



RM of Rosthern #403

Agenda

Council Meeting

Tuesday, November 5, 2024 @ 8:30 AM

1. CALL MEETING TO ORDER

2. APPROVAL OF AGENDA

3. APPROVAL OF MINUTES

3.1. October 8/2024 - Regular Meeting

4. PUBLIC WORKS

4.1. Division & Foreman Report

4.2. Winter Guarantee

4.3. Tender Reviews - Capital Gravel Purchase

4.4. Rosthern Fire Truck Inspections

4.5. Foth Irrigation Amendment - Electronic Approval

5. 11:00AM - PUBLIC HEARING

Discretionary Use - NE 05-41-03-W3 Lot 6 - General Industry Type 1
Bylaw 9.2024 - A Bylaw to amend Zoning - NE 08-41-03-W3

5.1. Discretionary Use - NE 05-41-03-W3 Lot 6 - General Industry Type 1

5.2. Bylaw 9.2024 - A Bylaw to amend Zoning - re-zone NE 08-41-03-W3
2nd & 3rd Readings

6. CORRESPONDENCE

6.1. Rosthern Holiday Smile Cookie Campaign

6.2. Rosthern Senior Club

6.3. Feitsma Group

6.4. Saskatchewan Ag Health & Safety

6.5. Duck Lake Legion

6.6. Saskatchewan Snowmobile Association

7. REPORTS OF ADMINISTRATION & COMMITTEE'S

7.1. In Camera Session - Per Section 12 of the Council Procedures Bylaw -
HR - Employee Reviews

- 7.2. Administrator Report
- 7.3. Council Indemnity
- 7.4. Expired Permit 19.2022
- 7.5. Financials

8. UNFINISHED BUSINESS

- 8.1. Rosthern Ambulance
- 8.2. Truck & Trailer Discussion

9. NEW BUSINESS

- 9.1. Twin Rivers
- 9.2. Organized Hamlet of Neuanlage
- 9.3. In Camera Session - Per Section 12 of the Council Procedures Bylaw - Motion 390.2019 Review

10. ADDITIONAL BUSINESS

11. ADJOURNMENT





RURAL MUNICIPALITY OF ROSTHERN NO. 403: REGULAR COUNCIL MEETING OF NOVEMBER 5TH 2024

The Regular Meeting of the Council of the Rural Municipality of Rosthern No. 403 was held in the R.M Council Chambers located at 1001 6th Street Rosthern, SK on Tuesday November 5th 2024 commencing at 8:56AM.

ATTENDANCE

PRESENT:

REEVE - ROGER KINZEL

**COUNCILLORS: GLENN BRAUN – DIVISION 3, LEO PERRIN – DIVISION 4, CHAD KRIKAU – DIVISION 5
CHARLES KRIKAU – DIVISION 6, TOM MADDEN – DIVISION 7**

ABSENT: RICK POCHIPINSKI – DIVISION 1, LARRY FEHR – DIVISION 2

ADMINISTRATOR: AMANDA MCCORMICK

VIA ZOOM MEETING ONLINE - OPEN TO PUBLIC WITH 4 IN ATTENDANCE (1 Municipal Office / 3 Gallery - G. B, T.F, A.D as registered)

IN PERSON GALLERY – 2 RESIDENTS (A.R & D.P)

Reeve read the Conduct of public to gallery – 8:56AM (Section 34- Bylaw 9.2023)

AGENDA

467.2024

DIVISION 5 / DIVISION 6:

That Council approve the agenda presented with the following additions:

- Additional Invoices
- 2025 Benefits Renewal
- Neuanlage Development Request
- Civic Signs

CARRIED

MINUTES

468.2024

DIVISION 3 / DIVISION 4:

That the minutes from October 8th 2024 Regular Council Meeting be approved as presented.

CARRIED

MOVE TO ITEM

469.2024

DIVISION 7 / DIVISION 3:

That move to item 4.3 on the agenda.

CARRIED

CAPITAL GRAVEL PURCHASE TENDER

470.2024

DIVISION 3 / DIVISION 7:

That Council accept the tender from Ruskowski Enterprises Inc. with the terms and conditions laid out within the bidding instructions. Below are the tenders received:

COMPETITOR NAME	LOCATION	RECEIVED ON TIME	INSURANCE	WCB	Gravel Cost	Landfill Site Hauling	Carlton Site Hauling	Total Costing
Lonesome Prairie	Saskatoon	Yes	Yes	Yes	NA	\$36.07	\$41.28	NA
Kustaski Enterprises Ltd.	Warman	Yes	Yes	Yes	17.55 + GST	\$18.95	\$18.95	38.125 Tax INC
Ruskowski Enterprises Inc.	Prince Albert	Yes	Yes	Yes	\$15.23	\$16.80	\$16.80	\$32.03

CARRIED

COUNCILLOR FEHR ENTERED MEETING – 9:15AM

COUNCILLOR POCHIPINSKI ENTERED MEETING – 9:20AM

FIRE TRUCK - ROSTHERN

471.2024

DIVISION 7 / DIVISION 2:

That Council approve the estimates as presented from the Rosthern Fire Department to have the truck & equipment safety inspected.

