



# RM of Rosthern #403

## Agenda

### Council Meeting

Tuesday, July 9, 2024 @ 9:00 AM

1. **CALL MEETING TO ORDER**
2. **APPROVAL OF AGENDA**
3. **APPROVAL OF MINUTES**
  - 3.1. June 4/2024 Regular Meeting
4. **DELEGATION**
  - 4.1. 9:15AM - Andrew Robin
5. **CORRESPONDENCE**
  - 5.1. Bylaw Enforcement
  - 5.2. Ministry of Highways
  - 5.3. National Police Federation
  - 5.4. North Central Transportation Planning Committee
  - 5.5. Rosthern AG Society
  - 5.6. Saskatchewan Waste Reduction Council
  - 5.7. Saskatchewan Emergency Planners Association
  - 5.8. MADD Advertising
6. **REPORTS OF ADMINISTRATION & COMMITTEE'S**
  - 6.1. Administration Report
  - 6.2. Council Indemnity
  - 6.3. Expired Building Permit 8.2022
  - 6.4. Financials
7. **UNFINISHED BUSINESS**
  - 7.1. Bylaw 5.2024 - Uniform Mill Rate Bylaw  
Second and Third Readings
  - 7.2. Bylaw 6.2024 -Mill Rate Factor / Minimum Tax  
Second and Third Readings
  - 7.3. Recordings of Council Meetings

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8. **NEW BUSINESS**

- 8.1. Violence Prevention Policy
- 8.2. 2024 General Election
- 8.3. Office Printer Quotes
- 8.4. Village of Laird Fire & Recreation Agreements
- 8.5. Organized Hamlet of Neuanlage
- 8.6. 2023 Audit Draft

9. **PUBLIC WORKS**

- 9.1. Landfill
- 9.2. Property Access Request
- 9.3. 11:00AM Foreman & Division Reports
- 9.4. Scraper Repairs

10. **ADDITIONAL BUSINESS**

11. **ADJOURNMENT**

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# RURAL MUNICIPALITY OF ROSTHERN NO. 403: REGULAR COUNCIL MEETING OF JULY 9<sup>th</sup> 2024

The Regular Meeting of the Council of the Rural Municipality of Rosthern No. 403 was held in the R.M Council Chambers located at 1001 6<sup>th</sup> Street Rosthern, SK on Tuesday July 9<sup>th</sup> 2024 commencing at 9:00AM.

**ATTENDANCE**

**PRESENT:**

**REEVE - ROGER KINZEL**

**COUNCILLORS: LARRY FEHR – DIVISION 2, GLENN BRAUN – DIVISION 3, LEO PERRIN – DIVISION 4, CHAD KRIKAU – DIVISION 5, CHARLES KRIKAU – DIVISION 6, TOM MADDEN – DIVISION 7**

**ABSENT: RICK POCHIPINSKI – DIVISION 1**

**ADMINISTRATOR: AMANDA MCCORMICK**

**VIA ZOOM MEETING ONLINE - OPEN TO PUBLIC WITH 2 IN ATTENDANCE (1 Municipal Employee K.F / 1 Gallery - G. B as registered)**

