



# RM of Rosthern #403

Agenda  
Council Meeting  
Tuesday, January 11, 2022 @ 8:30 AM

**1. CALL MEETING TO ORDER**

**2. APPROVAL OF AGENDA**

**3. DELEGATIONS**

- 3.1. 8:40AM - Gabriel Benoit
- 3.2. 9:00AM - Gabriel Benoit
- 3.3. 9:10AM - Bylaw Enforcement Officer Meet and Greet Riley Booth

**4. APPROVAL OF MINUTES**

- 4.1. December 7/2021 Regular Meeting

**5. PUBLIC HEARING**

- 5.1. Bylaw 17.2021 Subdivision Re-Zoning

**6. BYLAW 17.2021 RE-ZONE**

- 6.1. Second and Third Readings of the bylaw.

**7. CORRESPONDENCE**

- 7.1. SARM
- 7.2. Bylaw Reporting
- 7.3. Valley Regional Park

**8. REPORTS OF ADMINISTRATION & COMMITTEE'S**

- 8.1. Administrator Report
- 8.2. Council Indemnity
- 8.3. Investment Due
- 8.4. Financials
- 8.5. Additional Invoices to be paid before month end

**9. PUBLIC WORKS**

- 9.1. Baynton Gravel - Tender for Hauling and Loading Award
- 9.2. Baynton Gravel - Payment Request

**10. FOREMAN & COUNCIL REPORTS**

10.1. Foreman Report

10.2. Division Report

**11. UNFINISHED BUSINESS**

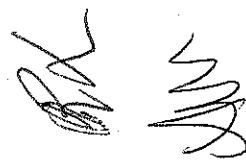
- 11.1. 1.2022 Bylaw - Municipal Speed - Please note this bylaw was passed as Bylaw 7.2021 with a small change to Part IV, that the bylaw does not require Highway Traffic Board Consent
- 11.2. September Sun Irrigation - Amendment

**12. NEW BUSINESS**

- 12.1. Landfill - D&R (Decommissioning & Reclamation) Plan
- 12.2. Council Indemnity Review for 2022
- 12.3. Proposed 2022 Meeting Dates
- 12.4. 2022 Insurance
- 12.5. 2022 Appointments
- 12.6. 2022 Council Committee Appointments
- 12.7. Organized Hamlet of Neuanlage

**13. ADDITIONAL BUSINESS**

**14. ADJOURNMENT**





RURAL MUNICIPALITY OF ROSTHERN NO. 403:  
REGULAR COUNCIL MEETING OF JANUARY 11<sup>TH</sup> 2022

The Regular Meeting of the Council of the Rural Municipality of Rosthern No. 403 was held in the R.M Council Chambers located at 2022 6<sup>th</sup> Street Rosthern, SK on Tuesday, January 11<sup>th</sup> 2022 commencing at 8:35AM.

ATTENDANCE

PRESENT:

*REEVE: ROGER KINZEL*

*COUNCILLORS: RICK POCHIPINSKI – DIVISION 1, PETER UNGER – DIVISION 2, GLENN BRAUN – DIVISION 3, LEO PERRIN – DIVISION 4, CHAD KRIKAU – DIVISION 5, ROBERT BAYNTON – DIVISION 6, TOM MADDEN – DIVISION 7*

*ADMINISTRATOR: AMANDA MCCORMICK*

*VIA ZOOM MEETING ONLINE - OPEN TO PUBLIC WITH ATTENDANCE (2 at this time- 1 Municipal Employee K.F – 1 – Resident G.B)*

AGENDA

001.2022

DIVISION 6 / DIVISION 7:

That Council add to the agenda the following item:

- Summer Student Wage
- Civic Addressing Discussion

That Council approve the agenda presented with the addition.

CARRIED

MINUTES

002.2022

DIVISION 7 / DIVISION 3:

That the minutes from December 7<sup>th</sup> 2021 Regular Council Meeting be approved as presented.

CARRIED

DELEGATION # 1 – GABRIEL BENOIT – 8:38AM – 8:45AM

MOVE TO ITEM ON AGENDA

003.2022

DIVISION 3 / DIVISION 5:

That Council move to item 7 on the agenda.

CARRIED

SARM MEMBERSHIP 2022

004.2022

DIVISION 4 / DIVISION 1:

That Council approve the 2022 SARM Membership.

