

# RM of Rosthern #403

Agenda  
Council Meeting  
Tuesday, June 8, 2021 @ 8:30 AM

## 1. CALL MEETING TO ORDER

- 1.1. Due to Covid 19 Pandemic this meeting is held at the RM office basement for proper social distancing, the meeting was made available to the public via Zoom online upon request as advertised on the Municipal website

## 2. APPROVAL OF AGENDA

## 3. APPROVAL OF MINUTES

- 3.1. May 4/2021 Regular Meeting

## 4. WRITTEN DELEGATIONS

- 4.1. Dan Martens - Interest Reversal
- 4.2. Gabriel Benoit - Culvert Replacement / Ditch Alteration  
In camera session per section 12.1(b) of the Council Procedures Bylaw  
– Strategic Planning – discussion on procedural process.

## 5. PUBLIC HEARING 10:00 AM

- 5.1. Bylaw 5.2021 Zoning Amendment

## 6. CORRESPONDENCE

- 6.1. SARM - Mid-term Convention Survey
- 6.2. Rosthern Community School
- 6.3. 3 Digit Suicide Hotline
- 6.4. APAS - Rural Connectivity

## 7. REPORTS OF ADMINISTRATION & COMMITTEE'S

- 7.1. Administrator Report
- 7.2. Council Indemnity
- 7.3. Financials
- 7.4. Invoice submitted by employee James Dueck

## 8. FOREMAN & COUNCIL REPORTS

*Handwritten signatures*

8.1. Foreman Report 11:00 am

8.2. Division Report

8.3. Public Works

8.3.1. 785 Road Construction

8.3.2. Emergency Gravel / 2021 Gravel Program

8.3.3. SaskEnergy Request

8.3.4. Town of Hague

8.3.5. Sign Request

8.3.6. Summer Student Hire

**9. UNFINISHED BUSINESS**

9.1. Summit Discretionary Use

9.2. Sask Valley Rural Water Utility Land Purchase

**10. NEW BUSINESS**

10.1. Subdivision - SW 07-40-03-W3

10.2. Subdivision - SW 12-42-02-W3

10.3. Subdivision - NE 33-42-03-W3

10.4. Existing Farmstead Request

10.5. Affinity Credit Union Renewal

10.6. Twin Rivers

10.7. Primary Engineering - Shaw Line

10.8. RedBird - Final Approval Lines Fiber Optics

10.9. Bylaw 8.2021 - Village of Laird Rec Agreement

10.10. Bylaw 9.2021 - Public Conduct Bylaw

**11. ADDITIONAL BUSINESS**

**12. ADJOURNMENT**

*cm*  
*RR*

**RURAL MUNICIPALITY OF ROSTHERN NO. 403:  
REGULAR COUNCIL MEETING OF JUNE 8<sup>TH</sup> 2021**

The Regular Meeting of the Council of the Rural Municipality of Rosthern No. 403 was held in the R.M Council Basement located at 2022 6<sup>th</sup> Street Rosthern, SK on Tuesday, June 8<sup>th</sup> 2021 commencing at 8:33AM.

**ATTENDANCE**

**PRESENT:**

**REEVE: ROGER KINZEL**

**COUNCILLORS: RICK POCHIPINSKI - DIVISION 1, PETER UNGER – DIVISION 2, GLENN BRAUN – DIVISION 3, LEO PERRIN – DIVISION 4, CHAD KRIKAU – DIVISION 5 AND TOM MADDEN – DIVISION 7**

**ABSENT: ROBERT BAYNTON – DIVISION 6**

**ADMINISTRATOR: AMANDA MCCORMICK**

**VIA ZOOM MEETING ONLINE - OPEN TO PUBLIC WITH ATTENDANCE (5 at this time)**

**Reeve read out loud**

1. Conduct of Public – Section 34 of Bylaw 1.2016 to the gallery that are online zoom – 8:34AM
2. Due to Covid-19 Pandemic this meeting is held at the RM office basement for proper social distancing, the meeting is made available to the public via Zoom online audio upon request advertised on the Municipal website 8:35AM.

**AGENDA**

**257.2021**

**DIVISION 2/DIVISION 7:**

That Council add to the agenda the following item:

- In Camera session – Per Section 12 of the Council Meeting Procedures Bylaw 1.2016 – to discuss Legal Advice

That Council approve the agenda presented with the addition.

