



RM of Rosetown #403

Agenda

Council Meeting

Tuesday, June 9, 2026 @ 9:00 AM

1. CALL MEETING TO ORDER

2. APPROVAL OF AGENDA

3. APPROVAL OF MINUTES

- 3.1. April 24/2026 Budget Committee Meeting
- 3.2. May 5/2026 Regular Meeting
- 3.3. May 22/2026 Budget Committee Meeting
- 3.4. May 27/2026 Policy Committee Meeting

4. 11:00 PUBLIC HEARING

- 4.1. Bylaw 3.2026
 - 2nd and 3rd readings

5. DELEGATION

- 5.1. 11:15AM - Intervalley Water Inc.

6. PUBLIC WORKS

- 6.1. Foreman & Division Reports
- 6.2. Hague Fire Truck
- 6.3. Gravel Discussion - Ministry of Highways
- 6.4. Bridge Inspections
- 6.5. SE 03-41-03-W3 - Bishop Hamm Road - Unregistered Road Diversion

7. CORRESPONDENCE

- 7.1. Bylaw / CSO
- 7.2. SARM
- 7.3. APAS
- 7.4. Mattheson & Co

8. REPORTS OF ADMINISTRATION & COMMITTEE'S

- 8.1. Administrator Report
- 8.2. Building Permit Expired - 7.2024
- 8.3. Council Indemnity
- 8.4. Financials

9. UNFINISHED BUSINESS

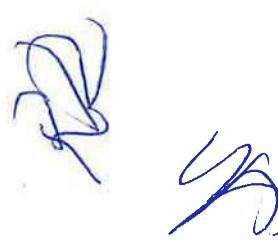
- 9.1. Public Meeting Recordings Policy
- 9.2. Personal Information Policy Amendment
- 9.3. Bylaw 2.2026 - Amendment to Bylaw 14.2018 Record Destruction Bylaw
- 9.4. 2026 Operations Budget & 5-Year Capital Plan
- 9.5. Code of Ethics Complaints - request for independent representative options

10. NEW BUSINESS

- 10.1. Bylaw 4.2026 - Uniform Mill Rates
pending approval of budget
- 10.2. Bylaw 5.2026 Mill Rate Factor Bylaw
pending approval of budget
- 10.3. 2025 Draft Audit
- 10.4. Bank Contract
- 10.5. Carlton Lot Consolidation
- 10.6. Twin Rivers
- 10.7. Organized Hamlet of Neuanlage

11. ADDITIONAL BUSINESS

12. ADJOURNMENT





RURAL MUNICIPALITY OF ROSTHERN NO. 403: REGULAR COUNCIL MEETING OF JUNE 9/2026

The Regular Meeting of the Council of the Rural Municipality of Rosthern No. 403 was held in the R.M. Council Chambers located at 1001 6th Street Rosthern, SK on Tuesday June 9/2026 commencing at 9:02AM.

ATTENDANCE

PRESENT:

REEVE - ROGER KINZEL

COUNCILLORS: RICK POCHIPINSKI – DIVISION 1, DARRELL PENNER – DIVISION 3, LEO PERRIN – DIVISION 4, CHAD KRIKAU – DIVISION 5, GABRIEL BENOIT – DIVISION 7(VIA ZOOM)

ABSENT: LARRY FEHR – DIVISION 2, DIVISION 6 VACANT SEAT

ADMINISTRATOR: AMANDA MCCORMICK

GALLERY – 2 In person (A.R, M.K.)

VIA ZOOM MEETING ONLINE - OPEN TO PUBLIC WITH 4 IN ATTENDANCE (1 K.F MUNICIPAL EMPLOYEE, D.B & G.B - Division 7 Councillor 2 accounts registered (RM & Personal)

Reeve read the Conduct of public to gallery – 9:02AM (Section 34- Bylaw 9.2023)

AGENDA

252.2026

DIVISION 1 / DIVISION 4:

That the agenda be accepted with the following additions as presented:

- Sask Valley Rural Water Utility Correspondence
- Additional Invoices

CARRIED

COUNCILLOR FEHR ENTERED MEETING – 9:09AM

DIVISION 7 REQUESTED A NOTE TO THE MINUTES – REEVE DENIED DELEGATIONS

MINUTES

253.2026

DIVISION 5 / DIVISION 3:

That the minutes for the April 24th 2026 Budget Committee Meeting be accepted.

