



RM of Rosthern #403

Agenda

Council Meeting

Tuesday, January 7, 2025 @ 9:00 AM

1. CALL MEETING TO ORDER

2. APPROVAL OF AGENDA

3. APPROVAL OF MINUTES

3.1. December 10/2024 Regular Meeting

4. DELEGATION

4.1. 10:15AM - Larry Epp - Seager Wheeler Farms

5. PUBLIC WORKS

5.1. Foreman & Division Reports

5.2. Approach Information

5.3. Rosthern Fire

6. CORRESPONDENCE

6.1. Ministry of Agriculture

6.2. 2025 SARM Membership

6.3. 2025 APAS Membership

6.4. Saskatchewan Municipal Hail Insurance

7. REPORTS OF ADMINISTRATION & COMMITTEE'S

7.1. Administrator Report

7.2. Council Indemnity

7.3. Financials

8. UNFINISHED BUSINESS

8.1. Council Committee Appointments

8.2. Municipal Revenue Sharing

8.3. Bylaw 2.2025 - A Bylaw to Re-Zone

9. NEW BUSINESS

- 9.1. Subdivision Request
- 9.2. Valley Regional Park - Stakeholder Agreement
- 9.3. Bylaw 1.2025 - Bylaw to Repeal Bylaws - Introduction and First Reading
- 9.4. Bylaw 9.2021 - Conduct of Public
- 9.5. Organized Hamlet of Neuanlage

10. ADDITIONAL BUSINESS

11. ADJOURNMENT





RURAL MUNICIPALITY OF ROSTHERN NO. 403: REGULAR COUNCIL MEETING OF JANUARY 7TH 2025

The Regular Meeting of the Council of the Rural Municipality of Rosthern No. 403 was held in the R.M Council Chambers located at 1001 6th Street Rosthern, SK on Tuesday January 7th 2025 commencing at 9:03AM.

ATTENDANCE

PRESENT:
REEVE - ROGER KINZEL
COUNCILLORS: RICK POCHIPINSKI – DIVISION 1, DARRELL PENNER – DIVISION 3, LEO PERRIN – DIVISION 4, CHAD KRIKAU – DIVISION 5, CHARLES KRIKAU – DIVISION 6, GABRIEL BENOIT – DIVISION 7 (VIA ZOOM)
ABSENT: LARRY FEHR – DIVISION 2
ADMINISTRATOR: AMANDA MCCORMICK
VIA ZOOM MEETING ONLINE - OPEN TO PUBLIC WITH 4 IN ATTENDANCE (1 Municipal Office K.F, D.B & I.M, G.B)
IN PERSON GALLERY – 3 MEMBERS (A.R,G.K)
Reeve read the Conduct of public to gallery – 9:03AM (Section 34- Bylaw 9.2023)

