

# RM of Rosthern #403

## Agenda

### Council Meeting

Tuesday, January 9, 2024 @ 9:00 AM

#### 1. CALL MEETING TO ORDER

#### 2. APPROVAL OF AGENDA

#### 3. APPROVAL OF MINUTES

- 3.1. December 5/2023 - Regular Meeting

#### 4. CORRESPONDENCE

- 4.1. Bylaw Enforcement
- 4.2. 2024 SARM Membership
- 4.3. Crime Stoppers
- 4.4. Saskatchewan Municipal Hail Insurance
- 4.5. Saskatchewan Crime Water Association
- 4.6. Saskatchewan Waste Reduction Council
- 4.7. Wounded Warriors Canada

#### 5. REPORTS OF ADMINISTRATION & COMMITTEE'S

- 5.1. Administrator Report
- 5.2. Council Indemnity
- 5.3. Financials

#### 6. PUBLIC WORKS

- 6.1. New Truck Tenders
- 6.2. Foreman & Division Reports
- 6.3. Road Haul Request
- 6.4. Nursing Home Road Maintenance Agreement
- 6.5. Channel Clearing

#### 7. UNFINISHED BUSINESS

- 7.1. E-Transfer Information
- 7.2. Neuanlage Track Request

## **8. NEW BUSINESS**

- 8.1. New Office / Current Office - Discussion review
- 8.2. 2024 Weed Inspection Appointment
- 8.3. 2024 Insurance Policy
- 8.4. Subdivision - NE 26-43-04-W3
- 8.5. Organized Hamlet of Neuanlage

## **9. ADDITIONAL BUSINESS**

## **10. ADJOURNMENT**

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## RURAL MUNICIPALITY OF ROSTHERN NO. 403: REGULAR COUNCIL MEETING OF JANUARY 9<sup>TH</sup> 2024

The Regular Meeting of the Council of the Rural Municipality of Rosthern No. 403 was held in the R.M Council Chambers located at 2022 6<sup>th</sup> Street Rosthern, SK on Tuesday January 9<sup>th</sup> 2024 commencing at 8.59AM.

### ATTENDANCE

#### PRESENT:

REEVE - ROGER KINZEL

COUNCILLORS: RICK POCHIPINSKI – DIVISION 1, GLENN BRAUN – DIVISION 3, CHAD KRIKAU – DIVISION 5, CHARLES KRIKAU – DIVISION 6, TOM MADDEN – DIVISION 7

ABSENT AT TIME OF ORDER: LARRY FEHR – DIVISION 2, LEO PERRIN – DIVISION 4

ADMINISTRATOR: AMANDA MCCORMICK

VIA ZOOM MEETING ONLINE - OPEN TO PUBLIC WITH 1 IN ATTENDANCE (1 Municipal Employee K.F)

IN PERSON GALLERY – 2 RESIDENTS (A.R, D.J)

Reeve read the Conduct of public to gallery – 8:59AM (Section 34- Bylaw 9.2023)

### AGENDA

001.2024

#### DIVISION 1 / DIVISION 6:

That Council approve the agenda presented with the following additions:

- Additional Invoices
- Investment Matures
- Rosthern AG Society Letter for Support
- R.C.M.P 4<sup>th</sup> Quarter Report

CARRIED

### MINUTES

002.2024

#### DIVISION 1 / DIVISION 7:

That the minutes from December 5<sup>th</sup> 2023 Regular Council Meeting be approved as presented.

CARRIED

### BYLAW ENFORCEMENT

003.2024

#### DIVISION 1 / DIVISION 5:

That Council accept the bylaw reports for the month.

CARRIED

### 2024 SARM MEMBERSHIP

004.2024

#### DIVISION 3 / DIVISION 7:

That Council approve the 2024 Membership to SARM.

CARRIED

### CRIME STOPPERS

005.2024

#### DIVISION 1 / DIVISION 3:

That Council donate \$200 to the Crime Stoppers for 2024.

CARRIED

### SASKATCHEWAN WASTE REDUCTION COUNCIL

006.2024

#### DIVISION 7 / DIVISION 3:

That Council send Councillor Madden to attend the Waste Re Forum on May 29<sup>th</sup> -31<sup>st</sup> in Saskatoon.

CARRIED

### WOUNDED WARRIORS 2024

007.2024

#### DIVISION 3 / DIVISION 5:

That Council advertise in the Wounded Warriors Magazine in support, 4 issues Business card option at \$625.00.

CARRIED

### FILE CORRESPONDENCE

008.2024

#### DIVISION 7 / DIVISION 3:

That Council file correspondence.

CARRIED

### ADMINISTRATOR HOLIDAYS

009.2024

#### DIVISION 3 / DIVISION 7:

That holidays for Administrator be granted for January 15<sup>th</sup> -20<sup>th</sup> 2024.