CARRIED

254.2026

DIVISION 3 / DIVISION 4:

That the minutes for the May 5th 2026 Regular Meeting with the amendment to add legal land locations to resolution 225.2026 be accepted.

CARRIED

255.2026

DIVISION 3 / DIVISION 2:

That the minutes for the May 22nd 2026 Budget Committee Meeting be accepted.

CARRIED

256.2026

DIVISION 5 / DIVISION 4:

That the minutes for the May 27th 2026 Policy Committee meeting be accepted.

CARRIED

MOVE TO ITEM

257.2026

DIVISION 1 / DIVISION 2:

That Council move to item 7 on the agenda.

CARRIED

BYLAW ENFORCEMENT / CSO PROGRAM

258.2026

DIVISION 5 / DIVISION 7:

That Council follow the recommendation of the Town of Rosthern in using the prosecution services of Jarett Taylor.

CARRIED

259.2026

DIVISION 7 / DIVISION 3:

That Council accept the reports from Bylaw/CSO for the months of March & April.

CARRIED

MOVE TO ITEM

260.2026

DIVISION 7 / DIVISION 2:

That Council move to item 6.1 on the agenda.

CARRIED

FOREMAN & PUBLIC WORKS INSPECTIONS

261.2026

DIVISION 2 / DIVISION 4:

That Council have the Foreman and Public Works meet and do road inspections and prioritize projects as needed.

CARRIED

COUNCILLOR PERRIN DECLARED INTEREST IN THE NEXT MATTER – FAMILY TRAILER SALE – 9:41AM

TRAILER PURCHASE

262.2026

DIVISION 5 / DIVISION 3:

That Council purchase the trailer per quote received from Osler Tractor Company in the amount of \$6,576.30 (tax inc.).

CARRIED

COUNCILLOR PERRIN RETURNED TO REGULAR MEETING – 9:50AM

FOREMAN & DIVISION REPORT

263.2026

DIVISION 1 / DIVISION 4:

That the verbal Division and Foreman reports be filed.

CARRIED

MOVE TO ITEM

264.2026

DIVISION 5 / DIVISION 1:

That Council move to item 6.4 on the agenda.

CARRIED

BREAK FOR RECESS – 10:20AM – 10:28AM

MOVE TO ITEM

265.2026

DIVISION 7

That Council move to item 6.2

MOTION RESCINDED



RURAL MUNICIPALITY OF ROSTHERN NO. 403: REGULAR COUNCIL MEETING OF JUNE 9/2026

MINISTRY OF HIGHWAYS

266.2026

DIVISION 2 / DIVISION 7:

That a letter be sent to the Ministry of Highways to request permission to pursue the potential of gravel and stockpile at SE 35-40-03-W3.

CARRIED

UNREGISTERED ROAD DIVERSION – SE 03-41-03-W3

267.2026

DIVISION 7 / DIVISION 5:

That Council request information on how to proceed with the unregistered road diversion at SE 03-41-03-W3 known as Bishop Hamm Road from legal.

CARRIED

FILE CORRESPONDENCE

268.2026

DIVISION 2 / DIVISION 4:

That Council file correspondence.

CARRIED

OFFICE CLOSURE

269.2026

DIVISION 2 / DIVISION 1:

That the office be closed during installation of new software and training June 16th 2026.

CARRIED

ADMINISTRATOR REPORT

270.2026

DIVISION 1 / DIVISION 3:

That Council accept the Administrator's verbal report as presented.

CARRIED

EXPIRED PERMIT – 7.2024

271.2026

DIVISION 1 / DIVISION 4:

That Council revoke the bond for permit 7.2024 as the permit has expired. The owner is responsible to pay the minimum permit fees and new bond for valid permit.

CARRIED

COUNCIL INDEMNITY

272.2026

DIVISION 5 / DIVISION 3:

That Council Indemnity be approved as presented in the amount of \$ 4,222.60.

CARRIED

MOVE TO ITEM

273.2026

DIVISION 1 / DIVISION 2:

That Council move to item 4 on the agenda.