**CARRIED**

**MINUTES**

**258.2021**

**DIVISION 7/DIVISION 4:**

That the minutes from May 4<sup>th</sup> 2021 Regular Council Meeting be approved as presented.

**CARRIED**

**WRITTEN DELEGATION – DAN MARTENS – INTEREST REVERSAL**

**259.2021**

**DIVISION 7/DIVISION 4:**

That Council reviewed the request for re-consideration of interest to be written off the tax account they are sympathetic to the situation however they still believe it is the owners responsibility to be sure they are receiving their mail.

**CARRIED**

**WRITTEN DELEGATION – GABIREL BENOIT – CULVERT REPLACEMENT / DITCH ALTERATION**

**260.2021**

**DIVISION 4/DIVISION 7:**

That Council reviewed the request for culvert replacement / ditch alteration, Council approves the request with conditions. The RM will have spec plans drawn up and approved by a certified engineer for liability reasons, that the job be conducted by an approved contractor. That the driveway not exceed a maximum width of 30 foot road surface per Section 4 of Bylaw 3.2019. Council will have Public Works & Councillor inspect the job and sign the prescribed form per the RM Policy for culvert installation. Any deficiencies will be the responsibility of the owner.

**CARRIED**

**MOVE TO ITEM ON AGENDA**

**261.2021**

**DIVISION 2/ DIVISION 3:**

That Council move to 6 on the agenda.

**CARRIED**

**COUNCILLOR BRAUN STEPPED AWAY – 9:01AM – 9:02AM**

**ROSTHERN COMMUNITY SCHOOL**

**262.2021**

**DIVISION 4/DIVISION 1:**

That Council support the Rosthern Community School by advertising / sponsoring on the digital sign for the year, at the cost of \$1,000/yr.

**CARRIED**

**SUPPORT FOR 988 CRISIS LINE**

**263.2021**

**DIVISION 1/DIVISION 7:**

WHEREAS the House of Commons has passed a motion to adopt 988, a National three-digit suicide and crisis hotline;

AND WHEREAS the ongoing COVID-19 pandemic has increased the demand for suicide prevention services by 200 per cent;

AND WHEREAS existing suicide prevention hotlines require the user to remember a 10-digit number and go through directories or be placed on hold;

AND WHEREAS in 2022 the United States will have in place a national 988 crisis hotline;



**RURAL MUNICIPALITY OF ROSTHERN NO. 403:  
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AND WHEREAS the Council of the Rural Municipality of Rosthern No. 403 recognizes that it is a significant and important initiative to ensure critical barriers are removed to those in a crisis and seeking help;  
NOW THEREFORE BE IT RESOLVED THAT the Rural Municipality of Rosthern No. 403 endorses this 988 crisis line initiative;

and that Staff be directed to send a letter indicating such support to MP Kelly Block, MP Todd Doherty, the Provincial Minister of Health, the Federal Minister of Health, and the Canadian Radio-television and Telecommunications Commission to indicate our support.

- CORRESPONDENCE** **CARRIED**  
264.2021 **DIVISION 3/DIVISION 5:**  
That the Correspondence be filed.
- DIVISION 5 ELECTION DOCUMENTS** **CARRIED**  
265.2021 **DIVISION 4/DIVISION 7:**  
That Council proper destruction of Division 5 Election supplies be destroyed as per the Local Government Elections Act.
- HOLIDAY REQUEST** **CARRIED**  
266.2021 **DIVISION 3/DIVISION 1:**  
That Council approve the holidays for ~~Fath~~ <sup>FAHL</sup> for July 2<sup>nd</sup>, 5<sup>th</sup> and 6<sup>th</sup> and McCormick for July 2<sup>nd</sup> 2021.  
*Aui*
- ADMINISTRATOR REPORT** **CARRIED**  
267.2021 **DIVISION 2 / DIVISION 7:**  
That the verbal Administrator report be filed.
- COUNCIL INDEMNITY** **CARRIED**  
268.2021 **DIVISION 1/DIVISION 2:**  
That Council Indemnity be approved as presented in the amount of \$ 4,771.76.
- DIRECT DEPOSIT PAYROLL** **CARRIED**  
269.2021 **DIVISION 4/DIVISION 5:**  
That Council approve the Direct Deposit payroll for the month of May as verbally presented in the amount of \$56,220.84.
- PERFORMACNE BONDS** **CARRIED**  
270.2021 **DIVISION 3/DIVISION 2:**  
That Council approve the Performance Bonds to be released on permits 26.2020 and 27.2020, that final inspection has been completed by the building official and the files have been closed.
- COUNCILLOR PERRIN STEPPED AWAY – 9:19AM – 9:19AM** **CARRIED**
- ACCOUNTS FOR APPROVAL**  
271.2021 **DIVISION 5/DIVISION 4:**  
That Council approve the list of accounts presented cheque number 15456 - 15498 and the manual online payment numbers 895-MAN- 917-MAN in the amount of \$124,736.14.
- FINANCIAL STATEMENT** **CARRIED**  
272.2021 **DIVISION 7/DIVISION 2:**  
That Council approve the presented Financial Statement Summary for month of May as presented.
- BANK RECONCILIATION - SUMMARY** **CARRIED**  
273.2021 **DIVISION 2 / DIVISION 1:**  
That Council approve the presented Bank Reconciliation Summary for month of April as presented.
- ADDITIONAL INVOICE** **CARRIED**  
274.2021 **DIVISION 4/DIVISION 7:**  
That Council approve the invoice submitted from employee J.D for use of own vehicle in the amount of \$49.80.
- MOVE TO ITEM ON AGENDA** **CARRIED**  
275.2021 **DIVISION 4/ DIVISION 7:**  
That Council move to 8.3.1 on the agenda.
- CARRIED**