CARRIED

MOVE TO ITEM

472.2024

DIVISION 5 / DIVISION 7:

That move to item 4.1 on the agenda.

CARRIED

FOTH IRRIGATION AMENDMENT – ELECTRONIC APPROVAL

473.2024

DIVISION 7 / DIVISION 5:

That Council accept the electronic approval circulated by email to amend Foth Irrigation to open Dyck Road for installation of irrigation line. That an engineer be on site as well as foreman. Any corrections to this site from the dig be the responsibility of Foth Ventures.

CARRIED

RURAL CHURCH EVENTS

474.2024

DIVISION 2 / DIVISION 3:

That when rural churches have events, they be permitted to put up signage within the RM roads for traffic control for the safety of the residents.

CARRIED

APPROACHES

475.2024

DIVISION 1 / DIVISION 2:

That the servicing agreement for the subdivision located at NE 26-43-04-W3 be reviewed and inspection by public works for approach installation at the ag lands.

RESCIND MOTION

COUNCILLOR BRAUN STEPPED AWAY – 10:13AM – 10:16AM

476.2024

DIVISION 4 / DIVISION 7:

That should the owners wish to widen the approach along the boundary to be shared with neighbors it be approved to proceed at the owners cost.

CARRIED

DIVISION & FOREMAN REPORTS

477.2024

DIVISION 3 / DIVISION 7:

That Council accept the verbal Division & Foreman reports given.

CARRIED

BREAK FOR RECESS – 10:32AM – 10:47AM



**RURAL MUNICIPALITY OF ROSTHERN NO. 403:
REGULAR COUNCIL MEETING OF NOVEMBER 5TH 2024**

OUTSIDE WINTER GUARANTEE HOURS

478.2024 **DIVISION 3 / DIVISION 7:**
That winter guarantee hours for Foreman Robin and Outside Staff Yakimchuk begin when the rest of the employees are laid off. Winter guarantee hours consist of 38 hours a week.

CARRIED

MOVE TO ITEM

479.2024 **DIVISION 5 / DIVISION 7:**
That move to item 6.1 on the agenda.

CARRIED

ROSTHERN FIRE SMILE COOKIE CAMPAIGN

480.2024 **DIVISION 7 / DIVISION 1:**
That 1 box of cookies be purchased for the Tim Hortons Smile Campaign to support the Rosthern Fire and Rescue.

CARRIED

ROSTHERN SENIOR CLUB

481.2024 **DIVISION 3 / DIVISION 2:**
That no donation be sent to the Rosthern Senior Club Christmas Event.

CARRIED

ROAD NAME CHANGE

482.2024 **DIVISION 7 / DIVISION 3:**
That Council deny the request to change the name of Range Road 3050. That due to the civic addressing complete no road names will be changed.

CARRIED

DUCK LAKE LEGION

483.2024 **DIVISION 1 / DIVISION 4:**
That Council send a donation of \$200 to the Duck Lake Legion.

CARRIED

SASKATCHEWAN SNOWMOBILE ASSOCIATION

484.2024 **DIVISION 4 / DIVISION 3:**
That Council approve the use of RM right of ways for the 2024-2025 winter season to the Saskatchewan Snowmobile Association.

CARRIED

FILE CORRESPONDENCE

485.2024 **DIVISION 7 / DIVISION 1:**
That Council file correspondence.

CARRIED

MOVE TO ITEM

486.2024 **DIVISION 7 / DIVISION 6:**
That move to item 5 on the agenda.

CARRIED

**PUBLIC HEARING – FOR THE FOLLOWING TOPICS:
DISCRETIONARY USE APPLICATION – NE 05-41-03-W3 LOT 6 – GENERAL INDUSTRY TYPE 1
BYLAW 9.2024 – BYLAW TO AMEND ZONING – RE-ZONE OF NE 08-41-03-W3**

487.2024 **DIVISION 7 / DIVISION 1:**
That Council move to Public Hearing for the following:
Discretionary Use Application – NE 05-41-03-W3 – LOT 6 – GENERAL INDUSTRY TYPE 1
Bylaw 9.2024 – A Bylaw to amend zoning – Re-zone of NE 08-41-03-W3 – 10:59AM

CARRIED

- 0 – verbal submission** **0- written submissions**
- 2 – in person - no comment**
- 2- online (no comments – administrator requested online to unmute themselves should they wish to address the issue.) – no comment**
- Applicant present for the Discretionary Use.**
- Council had a few questions for the applicant**
- No comments were made on bylaw 9.2024**