CARRIED

PUBLIC HEARING BYLAW 3.2026 – A BYLAW TO REZONE

274.2026

DIVISION 2 / DIVISION 3:

That Council move to Public Hearing for Bylaw 3.2026 – being a bylaw to rezone – 11:03AM

CARRIED

0 – verbal submissions

0 – written submissions

2 – in person – no comment

3 – online – no comment (administrator requested that the online gallery unmute should they wish to have discussion on the Public Hearing)

275.2026

DIVISION 1 / DIVISION 3:

That Council close public hearing and return to regular Council meeting – 11:05AM

CARRIED

BYLAW 3.2026 – A BYLAW TO AMEND THE ZONING

276.2026

DIVISION 1 / DIVISION 4:

That Bylaw 3.2026, being a bylaw for the Rural Municipality of Rosthern No. 403 of Saskatchewan being A Bylaw to Amend the Zoning Bylaw be given its second reading.

CARRIED

277.2026

DIVISION 4 / DIVISION 3:

That Bylaw 3.2026 go to the third reading in the same day.

CARRIED UNANIMOUSLY

278.2026

DIVISION 2 / DIVISION 5:

That Bylaw 3.2026 being a bylaw for the Rural Municipality of Rosthern No. 403 of Saskatchewan being A Bylaw to Amend the Zoning Bylaw be given its third and final reading.

CARRIED

MOVE TO ITEM

279.2026

DIVISION 1 / DIVISION 2:

That Council move to item 8.4 on the agenda.

CARRIED

DIRECT DEPOSIT PAYROLL

280.2026

DIVISION 4 / DIVISION 2:

That Council approve the Direct Deposit Payroll for the month of May as verbally presented in the amount of \$ 82,460.24.

CARRIED

PERFORMANCE BOND

281.2026

DIVISION 4 / DIVISION 1:

That Council approve the Performance Bond to be released on permits 14.2025 & 11.2024 that final inspection has been completed by the building official and the files have been closed.

CARRIED

ACCOUNTS FOR APPROVAL

282.2026

DIVISION 3 / DIVISION 4:

That Council approve the list of accounts presented cheque number 18197 – 18261 and the manual online payment numbers 2478 MAN – 2501 MAN in the amount of \$ 249,868.71

CARRIED

FINANCIAL STATEMENT



RURAL MUNICIPALITY OF ROSTHERN NO. 403: REGULAR COUNCIL MEETING OF JUNE 9/2026

283.2026

DIVISION 5 / DIVISION 1:

That Council accept the Financial Statement Summary as presented for the month of May.

CARRIED

BANK RECONCILIATION

284.2026

DIVISION 2 / DIVISION 3:

That Council accept the Bank Reconciliation Summary as presented for the month of April.

CARRIED

MOVE TO ITEM

285.2026

DIVISION 2 / DIVISION 4:

That Council move to item 5 on the agenda.

CARRIED

DELEGATION – INTERVALLEY WATER INC. – 4 REPRESENTATIVES IN ATTENDANCE – 11:15AM

INTERVALLEY

286.2026

DIVISION 7 / DIVISION 5:

That Council provide maps of the current water line existing within the RM and allow Intervalley Water Inc. to investigate water supply within the RM of Rosthern.

CARRIED

DELEGATION ENDED – 11:53AM

MOVE TO ITEM

287.2026

DIVISION 5 / DIVISION 2:

That Council move to item 11.1 on the agenda.

CARRIED

SASK VALLEY RURAL WATER UTILITY - CORRESPONDENCE

288.2026

REEVE / DIVISION 7:

That Council accept the request from the Sask Valley Rural Water Utility Board to attend the next meeting in July 2026.

CARRIED

BREAK FOR LUNCH – 11:56AM – 12:32PM

PUBLIC MEETING RECORDING POLICY

289.2026

DIVISION 1 / DIVISION 7:

That the Public Meeting Recording Policy be accepted as presented.

CARRIED

RM POLICY MANUAL UPDATE

290.2026

DIVISION 2 / DIVISION 3:

That Council update the RM Policy Manual section 21 as presented.

CARRIED

BYLAW 2.2026 – A BYLAW TO AMEND BYLAW 14.2018 THE RECORD DESTRUCTION BYLAW

291.2026

DIVISION 1 / DIVISION 2:

That Bylaw 2.2026, being a bylaw for the Rural Municipality of Rosthern No. 403 of Saskatchewan being A Bylaw to Amend Bylaw 14.2018 being the Record Destruction Bylaw be given its first reading.

