

# RM of Rosthern #403

## Agenda

### Council Meeting

Tuesday, March 7, 2023 @ 9:00 AM

NOTE: meeting time has been changed.

#### 1. CALL MEETING TO ORDER

#### 2. APPROVAL OF AGENDA

#### 3. APPROVAL OF MINUTES

- 3.1. February 7/2023 - Regular Meeting
- 3.2. March 2/2023 - Budget Committee Meeting

#### 4. CORRESPONDENCE

- 4.1. Bylaw Enforcement
- 4.2. Rosthern AG Society
- 4.3. AG in the Classroom

#### 5. REPORTS OF ADMINISTRATION & COMMITTEE'S

- 5.1. Administrator Report
- 5.2. Council Indemnity
- 5.3. Financials

#### 6. PUBLIC WORKS

- 6.1. Bridge Repairs
- 6.2. Outside Employee Call Back
- 6.3. 11:00AM - Foreman & Division Reports
- 6.4. Road Inspections

#### 7. UNFINISHED BUSINESS

- 7.1. 2023 By-Election
- 7.2. Pest Control KM Rates
- 7.3. Bylaw 6.2023 - Town of Rosthern Fire Agreement
- 7.4. Planning Services - Review and Update Official Community Plan & Zoning Bylaw

**8. NEW BUSINESS**

- 8.1. 2023 Budget Discussions
- 8.2. Subdivision - Property Adjustment - LSD 11 & 12 33-40-03-W3
- 8.3. Twin Rivers
- 8.4. 2023 Organized Hamlet Tax Allotment
- 8.5. Organized Hamlet of Blumenthal
- 8.6. Organized Hamlet of Neuanlage

**9. ADDITIONAL BUSINESS**

**10. ADJOURNMENT**

*AM*  
*PK*



# RURAL MUNICIPALITY OF ROSTHERN NO. 403: REGULAR COUNCIL MEETING OF MARCH 7<sup>TH</sup> 2023

The Regular Meeting of the Council of the Rural Municipality of Rosthern No. 403 was held in the R.M Council Chambers located at 2022 6<sup>th</sup> Street Rosthern, SK on Tuesday, March 7<sup>th</sup> 2023 commencing at 9:01AM.

## ATTENDANCE

### PRESENT:

REEVE - ROGER KINZEL

COUNCILLORS: RICK POCHIPINSKI – DIVISION 1, GLENN BRAUN – DIVISION 3, LEO PERRIN – DIVISION 4, CHAD KRIKAU – DIVISION 5, TOM MADDEN – DIVISION 7

ABSENT AT TIME OF ORDER: LARRY FEHR – DIVISION 2

VACANT: DIVISION 6

ADMINISTRATOR: AMANDA MCCORMICK

VIA ZOOM MEETING ONLINE - OPEN TO PUBLIC WITH 2 IN ATTENDANCE (1 Municipal Employee K.F – 1 PUBLIC G.B)

Reeve read the Conduct of public to gallery – 9:01AM (Section 34- Bylaw 1.2016)

## AGENDA

125.2023

### DIVISION 4 / DIVISION 3:

That Council approve the agenda presented with the following additions:

- Additional Invoices
- Wiebe Riverlot Development
- That item 6.2 be amended to be in camera – per section 12 of the bylaw procedures

CARRIED

## MINUTES

126.2023

### DIVISION 4 / DIVISION 5:

That the minutes from February 7<sup>th</sup> 2023 Regular Council Meeting be approved as presented.

CARRIED

127.2023

### DIVISION 1 / DIVISION 4:

That the minutes from the March 3<sup>rd</sup> 2023 Budget Committee Meeting be approved as presented.

CARRIED

## BYAW ENFORCEMENT

128.2023

### DIVISION 5 / DIVISION 4:

That Council accept the bylaw reports for the month.

CARRIED

## ROSTHERN AG SOCIETY

129.2023

### DIVISION 4 / DIVISION 7:

That Council approve the Wrangler sponsorship at \$500 for the 2023 year.

