

# RM of Rosthern #403

## Agenda

### Council Meeting

Tuesday, March 5, 2024 @ 9:00 AM

#### 1. CALL MEETING TO ORDER

#### 2. APPROVAL OF AGENDA

#### 3. APPROVAL OF MINUTES

- 3.1. February 6/2024 - Regular Meeting
- 3.2. February 27/2024 Budget Committee Meeting

#### 4. PUBLIC WORKS / FOREMAN & DIVISION REPORTS

- 4.1. Foreman & Division Reports
- 4.2. Radio Communications
- 4.3. Outside Employee Reviews and Call Backs
- 4.4. Tire Quote for Tractor
- 4.5. Foth Ventures Culvert

#### 5. CORRESPONDENCE

- 5.1. Bylaw Enforcement
- 5.2. R.C.M.P
- 5.3. SARM
- 5.4. STARS
- 5.5. Water Security Agency - Prelim Runoff Outlook 2024
- 5.6. EMO Workshops - Incident Command System 402 & Incident Command System 100
- 5.7. AG in the Classroom - 2024 Membership

#### 6. REPORTS OF ADMINISTRATION & COMMITTEE'S

- 6.1. Administrator Report
- 6.2. Council Indemnity
- 6.3. Financials

*DR*  
*W*

**7. UNFINISHED BUSINESS**

- 7.1. Landfill Discussion - Report

**8. NEW BUSINESS**

- 8.1. Bylaw 2.2024 - Amendment to Council Procedures Bylaw
- 8.2. Organized Hamlet of Blumenthal
- 8.3. Organized Hamlet of Neuanlage
- 8.4. Town of Rosthern - Joint Service Fees for 2023

**9. ADDITIONAL BUSINESS**

**10. ADJOURNMENT**

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**RURAL MUNICIPALITY OF ROSTHERN NO. 403:  
REGULAR COUNCIL MEETING OF MARCH 5<sup>TH</sup> 2024**

The Regular Meeting of the Council of the Rural Municipality of Rosthern No. 403 was held in the R.M Council Chambers located at 1001 6<sup>th</sup> Street Rosthern, SK on Tuesday March 5<sup>th</sup> 2024 commencing at 9:03AM.

**ATTENDANCE**

**PRESENT:**

**REEVE - ROGER KINZEL**

**COUNCILLORS: LARRY FEHR – DIVISION 2, GLENN BRAUN – DIVISION 3, LEO PERRIN – DIVISION 4,  
CHAD KRIKAU – DIVISION 5, CHARLES KRIKAU – DIVISION 6, TOM MADDEN – DIVISION 7**

**ABSENT AT TIME OF ORDER: RICK POCHIPINSKI – DIVISION 1**

**ADMINISTRATOR: AMANDA MCCORMICK**

**VIA ZOOM MEETING ONLINE - OPEN TO PUBLIC WITH 2 IN ATTENDANCE (1 Municipal Employee K.F / 1  
Gallery - G. "Procedural Fairness" B as registered)**

**IN PERSON GALLERY – 1 RESIDENT (A.R)**

**Reeve read the Conduct of public to gallery – 9:04AM (Section 34- Bylaw 9.2023)**

**AGENDA**

**088.2024**

**DIVISION 2 / DIVISION 7:**

That Council approve the agenda presented with the following additions:

- Additional Invoices
- Hague Library Board Appointment
- Courageous K9 Advertising
- Gravel Discussion
- Old Office Sale Discussion

**CARRIED**

**MINUTES**

**089.2024**

**DIVISION 6 / DIVISION 4:**

That the minutes from February 6<sup>th</sup> 2024 Regular Council Meeting be approved as presented.

**CARRIED**

**COUNCILLOR POCHIPINSKI ENTERED MEETING – 9:21AM**

**090.2024**

**DIVISION 3 / DIVISION 7:**

That the minutes from February 27<sup>th</sup> 2024 Budget Committee be approved as presented.

**CARRIED**

**DIVISION REPORTS**

**091.2024**

**DIVISION 5 / DIVISION 4:**

That Council accept the verbal Division reports given.

**CARRIED**

**RADIO OPTIONS**

**092.2024**

**DIVISION 3 / DIVISION 7:**

That Council table the radio options and Foreman get full pricing on moving the tower for re-location or full costing for new tower.

**CARRIED**

**OUTSIDE EMPLOYEE CALL BACKS / REVIEWS**

**093.2024**

**DIVISION 7 / DIVISION 4:**

That Council set reviews for March 26<sup>th</sup> 2024 with the HR/Personnel Committee and the return to work for employees be set for April 1<sup>st</sup> 2024.