CARRIED

CORRESPONDENCE

005.2022

DIVISION 3 / DIVISION 6:

That items 7.1 and 7.2 of the Correspondence be filed.

CARRIED

DELEGATION # 2 – GABRIEL BENOIT – 9:01AM – 9:03AM

CORRESPONDENCE

006.2022

DIVISION 7 / DIVISION 2:

That item 7.3 of the Correspondence be filed.

CARRIED

OFFICE COMPUTERS

007.2022

DIVISION 3 / DIVISION 1:

That Council approve the purchase of new computers for the office, accepting the quote presented by Munisoft.

CARRIED

ADMINISTRATOR REPORT

008.2022

DIVISION 2 / DIVISION 7:

That the verbal Administrator report be filed.

CARRIED



**RURAL MUNICIPALITY OF ROSTHERN NO. 403:  
REGULAR COUNCIL MEETING OF JANUARY 11<sup>TH</sup> 2022**

**ADDITION TO AGENDA**

009.2022      **DIVISION 7 / DIVISION 3:**  
That Council add:

- In Camera Session – Per Section 12 of the Council Procedures Bylaw 1.2016 – to discuss HR & Legal Matters

**CARRIED UNANIMOUSLY**

010.2022      **DIVISION 3 / DIVISION 7:**  
That Council move to In Camera Session – Per Section 12 of the Council Procedures Bylaw 1.2016 for HR & Legal Matters – 9:22AM

**CARRIED**

**ALL IN ATTENDANCE  
OUT OF IN CAMERA – 9:38AM**

011.2022      **DIVISION 3 / DIVISION 5:**  
That Council resume regular meeting – 9:58AM

**CARRIED**

**DELEGATIONS CONTENT RECEIVED**

012.2022      **DIVISION 1 / DIVISION 7:**  
That Council has received the content of both delegations presented by Gabriel Benoit.

**CARRIED**

**DELEGATION – BYLAW ENFORCEMENT OFFICER – RILEY BOOTH – 9:39AM - 9:57AM**

**PUBLIC HEARING – RE-ZONE BYLAW 17.2021 – 9:59AM**

013.2022      **DIVISION 1 / DIVISION 2:**  
That Council move to Public Hearing for the re-zone bylaw 17.2021.

**CARRIED**

One attendee (E.K) in the waiting room, Administrator admitted to the meeting, 3 attendees via Zoom. Administrator asked the gallery if they had any comments on the public hearing topic to unmute and address Council. No attendee unmuted to address Council.

0- written submissions      0-verbal submissions      0- verbal submissions

Out of Public Hearing – 10:02AM

014.2022      **DIVISION 7 / DIVISION 6:**  
That Council resume regular meeting – 10:02AM.

**CARRIED**

**BYLAW 17.2021 – RE-ZONE – NE 21-42-02-W3 – PROPOSED PARCEL A**

015.2022      **DIVISION 1 / DIVISION 2:**  
That Bylaw 17.2021, be given its second reading.

**CARRIED**

016.2022      **DIVISION 3 / DIVISION 2:**  
That Bylaw 17.2021, being a bylaw for the Rural Municipality of Rosthern no. 403 of Saskatchewan to Amend Zoning of Proposed Parcel A at NE 21-42-02-W3 go to third reading this day.

**CARRIED UNANIMOUSLY**

017.2022      **DIVISION 2 / DIVISION 7:**  
That Bylaw 17.2021, being a bylaw for the Rural Municipality of Rosthern No. 403 of Saskatchewan to Amend Zoning of Proposed Parcel A at NE 21-42-02-W3 be given its third and final reading this day.

**CARRIED**

**BREAK FOR RECESS – 10:02AM – 10:11AM – NO NEW ATTENDEES**



**RURAL MUNICIPALITY OF ROSTHERN NO. 403:  
REGULAR COUNCIL MEETING OF JANUARY 11<sup>TH</sup> 2022**

**COUNCIL INDEMNITY**

018.2022

**DIVISION 7 / DIVISION 5:**

That Council Indemnity be approved as presented in the amount of \$ 3,194.40

**CARRIED**

**GIC INVESTMENT DUE**

019.2022

**DIVISION 4 / DIVISION 2:**

That Council re-invest the GIC Term that came due in the amount of 2,115,893.76 in a 2 year with the rate of 1.8%.