CARRIED

## AG IN THE CLASSROOM

130.2023

### DIVISION 3 / DIVISION 5:

That Council approve the Promoter sponsorship at \$500 for the 2023 year.

CARRIED

## CORRESPONDENCE

131.2023

### DIVISION 1 / DIVISION 3:

That the Correspondence be filed.

CARRIED

## OFFICE CLOSURE

132.2023

### DIVISION 1 / DIVISION 7:

That the office be Closed March 23<sup>rd</sup> 2023 for the office staff to attend workshop in Prince Albert. Notice will be posted on the RM website and in the office.

CARRIED

## ADMINISTRATOR REPORT

133.2023

### DIVISION 4 / DIVISION 5:

That the verbal Administrator report be filed.

CARRIED

## COUNCIL INDEMNITY

134.2023

### DIVISION 1 / DIVISION 7:

That Council Indemnity be approved as presented in the amount of \$ 2,778.80.

CARRIED

## DIRECT DEPOSIT PAYROLL

135.2023

### DIVISION 3 / DIVISION 7:

That Council approve the Direct Deposit payroll for the month of February as verbally presented in the amount of \$ 26,734.64.

CARRIED



**RURAL MUNICIPALITY OF ROSTHERN NO. 403:  
REGULAR COUNCIL MEETING OF MARCH 7<sup>TH</sup> 2023**

**PERFORMANCE BONDS**

**136.2023 DIVISION 5 / DIVISION 1:**

That Council approve the Performance Bond to be released on permit 21.2022 that final inspection has been completed by the building official and the files have been closed.

**CARRIED**

**COUNCILLOR FEHR ENTERED MEETING – 9:23AM**

**ACCOUNTS FOR APPROVAL**

**137.2023 DIVISION 1 / DIVISION 7:**

That Council approve the list of accounts presented cheque number 16424 - 16457 and the manual online payment numbers 1444-MAN – 1467-MAN in the amount of \$157,153.13.

**CARRIED**

**FINANCIAL STATEMENT**

**138.2023 DIVISION 5 / DIVISION 7:**

That Council accept the Financial Statement Summary as presented for the month of February.

**CARRIED**

**BANK RECONCILIATION**

**139.2023 DIVISION 1 / DIVISION 2:**

That Council accept the presented Bank Reconciliation for month of January as presented.

**CARRIED**

**COUNCILLOR FEHR INDEMNITY**

**140.2023 DIVISION 7 / DIVISION 1:**

That Council approve Council Indemnity for Larry Fehr in the amount of \$538.60.

**CARRIED**

**BRIDGE REPAIRS**

**141.2023 DIVISION 1 / DIVISION 2:**

That Council table the quotes for the Bridge Repairs and request that Clifton be available to attend either electronically or in person regarding the repairs.

**CARRIED**

**142.2023 DIVISION 7 / DIVISION 4:**

That Council move to In Camera Session – Per Section 12 of Council Procedures Bylaw 1.2016 –HR Matters Outside Staff Reviews – 9:48AM

**CARRIED**

**ALL IN ATTENDANCE – 9:49AM**

**OUT OF IN CAMERA – 10:29AM**

**143.2023 DIVISION 5 / DIVISION 3:**

That Council resume regular meeting – 10:29AM

**CARRIED**

**OUTSIDE EMPLOYEE REVIEWS**

**144.2023 REEVE / DIVISION 4:**

That Council increase the foreman wage by \$3.00/hr. and all other outside staff \$2.00/hr. that these wages come into effect immediately for the month of February.

**CARRIED**

**145.2023 DIVISION 3 / DIVISION 5:**

That Council get information and prices for a defibrillator for the shop as well as information on Ground Disturbance Training for the outside staff.

**CARRIED**

**146.2023 DIVISION 4 / DIVISION 2:**

That Council approve the foreman to call back the outside employees as needed weather permitting.