AGENDA

- | | | |
|---|---|----------------|
| 001.2025 | DIVISION 1 / DIVISION 6:
That Council add: <ul style="list-style-type: none"> • Additional Invoices • 2025 Insurance Policy Including Fidelity Bond • 2025 Credit Card Renewal | CARRIED |
| 002.2025 | REEVE / DIVISION 4:
That Council add the following to the agenda and accept as presented: <ul style="list-style-type: none"> • Bridge Repair / Inspections • Scrapper Update | CARRIED |
| 003.2025 | DIVISION 7 / DIVISION 3:
That the notes presented in the minutes during the in camera be removed as it goes against RM Bylaws and Council should not violate their own bylaws. | CARRIED |
| 004.2025 | DIVISION 3 / DIVISION 6:
That the minutes presented with the amendment noted above from the December 10 th 2024 Regular Council Meeting be approved. | CARRIED |
| 005.2025 | DIVISION 5 / DIVISION 1:
That move to item 6 on the agenda. | CARRIED |
| 006.2025 | MINISTRY OF AGRICULTURE – WEED CONTROL ACT AMENDMENTS
DIVISION 5 / DIVISION 4:
That council accept the proposed amendments to <i>The Weed Control Act</i> . | CARRIED |
| 007.2025 | 2025 SARM MEMBERSHIP
DIVISION 1 / DIVISION 4:
That Council approve 2025 Membership to SARM in the amount of \$4,886.80 | CARRIED |
| 008.2025 | 2025 APAS MEMBERSHIP
DIVISION 4 / DIVISION 3:
That Council approve 2025 Membership to APAS in the amount of \$13,550.86 | CARRIED |
| 009.2025 | FILE CORRESPONDENCE
DIVISION 5 / DIVISION 6:
That Council file correspondence. | CARRIED |
| 010.2025 | MOVE TO ITEM
DIVISION 5 / DIVISION 6:
That move to item 7,1 on the agenda. | CARRIED |
| COUNCILLOR FEHR ENTERED MEETING – 9:20AM | | |
| 011.2025 | ADMINISTRATOR REPORT
DIVISION 1 / DIVISION 2:
That the verbal Administrator report be filed. | CARRIED |
| 012.2025 | MOVE TO ITEM
DIVISION 2 / DIVISION 6:
That move to item 5 on the agenda. | CARRIED |
| 013.2025 | DIVISION & FOREMAN REPORTS
DIVISION 2 / DIVISION 4:
That Council accept the verbal Division & Foreman reports given. | CARRIED |
| 014.2025 | ROSTHERN FIRE DEPARTMENT – WILDFIRE TRUCK
DIVISION 5 / DIVISION 7:
That Council match the funding from the Rosthern Fire Department for the Wildfire Truck dollar for dollar to a maximum of \$16,500 for the truck amendments. | CARRIED |



RURAL MUNICIPALITY OF ROSTHERN NO. 403: REGULAR COUNCIL MEETING OF JANUARY 7TH 2025

COUNCIL INDEMNITY

015.2025

DIVISION 1 / DIVISION 3:

That Council Indemnity be approved as presented in the amount of \$ 2,565.20.

CARRIED

VOID CHEQUE

016.2025

DIVISION 2 / DIVISION 6:

That Council void cheque 017469 in the amount of \$100 to Good Neighbours Food Centre as it was not needed.

CARRIED

DIRECT DEPOSIT PAYROLL

017.2025

DIVISION 1 / DIVISION 3:

That Council approve the Direct Deposit payroll for the month of December as verbally presented in the amount of \$ 43,105.83.

CARRIED

VOID CHEQUE

017.2025

DIVISION 7 / DIVISION 2:

That Council void cheque 017472 in the amount of \$150 to Gabriel Benoit for Hamlet Indemnity that it will be made to previous Councillor Tom Madden as he was still Councillor at the time of the December Hamlet Meeting.

CARRIED

ACCOUNTS FOR APPROVAL

018.2025

DIVISION 3 / DIVISION 6:

That Council approve the list of accounts presented cheque number 17465 - 17499 and the manual online payment numbers 2033-MAN – 2054-MAN in the amount of \$ 61,068.25.

CARRIED

FINANCIAL STATEMENT

019.2025

DIVISION 5 / DIVISION 2:

That Council accept the Financial Statement Summary as presented for the month of December.

CARRIED

BREAK FOR RECESS – 10:11AM – 10:23AM

DELEGATION – LARRY EPP – SEAGER WHEELER FARMS – 10:25AM – 10:35AM

SEAGER WHEELER DONATION

020.2025

DIVISION 1 / DIVISION 7:

That approve a \$2,000 donation to Seager Wheeler to assist in the roof replacement.

CARRIED

021.2025

DIVISION 1 / DIVISION 2:

That the taxes for Seager Wheeler Farms for 2023 and 2024 interest and school included be abated.

CARRIED

2025 COUNCIL COMMITTEE APPOINTMENTS

022.2025

DIVISION 5 / DIVISION 4:

That the presented list of Council Committee Appointments be approved for 2025 with the amendment of replacing Division 7 Councillor Benoit with Reeve Kinzel to the Hague Library Board.

That Council appoint Reeve Kinzel & Division 7 Councillor Benoit to the **Town of Hague Joint Fire Committee**

That Council appoint Reeve, Brenda Neudorf, Christine Ens to the **Town of Hague Joint Library Committee**

That Council appoint Division 3 Councillor Penner to the **Town of Hague Recreation Committee**

That Council appoint Reeve Kinzel, Division 4 Councillor Perrin and Administrator McCormick to the **Town of Rosthern Joint Fire Committee**

That Council appoint Division 2 Councillor Fehr and Division 5 Councillor (CHAD) Krikau, Gerald Derksen, Darren Kowalcyk and Bernie Kramchynsky to the **Valley Regional Park Board**.