**RURAL MUNICIPALITY OF ROSTHERN NO. 403:  
REGULAR COUNCIL MEETING OF JUNE 8<sup>TH</sup> 2021**

**COUNCILLOR KRIKAU STEPPED AWAY – 9:41AM**

**785 ROAD CONSTRUCTION – GRAVEL TO BE HAULED**

**276.2021 DIVISION 4 / DIVISION 2:**  
That Council approach Lyndell Trucking and Neufeld Sand & Gravel to haul gravel as required for the 785 Road Construction project in the amount of \$130.00/hr. from our pit at the Landfill site to the construction site as needed.

**CARRIED**

**MOVE TO ITEM ON AGENDA**

**277.2021 DIVISION 5 / DIVISION 2:**  
That Council move to 8.3.3 on the agenda.

**CARRIED**

**SASKENERGY REQUEST**

**278.2021 DIVISION 1/ DIVISION 4:**  
That Council approve the SaskEnergy request to cross grid road with gas service line from SW 18-04-W3 to SW 19-43-04-W3. Line will be bored under the roadway.

**CARRIED**

**TOWN OF HAGUE**

**279.2021 DIVISION 7 / DIVISION 1:**  
That Council deny the request to rent the discer unfortunately the RM does not rent out equipment.

**CARRIED**

**280.2021 DIVISION 3 / DIVISION 7:**

That Council recommend that the proposed route be changed to use the Grid 785 West to the trail going south, prior to our 785 road construction beginning.

**CARRIED**

**BREAK FOR RECESS – 9:58AM – 10:07AM**

**PUBLIC HEARING – BYLAW 5.2021 ZONING AMENDMENTS**

**281.2021 DIVISION 3 / DIVISION 5:**  
That Council enter into Public Hearing for Bylaw 5.2021 a Bylaw to Amend the Zoning Bylaw 5.2008 – 10:10AM

**CARRIED**

0 – Written Submissions  
4- Attendees via zoom

0- Verbal Submissions

Administrator requested that the Zoom attendees unmute themselves should they have comment on the bylaw proposed being 5.2021, no attendees unmuted.

**RETURN TO REGULAR MEETING – 10:12AM**

**282.2021 DIVISION 1 / DIVISION 7:**  
That Council resume regular meeting – 10:12AM

**CARRIED**

**BYLAW 5.2021 – A BYLAW TO AMEND THE ZONING BYLAW KNOWN AS BYLAW 5.2008.**

**283.2021 DIVISION 3 / DIVISION 5:**  
That Bylaw 5.2021, be given its second reading.

**CARRIED**

**284.2021 DIVISION 1 / DIVISION 4:**

That Bylaw 5.2021, being a bylaw for the Rural Municipality of Rosthern no. 403 of Saskatchewan to Amend the Zoning Bylaw known as Bylaw 5.2008 go to third reading this day.

**CARRIED UNANIMOUSLY**

**285.2021 DIVISION 7 / DIVISION 2:**

That Bylaw 5.2021, being a bylaw for the Rural Municipality of Rosthern no. 403 of Saskatchewan to Amend the Zoning Bylaw 5.2008 be given its third and final reading this day.