**CARRIED**

**DIRECT DEPOSIT PAYROLL**

020.2022

**DIVISION 1 / DIVISION 7:**

That Council approve the Direct Deposit payroll for the month of December as verbally presented in the amount of \$27,007.84.

**CARRIED**

**PERFORMANCE BONDS**

021.2022

**DIVISION 3 / DIVISION 4:**

That Council approve the Performance Bond to be released on permits 1.2020, 35.2020, 29.2021, 32.2021 that final inspection has been completed by the building official and the files have been closed.

**CARRIED**

**ACCOUNTS FOR APPROVAL**

022.2022

**DIVISION 1 / DIVISION 5:**

That Council approve the list of accounts presented cheque number 15783 - 15830 and the manual online payment numbers 1071-MAN- 1090-MAN in the amount of \$366,708.88.

**CARRIED**

**FINANCIAL STATEMENT**

023.2022

**DIVISION 5 / DIVISION 7:**

That Council approve the presented Financial Statement Summary for month of December as presented.

**CARRIED**

**BANK RECONCILIATION**

024.2022

**DIVISION 2 / DIVISION 5:**

That Council accept the presented Bank Reconciliation for month of November as presented.

**CARRIED**

**ADDITIONAL INVOICES**

025.2022

**DIVISION 7 / DIVISION 2:**

That the following list of invoices be paid:

RMAA	\$	425.00
SK Public Safety Agency	\$	3,622.50
Twin Rivers 2022	\$	200.00
Munisoft	\$	477.30
Munisoft	\$	5,780.33
APAS	\$	13,550.87
Wheatland Regional Library	\$	9,729.00
CRA Source Deductions	\$	5,709.60
MEPP	\$	3,908.94
PST	\$	423.56
School	\$	120,822.79
Hail	\$	24,099.18
	<u>\$</u>	<u>188,749.07</u>

**CARRIED**



RURAL MUNICIPALITY OF ROSTHERN NO. 403:  
REGULAR COUNCIL MEETING OF JANUARY 11<sup>TH</sup> 2022

COUNCILLOR BAYNTON DECLARED INTEREST – PERSONAL PROPERTY – 10:30AM

BAYNTON GRAVEL

026.2022 DIVISION 3 / DIVISION 7:  
That Council award the tender for the Loading and Hauling from the Baynton site to the RM sites to Janzen Steel Buildings Ltd. in the amounts of \$6.71 Hauling & \$0.86 Loading.

CARRIED

027.2022 DIVISION 1 / DIVISION 3:  
That payment owing to Robert and Carla Baynton for the purchase of the gravel remain as per the agreement that has been signed. Payment will be made as the gravel has been removed from the property.

CARRIED

COUNCILLOR BAYNTON RETURNED TO THE MEETING – 10:52AM

FOREMAN REPORT

028.2022 DIVISION 7 / DIVISION 2:  
That Council accept the verbal foreman report given.

CARRIED

GRADER LIGHTS

029.2022 DIVISION 3 / DIVISION 4:  
That Council approve the purchase of 4 sets of lights to be installed on the Komatsu Graders.

CARRIED

DIVISION REPORTS

030.2022 DIVISION 1 / DIVISION 7:  
That Council accept the verbal division reports given.

CARRIED

BYLAW 1.2022 – BYLAW TO REGULATE SPEED OF HEAVY HAUL TRUCKS

031.2022 DIVISION 3 / DIVISION 7:  
That Bylaw 1.2022, being a bylaw for the Rural Municipality of Rosthern no. 403 of Saskatchewan to Regulate the Speed of Heavy Haul Trucks be given its first reading.

CARRIED

032.2022 DIVISION 1 / DIVISION 5:  
That Bylaw 1.2022, being a bylaw for the Rural Municipality of Rosthern no. 403 of Saskatchewan to Regulate the Speed of Heavy Haul Trucks be given its second reading.

CARRIED

033.2022 DIVISION 7 / DIVISION 2:  
That Bylaw 1.2022, being a bylaw for the Rural Municipality of Rosthern no. 403 of Saskatchewan to Regulate the Speed of Heavy Haul Trucks go to third reading this day.