That Council appoint Pamela Fast and Janelle Rempel to the **Town of Rosthern Joint Library Board**.

That Council appoint Administrator McCormick, Assistant Fahl, Division 3 Councillor Penner and Ruben Dyck to the **Sask Valley Rural Water Utility Board**.

That Council appoint Reeve Kinzel to the **Wheatland Regional Library Board**, the alternate being Division 7 Councillor Benoit.

That Council appoint Administrator McCormick, Reeve Kinzel and Division 6 Councillor (CHARLES) Krikau to the **Twin Rivers Group**.

That Council appoint Division 7 Councillor Benoit to the **Twin Rivers Planning Commission**.

That Council appoint Division 1 Councillor Pochipinski and Division 4 Councillor Perrin to the **Seager Wheeler Historical Farm Board**.

That Council appoint Reeve Kinzel, Division 2 Councillor Fehr, Division 5 Councillor (CHAD) Krikau, Division 6 Councillor (CHARLES) Krikau and Administrator McCormick to the **Policy Committee**.

That Council appoint Reeve Kinzel, Division 1 Councillor Pochipinski, Division 4 Councillor Perrin, Division 5 Councillor (CHAD) Krikau, and Administrator McCormick to the **Finance and Budget Committee**.



RURAL MUNICIPALITY OF ROSTHERN NO. 403: REGULAR COUNCIL MEETING OF JANUARY 7TH 2025

That Council appoint Reeve Kinzel, Division 1 Councillor Pochipinski, Division 2 Councillor Fehr, Division 3 Councillor Penner and Division 6 Councillor (CHARLES) Krikau and Councillor of Concern to the **Public Works Committee**.

That Council appoint Reeve Kinzel, Division 1 Councillor Pochipinski, Division 4 Councillor Perrin, Division 5 Councillor (CHAD) Krikau and Councillor of Concern to the **Gravel Committee**.

That Council appoint Reeve Kinzel, Division 1 Councillor Pochipinski, Division 2 Councillor Fehr, Division 4 Councillor Perrin and Division 6 Councillor (CHARLES) Krikau to the **Personnel / HR Committee**.

That Council appoint Reeve Kinzel, Division 2 Councillor Fehr, Division 3 Councillor Penner, Division 4 Councillor Perrin and Administrator to the **Landfill Committee**.

That Council appoint Division 4 Councillor Perrin to the Annual **Saskatchewan Municipal Hail Insurance Meeting**.

That Council appoint Division 1 Councillor Pochipinski, Division 2 Councillor Fehr, Division 4 Councillor Perrin and Division 7 Councillor Benoit and Councillor of Concern to the **Flood Awareness Committee**.

That Council appoint Adrian Waskewitch as the **EMO Co-Ordinator** for the RM in joint with the Twin Rivers Group

That Council appoint Administrator McCormick and Assistant Fahl to the **Twin Rivers Joint EMO Committee**

That Council accept Division 5 Councillor (CHAD) Krikau as the **APAS Representative** for the RM .

COUNCILLOR BENOIT REQUESTED A RECORDED VOTE

REEVE	IN FAVOR	DIVISION 3	IN FAVOR	DIVISION 6	IN FAVOR
DIVISION 1	IN FAVOR	DIVISION 4	IN FAVOR	DIVISION 7	ABSTAINED
DIVISION 2	IN FAVOR	DIVISION 5	IN FAVOR		

MOTION CARRIED

**MUNICIPAL REVENUE SHARING GRANT – OUTSTANDING ELIGIBILITY REQUIREMENTS
023.2025**

DIVISION 3 / DIVISION 6:

The Council of the Rural Municipality of Rosthern No. 403 confirms the municipality now meets the following eligibility requirements to receive the Municipal Revenue Sharing Grant:

- Submission of the 2023 Audited Financial Statement to the Ministry of Government Relations;
- In Good Standing with respect to the reporting and remittance of Education Property Taxes;
- Adoption of a Council Procedures Bylaw;
- Adoption of an Employee Code of Conduct; and
- All members of council have filed and annually updated their Public Disclosure Statements, as required.