**CARRIED**

**MOVE TO ITEM ON AGENDA**

**286.2021 DIVISION 3 / DIVISION 5:**  
That Council move to 8.3.5 on the agenda.

**CARRIED**

**SIGN REQUEST**

**287.2021 DIVISION 4 / DIVISION 1:**  
That Council approve the request of 2 "Children at Play" signs be installed at the owners expense. Located at SE 15-43A-02-W3.

**CARRIED**

**288.2021 DIVISION 7/ DIVISION 1:**

That Council move to in camera session – Per Section 12 of the Council Meeting Procedures Bylaw 1.2016 – to discuss Summer Student Hire – 10:17AM.

**CARRIED**

**ALL IN ATTENDANCE**



**RURAL MUNICIPALITY OF ROSTHERN NO. 403:  
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BACK TO REGULAR MEETING – 10:27AM

289.2021 DIVISION 5 / DIVISION 4:  
That Council resume regular meeting – 10:27PM.

CARRIED

SUMMER STUDENT HIRE

290.2021 DIVISION 3 / DIVISION 2:  
That Council narrow the choices to 4 candidates to be interviewed next week.

CARRIED

291.2021 DIVISION 7 / DIVISION 2:  
That Council appoint the Personnel Committee to conduct the interviews with the Foreman and hire the candidates they feel will fit the position.

CARRIED

DISCRETIONARY USE – SUMMIT SAND AND GRAVEL

292.2021 DIVISION 3 / DIVISION 1:  
That approve the application for discretionary use for Summit Sand and Gravel with the terms and conditions laid out in the agreement. That this approval be valid for 30 days. The agreement must be signed and returned to the RM within 30 days or the approval will be void and the applicant will need to apply again.

CARRIED

SASK VALLEY RURAL WATER UTILITY – LAND SALE

293.2021 DIVISION 7 / DIVISION 2:  
That Council accept the declaration of trust for the land sale with the Sask Valley Rural Water Utility until such time *The Municipalities Act* makes amendments to transfer to the utilities name.

CARRIED

SUBDIVISION / CONSOLIDATION – SW 17-40-03-W3 – PROPOSED PARCEL B

294.2021 DIVISION 2 / DIVISION 3:  
That the application to consolidate and subdivide a 4.05 ha (10acre) parcel from SW 17-40-03-W3 for the purpose of creating a separate title to an existing farmstead as per Schedule A Section 1.6.6 of the R.M of Rosthern #403 Zoning Bylaw 5.2008 be approved subject to the following:

- This location is deemed to be original farmstead prior to zoning no re-zone is required.
- That the applicant be responsible for all costs associated including legal fees.
- Municipal reserve is not required for the new parcel
- That the applicant enter into a service agreement for the subdivided Parcel B, prepared by RM legal and to be registered. All fees will be the responsibility of the owner

CARRIED

SUBDIVISION –SW 12-42-02-W3 – PROPOSED PARCEL A

295.2021 DIVISION 7 / DIVISION 3:  
That the application to consolidate and subdivide a 32.52 ha (80.25 acres) parcel from SW 12-42-02-W3 for the purpose of creating a separate Agricultural Parcel as per Schedule A Section 1.6.2 of the R.M of Rosthern #403 Zoning Bylaw 5.2008 be approved subject to the following:

- That the applicant be responsible for all costs associated.
- Municipal reserve is not required.
- No service agreement is required.

CARRIED

COUNCILLOR KRIKAU DECLARED INTEREST AND LEFT MEETING – 10:46AM

SUBDIVISION –NE 33-42-03-W3 – PROPOSED ADDITIONAL ACRES

296.2021 DIVISION 3 / DIVISION 7:  
That the application from Blair's for subdivision of 2.11 ha. (5.22 acres) located at the NE 33-42-03-W3 Parcel C be approved per Schedule A Section 1.6.5 of the Zoning Bylaw 5.2008 on the following conditions:

- That all applicable fees associated with this be the responsibility of the applicant, including any legal fees for the service agreement.
- That a service agreement be signed.
- That approval from Ministry of Highways for access for this subdivision be submitted.
- No Municipal Reserve is required.