CARRIED

292.2026

DIVISION 2 / DIVISION 5:

That Bylaw 2.2026 be given its second reading.

CARRIED

293.2026

DIVISION 7 / DIVISION 5:

That Bylaw 2.2026 go to the third reading in the same day.

CARRIED UNANIMOUSLY

294.2026

DIVISION 2 / DIVISION 5:

That Bylaw 2.2026, being a bylaw for the Rural Municipality of Rosthern No. 403 of Saskatchewan being A Bylaw to Amend Bylaw 14.2018 being the Record Destruction Bylaw be given its third and final reading.

CARRIED

MOVE TO ITEM

295.2026

DIVISION 5 / DIVISION 7:

That Council move to item 9.5 on the agenda.

CARRIED

CODE OF ETHICS COMPLAINTS – APPOINTING INDEPENDENT REPRESENTATIVE

296.2026

DIVISION 7 / DIVISION 3:

That accept Matthewson & Co as designated officer and deal with complaints.

3 votes in favor / 4 opposed

DEFEATED

297.2026

DIVISION 5 / DIVISION 1:

That Council accept the proposal from Prairie Rising Consulting as designated officer for all Council Code of Ethics Complaints and do the required investigations & recommendations as required per the bylaw.

COUNCILLOR PERRIN LEFT THE MEETING – 12:56PM

DIVISION 7 COUNCILLOR BENOIT REQUESTED A RECORDED VOTE ON THE MOTION:

REEVE	IN FAVOR
DIVISION 1	IN FAVOR
DIVISION 2	IN FAVOR
DIVISION 3	OPPOSED
DIVISION 5	IN FAVOR
DIVISION 7	OPPOSED

4 VOTES IN FAVOR
2 AGAINST

MOTION CARRIED

MOVE TO ITEM

298.2026

DIVISION 5 / DIVISION 2:

That Council move to item 10.3 on the agenda.

CARRIED



RURAL MUNICIPALITY OF ROSTHERN NO. 403: REGULAR COUNCIL MEETING OF JUNE 9/2026

JENSEN STROMBERG - NATHAN ADAMS MUNICIPAL AUDITOR WAS TELECONFERENCED INTO THE MEETING FOR INFORMATION ON THE 2025 AUDIT AND 2026 OPERATIONS BUDGET AND 5-YEAR CAPITAL PLAN

2025 DRAFT AUDIT

299.2026

DIVISION 5 / DIVISION 1:

That Council the draft audit for 2025 as presented.

CARRIED

2026 OPERATIONS BUDGET & 5-YEAR CAPITAL PLAN

300.2026

DIVISION 1 / DIVISION 3:

That Council accept the 2026 Operations Budget & 5-Year Capital Plan as presented. That the uniform mill rate for the municipality be set at 4.8 with mill rate factors of 1.065 for Agriculture, 1.640 for Residential, 2.085 for Commercial. That the minimum tax be set for \$1,000 for residential and commercial properties and base tax of \$75 for all Agricultural Properties for Gravel (\$60) and Hospital (\$15) and \$85 for all Residential Properties for Hospital. That the municipality continue to offer discounts and apply interest per bylaw 7.2022.

CARRIED

301.2026

DIVISION 7 / DIVISION 3:

That Council proceed with the agenda program from Catalis as presented to begin 2027.

CARRIED

BYLAW 4.2026 – A BYLAW TO PROVIDE FOR A UNIFORM MILL RATE

302.2026

DIVISION 1 / DIVISION 5:

That Bylaw 4.2026, being a bylaw for the Rural Municipality of Rosthern No. 403 of Saskatchewan being A Bylaw to Provide for a Uniform Mill Rate be given its first reading.

CARRIED

303.2026

DIVISION 3 / DIVISION 2:

That Bylaw 4.2026 be given its second reading.

CARRIED

304.2026

DIVISION 5 / DIVISION 1:

That Bylaw 4.2026 go to the third reading in the same day.

Division 7 opposed to the vote – therefore the vote was not carried unanimously and could not proceed this day.