**CARRIED**

**TRACTOR TIRE QUOTE**

**094.2024**

**DIVISION 3 / DIVISION 1:**

That Council approve the quote for tires for the tractor through the CANOE program in the amount of \$2,047.22 plus applicable taxes.

**CARRIED**

**FOTH VENTURES CULVERT**

**095.2024**

**DIVISION 7 / DIVISION 2:**

That the culvert at Foth Ventures be removed and a new one be placed lower as requested as confirmation from WSA was received.

**CARRIED**

**ORGANIZED HAMLET OF NEUANLAGE – SUNRISE DRIVE DRAINAGE**

**096.2024**

**DIVISION 7 / DIVISION 2:**

That the RM work with WSA for options for the drainage on Sunrise Drive and WSA will evaluate the runoff during the spring melt for options. That surveying and a plan be prepared for the drainage located on the north end of Sunrise Drive in the Organized Hamlet of Neuanlage.

**CARRIED**

**BYLAW ENFORCEMENT**

**097.2024**

**DIVISION 7 / DIVISION 2:**

That Council accept the Bylaw Enforcement reports from the Month of January as presented.

**CARRIED**

**R.C.M.P PRE-BUDGET SUBMISSION RECOMMENDATION LETTER**

**098.2024**

**DIVISION 1 / DIVISION 6:**

That Council table the requested letter.

**CARRIED**

**STARS**

**099.2024**

**DIVISION 7 / DIVISION 2:**

That Council donate \$2,500 to stars for 2024.

**CARRIED**

**AG IN THE CLASSROOM**

**100.2024**

**DIVISION 1 / DIVISION 3:**

That Council sponsor AG in the Classroom for 2024 at the Promoter option for \$500.

**CARRIED**



**RURAL MUNICIPALITY OF ROSTHERN NO. 403:  
REGULAR COUNCIL MEETING OF MARCH 5<sup>TH</sup> 2024**

**FILE CORRESPONDENCE**

101.2024 **DIVISION 7 / DIVISION 2:**  
That Council file correspondence.

**BREAK FOR RECESS – 10:32AM – 10:40AM**

**CARRIED**

**OFFICE CLOSURE**

102.2024 **DIVISION 4 / DIVISION 6:**  
That the office be closed April 4<sup>th</sup> for the afternoon.

**CARRIED**

**ADMINISTRATOR REPORT**

103.2024 **DIVISION 1 / DIVISION 3:**  
That the verbal Administrator report be filed.

**CARRIED**

**COUNCIL INDEMNITY**

104.2024 **DIVISION 3 / DIVISION 2:**  
That Council Indemnity be approved as presented in the amount of \$ 4,206.80.

**CARRIED**

**DIRECT DEPOSIT PAYROLL**

105.2024 **DIVISION 1 / DIVISION 4:**  
That Council approve the Direct Deposit payroll for the month of February as verbally presented in the amount of \$ 30,054.45.

**CARRIED**

**PERFORMANCE BONDS**

106.2024 **DIVISION 7 / DIVISION 1:**  
That Council approve the Performance Bonds to be released on permits 31.2023 and 14.2023 that final inspection has been completed by the building official and the files have been closed.

**CARRIED**

**ACCOUNTS FOR APPROVAL**

107.2024 **DIVISION 2 / DIVISION 7:**  
That Council approve the list of accounts presented cheque number 16995 - 17033 and the manual online payment numbers 1761-MAN – 1785-MAN in the amount of \$ 225,661.18.

**CARRIED**

**FINANCIAL STATEMENT**

108.2024 **DIVISION 1 / DIVISION 5:**  
That Council accept the Financial Statement Summary as presented for the month of February.

**CARRIED**

**BANK RECONCILIATION**

109.2024 **DIVISION 7 / DIVISION 2:**  
That Council approve the bank reconciliation for the month of January 2024.

**CARRIED**

**LANDFILL**

110.2024 **DIVISION 7 / DIVISION 6:**  
That Council approve monitoring report as presented by Tetra Tech.

**CARRIED**

111.2024

**DIVISION 4 / DIVISION 7:**  
That a final letter be sent to GFL and Loraas for final pricing for 2 bins on a 3 year contract all fees and services be presented for the April meeting.

**CARRIED**

112.2024

**DIVISION 1 / DIVISION 3:**  
That Council have Tetra Tech as appointed engineers of the Landfill Decommissioning project assist in the grant amendment with respect to defer the project to 2026 with construction to begin 2025. That the amendment be sent to ICIP.

**CARRIED**

**BYLAW 2.2024 – AMENDMENT TO COUNCIL PROCEDURES BYLAW**

113.2024 **DIVISION 1 / DIVISION 6:**  
That Bylaw 2.2024, being a bylaw for the Rural Municipality of Rosthern No. 403 of Saskatchewan to Amend Bylaw 9.2023 known as the Council Procedures Bylaw be given its first reading.

