

**RURAL MUNICIPALITY OF ROSTHERN NO. 403:  
REGULAR COUNCIL MEETING OF MAY 5<sup>th</sup> 2020**

The Regular Meeting of the Council of the Rural Municipality of Rosthern No. 403 was held in the R.M Council Basement located at 2022 6<sup>th</sup> Street Rosthern, SK on Tuesday, May 5<sup>th</sup> 2020, commencing at 8:32AM.

**ATTENDANCE**

**PRESENT:**

**REEVE: MARTIN PENNER**

**COUNCILLORS: RICK POCHIPINSKI - DIVISION 1, GLENN BRAUN - DIVISION 3, LEO PERRIN - DIVISION 4, TOM MADDEN - DIVISION 7, PETER UNGER - DIVISION 2, ROBERT BAYNTON - DIVISION 6**

**ADMINISTRATOR: AMANDA MCCORMICK**

**VIA ZOOM MEETING ONLINE - VICTOR JANZEN - DIVISION 5, OPEN TO PUBLIC WITH ATTENDANCE**

**109.2020**

**DIVISION 6/DIVISION 3:**

Due to Covid-19 Pandemic this meeting is held at the RM office basement for proper social distancing, the meeting is made available to the public via Zoom online audio upon request of the link advertised on the Municipal website.

**CARRIED**

**AGENDA**

**110.2020**

**DIVISION 7/DIVISION 4:**

That the following additions be made to the agenda:

Move Foreman Report to 1PM

Sign Request

Council Indemnity

Landfill Change Order / Discussion

In Camera Session – Section 12.1 of Council Procedures Bylaw – Discussion on the Hamlet of Blumenthal

**CARRIED**

**111.2020**

**DIVISION 4/DIVISION 2:**

That Council approve the agenda with the additions.

**CARRIED**

**MINUTES**

**112.2020**

**DIVISION 1/DIVISION 7:**

That the minutes from March 3<sup>rd</sup> Regular Council Meeting be approved as presented.

**CARRIED**

**113.2020**

**DIVISION 3/DIVISION 7:**

That the minutes from the March 19<sup>th</sup> Regular Council Meeting be approved as presented.

**CARRIED**

**ELECTRONIC APPROVALS DURING THE PANDEMIC FOR THE MONTH OF MARCH**

**114.2020**

**DIVISION 1/DIVISION 6:**

That Council approve the following list of already approved via electronic form during the Covid-19 Pandemic for the Month of March:

- Waive Interest during Covid-19 Pandemic
- Approve list of Accounts for March \$76,272.41- will be attached to these minutes
- Release performance Bonds that were presented for March Permit # 27.2017, 12.2018, 19.2018, 26.2019.
- March Payroll total amount \$24,119.03
- OIPC Reports - that response letters be sent per deadline from OIPC office to the office and applicants.
- Hamlet of Neuanlage - approved motions from Hamlet meeting held on April 7th 2020 Via Zoom – as attached motions that were approved.
- Spring Road Bans - Exempt Priority Goods during Spring Road Bans

**CARRIED**

**SMHI WITHDRAWAL LISTING 2020**

**115.2020**

**DIVISION 3/DIVISION 7:**

That Council accept the presented withdrawal listing from Sask Municipal Hail Insurance.

**CARRIED**

**MINISTRY OF ENVIRONMENT LAND LEASE**

**116.2020**

**DIVISION 2/DIVISION 7:**

That Council send a response letter to the Ministry of Environment regarding the lease agreement for NW 18-42A-01-W3 they would like is to sign, that the letter include we would be willing to sign a 5 year agreement however would like to know the requirements and details of the lease before committing.

**CARRIED**

**TOWN OF ROSTHERN JOINT FIRE BUDGET**

**117.2020**

**DIVISION 7/DIVISION 6:**

That Council accept the presented 2020 Budget for the Town of Rosthern Joint Fire.

**CARRIED**

**RURAL MUNICIPALITY OF ROSTHERN NO. 403:  
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**TOWN OF ROSTHERN WHEATLAND LIBRARY ANNUAL MINUTES**

**118.2020**      **DIVISION 4/DIVISION 1:**  
That Council accept the presented Annual Minutes from the Town of Rosthern Wheatland Library Meeting.

