

RM of Rosthern #403

Agenda
Council Meeting
Tuesday, June 4, 2024 @ 9:00 AM

1. CALL MEETING TO ORDER

2. APPROVAL OF AGENDA

3. APPROVAL OF MINUTES

3.1. May 7/2024 Regular Meeting

4. 10:00 PUBLIC HEARING - BYLAW 3.2024 ZONING AMENDMENT

4.1. Bylaw 3.2024 Zoning Amendment

5. DELEGATIONS

5.1. 10:15AM - Andrew Robin - Transparency

5.2. 10:30AM - Tetra Tech - Landfill Decommission Discussion

6. CORRESPONDENCE

6.1. Bylaw Enforcement Reports

6.2. Rosthern AG Society - Request for Special Occasion Permit

6.3. Twin Rivers

6.4. R.C.M.P Quarter Report

6.5. Hudson Bay Route Association

6.6. North Central Transportation Planning Committee

6.7. South Saskatchewan River Watershed Stewards Inc.

6.8. Workshop Available for Council and Administration

6.9. Saskatchewan 4-H Foundation

6.10. Farm & Food Care

7. PUBLIC WORKS

7.1. Foreman & Division Verbal Reports

7.2. Back Road Maintenance Discussion

7.3. Electronic Approval - Road Detour Maintenance Agreement - Highway 312 Construction

7.4. Provincial Traffic Count Program

8. REPORTS OF ADMINISTRATION & COMMITTEE'S

8.1. Administrator Report

8.2. Council Indemnity

8.3. Financials

9. UNFINISHED BUSINESS

9.1. Bank Contract

9.2. Outside Office Sign

10. NEW BUSINESS

10.1. AG Health and Safety Clinics

10.2. 5-Year Capital Plan

10.3. Bylaw 4.2024 - Financial Statement Extension

10.4. Bylaw 7.2022 - Incentives and Penalties to be discussed

10.5. Bylaw 5.2024 Uniform Mill Rate

10.6. Bylaw 6.2024 Mill Rate Factor / Base Tax

10.7. Organized Hamlet of Neuanlage

11. ADDITIONAL BUSINESS

12. ADJOURNMENT

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RURAL MUNICIPALITY OF ROSTHERN NO. 403: REGULAR COUNCIL MEETING OF JUNE 4TH 2024

The Regular Meeting of the Council of the Rural Municipality of Rosthern No. 403 was held in the R.M Council Chambers located at 1001 6th Street Rosthern, SK on Tuesday June 4th 2024 commencing at 9:00AM.

ATTENDANCE

PRESENT:

REEVE - ROGER KINZEL

COUNCILLORS: RICK POCHIPINSKI – DIVISION 1, GLENN BRAUN – DIVISION 3, LEO PERRIN – DIVISION 4, CHAD KRIKAU – DIVISION 5, CHARLES KRIKAU – DIVISION 6, TOM MADDEN – DIVISION 7

ABSENT: LARRY FEHR – DIVISION 2

ADMINISTRATOR: AMANDA MCCORMICK

VIA ZOOM MEETING ONLINE - OPEN TO PUBLIC WITH 2 IN ATTENDANCE (1 Municipal Employee K.F / 1 Gallery - G. B as registered)

IN PERSON GALLERY – 1 RESIDENT (A.R)

Reeve read the Conduct of public to gallery – 9:00AM (Section 34- Bylaw 9.2023)

AGENDA 237.2024

DIVISION 1 / DIVISION 4:

That Council approve the agenda presented with the following additions:

- Additional Invoices
- In Camera – Section 12 of the Council Procedures Bylaw 9.2023 – Legal

CARRIED

MINUTES 238.2024

DIVISION 5 / DIVISION 4:

That the minutes from May 7th 2024 Regular Council Meeting be approved as presented.

CARRIED

MOVE TO ITEM 239.2024

DIVISION 5 / DIVISION 3:

That Council move to item 6 on the agenda.

CARRIED

BYLAW ENFORCEMENT

240.2024

DIVISION 7 / DIVISION 5:

That Council accept the Bylaw Enforcement reports from the Month of May as presented.