**IN PERSON GALLERY – 1 RESIDENT (A.R)**

**Reeve read the Conduct of public to gallery – 9:00AM (Section 34- Bylaw 9.2023)**

**AGENDA**

<b>311.2024</b>	<b>DIVISION 7 / DIVISION 6:</b> That Council approve the agenda presented with the following additions: <ul style="list-style-type: none"> <li>• Additional Invoices</li> <li>• Investments Due</li> <li>• Gravel Testing – Clifton proposal</li> <li>• Division 1 Road Concerns (Division Report)</li> </ul>	<b>CARRIED</b>
<b>MINUTES 312.2024</b>	<b>DIVISION 2 / DIVISION 6:</b> That the minutes from June 4 <sup>th</sup> 2024 Regular Council Meeting be approved as presented.	<b>CARRIED</b>
<b>DELEGATION – ANDREW ROBIN – 9:13AM – 9:31AM</b>		<b>CARRIED</b>
<b>BYLAW ENFORCEMENT 313.2024</b>	<b>DIVISION 2 / DIVISION 7:</b> That Council accept the Bylaw Enforcement reports from the Month of June as presented.	<b>CARRIED</b>
<b>NORTH CENTRAL TRANSPORTATION PLANNING COMMITTEE 314.2024</b>	<b>DIVISION 3 / DIVISION 5:</b> That Council request more information about the meeting being held September 5 <sup>th</sup> in St. Walburg.	<b>CARRIED</b>
<b>ROSTHERN AG SOCIETY – FUNDING 315.2024</b>	<b>DIVISION 4 / DIVISION 7:</b> That due to the 2024 budget being completed for the RM, Council request the AG Society re-submit application for funding at the beginning of 2025 to be considered.	<b>CARRIED</b>
<b>SASKATCHEWAN WASTE SOLUTIONS SUMMIT 316.2024</b>	<b>DIVISION 7 / DIVISION 5:</b> That Council send Administrator McCormick to the Saskatchewan Waste Solutions Summit October 16 <sup>th</sup> 2024 in Saskatoon.	<b>CARRIED</b>
<b>SASKATCHEWAN EMERGENCY PLANNERS' ASSOCIATION 317.2024</b>	<b>REEVE / DIVISION 5:</b> That Council send Administrator McCormick and Assistant Fahl to the SEPA 2024 Annual Conference held October 21-24 <sup>th</sup> 2024 in Saskatoon, that the office remains open during this time arrangements to be made.	<b>CARRIED</b>
<b>MADD ADVERTISING 318.2024</b>	<b>DIVISION 7 / DIVISION 2:</b> That Council advertise with MADD for 2024 being the business card option in the amount of \$319.00 plus applicable taxes.	<b>CARRIED</b>
<b>FILE CORRESPONDENCE 319.2024</b>	<b>DIVISION 3 / DIVISION 4:</b> That Council file correspondence.	<b>CARRIED</b>
<b>BREAK FOR RECESS – 9:49AM – 9:57AM</b>		<b>CARRIED</b>
<b>OFFICE ADMINISTRATION HOLIDAYS 320.2024</b>	<b>DIVISION 7 / DIVISION 6:</b> That Council approve the holiday request for Fahl being August 5 <sup>th</sup> -9 <sup>th</sup> 2024 and McCormick July 12, 22, 29 and August 2, 19 2024.	<b>CARRIED</b>
<b>ADMINISTRATOR REPORT 321.2024</b>	<b>DIVISION 2 / DIVISION 4:</b> That the verbal Administrator report be filed.	<b>CARRIED</b>
<b>COUNCIL INDEMNITY 322.2024</b>	<b>DIVISION 3 / DIVISION 2:</b> That Council Indemnity be approved as presented in the amount of \$ 3,208.28.	<b>CARRIED</b>
<b>EXPIRED BUILDING PERMIT – 8.2022 323.2024</b>	<b>DIVISION 7 / DIVISION 2:</b> That Council revoke the bond for permit 8.2022 that the time has expired, that the applicant be required to pay another bond and minimum permit fees for valid permit.	<b>CARRIED</b>



**RURAL MUNICIPALITY OF ROSTHERN NO. 403:  
REGULAR COUNCIL MEETING OF JULY 9<sup>th</sup> 2024**

**DIRECT DEPOSIT PAYROLL**

**324.2024**      **DIVISION 7 / DIVISION 5:**  
That Council approve the Direct Deposit payroll for the month of June as verbally presented in the amount of \$ 64,954.74.

**CARRIED**

**PERFORMANCE BONDS**

**325.2024**      **DIVISION 3 / DIVISION 6:**  
That Council approve the Performance Bonds to be released on permits 8.2024 & 20.2023, that final inspections have been completed by the building official and the files have been closed.

**CARRIED**

**ACCOUNTS FOR APPROVAL**

**326.2024**      **DIVISION 5 / DIVISION 7:**  
That Council approve the list of accounts presented cheque number 17156 - 1721 and the manual online payment numbers 1863-MAN – 1889-MAN in the amount of \$ 394,554.50.