CARRIED

COUNCILLOR KRIKAU RETURNED TO MEETING – 10:48AM

ORIGINAL FARMSTEAD – SW 33-42-02-W3

297.2021 DIVISION 1 / DIVISION 4:  
That Council approve the request to have the existing yard site located at SW 33-42-03-W3 an original farmstead as per Schedule A Section 1.6.6 of the Zoning Bylaw should the owners decide to subdivide. That Council also approve that the road to the yard site also be classified as existing and the applicant will not be required to build to RM standards.

CARRIED



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**AFFINITY CREDIT UNION – CONTRACT RENEWAL**

298.2021

**DIVISION 1 / DIVISION 7:**

That Council accept the renewal with the Affinity Credit Union for 2 year term.

**CARRIED**

**TWIN RIVERS - MINUTES**

299.2021

**DIVISION 1 / DIVISION 5:**

That Council accept and approve the minutes from the May 13<sup>th</sup> 2021 meeting.

**CARRIED**

**UNDERGROUND UTILITY – SHAW COMMUNICATIONS - 785 ROAD**

300.2021

**DIVISION 2 / DIVISION 4:**

That Council approve the request for installation along the 785 road, that Council advise them to also contact the Sask Valley Rural Water Utility that water lines may be in this area as well. Approval will also be based that they are aware the RM will be doing major road work on that road and should any crossovers between the applicant and the RM the RM's contractors work will be priority.

**CARRIED**

**REDBIRD COMMUNICATIONS – NEUANLAGE**

301.2021

**DIVISION 7 / DIVISION 3:**

That Council issue the final approval to RedBird Communications for the work in the Organized Hamlet of Neuanlage with the conditions originally given. That recommendation to them the Sask Valley Rural Water line may have lines in these areas.

**CARRIED**

**BYLAW 8.2021 – BYLAW TO ENTER INTO AN AGREEMENT WITH VILLAGE OF LAIRD FOR JOINT FUNDING OF CERTAIN RECREATION FACILITIES**

302.2021

**DIVISION 7 / DIVISION 1:**

That Bylaw 8.2021, being a bylaw for the Rural Municipality of Rosthern no. 403 of Saskatchewan to Enter into an Agreement for Joint Funding of Certain Recreation Facilities be given its first reading.

**CARRIED**

303.2021

**DIVISION 1 / DIVISION 7:**

That Bylaw 8.2021, be given its second reading.

**CARRIED**

304.2021

**DIVISION 3 / DIVISION 4:**

That Bylaw 8.2021, being a bylaw for the Rural Municipality of Rosthern no. 403 of Saskatchewan to Enter into an Agreement for Joint Funding of Certain Recreation Facilities go to third reading this day.

**CARRIED UNANIMOUSLY**

305.2021

**DIVISION 2 / DIVISION 1:**

That Bylaw 8.2021, being a bylaw for the Rural Municipality of Rosthern no. 403 of Saskatchewan to Enter into an Agreement for Joint Funding of Certain Recreation Facilities be given its third and final reading this day.

**CARRIED**

**BREAK FOR RECESS – 11:13AM – 11:30AM**

**BYLAW 9.2021 – BYLAW TO REGULATE THE CONDUCT OF THE PUBLIC IN THEIR INTERACTIONS WITH MUNICIPAL STAFF AND COUNCIL.**

306.2021

**DIVISION 1 / DIVISION 4:**

That Bylaw 9.2021, being a bylaw for the Rural Municipality of Rosthern no. 403 of Saskatchewan to Regulate the Conduct of the Public in their Interactions with Municipal Staff and Council be given its first reading.

**CARRIED**

307.2021

**DIVISION 7 / DIVISION 2:**

That Bylaw 9.2021, be given its second reading.

**CARRIED**

308.2021

**DIVISION 4 / DIVISION 2:**

That Bylaw 9.2021, being a bylaw for the Rural Municipality of Rosthern no. 403 of Saskatchewan to Regulate the Conduct of the Public in their Interactions with Municipal Staff and Council go to third reading this day.

**CARRIED UNANIMOUSLY**

309.2021

**DIVISION 7 / DIVISION 5:**

That Bylaw 9.2021, being a bylaw for the Rural Municipality of Rosthern no. 403 of Saskatchewan to Regulate the Conduct of the Public in their Interactions with Municipal Staff and Council be given its third and final reading this day.

**CARRIED UNANIMOUSLY**

**MOVE TO ITEM ON AGENDA**


310.2021

**DIVISION 2 / DIVISION 7:**

That Council move to 8.3.2 on the agenda.