CARRIED

ROSTHERN AG SOCIETY – SPECIAL OCCASION PERMIT

241.2024

DIVISION 1 / DIVISION 6:

That Council approve the request for special occasion permit from the Rosthern AG Society for the 2024 Rodeo on the following dates:

- July 26, 2024
- July 27, 2024
- July 28, 2024

CARRIED

TWIN RIVERS

242.2024

DIVISION 3 / DIVISION 7:

That Council accept the minutes as presented from the Twin Rivers Group from the May meeting.

CARRIED

COUNCILLOR FEHR ENTERED MEETING – 9:16AM

HUDSON BAY ROUTE ASSOCIATION

243.2024

DIVISION 7 / DIVISION 1:

That Council send Councillor Braun to the Hudson Bay Route Association AGM. That Councillors Madden and Charles Krikau be alternate.

CARRIED

SOUTH SASKATCHEWAN RIVER WATERSHED STEWARDS INC.

244.2024

DIVISION 3 / DIVISION 6:

That Council send Councillors Fehr and Madden to the SSRWSI meeting June 13th 2024 in Saskatoon.

CARRIED

SASKATCHEWAN 4-H FOUNDATION

245.2024

DIVISION 7 / DIVISION 2:

That Council donate \$500 to the Saskatchewan 4-H Foundation for 2024.

CARRIED

FILE CORRESPONDENCE

246.2024

DIVISION 3 / DIVISION 1:

That Council file correspondence.

CARRIED

MOVE TO ITEM

247.2024

DIVISION 3 / DIVISION 7:

That Council move to item 8 on the agenda.

CARRIED

PAST COUNCIL & STAFF APPRECIATION

248.2024

DIVISION 7 / DIVISION 5:

That Council set up a past Council and Staff Appreciation lunch to be set for July 9th 2024 at the RM office. Vic Janzen and Robert Baynton be invited to receive their recognition award.

CARRIED

DIVISION 6 ELECTION DOCUMENTS

249.2024

DIVISION 7 / DIVISION 1:

That the election documents from the Division 6 Bi-Election be destroyed as per the Act.

CARRIED

ADMINISTRATOR REPORT

250.2024

DIVISION 1 / DIVISION 6:

That the verbal Administrator report be filed.

CARRIED



**RURAL MUNICIPALITY OF ROSTHERN NO. 403:
REGULAR COUNCIL MEETING OF JUNE 4TH 2024**

COUNCIL INDEMNITY

251.2024 **DIVISION 2 / DIVISION 7:**
That Council Indemnity be approved as presented in the amount of \$ 4,088.80.

CARRIED

DIRECT DEPOSIT PAYROLL

252.2024 **DIVISION 7 / DIVISION 3:**
That Council approve the Direct Deposit payroll for the month of May as verbally presented in the amount of \$ 65,718.23.

CARRIED

ACCOUNTS FOR APPROVAL

253.2024 **DIVISION 4 / DIVISION 2:**
That Council approve the list of accounts presented cheque number 17126 - 17155 and the manual online payment numbers 1835-MAN – 1862-MAN in the amount of \$ 103,825.49.

CARRIED

FINANCIAL STATEMENT

254.2024 **DIVISION 5 / DIVISION 3:**
That Council accept the Financial Statement Summary as presented for the month of May.

CARRIED

BANK RECONCILIATION

255.2024 **DIVISION 7 / DIVISION 2:**
That Council approve the bank reconciliation for the month of April 2024.

CARRIED

BREAK FOR RECESS – 9:50AM – 10:01AM

MOVE TO ITEM

256.2024 **DIVISION 7 / DIVISION 6:**
That Council move to item 4 on the agenda.

CARRIED

PUBLIC HEARING – BYLAW 3.2024 ZONING AMENDMENT

257.2024 **DIVISION 5 / DIVISION 4:**
That Council move to Public Hearing for Bylaw 3.2024 – bylaw to amend the zoning – 10:00AM
CARRIED
0 – verbal submission 0- written submissions
1 – in person - no comment
2- online as noted in the above attendance (no comments – administrator requested online to unmute themselves should they wish to address the issue.)

258.2024 **DIVISION 5 / DIVISION 3:**
That Council close public hearing and return to regular Council meeting – 10:05AM

CARRIED

BYLAW 3.2024 – ZONING AMENDMENT

259.2024 **DIVISION 3 / DIVISION 1:**
That Bylaw 3.2024, being a bylaw for the Rural Municipality of Rosthern No. 403 of Saskatchewan a bylaw to amend the zoning bylaw be given its second reading.