**CARRIED**

**FINANCIAL STATEMENT**

**327.2024**      **DIVISION 7 / DIVISION 2:**  
That Council accept the Financial Statement Summary as presented for the month of June.

**CARRIED**

**BANK RECONCILIATION**

**328.2024**      **DIVISION 3 / DIVISION 6:**  
That Council approve the bank reconciliation for the month of May 2024.

**CARRIED**

**BYLAW 5.2024 – UNIFORM MILL RATE**

**329.2024**      **DIVISION 3 / DIVISION 2:**  
That Bylaw 5.2024, being a bylaw for the Rural Municipality of Rosthern No. 403 of Saskatchewan Set the Uniform Mill Rate be given its second reading.

**CARRIED**

**330.2024**      **DIVISION 7 / DIVISION 5:**  
That Bylaw 5.2024 go to third reading this day.

**CARRIED UNANIMOUSLY**

**331.2024**      **DIVISION 4 / DIVISION 6:**  
That Bylaw 5.2024 being a bylaw for the Rural Municipality of Rosthern No. 403 of Saskatchewan to set the Uniform Mill Rate be given its third and final reading and be adopted this day.

**CARRIED**

**BYLAW 6.2024 –MILL RATE FACTORS / MINIMUM TAX**

**332.2024**      **DIVISION 5 / DIVISION 2:**  
That Bylaw 6.2024, being a bylaw for the Rural Municipality of Rosthern No. 403 of Saskatchewan Set the Minimum Tax, Mill Rate Factors be given its second reading.

**CARRIED**

**333.2024**      **DIVISION 3 / DIVISION 4:**  
That Bylaw 6.2024 go to third reading this day.

**CARRIED UNANIMOUSLY**

**334.2024**      **DIVISION 7 / DIVISION 6:**  
That Bylaw 6.2024 being a bylaw for the Rural Municipality of Rosthern No. 403 of Saskatchewan a bylaw to set the Mill Rate Factors and Minimum Tax be given its third and final reading and be adopted this day.

**CARRIED**

**REGULAR COUNCIL MEETING RECORDINGS**

**335.2024**      **REEVE / DIVISION 7:**  
That Council conduct a Privacy Impact Assessment for recording of Regular Council Meetings.

**CARRIED**

**VIOLENCE PREVENTION POLICY**

**336.2024**      **DIVISION 7 / DIVISION 6:**  
That That Council accept and adopt the presented Violence Prevention Policy as presented.

**CARRIED**

**2024 GENERAL ELECTION**

**337.2024**      **DIVISION 2 / DIVISION 3:**  
That Council set the remuneration for the 2024 General Election as follows:  
Returning Officer      \$29.00/hr. plus travel  
Poll Clerks      \$21.00/hr. plus travel

**CARRIED**

**338.2024**      **DIVISION 7 / DIVISION 5:**  
In the event of an emergency and the Administrator is unable to perform election duties Council appoint Kerri Fahl as Returning Officer for the RM of Rosthern General Election 2024.

**CARRIED**

**COUNCILLOR MADDEN STEPPED AWAY 10:46AM – 10:48AM**

**OFFICE PRINTER**

**339.2024**      **DIVISION 5 / DIVISION 6:**  
That Council approve to purchase the Canon Printer from Success Office Systems in the amount of \$5,000 plus applicable taxes per the quote received.

**CARRIED**

**VILLAGE OF LAIRD**

**340.2024**      **DIVISION 3**  
That Council amend the grant for the Village of Laird to \$3500

**MOTION RESCINDED**

**341.2024**      **DIVISION 7 / DIVISION 6:**  
That Council approve the presented Recreation and Fire Agreements from the Village of Laird, that bylaw be drafted and presented at the next meeting August 6<sup>th</sup> 2024.

**CARRIED**

**ORGANIZED HAMLET OF NEUANLAGE**

**342.2024**      **DIVISION 7 / DIVISION 3:**

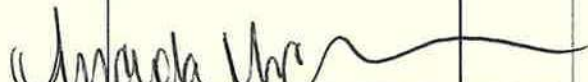


**RURAL MUNICIPALITY OF ROSTHERN NO. 403:  
REGULAR COUNCIL MEETING OF JULY 9<sup>th</sup> 2024**

That the requested pavement work be engineered to be sure the base of the of the road will withhold the proposed work, that written confirmation from Ministry of Highways be obtained as this is the right of way from Highway 11. It is noted that the plans and proposal be brought forward in 2025 for budgeting purposes.