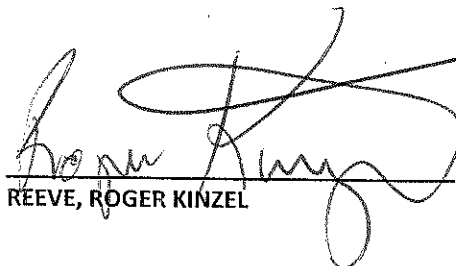
**EMERGENCY GRAVEL**

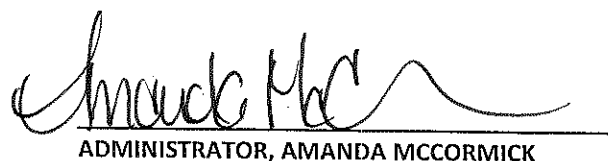
**CARRIED**



**RURAL MUNICIPALITY OF ROSTHERN NO. 403:  
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- 311.2021**      **DIVISION 1 / DIVISION 4:**  
That Council approve the emergency gravel to be placed by Lyndell Trucking and Kustasky Trucking at a rate of \$130/hr. \$0.70/yd. loading. **CARRIED**
- 312.2021**      **DIVISION 1 / DIVISION 2:**  
That Council pay the invoice for the emergency gravel from Kustaski in the amount of \$30,014.25. **CARRIED**
- 313.2021**      **DIVISION 1 / DIVISION 4:**  
That Council approve to pay the invoice from Lyndell Trucking for the emergency gravel once received and Foreman Robin confirms. **CARRIED**
- 2021 GRAVEL HAUL PROGRAM** **CARRIED**
- 314.2021**      **DIVISION 7 / DIVISION 2:**  
That tender the 2021 remaining gravel program out. That prices for hauling and loading, any minimum fees be included with the beginning hauling as early as June 28<sup>th</sup> 2021. That the closing for the tenders be June 25<sup>th</sup> 2021 @ 10:00AM and awarded June 25<sup>th</sup> 2021 @ 11:00AM. **CARRIED**
- SPECIAL COUNCIL MEETING**
- 315.2021**      **DIVISION 3 / DIVISION 5:**  
That Council set a Special Council Meeting for June 25<sup>th</sup> 2021 at 11:00AM and awarding the 2021 Gravel Haul be the only item on the agenda. **CARRIED**
- FOREMAN REPORT** **CARRIED**
- 316.2021**      **DIVISION 3 / DIVISION 1:**  
That the verbal Foreman reports be filed as presented. **CARRIED**
- SURVEY OF ROAD ALLOWANCE – NW 23-42-02-W3 & NE 22-42-04-W3**
- 317.2021**      **DIVISION 7 / DIVISION 2:**  
That Council have the road allowance at NW 23-42-02-W3 & NE 22-42-04-W3 be surveyed. **CARRIED**
- RE-APPLY DUST CONTROL** **CARRIED**
- 318.2021**      **DIVISION 3 / DIVISION 2:**  
That Council re-apply the dust control located at T.B. **CARRIED**
- SIGN REQUEST** **CARRIED**
- 319.2021**      **DIVISION 3 / DIVISION 4:**  
That a "no through road" sign be installed at the 1<sup>st</sup> intersection at Gruenthal. **CARRIED**
- ORGANIZED HAMLET OF NEUANLAGE** **CARRIED**
- 320.2021**      **DIVISION 7 / DIVISION 2:**  
That Council approve for 2 graders to be in the OH for the annual application mid to late July. **CARRIED**
- 321.2021**      **DIVISION 7 / DIVISION 2:**  
That Council move to in camera session – Per Section 12 of the Council Meeting Procedures Bylaw 1.2016 – to discuss Legal Advice – 12:27PM. **CARRIED**
- ALL IN ATTENDANCE** **CARRIED**
- BACK TO REGULAR MEETING – 12:41PM**
- 322.2021**      **DIVISION 7 / DIVISION 5:**  
That Council resume regular meeting – 12:41PM **CARRIED**
- ADJORNMENT** **CARRIED**
- 323.2021**      **DIVISION 2 / DIVISION 7:**  
That the Regular Council Meeting adjourn – 12:41PM. **CARRIED**

  
REEVE, ROGER KINZEL

  
ADMINISTRATOR, AMANDA MCCORMICK