

# RM of Rosthern #403

Agenda  
Council Meeting  
Tuesday, July 12, 2022 @ 8:30 AM

1. CALL MEETING TO ORDER
2. APPROVAL OF AGENDA
3. APPROVAL OF MINUTES
  - 3.1. June 7/2022 Regular Meeting
4. PUBLIC HEARING - 10:00AM
  - 4.1. Discretionary Use - Granny Suite
5. CORRESPONDENCE
  - 5.1. Bylaw Enforcement Monthly Reporting
  - 5.2. Rosthern Community School Digital Sign
  - 5.3. Town of Hague - Parks and Recreation Financials
  - 5.4. R.C.M.P - 2nd Quarter Report
6. REPORTS OF ADMINISTRATION & COMMITTEE'S
  - 6.1. Electronic Approval - Special Occasion Permits
  - 6.2. Administrator Report
  - 6.3. Council Indemnity
  - 6.4. Financials
7. PUBLIC WORKS
  - 7.1. Baynton Gravel Site Update / Completion
  - 7.2. Landfill Discussion
  - 7.3. SARM - Bridge Inspection
  - 7.4. Outside Staff Training
  - 7.5. Foreman Report
  - 7.6. Division Report
8. UNFINISHED BUSINESS

8.1. Organized Hamlet of Blumenthal - Zoning Amendments.

9. **NEW BUSINESS**

9.1. Subdivision - NE 36-42-04-W3

9.2. Subdivision - NW 24-42-04-W3

9.3. Tie Removal & Realignment

9.4. Development Request

9.5. Twin Rivers

9.6. Organized Hamlet of Neuanlage

9.7. In Camera Session - Per Section 12 of Bylaw 1.2016 Council  
Procedures Bylaw - Legal Advice

10. **ADDITIONAL BUSINESS**

11. **ADJOURNMENT**





**RURAL MUNICIPALITY OF ROSTHERN NO. 403:  
REGULAR COUNCIL MEETING OF JULY 12<sup>th</sup> 2022**

The Regular Meeting of the Council of the Rural Municipality of Rosthern No. 403 was held in the R.M Council Chambers located at 2022 6<sup>th</sup> Street Rosthern, SK on Tuesday, July 12<sup>th</sup> 2022 commencing at 8:30AM.

**ATTENDANCE**

**PRESENT:**

**REEVE - ROGER KINZEL**

**COUNCILLORS: RICK POCHIPINSKI – DIVISION 1, PETER UNGER – DIVISION 2, GLENN BRAUN – DIVISION 3, LEO PERRIN – DIVISION 4, CHAD KRIKAU – DIVISION 5, ROBERT BAYNTON – DIVISION 6, TOM MADDEN – DIVISION 7**

**ADMINISTRATOR: AMANDA MCCORMICK**

**VIA ZOOM MEETING ONLINE - OPEN TO PUBLIC WITH ATTENDANCE (1 Municipal Employee K.F)**

*Reeve read the Conduct of public to gallery – 8:30AM (Section 34- Bylaw 1.2016) – meeting began 8:32AM.*

**AGENDA**

**265.2022**

**DIVISION 1 / DIVISION 6:**

That Council add to the agenda the following items:

- Additional Invoices – Employees KM, Neuanlage Dust Control
- 9.2 amendment wrong legal was noted on the agenda
- Webinar Update from Councillor Unger

That Council approve the agenda presented with the addition.

**CARRIED**

**MINUTES**

**266.2022**

**DIVISION 5 / DIVISION 7:**

That the minutes from June 7<sup>th</sup> 2022 Regular Council Meeting be approved as presented.

**CARRIED**

**BYAW ENFORCEMENT**

**267.2022**

**DIVISION 1 /**

That Council recommend an Animal Control Bylaw be in place for the Hamlets, per bylaw officer recommendation.

**RESCINDED**

**268.2022**

**DIVISION 7 / DIVISION 6:**

That Council accept the bylaw reports for the month.

**CARRIED**

**ROSTHERN COMMUNITY SCHOOL - SPONSORSHIP**

**269.2022**

**DIVISION 5 / DIVISION 2:**

That Council take the \$500 sponsorship option for the Rosthern Community School sign.

**CARRIED**

**TOWN OF HAGUE – PARKS & RECREATION FINANCIALS**

**270.2022**

**DIVISION 2 / DIVISION 2:**

That Council accept the financial statement received from the Town of Hague Parks and Recreation board as presented.

**CARRIED**

**CORRESPONDENCE**

**271.2022**

**DIVISION 2 / DIVISION 3:**

That the Correspondence be filed.

**CARRIED**

**ELECTRONIC APPROVAL FOR SPECIAL EVENT PERMITS**

**272.2022**

**DIVISION 1 / DIVISION 7:**

That Council accept the Special Event Permits electronically approved during the month for Seager Wheeler Canada Day event and Wedding held at NE 19-41-03-W3.

**CARRIED**

**MAPPING SUPPLY**

**273.2022**

**DIVISION 1 / DIVISION 7:**

That Council switch mapping companies to MuniSoft going forward with the set up fee as \$1,600 plus taxes, and set up fees from ISC.