<b>343.2024</b>	<b>DIVISION 7 / DIVISION 3:</b> That motion 45.2024 in the OH minutes be approved.	<b>CARRIED</b>														
<b>344.2024</b>	<b>DIVISION 7 / DIVISION 5:</b> That motion 47.2024 in the OH minutes be approved.	<b>CARRIED</b>														
<b>CLAY TESTING 345.2024</b>	<b>DIVISION 4 / DIVISION 6:</b> That Council get Clifton to test the clay at the Janzen Pit and samples from West of the Landfill.	<b>CARRIED</b>														
<b>LANDFILL 346.2024</b>	<b>DIVISION 4 / DIVISION 6:</b> That a large bin be temporarily placed at the landfill for clean-up of materials that cannot be recycled.	<b>CARRIED</b>														
<b>SCRAPER REPAIR 347.2024</b>	<b>REEVE / DIVISION 3:</b> That the existing damage to the transmission of the scraper be repaired at the rate of \$150/hr. as presented by the foreman.	<b>CARRIED</b>														
<b>GRADER TIRE 348.2024</b>	<b>DIVISION 5 / DIVISION 6:</b> That the foreman purchase replacement tire for the grader.	<b>CARRIED</b>														
<b>KRAUSE ROAD 349.2024</b>	<b>DIVISION 7 / DIVISION 4:</b> That crushed concrete be purchased from Lyndell Trucking for Krause Road.	<b>CARRIED</b>														
<b>EIGENHEIM ROAD 350.2024</b>	<b>DIVISION 7 / DIVISION 2:</b> That Council approve gravel for Eigenheim Road 2 miles at 100 yards per mile.	<b>CARRIED</b>														
<b>DIVISION &amp; FOREMAN REPORTS 351.2024</b>	<b>DIVISION 2 / DIVISION 6:</b> That Council accept the verbal Division & Foreman reports given.	<b>CARRIED</b>														
<b>ADDED CORRESPONDENCE 352.2024</b>	<b>REEVE / DIVISION 7:</b> That the correspondence received during the meeting to be added to the agenda this day be denied for discussion and added to the August Agenda for discussion.	<b>CARRIED</b>														
<b>ADDITIONAL INVOICES 353.2024</b>	<b>DIVISION 3 / DIVISION 7:</b> That Council approve the list of additional invoices: <table border="0" style="margin-left: 40px;"> <tr> <td>Zak's</td> <td style="text-align: right;">\$ 270.62</td> </tr> <tr> <td>Zak's</td> <td style="text-align: right;">\$ 80.42</td> </tr> <tr> <td>Mark Giesbrecht</td> <td style="text-align: right;">\$ 3,863.31</td> </tr> <tr> <td>Kustaski</td> <td style="text-align: right;">\$ 125,530.44</td> </tr> <tr> <td>Wiebe</td> <td style="text-align: right;">\$ 1,000.00</td> </tr> <tr> <td>Korpan</td> <td style="text-align: right;">\$ 1,631.28</td> </tr> <tr> <td><b>TOTAL</b></td> <td style="text-align: right;"><b>\$ 131,376.07</b></td> </tr> </table>	Zak's	\$ 270.62	Zak's	\$ 80.42	Mark Giesbrecht	\$ 3,863.31	Kustaski	\$ 125,530.44	Wiebe	\$ 1,000.00	Korpan	\$ 1,631.28	<b>TOTAL</b>	<b>\$ 131,376.07</b>	<b>CARRIED</b>
Zak's	\$ 270.62															
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Korpan	\$ 1,631.28															
<b>TOTAL</b>	<b>\$ 131,376.07</b>															
<b>INVESTMENTS DUE 354.2024</b>	<b>DIVISION 4 / DIVISION 6:</b> That Council re-invest the following amounts to the 1-year GIC with the Affinity Credit Union at the rate of 4.70%: <table border="0" style="margin-left: 40px;"> <tr> <td>1. Venture Road Funds</td> <td style="text-align: right;">\$ 88,113.76</td> </tr> <tr> <td>2. Hospital Foundation Funds</td> <td style="text-align: right;">\$ 985,742.84</td> </tr> <tr> <td>3. Landfill Decommission Funds</td> <td style="text-align: right;">\$ 249,555.02</td> </tr> </table>	1. Venture Road Funds	\$ 88,113.76	2. Hospital Foundation Funds	\$ 985,742.84	3. Landfill Decommission Funds	\$ 249,555.02	<b>CARRIED</b>								
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3. Landfill Decommission Funds	\$ 249,555.02															
<b>GRAVEL TESTING – CLIFTON PROPOSAL 355.2024</b>	<b>DIVISION 7 / DIVISION 3:</b> That Council table the proposal until test holes are completed on site.	<b>CARRIED</b>														
<b>ADJOURNMENT 356.2024</b>	<b>DIVISION 3 / DIVISION 7:</b> That the Regular Council Meeting adjourn – 12:48PM	<b>CARRIED</b>														

