

**RURAL MUNICIPALITY OF ROSTHERN NO. 403:
REGULAR COUNCIL MEETING OF JANUARY 8TH 2019**

The regular meeting of the Council of the Rural Municipality of Rosthern No. 403 was held in the R.M Council Chambers on Tuesday, January 8th 2019, commencing at 8:33am.

ATTENDANCE

PRESENT:

REEVE: MARTIN PENNER

COUNCILLORS: RICK POCHIPINSKI, GLENN BRAUN, LEO PERRIN, ROBERT BAYNTON, TOM MADDEN, PETER UNGER (8:35).

ABSENT: VICTOR JANZEN

ACTING ADMINISTRATOR: AMANDA MCCORMICK

2 Gallery Members

AGENDA

1.2019 BAYNTON/MADDEN:

That the following be added to the agenda:

Remove Foreman report

Organized Hamlet of Neuanlage Minutes

Munisoft Invoices

Baynton Gravel Site

CARRIED

2.2019 POCHIPINSKI/BRAUN:

That Council approve the agenda with the amendments.

CARRIED

MINUTES

3.2019 BAYNTON/PERRIN:

That the minutes from the December 11th Regular Council meeting be approved as presented.

CARRIED

MOVE TO AGENDA ITEM

4.2019 MADDEN/BRAUN:

That Council move to item 6 on the agenda.

CARRIED

COUNCILLOR UNGER STEPPED AWAY – 8:41AM – 8:41AM

2019 SARM CONVENTION RESOLUTION

5.2019 POCHIPINSKI/MADDEN:

That Council submit a resolution to SARM for the annual convention regarding ILO's (Intensive Livestock Operations), that Division 2 and 3 Councillors prepare.

CARRIED

RMAA MEMBERSHIP

6.2019 BRAUN/MADDEN:

That Council approve the RMAA membership for 2019.

CARRIED

CRIMESTOPPERS

7.2019 BRAUN/BAYNTON:

That Council donate \$400 to Crime Stoppers for 2019 year.

CARRIED

CORRESPONDENCE

8.2019 BAYNTON/UNGER:

That the correspondence be filed.

CARRIED

REGULAR COUNCIL MEETING DATE FOR MARCH

9.2019 BRAUN/PERRIN:

That Council re-schedule the March Regular Meeting to March 5th as the SARM Convention is on when it was originally scheduled.

CARRIED

LANDFILL OPERATIONS COMMITTEE

10.2019 POCHIPINSKI/MADDEN:

That Council appoint Acting Administrator, Division 2, 4, 6 and 7 Councillors to the Landfill Operations Committee for 2019.

CARRIED

WHEATLAND REGIONAL LIBRARY APPOINTMENT

13.2019 BRAUN/UNGER:

That Council appoint Reeve Penner to the Wheatland Regional Library with alternate Councillor Madden.

CARRIED

CARETAKING APPOINTMENT

14.2019 POCHIPINSKI/PERRIN:

That Council appoint Cathy Lehmann to do the office caretaking.

CARRIED

mp *sm*

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ACTING ADMINISTRATOR REPORT

15.2019 PERRIN/UNGER:

That Council file the Acting Administrators verbal report.

CARRIED

V. JANZEN MACHINE & TOOL INVOICE

16.2019 BRAUN/PERRIN:

That Council approve the invoice submitted in the amount of \$ 189.00 by V. Janzen Tool and Machine.

CARRIED

DIRECT DEPOSIT PAYROLL

17.2019 POCHIPINSKI/UNGER:

That Council approve the Direct Deposit payroll as verbally presented.

CARRIED

COUNCILLOR MADDEN DECLARED INTEREST AND REMOVED HIMSELF FROM MEETING – 9:07AM

PERFORMANCE BOND

18.2019 BRAUN/BAYNTON:

That the Performance Bonds for the Building Permits 12.2017 & 19.2017 be released as the final inspection from Municode is complete

CARRIED

ACCOUNTS FOR APPROVAL

19.2019 UNGER/POCHIPINSKI:

That Council approve the list of accounts presented cheque number 13995 – 14042 and the manual online payment numbers 255MAN – 275MAN in the amount of \$304,647.57.

CARRIED

COUNCILLOR MADDEN RETURNED TO REGULAR MEETING – 9:10AM

FINANCIAL STATEMENT

20.2019 UNGER/BRAUN:

That Council approve the presented Financial Statement Summary as presented.