That we authorize the Administrator to send a letter to the Ministry of Government Relations acknowledging the municipality now meets all eligibility requirements to receive their Municipal Revenue Sharing grant.

CARRIED

BYLAW 2.2025 – ZONING AMENDMENTS

024.2025

DIVISION 1 / DIVISION 2:

That Bylaw 2.2025, being a bylaw for the Rural Municipality of Rosthern No. 403 of Saskatchewan being a bylaw to amend the Zoning Bylaw 5.2008 be given its first reading.

CARRIED

SUBDIVISION REQUEST – NE 27-40-03-W3

025.2025

DIVISION 2 / DIVISION 6:

Council accepts the request by W.J for the property of NE 27-40-03-W3 to agree that the parcel can be divided up to a max of 10 acres, that the owners may proceed with the subdivision within 2025. Should the subdivision not be applied for to Community Planning within the 2025 year another request will be required.

CARRIED

VALLEY REGIONAL PARK – AGREEMENT

026.2025

DIVISION 6 / DIVISION 2:

That Council accept the draft agreement for the Valley Regional Park as presented.

CARRIED

BYLAW 1.2025 – BYLAW TO REPEAL BYLAWS

027.2025

DIVISION 1 / DIVISION 4:

That Bylaw 1.2025, a bylaw for the Rural Municipality of Rosthern No. 403 of Saskatchewan being a bylaw to repeal bylaws be given its first reading.

CARRIED

BYLAW 9.2021 – CONDUCT OF THE PUBLIC

028.2025

DIVISION 7 / DIVISION 3:

That an amendment bylaw be prepared to amend Bylaw 9.2021 being a bylaw of Conduct of Public amending section 3.1 (e) removing the minor portion and 3.1 (k) removing the words embarrass and annoy, that legal review this amendment.

CARRIED

Handwritten signatures and initials in blue ink.



**RURAL MUNICIPALITY OF ROSTHERN NO. 403:
REGULAR COUNCIL MEETING OF JANUARY 7TH 2025**

**ORGANIZED HAMLET OF NEUANLAGE
029.2025**

DIVISION 7 / DIVISION 5:

That Council approve all motions as presented in the OH Minutes.

CARRIED

2025 INSURANCE PACKAGE -- FIDELITY BOND

030.2025

DIVISION 1 / DIVISION 2:

That Council accept the Fidelity Bond as part of the RM 2025 Insurance Policy as required by *The Municipalities Act*.

CARRIED

2025 CREDIT CARD RENEWAL

031.2025

DIVISION 5 / DIVISION 3:

That Council approve the attached Certified Resolution as presented for banking requirements for the renewal of the Credit Card that will form part of these minutes.

CARRIED

ADDITIONAL INVOICES

032.2025

DIVISION 3 / DIVISION 2:

That Council approve the additional invoices as verbally presented:

1. Munisoft	\$ 6,459.00
2. Munisoft	\$ 675.72
3. Mark Giesbrecht	\$ 4,874.17
4. Zak's	\$ 133.15
5. Prairie Spirit School Division (Dec)	\$ 125,101.30
6. Saskatchewan Minicipal Hail (Dec)	\$ 11,728.60
7. CRA Source Deductions (Dec)	\$ 10,773.83
8. MEPP (Dec)	\$ 6,835.58
9. PST Annual	\$ 88.14
TOTAL	\$ 166,669.49

CARRIED

ADJOURNMENT

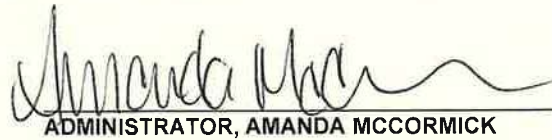
033.2025

DIVISION 1 / DIVISION 4:

That the Regular Council Meeting adjourn -- 11:52AM

CARRIED


REEVE, ROGER KINZEL


ADMINISTRATOR, AMANDA MCCORMICK