**CARRIED**

**ROSTHERN AG SOCIETY**

**119.2020**      **DIVISION 2/DIVISION 3:**  
That Council approve the Wrangler Sponsorship for 2020 for the Rosthern AG Society in the amount of \$250.

**CARRIED**

**VALLEY REGIONAL PARK**

**120.2020**      **DIVISION 7/DIVISION 1:**  
That Council forward \$7,500 to the Valley Regional Park and hold back \$2,500 that this amount be held for the Youth Program and be sent when confirmation from the park of the outcome of the program, that the \$2,500 will be released at that time by year end.

**CARRIED**

**121.2020**      **DIVISION 4/DIVISION 6:**  
That Council deny the request to have wood during fires during the Fire Ban this request was sent in last year to be reviewed this year.

**CARRIED**

**REEVE REQUESTED THAT DEPUTY REEVE READ OVER THE TOWN OF HAGUE JOINT FIRE MINUTES TO RE-START THE I-PAD.**

**TOWN OF HAGUE JOINT FIRE MINUTES, 2020 BUDGET**

**122.2020**      **DIVISION 1/DIVISION 7:**  
That Council accept the presented Minutes and 2020 Budget from the Town of Hague Joint Fire Meeting.

**CARRIED**

**VILLAGE OF LAIRD RECREATIONAL FINANCIALS 2019**

**123.2020**      **DIVISION 6/DIVISION 7:**  
That Council accept the presented financials from the Village of Laid Recreation.

**CARRIED**

**BREAK FOR RECESS – 9:30AM – 9:43AM**

**2020 STARS DONATION**

**124.2020**      **DIVISION 3/DIVISION 4:**  
That Council donate \$2,500 to STARS for the 2020 year.

**CARRIED**

**AG IN THE CLASSROOM**

**125.2020**      **DIVISION 7/DIVISION 6:**  
That Council donate \$300 to AG in the Classroom for 2020.

**CARRIED**

**IHUNTER**

**126.2020**      **DIVISION 2/DIVISION 7:**  
That Council IHunter correspondence for more information on the program.

**CARRIED**

**CORRESPONDENCE**

**127.2020**      **DIVISION 2/DIVISION 6:**  
That the correspondence be filed.

**CARRIED**

**MUNISOFT QUOTATION FOR VPN**

**128.2020**      **DIVISION 3/DIVISION 7:**  
That Council accept the quote for VPN to be installed for the computer. The quote amount is \$484 plus applicable taxes

**CARRIED**

**CYBER INSURANCE FOR 2020**

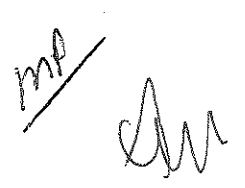
**129.2020**      **DIVISION 7/DIVISION 3:**  
That Council accept the presented quote from Rosthern Agencies for the Third Party Cyber Insurance in the amount of \$280/annual.

**CARRIED**

**ADMINISTRATOR REPORT**

**130.2020**      **DIVISION 2/DIVISION 5:**  
That Council file the Administrators verbal report.

**CARRIED**



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**VOID CHEQUES**

**131.2020**      **DIVISION 6/DIVISION 2:**  
That Council Void cheque #14830 made to SWANA workshop fees cancelled in the amount of \$1,260, That Council Void cheque #14836 made to CRA was misprinted should have been manual payment in the amount of \$6,498.64.

**CARRIED**

**DIRECT DEPOSIT PAYROLL**

**132.2020**      **DIVISION 4/DIVISION 3:**  
That Council approve the Direct Deposit payroll for the month of April as verbally presented in the amount of \$30,342.97.

**CARRIED**

**PERFORMANCE BONDS**

**133.2020**      **DIVISION 1/DIVISION 7:**  
That Council approve the Performance Bond for Permit 2.2020 that the final inspection has been completed and file is closed.

**CARRIED**

**ACCOUNTS FOR APPROVAL**

**134.2020**      **DIVISION 1/DIVISION 2:**  
That Council approve the list of accounts presented cheque number 14871 - 14902 and the manual online payment numbers 625-MAN- 646MAN in the amount of \$78,114.74.