CARRIED UNANIMOUSLY

034.2022 DIVISION 2 / DIVISION 3:  
That Bylaw 1.2022, being a bylaw for the Rural Municipality of Rosthern no. 403 of Saskatchewan to Regulate the Speed of Heavy Haul Trucks be given its third and final reading this day.

CARRIED

SEPTEMBER SUN – IRRIGATION AMENDMENT

035.2022 DIVISION 3 / DIVISION 2:  
That approve the amendment to the September Sun Irrigation line of requesting to be 4' (feet) from the property line.

CARRIED

LANDFILL D&R REPORT

036.2022 DIVISION 1 / DIVISION 2:  
That Council approve the D&R Report from Tetra Tech, to be submitted to the Ministry of Environment as per the Operations Permit requirements.

CARRIED



**RURAL MUNICIPALITY OF ROSTHERN NO. 403:  
REGULAR COUNCIL MEETING OF JANUARY 11<sup>TH</sup> 2022**

**2022 COUNCIL INDEMNITY RATES**

037.2022 DIVISION 1 / DIVISION 3:

That the Council Indemnity rates be left the same for the 2022 year. Those rates are as follows:

<b>Regular Meetings &amp; Special Meetings</b>	
Councillor	\$300.00/meeting
Reeve	\$375.00/meeting
Travel	\$0.60/km
<b>Committee Meetings</b>	
Full Day (5+ hours)	\$225.00 + o/p expenses
Under 5 Hours	\$28.00/hr.
Travel	\$0.60/km
<b>Supervision</b>	
1+ hour	\$28.00/hr.
Travel	\$0.60/km
<b>Meeting as a Visitor on matters relating to Council</b>	
Full Day (5+ hours)	\$225.00 + o/p expenses
Under 5 Hours	\$28.00/hr.
Travel	\$0.60/km

**CARRIED**

**2022 COUNCIL MEETING DATES**

038.2022 DIVISION 7 / DIVISION 3:

That the Council meeting dates for 2022 be set as follows:

February 8 <sup>th</sup> 2022	March 8 <sup>th</sup> 2022	April 12 <sup>th</sup> 2022
May 10 <sup>th</sup> 2022	June 7 <sup>th</sup> 2022	July 12 <sup>th</sup> 2022
August 9 <sup>th</sup> 2022	September 13 <sup>th</sup> 2022	October 11 <sup>th</sup> 2022
November 8 <sup>th</sup> 2022		

**CARRIED**

**2022 INSURANCE PACKAGE**

039.2022 DIVISION 2 / DIVISION 3:

That Council approve Option 1 with the addition of bumping the Hamlet's Hall up to the presented amount recommended by Rosthern Agencies.

**CARRIED**

040.2022 DIVISION 2 / DIVISION 1:

That Council accept the Fidelity Bond as part of the RM Insurance Policy as required by *The Municipalities Act*.

**CARRIED**

**RM SOLICITOR**

041.2022 DIVISION 3 / DIVISION 1:

That Council appoint Robertson Stromberg as the municipal solicitor.

**CARRIED**

042.2022 DIVISION 2 / DIVISION 7:

That Council appoint Scott Phelps Mason & Little & Co. be appointed municipal solicitor for Human Resources.

**CARRIED**

**TIPS GRANT**

043.2022 DIVISION 2 / DIVISION 6:

That the Sask Lotteries grant numbers be as follows:

Town of Rosthern 920, Town of Hague 628, Village of Laird 230 and the Organized Hamlet of Neuanlage 522.

**CARRIED**

**DEPUTY REEVE**

044.2022 DIVISION 2 / DIVISION 6:

That Councillor Pochipinski be appointed Deputy Reeve

**CARRIED**



**RURAL MUNICIPALITY OF ROSTHERN NO. 403:  
REGULAR COUNCIL MEETING OF JANUARY 11<sup>TH</sup> 2022**

**SIGNING AUTHORITY**

045.2022 DIVISION 2 / DIVISION 4:

That the signing authority be Administrator Amanda McCormick, Reeve Roger Kinzel and Deputy Reeve Richard Pochipinski.

CARRIED

**PEST CONTROL OFFICER**

046.2022 DIVISION 1 / DIVISION 3:

That Marcel Baynton be appointed as Pest Control Officer for the 2022 year that his indemnity be set for \$20/hr. \$0.60/km.