CARRIED

### RMAA ELECTIONS WORKSHOP

010.2024

#### DIVISION 3 / DIVISION 7:

That Council send Administrator McCormick and Assistant Administrator Fahl to the Elections workshop in Prince Albert.

CARRIED

### PDAP WORKSHOP

011.2024

#### DIVISION 3 / DIVISION 5:

That Council send Administrator McCormick and Councillors Pochipinski & Madden to the PDAP workshop in Saskatoon on January 30<sup>th</sup> 2024.

CARRIED

### NCTPC WORKSHOP

012.2024

#### DIVISION 5 / DIVISION 1:

That Council table the workshop until the February meeting.

CARRIED

### ADMINISTRATOR REPORT

013.2024

#### DIVISION 1 / DIVISION 7:

That the verbal Administrator report be filed.

CARRIED

### MOVE TO ITEM

014.2024

#### DIVISION 5 / DIVISION 7:

That Council move it item 5.3 on the agenda.

CARRIED

### DIRECT DEPOSIT PAYROLL

015.2024

#### DIVISION 3 / DIVISION 1:

That Council approve the Direct Deposit payroll for the month of December as verbally presented in the amount of \$ 40,795.73.

CARRIED



# RURAL MUNICIPALITY OF ROSTHERN NO. 403: REGULAR COUNCIL MEETING OF JANUARY 9<sup>TH</sup> 2024

## PERFORMANCE BONDS

016.2024 DIVISION 7 / DIVISION 3:  
That Council approve the Performance Bonds to be released on permits 1.2023 & 30.2023 that final inspection has been completed by the building official and the files have been closed.

CARRIED

## LANDFILL COMMITTEE MEETING

017.2024 DIVISION 1 / DIVISION 7:  
That Administrator McCormick set up a Landfill Committee Meeting with Tetra Tech & Ministry of Environment to review options for the future of the Landfill.

CARRIED

## ACCOUNTS FOR APPROVAL

018.204 DIVISION 7 / DIVISION 6:  
That Council approve the list of accounts presented cheque number 16895 - 16959 and the manual online payment numbers 1708-MAN - 1734-MAN in the amount of \$660,149.25.

CARRIED

## FINANCIAL STATEMENT

019.2024 DIVISION 6 / DIVISION 5:  
That Council accept the Financial Statement Summary as presented for the month of December.

CARRIED

## BANK RECONCILIATION

020.2024 DIVISION 5 / DIVISION 3:  
That Council approve the bank reconciliation for the month of November 2023.

CARRIED

## MOVE TO ITEM

021.2024 DIVISION 1 / DIVISION 7:  
That Council move it item 5.2 on the agenda.

CARRIED

## COUNCIL INDEMNITY

022.2024 DIVISION 7 / DIVISION 6:  
That Council Indemnity be approved as presented in the amount of \$ 2,646.20.

CARRIED

## MOVE TO ITEM

023.2024 DIVISION 7 / DIVISION 5:  
That Council move it item 7.1 on the agenda.

CARRIED

## E-TRANSFER INFORMATION

024.2024 DIVISION 1 / DIVISION 7:  
That item of E-Transfer options for payments be tabled until the February meeting.

CARRIED

## NEUANLAGE ICE TRACK REQUEST

025.2024 DIVISION 3 / DIVISION 7:  
That approve the request for ice tract in Neuanlage by the resident at 35 Penbroke Road with the following conditions:  
1. The resident insurance must be taken for the minimum of 5 million liability the policy must include to have the RM of Rosthern and Organized Hamlet of Neuanlage on the policy.  
2. An agreement for use of the MR to be signed by both the resident and RM of Rosthern  
3. This request good for the early winter 2024 and must be reapplied and reviewed next winter season.

CARRIED

## BREAK FOR RECESS – 9:59AM – 10:07AM

## EXISTING OFFICE SALE / NEW OFFICE MOVE

026.2024 DIVISION 1 / DIVISION 7:  
That Council hire Rosthern Agencies to put the existing office for sale based on the Fair Market Value appraised that the asking price be listed at \$112,000.

CARRIED

027.2024 DIVISION 7 / DIVISION 6:  
That any offers come in regarding the sale of the office, it electronically be sent to Council for comment and approval. This information will be documented in the following minutes.

CARRIED

028.2024 DIVISION 7 / DIVISION 1:  
That movers be hired to move the office, that the move be scheduled for the week of February 12<sup>th</sup> 2024.  
That notice be placed on the website ASAP regarding.

CARRIED

## 2024 WEED INSPECTOR

029.2024 DIVISION 3 / DIVISION 7:  
That Council appoint Kevin Pierce (Marksmen) as 2024 Weed Inspector.

CARRIED

## 2024 INSURANCE POLICY

030.2024 DIVISION 6 / DIVISION 7:  
That Council accept the Fidelity Bond as part of the RM insurance policy presented as required by *The Municipalities Act*.