**CARRIED**

**FINANCIAL STATEMENT**

**135.2020**      **DIVISION 2/DIVISION 7:**  
That Council approve the presented Financial Statement Summary for month of April as presented.

**CARRIED**

**MOVE TO ITEM ON AGENDA**

**136.2020**      **DIVISION 2/DIVISION 4:**  
That Council move to item 8.1, 8.2 and 8.3 on the agenda.

**CARRIED**

**LANDFILL COMMITTEE**

**137.2020**      **DIVISION 7/DIVISION 6:**  
That the Landfill Committee develop a plan for grain bag and other possibilities.

**CARRIED**

**ROAD COMPLAINT**

**138.2020**      **DIVISION 2/DIVISION 4:**  
That Council send a letter to S.V regarding her complaint that it was discussed at the Council Meeting and will do the best to improve.

**CARRIED**

**MOVE TO ITEM ON AGENDA**

**139.2020**      **DIVISION 7/DIVISION 2:**  
That Council move to item 9 on the agenda.

**CARRIED**

**COUNCILLOR BAYNTON DECLARED INTEREST AND LEFT THE MEETING – 11:10AM**

**140.2020**      **DIVISION 3/DIVISION 4:**  
That Council request Robert Baynton to enter the meeting as a ratepayer and for clarification on the agreement changes he is asking.

**CARRIED**

**COUNCIL HAD REQUESTED CLARIFICATION ON SECTION 9.4 (C) OF THE AGREEMENT THAT ROBERT BAYNTON WANTED CHANGED, BAYNTON CLARIFIED.**

**ROBERT BAYNTON LEFT THE MEETING – 11:34AM**

**R&C BAYNTON GRAVEL – NW 24-45-04-W3**

**141.2020**      **DIVISION 7/DIVISION 3:**  
That Council deny any changes to the original agreement and that it be sent to R&C and that Council requests the final decision should they agree they have the agreement signed and brought back by May 15<sup>th</sup> 2020.

**CARRIED**

**PROPOSED GRAVEL DISCUSSION**

**142.2020**      **DIVISION 7/DIVISION 4:**  
That Council table the proposed gravel presentation and have the presenter come and give more information.

**CARRIED**

**COUNCILLOR BAYNTON BACK TO REGULAR MEETING – 11:55AM**

**BREAK FOR LUNCH – 11:55AM – 1:04PM**



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**MOVE TO ITEM ON AGENDA**

**143.2020**      **DIVISION 3/DIVISION 1:**  
That Council move to item 7 on the agenda.

**CARRIED**

**144.2020**      **DIVISION 6/DIVISION 4:**  
That Council move to item 8.2 on the agenda.

**CARRIED**

**OUTSIDE EMPLOYEES**

**145.2020**      **DIVISION 7/DIVISION 6:**  
That the outside grader operators be back retroactive effective April 20<sup>th</sup> 2020 for regular hours and that the Foreman be on regular hours off the winter guarantee effective the same day.

**CARRIED**

**146.2020**      **DIVISION 3/DIVISION 6:**  
That James Dueck be called back for the season effective April 27<sup>th</sup> 2020 and Andrew Robin back ASAP.

**CAARRIED**

**2020 GRAVEL SEASON**

**147.2020**      **DIVISION 7/DIVISION 2:**  
That the Public Works Committee and Foreman take the Division gravel maps and the grader operator gravel maps go over and inspect and present the 2020 Gravel Program for the next meeting.

**CARRIED**

**CULVERT INSPECTIONS**

**148.2020**      **DIVISION 2/DIVISION 4:**  
That the Public Works Committee and Foreman and Councillor for the Division inspect the culvert changes and verify the report.