CARRIED

DIVISION 5 LEAVE OF ABSENTS

21.2019 POCHIPINSKI/MADDEN:

That Council approve the request from Division 5 for 3 month leave of absents.

CARRIED

DIVISION 6 BACK ROAD

22.2019 BRAUN/PERRIN:

That the grader open the back road in Division 6 as requested with custom rates being charged as back roads are not maintained during the winter.

CARRIED

DIVISION REPORTS

23.2019 BRAUN/BAYNTON:

That the verbal Division reports be filed as presented.

CARRIED

BREAK FOR RECESS – 9:38AM – 9:46AM

SUBDIVISION – NW 24-40-04-W3 PARCEL C PROPOSED LOTS 20 – 24 BLOCK 3, LOTS 33 –36 BLOCK 4, LOTS 33-36 BLOCK 5 AND LOTS 17 & 18 BLOCK 6, MR 3, MR 4 AND MR 5 – HERITAGE COVE, MAPLE DRIVE, SUNRISE DRIVE AND SUNRISE AVENUE.

24.2019 BRAUN/UNGER:

That the application to subdivide the proposed 15 parcels from the NW 24-40-04-W3 for the purpose of creating a separate title as per Schedule C of the *R.M of Rosthern Zoning Bylaw* be approved subject to the following:

- a) Entering into a service agreement and responsible for the fees associated.
- b) Being responsible for all costs associated with the subdivision.
- c) Municipal reserve is required.
- d) No road maintenance agreement is required.

CARRIED

CLUBROOT POLICY

25.2019 MADDEN/POCHIPINSKI:

That Council table the proposed Clubroot Policy to the February meeting.

CARRIED

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PUBLIC HEARING – ZONING AND INTER-MUNICIPAL BYLAW AMENDMENTS – 9:59AM

26.2019 PERRIN/BAYNTON:

That Council move to Public Hearing for the proposed bylaw amendments as advertised for bylaw 1.2018 & 2.2018.

- 0- Written submissions
- 0- Verbal submissions
- 0- To speak to the matter

CARRIED

2 gallery members in attendance – Member A requested to see a copy of the bylaws for review, Acting Administrator presented them. At this time Acting Administrator noticed video recording device disguised as glasses on Member A. Acting Administrator asked Member A if it was recording response was confirmed by Member A.

REGULAR MEETING RESUMED – 10:10AM

27.2019 BRAUN/POCHIPINSKI:

That Council resume regular meeting – 10:10am.

CARRIED

Reeve Penner requests that Member A leave the meeting Section 37.1 due to improper conduct of Section 34.1 (e) of the Council Procedures Bylaw, which Member A had already done so. Reeve Penner left to confirm Member A was aware he was asked to leave for improper conduct as noted and requested to leave the building.

BREAK FOR RECESS – 10:13AM – 10:14AM

BYLAW 1.2018 – A BYLAW OF THE R.M OF ROSTHERN NO. 403 IN THE PROVINCE OF SASKATCHEWAN TO AMEND BYLAW 5.2008 KNOWN AS THE ZONING BYLAW

28.2019

MADDEN/UNGER:

That Bylaw 1.2018 be given second reading.

CARRIED

29.2019

POCHIPINSKI/UNGER:

That Bylaw 1.2018 go to third reading this day.

CARRIED UNANIMOUSLY

30.2019

BRAUN/MADDEN:

That Bylaw 1.2018 being a bylaw for the Rural Municipality of Rosthern No. 403 of Saskatchewan to amend bylaw 5.2008 known as the Zoning Bylaw be given its third and final reading for approval by Community Planning.

CARRIED

BYLAW 2.2018 – A BYLAW OF THE R.M OF ROSTHERN NO. 403 IN THE PROVINCE OF SASKATCHEWAN TO AMEND BYLAW 4.2008 KNOWN AS THE INTER-MUNICIPAL PLAN

31.2019

PERRIN/BAYNTON:

That Bylaw 2.2018 be given second reading.

CARRIED

32.2019

POCHIPINSKI/UNGER:

That Bylaw 2.2018 go to third reading this day.