305.2026

DIVISION 7 / DIVISION 5:

That Bylaw 4.2026 go to the third reading in the same day.

CARRIED UNANIMOUSLY

306.2026

DIVISION 5 / DIVISION 3:

That Bylaw 4.2026, being a bylaw for the Rural Municipality of Rosthern No. 403 of Saskatchewan being A Bylaw to Provide for a Uniform Mill Rate be given its third and final reading.

CARRIED

BYLAW 5.2026 – A BYLAW TO PROVIDE FOR MINIMUM AMOUNTS OF TAX AND TO BE ESTABLISH MILL RATE FACTORS

307.2026

DIVISION 5 / DIVISION 1:

That Bylaw 5.2026, being a bylaw for the Rural Municipality of Rosthern No. 403 of Saskatchewan being A Bylaw to Provide for Minimum Amounts of Tax and to be Establish Mill Rate Factors be given its first reading.

CARRIED

308.2026

DIVISION 3 / DIVISION 2:

That Bylaw 5.2026 be given its second reading.

CARRIED

309.2026

DIVISION 2 / DIVISION 5:

That Bylaw 5.2026 go to the third reading in the same day.

CARRIED UNANIMOUSLY

310.2026

DIVISION 1 / DIVISION 5:

That Bylaw 5.2026, being a bylaw for the Rural Municipality of Rosthern No. 403 of Saskatchewan being A Bylaw to Provide for Minimum Amounts of Tax and to be Establish Mill Rate Factors be given its first reading.

DIVISION 5 COUNCILLOR BENOIT REQUESTED A RECORDED VOTE ON THE MOTION:

REEVE	IN FAVOR
DIVISION 1	IN FAVOR
DIVISION 2	IN FAVOR
DIVISION 3	IN FAVOR
DIVISION 5	IN FAVOR
DIVISION 7	OPPOSED

5 VOTES IN FAVOR

1 AGAINST

MOTION CARRIED

BANK CONTRACT

311.2026

DIVISION 7 / DIVISION 2:

That Council accept the 2-year contract from the Affinity Credit Union as presented.

CARRIED

HAMLET OF CARLTON – PARCEL CONSOLIDATION

312.2026

DIVISION 7 / DIVISION 2:

That Council approves the request for consolidation on Lots 5-7 Blk 1 Plan Y311 Ext 0, being parcel numbers 133379297, 133379286, 133379275 within the Hamlet of Carlton as it fully complies with the RM of Rosthern Zoning Bylaw. That all fees associated with the consolidation be of the applicant.

CARRIED

SR
RK



**RURAL MUNICIPALITY OF ROSTHERN NO. 403:
REGULAR COUNCIL MEETING OF JUNE 9/2026**

**TWIN RIVERS
313.2026**

DIVISION 7 / DIVISION 3:
That Council is open to exploring invitation to other Municipalities for the CSO program. That an update be given once final budget has been developed.

CARRIED

**ORGANIZED HAMLET OF NEUANLAGE
314.2026**

DIVISION 7 / DIVISION 5:
That Council approve motion 35.2026 from the OH Minutes.

CARRIED

315.2026

DIVISION 7 / DIVISION 2:
That Council approve motion 36.2026 from the OH Minutes.

CARRIED

316.2026

DIVISION 7 / DIVISION 1:
That Council approve motion 37.2026 from the OH Minutes.

CARRIED

**PERFORMANCE BOND
317.2026**

DIVISION 1 / DIVISION 2:
That Council approve the Performance Bond to be released on permit 27.2025 that final inspection has been completed by the building official and the files have been closed.

CARRIED

**ADDITIONAL INVOICES
318.2026**

DIVISION 7 / DIVISION 5:
That Council approve the following additional invoices for payment:

1.	Canadian Tire	\$ 683.91
2.	Valley Geomatics	\$ 651.00
3.	Wheatland Regional Library	\$11,016.96
TOTAL		\$ 12,351.87

CARRIED

COUNCILLOR BENOIT LEFT THE MEETING – 2:06PM

**ADJOURNMENT
319.2026**

DIVISION 1 / DIVISION 3:
That the Regular Council Meeting adjourn – 2:07PM

CARRIED


REEVE, ROGER KINZEL


ADMINISTRATOR, AMANDA MCCORMICK