**CARRIED**

**BREAK FOR RECESS – 10:31AM – 10:42AM**

**TIRES**

**147.2023 DIVISION 3 / DIVISION 7:**

That Council approve to replace 2 tires on the scraper with the approx. estimate of \$13,000.

**CARRIED**

**DIVISION & FOREMAN REPORTS**

**148.2023 DIVISION 5 / DIVISION 7:**

That Council accept the verbal Division and Foreman reports given.

**CARRIED**



**RURAL MUNICIPALITY OF ROSTHERN NO. 403:  
REGULAR COUNCIL MEETING OF MARCH 7<sup>TH</sup> 2023**

**ANNUAL ROAD INSPECTION**

149.2023

**DIVISION 1 / DIVISION 7:**

That Council set the annual road inspection day to April 20<sup>th</sup> beginning at 7AM, that a van be rented to accommodate.

**CARRIED**

**2023 – DIVISION 6 BY-ELECTION**

150.2023

**DIVISION 5 / DIVISION 3:**

That the By-Election information be as follows:

- Nomination Day – May 10<sup>th</sup> 2023 – Closes 4PM on this day
  - By-election Date (if required) – June 14<sup>th</sup> 2023
  - Advance Poll Date (if required) – June 8<sup>th</sup> 2023 – hours of 4PM – 7PM
- Polling place (if required) \*\*\* notice will be given\*\*\*

- o Rosthern Community Centre – 2001 3<sup>rd</sup> Street Rosthern or;
- o RM of Rosthern Office – 2022 6<sup>th</sup> street

- Renumeration for Election Officials (if required)

- o Poll Clerk \$21/hr.

- o Deputy Returning Officer \$ 27/hr. (Assistant Administrator will be appointed as returning officer)

**CARRIED**

**PEST CONTROL – KM REVIEW**

151.2023

**DIVISION 3 / DIVISION 5:**

That Council set the km for the Pest Control Officer as \$0.80/km for the 2023 year.

**CARRIED**

**BYLAW 6.2023 – BEING A BYLAW TO ENTER INTO AN AGREEMENT WITH THE TOWN OF ROSTHERN FOR FIREFIGHTING SERVICES**

152.2023

**DIVISION 1 / DIVISION 4:**

That Bylaw 6.2023 being a bylaw for the Rural Municipality of Rosthern No. 403 of Saskatchewan to Enter into an Agreement with the Town of Rosthern for Firefighting Services be given its first reading.

**CARRIED**

153.2023

**DIVISION 5 / DIVISION 7:**

That Bylaw 6.2023 be given second reading.

**CARRIED**

154.2023

**DIVISION 2 / DIVISION 4:**

That Bylaw 6.2023 go to third reading this day.

**CARRIED UNANIMOUSLY**

155.2023

**DIVISION 4 / DIVISION 3:**

That Bylaw 6.2023 being a bylaw for the Rural Municipality of Rosthern No. 403 of Saskatchewan to Enter into an Agreement with the Town of Rosthern for Firefighting Services be given its third and final reading and be adopted this day.

**CARRIED**

**OFFICIAL COMMUNITY PLAN / ZONING BYLAW REVIEW**

156.2023

**DIVISION 1 / DIVISION 4:**

That Council proceed with the proposal from Crosby Hannah & Associates for full review and new Official Community Plan and Zoning Bylaw the proposal amount of \$33,305.

**CARRIED**

**COUNCILLOR POCHIPINSKI LEFT THE MEETING – 11:40AM**

**NEW OFFICE SPACE**

157.2023

**DIVISION 5 / DIVISION 7:**

That approve to have the Reeve & Administrator proceed with an offer on a potential office located at 1001 6<sup>th</sup> Street Rosthern per the 5-year plan. That conditions on the offer be an inspection of the building and a public hearing be held at the next RM meeting regarding. That the offer not be more than what is asking.