CARRIED

**LANDFILL MANAGER**

047.2022 DIVISION 2 / DIVISION 5:

That the landfill manager John Heatwole receive \$21/hr. plus \$.60/km. to pick up the rubbish left in the ditches to be disposed of for use of truck and that he invoice the RM for use of the trailer if needed effective next payroll cycle

CARRIED

**2022 COUNCIL & COMMITTEE APPOINTMENTS**

048.2022 DIVISION 3 / DIVISION 6:

That the following list of Council & Committee Appointments be approved and accepted for 2022:

**Twin Rivers Planning District**

Reeve Kinzel, Councillor Unger, and Administrator McCormick

**Twin Rivers District Planning Commission**

Councillor Unger

Alternate – Councillor Madden

**Fire Guardian**

Each Councillor for his division

**Publics Work Committee**

Reeve Kinzel, Councillor's Pochipinski, Braun, and the Councillor of concern

**Gravel Committee**

Reeve Kinzel, Councillor's Baynton, Braun, and Pochipinski and the Councillor of concern

**Personnel Committee**

Reeve Kinzel, Councillor's Baynton, Madden, and Unger

**Flood Awareness Committee**

Councillor's Braun, Pochipinski, Unger and Councillor of concern

**Municipal Hail Insurance**

Councillor's Braun and Perrin

**Hague Library Board**

Reeve Kinzel / Brenda Neudorf

**Rosthern Library Board**

Bette Tasker, Pam Fast

**Valley Regional Park Board**

Councillor's Madden and Krikau, Bernie Kramchynski, Darren Kowalczyk, Gerry Derksen

**Rosthern Fire Committee & Twin River Rescue**

Reeve Kinzel and Councillor Perrin

**Hague Fire Committee**

Reeve Kinzel and Councillor Madden

**Sask Valley Rural Water Utility Board**

Councillor Braun, Ruben Dyck

**Seager Wheeler Historical Farm Board**

Councillor's Pochipinski and Perrin

**Finance and Budget Committee**

Reeve Kinzel, Councillor's Unger, Pochipinski, Perrin, and Administrator McCormick





**RURAL MUNICIPALITY OF ROSTHERN NO. 403:  
REGULAR COUNCIL MEETING OF JANUARY 11<sup>TH</sup> 2022**

**Policy Committee**

Reeve Kinzel, Councillor's Unger, Braun, Krikau, and the Administrator McCormick.

**Wheatland Regional Library**

Reeve Kinzel and alternate Madden

**Human Resource Committee**

Reeve Kinzel, Councillor's Pochipinski, Unger, and Madden

**Landfill Committee**

Councillor's Perrin, Unger, Madden, Baynton, and the Administrator McCormick

**APAS**

Councillor Krikau

**Laird Recreation Board**

Peter Regier

**CARRIED**

**ORGANIZED HAMLET OF NEUANLAGE**

049.2022      **DIVISION 7 / DIVISION 1:**

That Council approve motion 55.2021 of the OH minutes.

**CARRIED**

**2022 SUMMER STUDENTS**

050.2022      **DIVISION 3 / DIVISION 4:**

That Council set the rate for the summer students at \$17/hr.

**CARRIED**

**CIVIC ADDRESSING**

051.2022      **DIVISION 4 / DIVISION 6:**

That Council offer Office Assistant Cathy Lehmann on her spare days the hours to work on Civic Addressing.

**CARRIED**

052.2022      **DIVISION 4 / DIVISION 3:**

Should Office Assistant decline the offer, an ad be placed to find a Temporary hire to proceed with the process of Civic Addressing, this position wage will be set for \$20/hr.

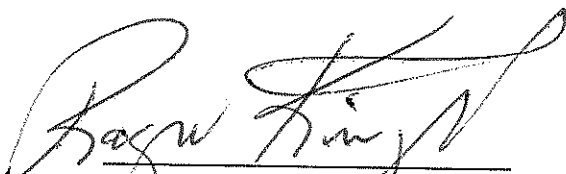
**CARRIED**

**ADJORNMENT**

053.2022      **DIVISION 1 / DIVISION 3:**

That the Regular Council Meeting adjourn – 12:02PM.

**CARRIED**

  
\_\_\_\_\_  
REEVE, ROGER KINZEL

  
\_\_\_\_\_  
ADMINISTRATOR, AMANDA MCCORMICK