CARRIED

## SUBDIVISION – NE 26-43-04-W3 – PROPOSED PARCEL B

031.2024 DIVISION 7 / DIVISION 3:  
That the application to subdivide 4.05HA (10 acre) parcel from NE 26-43-04-W3 for the purpose of creating an existing farmstead as per Schedule A Section 1.6.5 of the R.M of Rosthern #403 Zoning Bylaw 5.2008 be approved subject to the following:  
a) That a service agreement be required – all fees associated with the subdivision including these legal fees be of the applicant.  
b) Municipal reserve is not required for the parcel  
c) The remainder AG Parcels be tied

CARRIED



**RURAL MUNICIPALITY OF ROSTHERN NO. 403:  
REGULAR COUNCIL MEETING OF JANUARY 9<sup>TH</sup> 2024**

**ORGANIZED HAMLET OF NEUANLAGE**

032.2024

**DIVISION 7 / DIVISION 1:**

That a letter be sent to Water Security Agency requesting information and options for the drainage on Sunrise Drive in the Organized Hamlet of Neuanlage.

**CARRIED**

033.2024

**DIVISION 7 / DIVISION 1:**

That Council accept motion 03.2024 in the OH minutes.

**CARRIED**

034.2024

**DIVISION 3 / DIVISION 7:**

That Council accept motion 04.2024 in the OH minutes.

**CARRIED**

**MOVE TO ITEM**

035.2024

**DIVISION 5 / DIVISION 6:**

That Council move if item 6.1 on the agenda.

**CARRIED**

**REEVE KINZEL DECLARED INTEREST ON THE NEXT ITEM AND LEFT MEETING – 11:06AM  
DEPUTY REEVE POCHIPINSKI TOOK CHAIR OF THE MEETING – 11:07AM**

**NEW TRUCK PURCHASE – 5 YEAR CAPITAL**

036.2024

**DIVISION 3 / DIVISION 6:**

That Council purchase the 2024 Chevrolet Silverado 3500HD (CK30943) 4WD Crew Cab 172" Work Truck from Sherwood Chevrolet in the amount of \$79,708.00 plus applicable taxes as per the 5-year capital plan.

**CARRIED**

**REEVE KINZEL ENTERED MEETING AND RECONVENED AS CHAIR OF THE MEETING – 11:13AM**

**DIVISION & FOREMAN REPORTS**

037.2024

**DIVISION 6 / DIVISION 3:**

That Council accept the verbal Division and Foreman reports given.

**CARRIED**

**ROAD HAUL AGREEMENT**

038.2024

**DIVISION 3 / DIVISION 1:**

That Council approve to have a road haul agreement done and signed for Maskunow Construction for use of NE 36-42-02-W3 road with current 2024 rates. Should they win the tender from Ministry of Highways.

**CARRIED**

**NURSING HOME ROAD**

039.2024

**DIVISION 1 / DIVISION 5:**

That Council accept the maintenance agreement presented by the Ministry of Highways regarding the maintenance of the Nursing Home Road. That the agreement to effective January 2024.

**CARRIED**

**ADDITIONAL INVOICES**

040.2024

**DIVISION 5 / DIVISION 6:**

That Council pay the additional invoices verbally presented being:

- |                   |             |
|-------------------|-------------|
| • Praxis          | \$ 5,781.75 |
| • Mark Giesbrecht | \$ 5,688.08 |
| • Zaks Building   | \$ 42.41    |

For a total of \$ 11,512.24

**CARRIED**

**ROSTHERN AG SOCIETY – LETTER OF SUPPORT**

040.2024

**DIVISION 3 / DIVISION 1:**

That a letter of support be drawn and sent to the Rosthern AG Society for grants for 2024.

**CARRIED**

**INVESTMENT DUE**

041.2024

**DIVISION 1 / DIVISION 7:**

That Council re-invest the Tangible Capital Reserve amount that will mature January 13<sup>th</sup> 2024, the amount to re-invest is \$2,192,751.49 at 2-year term rate of 5.25% as presented by the Affinity Credit Union.

**CARRIED**

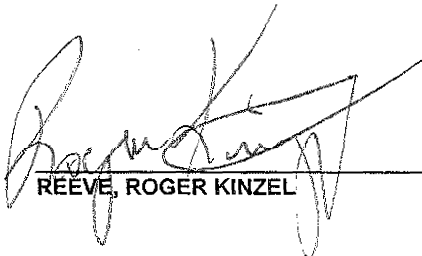
**ADJOURNMENT**

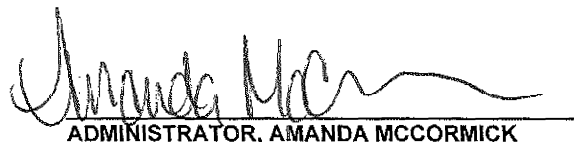
042.2024

**DIVISION 1 / DIVISION 7:**

That the Regular Council Meeting adjourn – 12:02PM

**CARRIED**

  
REEVE, ROGER KINZEL

  
ADMINISTRATOR, AMANDA MCCORMICK