**CARRIED**

**ASSISTANT ADMINISTRATOR HOLIDAY**

**274.2022**

**DIVISION 7 / DIVISION 6:**

That Council approve the holiday request for Kerri Fahl for July 18<sup>th</sup> – 22<sup>nd</sup> 2022.

**CARRIED**



**RURAL MUNICIPALITY OF ROSTHERN NO. 403:  
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**ADMINISTRATOR HOLIDAY**

275.2022 **DIVISION 1 / DIVISION 7:**  
That Council approve the holiday request for Administrator McCormick for July 26<sup>th</sup> -29<sup>th</sup> 2022

**CARRIED**

**SEPTEMBER COUNCIL MEETING**

276.2022 **DIVISION 1 / DIVISION 2:**  
That Council move the September meeting to September 8<sup>th</sup> 2022.

**CARRIED**

**ADMINISTRATOR REPORT**

277.2022 **DIVISION 5 / DIVISION 7:**  
That the verbal Administrator report be filed.

**CARRIED**

**COUNCIL INDEMNITY**

278.2022 **DIVISION 2 / DIVISION 6:**  
That Council Indemnity be approved as presented in the amount of \$ 4,043.20.

**CARRIED**

**VOID CHEQUE**

279.2022 **DIVISION 5 / DIVISION 2:**  
That Council VOID cheque 16063 in the amount of \$528.52 was made to the wrong vendor.

**CARRIED**

**DIRECT DEPOSIT PAYROLL**

280.2022 **DIVISION 2: / DIVISION 3:**  
That Council approve the Direct Deposit payroll for the month of June as verbally presented in the amount of \$ 64,556.19.

**CARRIED**

**PERFORMACNE BONDS**

281.2022 **DIVISION 7 / DIVISION 3:**  
That Council approve the Performance Bond to be released on permits 5.2021 and 4.2022 that final inspection has been completed by the building official and the files have been closed.

**CARRIED**

**ACCOUNTS FOR APPROVAL**

282.2022 **DIVISION 7 / DIVISION 6:**  
That Council approve the list of accounts presented cheque number 16030 - 16075 and the manual online payment numbers 1217-MAN- 1247-MAN in the amount of \$518,629.47.

**CARRIED**

**BANK RECONCILIATION**

283.2022 **DIVISION 2 / DIVISION 7:**  
That Council accept the presented Bank Reconciliation for month of May as presented.

**CARRIED**

**BAYNTON GRAVEL**

284.2022 **DIVISION 3 / DIVISION 2:**  
That Council has completed the work at the Baynton Gravel Site, the RM has fulfilled its duties as per the agreement signed. A letter be sent to the owner to terminate the agreement and the RM is now complete finished at this location.

**CARRIED**

**REEVE STEPPED AWAY – 9:46AM – 9:47AM**

**PUBLIC HEARING – DISCRETIONARY USE – GARDEN (GRANNY) SUITE NE 06-41-03-W3**

285.2022 **DIVISION 1 / DIVISION 2:**  
That Council move to Public Hearing for the Discretionary Use application for Garden (Granny) suite for NE 06-41-03-W3. – 10:01AM.

**CARRIED**

**1 attendee in gallery was admitted to the meeting – (GB)**

0 – verbal submission                      0- written submissions  
2 – attendees via zoom                      0 – in person

Administrator asked the zoom attendees should they wish to address Council for the discretionary use to unmute.

No attendees have unmuted.

286.2022 **DIVISION 3 / DIVISION 7:**  
That Council close public hearing and return to regular Council meeting – 10:05AM  
**CARRIED**