**CARRIED**

114.2024

**DIVISION 7 / DIVISION 2:**  
That Bylaw 2.2024 be given second reading.

**CARRIED**

115.2024

**DIVISION 3 / DIVISION 4:**  
That Bylaw 2.2024 go to third reading this day.

**CARRIED UNANIMOUSLY**

116.2024

**DIVISION 5 / DIVISION 4:**  
That Bylaw 2.2024 being a bylaw for the Rural Municipality of Rosthern No. 403 of Saskatchewan to Amend Bylaw 9.2023 known as the Council Procedures Bylaw be given its third and final reading and be adopted this day.

**CARRIED**

**ORGANIZED HAMLET OF BLUMENTHAL**

117.2024 **DIVISION 2 / DIVISION 7:**  
That Council accept the minutes from the Organized Hamlet of Blumenthal AGM meeting as presented.

**CARRIED**

**ORGANIZED HAMLET OF NEUANLAGE**

118.2024 **DIVISION 7 / DIVISION 3:**  
That Council accept the minutes from the Organized Hamlet of Neuanlage AGM as presented.

**CARRIED**

119.2024

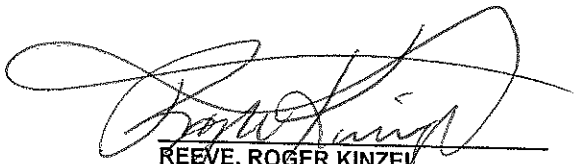
**DIVISION 7:**  
That Council approve motion 17.2024 in the OH minutes that a date be set.


**MOTION RESCINDED**



**RURAL MUNICIPALITY OF ROSTHERN NO. 403:  
REGULAR COUNCIL MEETING OF MARCH 5<sup>TH</sup> 2024**

- 120.2024      **DIVISION 7 / DIVISION 1:**  
That Council accept motion 19.2024 in the OH minutes. **CARRIED**
- 121.2024      **DIVISION 7 / DIVISION 2:**  
That Council accept motion 20.2024 in the OH minutes. **CARRIED**
- 122.2024      **DIVISION 7 / DIVISION 5:**  
That Council accept motion 16.2024 in the OH minutes. **CARRIED**
- 123.2024      **DIVISION 7 / DIVISION 1:**  
That Council accept motion 18.2024 in the OH minutes. **CARRIED**
- TOWN OF ROSTHERN – ANNUAL EXPENSES REPORTS** **CARRIED**
- 124.2024      **DIVISION 7 / DIVISION 2:**  
That Council accept the 2023 annual expenses with the Town of Rosthern to include Twin Rivers, Bylaw Enforcement, Joint Fire, Joint Library and Recreation. **CARRIED**
- TOWN OF HAGUE – LIBRARY APPOINTMENT** **CARRIED**
- 125.2024      **DIVISION 5 / DIVISION 7:**  
That Council appoint Brenda Neudorf and Christine Ens as 2024 Hague Library Representatives. **CARRIED**
- COURAGEOUS K9 ADVERTISING** **CARRIED**
- 126.2024      **DIVISION 3 / DIVISION 7:**  
That Council advertise in the Courageous K9 Magazine for Business Card option at the rate of \$319.00 for 2024. **CARRIED**
- ADDITIONAL INVOICES** **CARRIED**
- 127.2024      **DIVISION 7 / DIVISION 1:**  
That Council pay the additional invoices verbally presented being:
- |                       |                      |
|-----------------------|----------------------|
| • Kendra Klassem      | \$ 200.00            |
| • Air Liquid          | \$ 38.31             |
| • Munisoft            | \$ 96.57             |
| • RMAA Convention     | \$ 150.00            |
| • L&S Lumber          | \$ 150.40            |
| • Loraas              | \$ 1,187.56          |
| • SMS                 | \$ 349,454.10        |
| <b>For a total of</b> | <b>\$ 355,344.37</b> |
- OLD OFFICE SALE** **CARRIED**
- 128.2024      **DIVISION 5 / DIVISION 3:**  
That a letter be sent to the Town of Rosthern requesting that should the town be interested a formal offer on the old building must be submitted to the RM by the next meeting of April 9<sup>th</sup> 2024 for purchase. Should no offer be made, the property will be placed up for sale by realtor to the general public. **CARRIED**
- ADJOURNMENT** **CARRIED**
- 129.2024      **DIVISION 1 / DIVISION 7:**  
That the Regular Council Meeting adjourn – 12:08PM **CARRIED**

  
REEVE, ROGER KINZEL

  
ADMINISTRATOR, AMANDA MCCORMICK