CARRIED UNANIMOUSLY

33.2019

MADDEN/BAYNTON:

That Bylaw 2.2018 being a bylaw for the Rural Municipality of Rosthern No. 403 of Saskatchewan to amend bylaw 4.2008 known as the Inter-Municipal Plan be given its third and final reading for approval by Community Planning.

CARRIED

MOVE TO AGENDA ITEM

34.2019

MADDEN/BRAUN:

That Council move to item 11 on the agenda.

CARRIED

BREAK FOR RECESS – 10:23 – 10:29AM

SUBDIVISION – NE 12-41-04-W3 – PARCEL X

35.2019

POCHIPINSKI/UNGER:

That the application to subdivide a 4.05 ha (10acre) parcel from NE 12-41-04-W3 for the purpose of creating a separate title to an existing farmstead as per Schedule A of the R.M of Rosthern #403 Zoning Bylaw 5.2008 be approved subject to the following:

- a) Entering into a Service Agreement
- b) Being responsible for all costs associated with the subdivision
- c) No municipal reserve is required
- d) No road maintenance agreement is required.
- e) That the bins be removed or submit a re-design plan to comply with the Zoning Bylaw

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AM

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CARRIED

SUBDIVISION – NE 12-41-04-W3 PARCEL Y
36.2018

UNGER/BRAUN:

That the application to subdivide a 1.94 ha (4.8 acre) parcel from NE 12-41-04-W3 for creating a separate title as per Schedule A of the R.M of Rosthern #403 Zoning Bylaw 5.2008 be approved subject to the following:

- a) That the property be re-zoned from Agricultural (AG) to Agricultural Residential (AR) as required by the Zoning Bylaw Schedule B 1.6.1 of the R.M of Rosthern #403 Zoning Bylaw 5.2008,
- b) Entering into a Service Agreement
- c) That the applicant be responsible for all costs associated with the re-zoning and subdivision for the new parcel
- d) Municipal reserve is required
- e) No road maintenance agreement is required.
- f) That modification of the private sewage systems to meet the requirements of the Health Authority and Plumbing Codes.
- g) Registration of a water well easement for a shared water well located on the adjacent parcel X.

2019 INSURANCE POLICY

CARRIED

37.2019

MADDEN/UNGER:

That Council accept the Fidelity Bond as part of the R.M Insurance Policy as required by *The Municipalities Act*.

38.2019

UNGER/MADDEN:

That Council accept the insurance policy from Rosthern Agencies in the amount of \$ 17,142.

CARRIED

CARRIED

ORGANIZED HAMLET OF NEUANLAGE

39.2019

POCHIPINSKI/BRAUN:

That Council approve motion 3/20190107 from the OH board meeting minutes. That the RM will put tenders out using a template the board may have from previous years. That the tender close February 22nd and will be awarded at the March Regular Council meeting. That the Acting Administrator open the tenders after the closing date and disburse to the Hamlet Board for recommendations for awarding at the March Regular Meeting.

40.2019

MADDEN/UNGER:

That Council approve motion 4/20190107 of the OH minutes presented.

CARRIED

41.2019

MADDEN/BRAUN:

That Council approve motion 5/20190107 of the OH minutes presented.

CARRIED

CARRIED

MUNISOFT INVOICES

42.2019

POCHIPINSKI/UNGER:

That Council approve the 2 invoices from Munisoft for support services for the 2019 year as presented in the amounts of \$5,527.80 and \$ 405.15.

CARRIED

COUNCILLOR BAYNTON DECLARED INTEREST AND REMOVED HIMSELF FROM MEETING – 11:19 – 11:24

43.2019

POCHIPINSKI/UNGER:

Request to move to in camera secession as per Section 56.2 of the Bylaw Procedures Bylaw for Legal Advice – 11:26AM

CARRIED

OUT OF IN CAMERA – 11:57AM

44.2019

UNGER/MADDEN:

To resume Regular Meeting – 11:57AM

CARRIED


ADJORNMENT

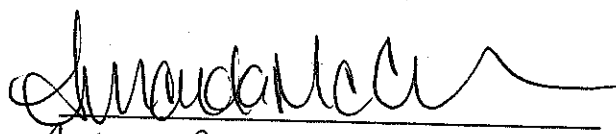
45.2019

POCHIPINSKI/PERRIN:

That the Regular Council Meeting adjourned – 12:00AM.

CARRIED


Reeve, Martin Penner


Acting Administrator, Amanda McCormick