CARRIED

260.2024 **DIVISION 2 / DIVISION 6:**
That Bylaw 3.2024 go to third reading this day.

CARRIED UNANIMOUSLY

261.2024 **DIVISION 1 / DIVISION 7:**
That Bylaw 3.2024 being a bylaw for the Rural Municipality of Rosthern No. 403 of Saskatchewan a bylaw to amend the zoning bylaw be given its third and final reading and be adopted this day.

CARRIED

**DELEGATION – ANDREW ROBIN – THE ATTACHED STATEMENT BE ADDED TO THE MINUTES AS REQUESTED.
10:05AM – 10:18AM**

262.2024 **DIVISION 5 / DIVISION 2:**
That Council have discussion at the next meeting on recording the meetings held by Council.

CARRIED

MOVE TO ITEM

263.2024 **DIVISION 5 / DIVISION 4:**
That Council move to item 9.1 on the agenda.

CARRIED

BANK CONTRACT

264.2024 **DIVISION 4 / DIVISION 6:**
That Council sign the contract with the Affinity Credit Union for banking services.

CARRIED

MOVE TO ITEM

265.2024 **DIVISION 4 / DIVISION 6:**
That Council move to item 5.2 on the agenda.

CARRIED

DELEGATION – TETRA TECH – 10:33AM – 11:05AM – LANDFILL DECOMMISSIONING DISCUSSION

COUNCILLOR CHAD KRIKAU STEPPED AWAY – 11:01AM – 11:04AM

TETRA TECH DECOMMISSION SCOPE OF WORK

266.2024 **DIVISION 3 / DIVISION 7:**
That Council enter agreement and approve the presented scopes of work for the landfill presented by Tetra Tech for the decommissioning of the landfill cells.

CARRIED



**RURAL MUNICIPALITY OF ROSTHERN NO. 403:
REGULAR COUNCIL MEETING OF JUNE 4TH 2024**

LANDFILL COVER

267.2024 **DIVISION 5 / DIVISION 3:**
That Foreman cover 6 inches of dirt at the landfill as cover to prevent blowing of debris. **CARRIED**

DIVISION 5 CULVERT REPLACEMENT

268.2024 **DIVISION 7 / DIVISION 5:**
That Foremen replace the 2 culverts as requested in Division 5 **CARRIED**

UNIT 1 GLASS

269.2024 **DIVISION 7 / DIVISION 3:**
That Council approve to replace the glass in unit 1. **CARRIED**

FOREMAN HOLIDAYS

290.2024 **DIVISION 4 / DIVISION 6:**
That the holidays requested by the foreman be approved for 2024. Dates are:

- July 8th & 15th
- July 22nd – 26th
- July 29th – August 2nd
- August 12th, 19th and 26th
- December 27th, 29th – January 3rd

CARRIED

DIVISION & FOREMAN REPORTS

291.2024 **DIVISION 6 / DIVISION 4:**
That Council accept the verbal Division & Foreman reports given. **CARRIED**

BACK ROAD CONSTRUCTION / MAINTENANCE POLICY

292.2024 **DIVISION 3 / DIVISION 5:**
That a policy be drafted for back road construction and maintenance and be presented at the next meeting. **CARRIED**

BREAK FOR LUNCH – 11:59AM – 12:52PM

OUTSIDE OFFICE SIGN

293.2024 **REEVE / DIVISION 1:**
That the sign estimate presented by Councillor Brave be approved and purchased, that the sign be installed by our staff under supervision. **CARRIED**

ELECTRONIC APPROVAL – ROAD MAINTENANCE DETOUR ROUTE – VENTURE CONSTRUCTION

294.2024 **DIVISION 1 / DIVISION 4:**
That the electronic approval for Venture Construction be recorded in the minutes, approval was given to enter into agreement for road maintenance for detour requested for the first 500 meters of construction of Highway 312 use of the RM roads. **CARRIED**

HEARING AND RESPIRATORY CLINIC – AG HEALTH AND SAFETY

295.2024 **DIVISION 7 / DIVISION 3:**
That Hearing and Respiratory Clinics be set up through the AG Health and Safety Network for 2024. **CARRIED**

5-YEAR CAPITAL PLAN

296.2024 **DIVISION 1 / DIVISION 2:**
That the attached presented 5-year Capital Plan be approved as presented. **CARRIED**