**CARRIED**

**FOREMAN REPORTS**

**149.2020**      **DIVISION 7/DIVISION 4:**  
That the verbal Foreman reports be filed as presented.

**CARRIED**

**DIVISION REPORTS**

**150.2020**      **DIVISION 6/DIVISION 4:**  
That the verbal Division reports be filed as presented.

**CARRIED**

**BREAK FOR RECESS – 2:24PM – 2:34PM**

**MOVE TO ITEM ON AGENDA**

**151.2020**      **DIVISION 3/DIVISION 4:**  
That Council move to item 9.2 on the agenda.

**CARRIED**

**BREAK TO GIVE THE DISCRETIONARY USE APPLICANTS A CALL FOR MORE INFORMATION UPSTAIRS WITH COUNCILLORS BRAUN, UNGER, MADDEN REEVE PENNER AND ADMINISTRATOR– 2:45PM – 2:53PM**

**NO ANSWER FROM THE APPLICANT**

**DISCRETIONARY USE - MCCORMICK**

**152.2020**      **DIVISION 4/DIVISION 7:**  
That Council table the discretionary use application for more information.

**CARRIED**

**SEPTEMBER SUN ILO**

**153.2020**      **DIVISION 7/DIVISION 4:**  
That Council approve phase II of the Application for ILO with the condition that they follow the RM Zoning Bylaw regarding the Manure spreading, that the applicant use other lands than the ones located near the Town of Hague.

**CARRIED**

**REMOVAL FROM MEETING**

**154.2020**      **DIVISION 7/DIVISION 3:**  
That Don Carrington from CBC Saskatoon be removed from the Regular Meeting as per Section 34 of Bylaw 1.2016 Council Procedures Bylaw for disrupting the meeting via Zoom.

**CARRIED**

**2020 BUDGET**

**155.2020**      **DIVISION 1/DIVISION 3:**  
That the Road Repair account listed on the prepared budget presented be upped to \$200,000 that the over amount be taken from the General Fund.

**CARRIED**

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156.2020

**DIVISION 7/DIVISION 3:**

That Council accept the presented budget with the amendment to the Road Repair account and the over amount be taken from the General Fund. That once these changes have been made that budget become part of these minutes.

**CARRIED**

**COUNCILLOR JANZEN LEFT THE MEETING – 3:54PM**

**5 YEAR CAPITAL PLAN**

157.2020

**DIVISION 2/DIVISION 1:**

That Council approve the presented 5 year Capital Plan that that plan become part of these minutes.

**CARRIED**

**MILL RATE / MILLRATE FACTOR / DISCOUNT BYLAWS FOR 2020**

158.2020

**DIVISION 7/DIVISION 2:**

That Council request the Administrator to prepare and post on the website the proposed Bylaws for the 2020 Mill Rate, Mill Rate Factors and Minimum Taxes etc. remaining the same as 2019. That the discount rates be as follows, July 6%, August 5%, September 4%, October 3% and November 2%. That these bylaws be presented to Council at the next Regular Meeting.

**CARRIED**

**BREAK FOR RECESS – 4:03PM – 4:15PM**

**ORGANIZED HAMLET OF BLUMENTHAL**

159.2020

**DIVISION 1/DIVISION 3:**

That Council accept the minutes from the Organized Hamlet of Blumenthal Annual Meeting.

**CARRIED**

**2020 APPOINTMENT OF PEST CONTROL OFFICER FOR THE PURPOSE OF CLUBROOT**

160.2020

**DIVISION 3/DIVISION 7:**

That That Council appoint the following Plant Health Officers from SARM as Pest Control Officers for the purpose of Clubroot:

- Katey Makohoniuk – SARM Division 1
- Joanne Kwasnicki – SARM Division 2
- Betty Johnson – SARM Division 3
- Lynne Roszell – SARM Division 4
- Chelsea Neuberger – SARM Division 5
- Colleen Fennig – SARM Division 6

**CARRIED**

**SUBDIVISION – SE 01-42-03-W3 – PARCEL A**

161.2020

**DIVISION 1/DIVISION 4:**

That the application to subdivide a 4.05 ha (10acre) parcel from SE 01-42-03-W3 for the purpose of creating a separate title to an existing farmstead as per Schedule A of the R.M of Rosthern #403 Zoning Bylaw 5.2008 be approved subject to the following:

- a) Entering into a Service Agreement
- b) Being responsible for all costs associated with the subdivision
- c) No municipal reserve is required
- d) No road maintenance agreement is required.