**CARRIED**

**SUBDIVISION – PROPERTY LINE ADJUSTMENT – LSD 11&12 33-40-03-W3**

158.2023

**DIVISION 3 / DIVISION 2:**

That Council approve the subdivision / property line adjustment located at LSD 11 & 12 - 33-40-03-W3. This approval be given per Schedule A Sections 1.6.1 & 1.6.6 this is existing yard is an original farmstead (1.6.6) and the remaining lands (1.6.1) as a result of a subdivision permitted herein. Conditions of this are as follows:

1. No Municipal Reserve is required
2. All fees associated are the responsibility of the applicant
3. Service agreement if required, file will be reviewed by legal for recommendation, any fees associated with this will be invoiced to the applicant.

**CARRIED**

**TWIN RIVERS**

159.2023

**DIVISION 2 / DIVISION 4:**

That Council accept the minutes from the Twin Rivers meeting February 9/2023.

**CARRIED**



**RURAL MUNICIPALITY OF ROSTHERN NO. 403:  
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**2023 – ORGANIZED HAMLET TAX ALLOTMENT**

160.2023

**DIVISION 4 / DIVISION 7:**

That Council set the Organized Hamlet allotment as follows:

- Blumenthal = 47% RM 53% Hamlet
- Neuanlage = 42% RM 58% Hamlet

**CARRIED**

**ORGANIZED HAMLET OF BLUMENTHAL**

161.2023

**DIVISION 2 / DIVISION 3:**

That Council accept the minutes from the OH AGM held on February 7<sup>th</sup> 2023 as presented.

**CARRIED**

**ORGANIZED HAMLET OF NEUANLAGE**

162.2023

**DIVISION 3 / DIVISION 2:**

That Council accept the minutes from the OH AGM held on February 22<sup>nd</sup> 2023 as presented.

**CARRIED**

163.2023

**DIVISION 5 / DIVISION 7:**

That Council accept motion 19.2023, that Administrator will prepare for the amendment to the signs bylaw to accommodate the recommendation by the Hamlet.

**CARRIED**

164.2023

**DIVISION 7 / DIVISION 3:**

That Council accept motion 20.2023 in the OH minutes.

**CARRIED**

**ADDITIONAL INVOICES**

165.2023

**DIVISION 3 / DIVISION 4:**

That the following list of invoices be paid:

1. Kendra Klassen – Cleaning - \$125.00
2. Loraas Disposal – Blumenthal & Landfill Pick ups - \$858.56 & \$618.59
3. Munisoft – Forms - \$547.29
4. Sask Watershed Convention - \$600.00

**CARRIED**

**WIEBE RIVER LOT DEVELOPMENT**

166.2023

**DIVISION 3 / DIVISION 7:**

That approve the proposed plans submitted by J.W for development of dwelling within the river lot development as it complies with zoning of minimum of 1000 square feet.

**CARRIED**

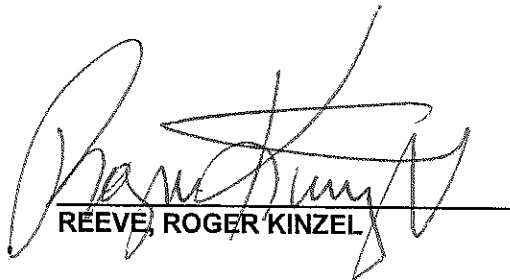
**ADJOURNMENT**

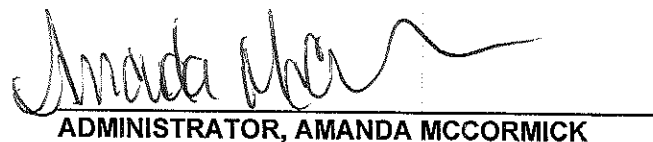
167.2023

**DIVISION 3 / DIVISION 2:**

That the Regular Council Meeting adjourn – 12:26PM

**CARRIED**

  
\_\_\_\_\_  
REEVE, ROGER KINZEL

  
\_\_\_\_\_  
ADMINISTRATOR, AMANDA MCCORMICK