BYLAW 4.2024 – FINANCIAL STATEMENT EXTENSION

297.2024 **DIVISION 2 / DIVISION 1:**
That Bylaw 4.2024, being a bylaw for the Rural Municipality of Rosthern No. 403 of Saskatchewan Extend Time for the Financial Statement be given its first reading. **CARRIED**

298.2024 **DIVISION 7 / DIVISION 6:**
That Bylaw 4.2024 be given its second reading today **CARRIED**

299.2024 **DIVISION 7 / DIVISION 3:**
That Bylaw 4.2024 go to third reading this day. **CARRIED**

300.2024 **DIVISION 5 / DIVISION 4:**
That Bylaw 4.2024 being a bylaw for the Rural Municipality of Rosthern No. 403 of Saskatchewan Extend Time for the Financial Statement be given its third and final reading and be adopted this day. **CARRIED UNANIMOUSLY**

BYLAW 5.2024 – UNIFORM MILL RATE

301.2024 **DIVISION 2 / DIVISION 1:**
That Bylaw 5.2024, being a bylaw for the Rural Municipality of Rosthern No. 403 of Saskatchewan Set the Uniform Mill Rate be given its first reading. **CARRIED**

BYLAW 6.2024 – UNIFORM MILL RATE

302.2024 **DIVISION 5 / DIVISION 7:**
That Bylaw 6.2024, being a bylaw for the Rural Municipality of Rosthern No. 403 of Saskatchewan Set the Minimum Tax, Mill Rate Factors be given its first reading. **CARRIED**

ORGANIZED HAMLET OF NEUANLAGE

303.2024 **DIVISION 3 / DIVISION 7:**
That Council approve the Hamlet Board to use the \$10,000 from the Public Reserve (MR) grant received at the last meeting for any green space within the Hamlet of Neuanlage. **CARRIED**



**RURAL MUNICIPALITY OF ROSTHERN NO. 403:
REGULAR COUNCIL MEETING OF JUNE 4TH 2024**

304.2024 **DIVISION 7 / DIVISION 3:**
That Council accept motion 41.2024 in the OH minutes. CARRIED

305.2024 **DIVISION 7 / DIVISION 1:**
That Council accept motion 43.2024 in the OH minutes. CARRIED

ADDITIONAL INVOICES

306.2024 **DIVISION 4 / DIVISION 2:**
That Council approve the list of additional invoices: CARRIED

Air Liquide	\$	40.95
All-Green Yard Care	\$	3,150.00
DFH Automotive	\$	68.78
Kustaski	\$	40,780.37
Lyndell	\$	7,401.45
RedHead Equipment	\$	4,222.96
School PSSD Taxes	\$	2,853.29
SGI – MVD	\$	1,740.68
SMS	\$	501.90
Valley Hardware	\$	441.03
TOTAL		\$61,123.82

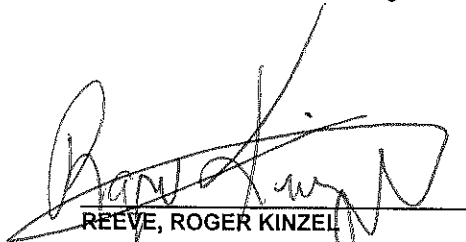
IN CAMERA SESSION CARRIED
307.2024 **DIVISION 7 / DIVISION 3:**
That Council move to In Camera Session per Section 12 of the Council Procedures Bylaw 9.2023 – Legal
Matters. 1:27PM CARRIED

ALL IN ATTENDANCE
OUT OF IN CAMERA – 1:34PM

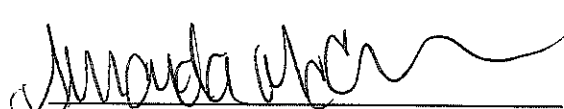
308.2024 **DIVISION 5 / DIVISION 4:**
That Council resume regular meeting – 1:34PM CARRIED

G.B REQUEST TO ATTEND VILLAGE STATUS VOTE
309.2024 **DIVISION 3 / DIVISION 2:**
That Council approves G.B to attend the Status Change vote being held on June 5th 2024 at the
Neuanlage Hall. CARRIED

ADJOURNMENT
310.2024 **DIVISION 1 / DIVISION 7:**
That the Regular Council Meeting adjourn – 1:34PM CARRIED



REEVE, ROGER KINZEL



ADMINISTRATOR, AMANDA MCCORMICK