

**3. Late Tenders**

- 3.1 Tenders received after the time and date specified in Clause one (1) of the Instruction to Bidders shall not be open.

**4. Validity of Tenders**

- 4.1 A bidder may, without prejudice to themselves, withdraw their Tender at any time up to within two (2) hours of the time specified in Clause one (1) of the Instruction to Bidders.

**5. Tender Limitations**

- 5.1 Oral and telephone Tenders will not be considered.
- 5.2 Oral and telephone modifications to submitted Tenders will not be considered. Modifications will only be accepted in writing by the means noted in Clause one (1) of the Instruction to Bidders prior to the Tender deadline.
- 5.3 It is the responsibility of the bidder to inspect the project area and complete the Tender documents in the required form.

**6. Examination**

- 6.1 Potential bidders must familiarize themselves with the extent of the work required, make themselves thoroughly acquainted with all the requirements of this Tender, and obtain all information necessary for the preparation of the bid including the location of the pit being hauled from and the 2 stock pile locations.



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**7. Tender Submissions**

- 7.1 All Tenders shall be submitted on the form and include ONLY the following information:
- a. Price per Cubic Yard (**all costs, charges and taxes included**).
  - b. Price per yard loading (**all costs, charges and taxes included**).
  - c. Confirmation of scale and tickets to be provided to the RM.
  - d. Proof of liability insurance of no less than \$2,000,000.00 and a letter of good standing from Saskatchewan Worker's Compensation Board must accompany each submission.
  - e. Start Date

**8. Labour, Materials & Equipment**

- 8.1 The successful bidder shall supply all supervision, labour, materials, equipment, tools and all other things necessary for the complete supply of the work as indicated or intended by the specifications which form part of this document
- 8.2 The unit price shall include the supply of all supervision, labour, materials, equipment, tools and all other things necessary for the complete supply of the work

**9. Project Specification**

- 9.1 The Municipality is seeking pricing for loading and hauling gravel and rock (4" - 6") located at NW 24-45-04-W3 to the 2 pit locations Site 1 - SE 27-44-04-W3 and Site 2 - SW 03-42-03-W3.
- 9.2 44,489 cubic yards gravel and 1235 cubic yards of 4" - 6" rock.
- 9.3 17,795 cubic yards of gravel will go to Site 1 - SE 27-44-04-W3.
- 9.4 26,693 cubic yards of gravel and 1,235 cubic yards of rock will go to Site 2 - SW 03-42-03-W3.

**10. Tender Omissions**

- 10.1 Council reserves the right to consider Tenders with minor omissions provided that the bidder, if successful in the Tender awarding, can rectify the omission within five (5) days of the Tender being awarded.
- 10.2 Tenders not submitted on the bid form will be rejected.

**11. Completion Date**

- 11.1 Hauling must be completed by March 15<sup>th</sup>, 2022 Known as the "Completion Date".

**12. Performance Bond**

- 12.1 Performance Bond in the amount of \$20,000 is required within 14 days of awarding the Tender. Full amount will be returned if the project is completed by the "Completion Date". As set out in Section 11 of this document.

**13. Payment**

- 13.1 Weight tickets should be supplied to the RM Foreman weekly. The final calculations will be confirmed by the RM Foreman after the supplied weight tickets have been confirmed to the invoice submitted.
- 13.2 Payment will be made once Section 13.1 has been confirmed.
- 13.3 It is the bidder's responsibility to have this information in to be confirmed by the foreman before the RM does its monthly Accounts Payable run, please contact the office for confirmed dates.



# Rural Municipality of Rosthern No. 403 Tender Form Gravel / Rock Loading and Hauling

Name of Company: \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Contact Person: \_\_\_\_\_

E-Mail: \_\_\_\_\_

Telephone Number: \_\_\_\_\_

Application for gravel / rock loading and hauling. Loading site to be hauled from is located at NW 24-45-04-W3, hauled to Site 1 and Site 2 as described in the Terms and Conditions – 44,489 cubic yards of gravel and 1235 yards of 4"-6" rock.

Deadline for tender submissions: **1:00 P.M. January 5<sup>th</sup> 2022**

Cost per cubic yards (all costs/charges, taxes included): \_\_\_\_\_

Cost per cubic yard loading (all costs/charges, taxes included): \_\_\_\_\_

Proof of Insurance attached?                      Yes                      No

Attached WCB letter of good standing?                      Yes                      No

Start Date: \_\_\_\_\_

**By signing and submitting this form I confirm that I have read and understand the Terms and Conditions that have been supplied attached to this form.**

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Print Name

\_\_\_\_\_  
Date