**RURAL MUNICIPALITY OF ROSTHERN NO. 403:  
REGULAR COUNCIL MEETING OF JULY 12<sup>th</sup> 2022**

- DISCRETIONARY USE APPLICATION – GARDEN (GRANNY) SUITE – NE 06-41-03-W3**  
287.2022 **DIVISION 7 / DIVISION 3:**  
That Council approve the Discretionary Use application for A.B for Garden (Granny) Suite located at NE 06-41-03-W3 with the following conditions:
1. Building and Development permits be taken
  2. The granny suite follows Section 4.1.1 Garden (Granny) Suite in the Zoning bylaw, all condition must be met.
  3. The application will be reviewed in 5 years
  4. Section 4.1.1 (f) to be submitted before permits are to be issued.
- BREAK FOR RECESS – 10:06AM – 10:16AM** **CARRIED**
- COUNCILLOR MADDEN STEPPED AWAY – 10:39AM – 10:40AM**
- OUTSIDE STAFF TRAINING**  
288.2022 **DIVISION 5 / DIVISION 1:**  
That Council approve training from Evolution Training and Consulting for the outside grader operators and foreman. That the 2 day training option with 1 day extra field training and the 2 week follow up. That the Councillor's be recommended to attend as well.
- WINDOW GLASS REPLACEMENT** **CARRIED**  
289.2022 **DIVISION 7 / DIVISION 2:**  
That Council approve to replace the glass in the grader.
- FOREMAN HOLIDAYS** **CARRIED**  
290.2022 **DIVISION 2 / DIVISION 6:**  
That Council approve holidays for Foreman Robin being July 18<sup>th</sup> – 29<sup>th</sup> 2022.
- DIVISION & FOREMAN REPORTS** **CARRIED**  
291.2022 **DIVISION 6 / DIVISION 2:**  
That Council accept the verbal Division and Foreman reports given.
- SUBDIVISION – NE 36-42-04-W3 – PROPOSED PARCEL A** **CARRIED**  
292.2022 **DIVISION 3 / DIVISION 5:**  
That the application to subdivide 4.05HA (10 acre) parcel from NE 36-42-04-W3 for the purpose of creating an existing farmstead as per Schedule A Section 1.6.6 of the R.M of Rosthern #403 Zoning Bylaw 5.2008 be approved subject to the following:
- a) That a service agreement be required – all fees associated with the subdivision including these legal fees be of the applicant.
  - b) Municipal reserve is not required for the new parcel
  - c) Access to this property is by the Ministry of Highways, currently in place.
- SUBDIVISION – NW 24-41-04-W3 – PROPOSED PARCEL A** **CARRIED**  
293.2022 **DIVISION 3 / DIVISION 2:**  
That the application to subdivide 4.050HA (10 acre) parcel from NW 24-41-04-W3 for the purpose of creating an existing farmstead as per Schedule A Section 1.6.6 of the R.M of Rosthern #403 Zoning Bylaw 5.2008 be approved subject to the following:
- a) That a service agreement be required – all fees associated with the subdivision including these legal fees be of the applicant.
  - b) Municipal reserve is not required for the new parcel
- TIE REMOVAL – REALIGNMENT – RL 51-42-01-W3** **CARRIED**  
294.2022 **DIVISION 2 / DIVISION 7:**  
That Council approve the tie removal – realignment located at RL 51-42-01-W3, per Schedule A, Section 1.6.1. Legal will be consulted if an agreement is necessary.
- ORGANIZED HAMLET OF NEUANLAGE** **CARRIED**  
295.2022 **DIVISION 7 / DIVISION 2:**  
That Council approve motion 33.2022 in the OH minutes.
- 296.2022 **DIVISION 2 / DIVISION 5:** **CARRIED**  
That Council table motion 34.2022 in the OH minutes, for Administrator to bring more information.
- 297.2022 **DIVISION 7 / DIVISION 1:** **CARRIED**  
That Council approve motion 35.2022 in the OH minutes.
- ADDITIONAL INVOICE – NEUANLAGE** **CARRIED**  
298.2022 **DIVISION 2 / DIVISION 3:**  
That Council approve the to pay the invoice to Sands Dust Control & Water Well Testing in the amount of \$ 54,445.50 for the Hamlet of Neuanlage.
- CARRIED**



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**EMPLOYEE KM INVOICES**

299.2022 **DIVISION 5 / DIVISION 6:**  
That Council approve the invoices submitted by Ralph Gardipy (\$296.40), Darren Janzen (\$205.20) and Colby Robin (\$37.80) for use of own vehicle.

**CARRIED**

300.2022 **DIVISION 7 / DIVISION 2:**  
That Council move to In Camera Session – Per Section 12 of the Council Procedures Bylaw 1.2016 for Legal Advice – 12:08PM

**CARRIED**

**ALL IN ATTENDANCE  
OUT OF IN CAMERA – 12:18PM**

301.2022 **DIVISION 7 / DIVISION 3:**  
That Council resume regular meeting – 12:18PM

**CARRIED**

**RESOLUTION REVIEW**  
302.2022 **DIVISION 2 / DIVISION 1:**  
That the resolution 390.2019 remain status quo.

**COUNCILLOR UNGER REQUESTED A RECORDED VOTE:**

<b>DIVISION 1 – IN FAVOR</b>	<b>DIVISION 2 – IN FAVOR</b>	<b>DIVISION 3 – IN FAVOR</b>
<b>DIVISION 4 – IN FAVOR</b>	<b>DIVISION 5 – IN FAVOR</b>	<b>DIVISION 6 – IN FAVOR</b>
<b>DIVISION 7 – IN FAVOR</b>	<b>REEVE - AGAINST</b>	

**MOTION IS CARRIED**

**DIVISION 5 RESCINDED MOTION 269.2022 – COUNCILLOR UNGER WHO SECONDED THE MOTION WAS IN AGREEMENT – ALL COUNCIL VOTED.**


**CARRIED**

**ROSTHERN COMMUNITY SCHOOL - SPONSORSHIP**  
303.2022 **DIVISION 5 / DIVISION 3:**  
That Council sign for the sponsorship option for the Rosthern Community School sign in the amount of \$1,000.

**CARRIED**

**ADJORNMENT**  
304.2022 **DIVISION 1 / DIVISION 7:**  
That the Regular Council Meeting adjourn – 12:30PM

**CARRIED**

  
REEVE, ROGER KINZEL

  
ADMINISTRATOR, AMANDA MCCORMICK