**CARRIED**

**SUBDIVISION – SW 17-41-02-W3 - PARCEL B**

162.2020

**DIVISION 2 /DIVISION 4:**

That the application to subdivide a 1.94 ha (4.8 acre) parcel from SW 17-41-02-W3 for creating a separate title as per Schedule A of the R.M of Rosthern #403 Zoning Bylaw 5.2008 be approved subject to the following:

- a) That the property be re-zoned from Agricultural (AG) to Agricultural Residential (AR) as required by the Zoning Bylaw Schedule B 1.6.1 of the R.M of Rosthern #403 Zoning Bylaw 5.2008,
- b) Entering into a Service Agreement
- c) That the applicant be responsible for all costs associated with the re-zoning and subdivision for the new parcel
- d) Municipal reserve is required cash in lieu
- e) That a road to the Proposed Parcel B be built to RM standards as specified in the Service Agreement from Adamiwka Road

**CARRIED**

**REEVE PENNER EXCUSED HIM SELF FROM THE MEETING REGARDING THE NEXT TOPIC, HE FEELS HE MAY BE BIAS – 4:28PM**

**DEPUTY REEVE POCHIPINSKI TOOK CHAIR OF THE MEETING – 4:28PM**



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**BYLAW ENFORCEMENT – CHICKENS**

**163.2020 DIVISION 7/DIVISION 3:**  
That table the Bylaw call regarding the chickens until the Hamlet Poll is completed.  
**CARRIED**

**REEVE PENNER BACK TO REGULAR MEETING – 4:33PM**

**REEVE PENNER BACK TO CHAIR OF MEEITNG – 4:33PM**

**APPOINTMENT FOR BUILDING OFFICIALS**

**164.2020 DIVISION 1/DIVISION 2:**  
That Council table the awarding the appointment for building officials to the next meeting.  
**CARRIED**

**SIGN REQUEST**

**165.2020 DIVISION 1/DIVISION 3:**  
That Council approve the sign request for “children at play” be installed, that the cost of the sign and posts be to the owner, that the RM do the installation at no cost.  
**CARRIED**

**COUNCIL INDEMNITY**

**166.2020 DIVISION 6/DIVISION 7:**  
That Council Indemnity be approved as presented in the amount of \$9,482.40.  
**CARRIED**

**ORGANIZED HAMLET OF NEUANLAGE**

**167.2020 DIVISION 6/DIVISION 2:**  
That Council approve motion 27.2020 from the OH minutes  
**CARRIED**

**168.2020 DIVISION 4/DIVISION 1:**  
That Council approve motion 28.2020 from the OH minutes  
**CARRIED**

**169.2020 DIVISION 7/DIVISION 4:**  
That Council approve motion 29.2020 from the OH minutes  
**CARRIED**

**170.2020 DIVISION 7/DIVISION 3:**  
That Council approve motion 31.2020 from the OH minutes  
**CARRIED**

**171.2020 DIVISION 7/DIVISION 2:**  
That Council approve motion 32.2020 from the OH minutes  
**CARRIED**

**172.2020 DIVISION 7/DIVISION 1:**  
That Council approve motion 33.2020 from the OH minutes  
**CARRIED**

**173.2020 DIVISION 7/DIVISION 4:**  
That Council approve motion 34.2020 from the OH minutes  
**CARRIED**

**LANDFILL CHANGE ORDER**

**174.2020 DIVISION 2/DIVISION 7:**  
That Council approve the landfill change order presented by Tetra Tech.  
**CARRIED**

**175.2020 DIVISION 3/DIVISION 7:**  
That Council move to in-camera session – Per Section 12.1 of the Council Procedures Bylaw 1.2016 – to discuss Organized Hamlet of Blumenthal Concerns – all present – 5:11PM  
**CARRIED**


**OUT OF IN CAMERA – 5:19PM**

**176.2020 DIVISION 3/DIVISION 2:**  
That Council resume regular meeting – 5:19pm  
**CARRIED**

**ADJORNMENT**

**177.2020 DIVISION 1/DIVISION 4:**  
That the Regular Council Meeting adjourn – 5:19PM.  
**CARRIED**

  
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REEVE, MARTIN PENNER

  
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ADMINISTRATOR, AMANDA MCCORMICK