  
REEVE, ROGER KINZEL

  
ADMINISTRATOR, AMANDA MCCORMICK

July 9, 2024

Good morning,

Thank you for taking the time to hear my thoughts about the process of forming committees in the RM of Rosthern and some ideas that could increase the effectiveness of those committees.

I would like to focus this conversation on the standing committees of Council which would be considered internal. This would include Personnel/HR, Finance & Budget, Gravel, Public Works and Policy and would not include those committees that are open to the public at large.

I had sent emails to Amanda on June 25<sup>th</sup> and June 26<sup>th</sup> in which I asked for some information on how the committees are selected, who is eligible and why I believe that effective committees are important in providing well researched recommendations to Council for consideration.

Amanda indicated that she would like to attach the original email and her response to the delegation request so Council will have all background information. I gave her authorization to share all my emails with Council on this and any topic. I assume you have already reviewed the content of those two separate emails so I will not repeat that information here and focus on ideas that could make committees better.

I think the first and most obvious is imposing a term limit on committee appointments for councillors. Obviously, the Reeve should remain on every committee as outlined in 40-9 of your policy manual but a strong argument can be made to limit the terms of councillors sitting on those same committees

In my opinion, there should be a maximum 2 years term for any councillor serving on a committee. Having the Reeve remain on the committee would provide all the continuity required from year to year and the remaining two councillors on the committee could be switched out after 2 years on a staggered basis.

The notion that committee members must remain on the same committee year after year because they have knowledge or expertise in that area is simply not true. All of the internal committees deal with issues that are discussed by Council on a regular basis and all councillors should have a good understanding of all the issues. If they are trusted to vote on an issue, they should be able to serve on a committee.

I understand that appointments to committees are reviewed yearly but as mentioned earlier there are no term limits. If a councillor wants to serve on a committee they need only ask and they are placed on that committee. No one is removed unless a councillor wants to leave so over time there is the possibility that the committee could grow in size. A larger committee is not only unproductive, it is an unnecessary financial burden to the ratepayers.

This brings up the question of how to remove councillors from a committee. Council Procedures Bylaw 9.2023 Part VI-Committees deals with this issue. Under Term 63.4 it states that Council may, in its discretion, revoke the membership of any individual whom it has appointed to a committee.

I appreciate that no one is going to get it right every time but the question is what do you do when you get it wrong. Do you make a change or do you continue on year after year after year and hope that things will change. While it is clear Council has the power remove councillors from committees, I understand the reluctance to do so. Mandatory term limits would allow for this in a non confrontation way.

In summary, mandatory term limits for committees will allow for new ideas and fresh perspectives. It will allow for a natural replacement cycle that prevents committees from being stagnant with old ideals. It will encourage councillors to become involved in all committees and learn all aspects of the job which they have been elected to do. A Council that is comprised of members that have served on all committees will be better informed to make decisions for all ratepayers.