488.2024 **DIVISION 3 / DIVISION 7:**
That Council close public hearing and return to regular Council meeting – 11:001AM

CARRIED

DISCRETIONARY USE APPLICATION – NE 05-41-03-W3 LOT 6 – GENERAL INDUSTRY TYPE 1

489.2024 **DIVISION 4 / DIVISION 7:**
That Council approve Discretionary Use with the following conditions:

1. The applicant be solely responsible for all of the costs associated with the discretionary use application
2. Applications for Building and Development permits for the construction of business
3. The application not require to be reviewed every 5 years, as this is being developed within Commercial District
4. Full compliance with the RM Zoning bylaw including but not limited to:
 - a. Developable area site plan
 - b. Signage and parking requirements
 - c. Lighting
5. Any provincial or federal approvals be submitted to the RM for record
6. Expansion of the business will require application.

CARRIED

BYLAW 9.2024 – ZONING AMENDMENTS

490.2024 **DIVISION 1 / DIVISION 2:**
That Bylaw 9.2024, being a bylaw for the Rural Municipality of Rosthern No. 403 of Saskatchewan being a bylaw to amend the Zoning Bylaw 5.2008 be given its second reading.

CARRIED



RURAL MUNICIPALITY OF ROSTHERN NO. 403: REGULAR COUNCIL MEETING OF NOVEMBER 5TH 2024

- 491.2024** **DIVISION 7 / DIVISION 4:**
That bylaw 9.2024 go to third reading today. **CARRIED UNANIMOUSLY**
- 492.2024** **DIVISION 3 / DIVISION 6:**
That Bylaw 9 2024 being a bylaw for the Rural Municipality of Rosthern No. 403 of Saskatchewan being a bylaw to amend the Zoning Bylaw 5.2008 be given its third and final reading today. **CARRIED**
- IN CAMERA SESSION**
- 493.2024** **DIVISION 3 / DIVISION 7:**
That Council move to In Camera Session per Section 12 of the Council Procedures Bylaw to discuss HR Matters – Office Employee Reviews – 11:04AM **CARRIED**
- ALL IN ATTENDANCE**
ADMINISTRATOR ASKED TO LEAVE – 11:22AM
- 494.2024** **DIVISION 5 / DIVISION 7:**
That Council resume regular meeting – 11:52AM **CARRIED**
- OFFICE EMPLOYEE REVIEWS**
- 495.2024** **DIVISION 7 / DIVISION 1:**
That Council approve Administrator McCormick a \$2,500 increase in salary and Assistant Administrator Fahl and Office Assistant Lehmann a \$1.00/hr. **CARRIED**
- 496.2024** **REEVE / DIVISION 7:**
That Administrator McCormick pursue the Rural Class "A" Certificate, Assistant Fahl pursue Rural Class "C" Certificate, that office Assistant Lehmann be permitted to coming into the office twice a month more than scheduled to allow for more training to be done. **CARRIED**
- BREAK FOR LUNCH 11:57AM – 12:45PM**
- ASSISTANT ADMINISTRATOR HOLIDAYS**
- 497.2024** **DIVISION 7 / DIVISION 6:**
That holidays for Assistant Administrator Fahl holidays be approved being November 19th, 20th and November 25th to 29th 2024. **CARRIED**
- ADMINISTRATOR REPORT**
- 498.2024** **DIVISION 1 / DIVISION 2:**
That the verbal Administrator report be filed. **CARRIED**
- COUNCIL INDEMNITY**
- 499.2024** **DIVISION 3 / DIVISION 7:**
That Council Indemnity be approved as presented in the amount of \$ 4, 684.80. **CARRIED**
- EXPIRED PERMIT – 19.2022**
- 500.2024** **DIVISION 1 / DIVISION 7:**
That the performance bond for Permit 19.2022 be revoked as the file has not closed and a new bond be required with minimum permit fees. **CARRIED**
- DIRECT DEPOSIT PAYROLL**
- 501.2024** **DIVISION 7 / DIVISION 2:**
That Council approve the Direct Deposit payroll for the month of October as verbally presented in the amount of \$ 66,518.81. **CARRIED**
- PERFORMANCE BONDS**
- 502.2024** **DIVISION 3 / DIVISION 4:**
That Council approve the Performance Bonds to be released on permit 17.2022, that final inspection has been completed by the building official and the files have been closed. **CARRIED**
- ACCOUNTS FOR APPROVAL**
- 503.2024** **DIVISION 1 / DIVISION 5:**
That Council approve the list of accounts presented cheque number 17360 - 17406 and the manual online payment numbers 1976-MAN – 2004-MAN in the amount of \$ 180,331.80. **CARRIED**
- FINANCIAL STATEMENT**
- 504.2024** **DIVISION 7 / DIVISION 2:**
That Council accept the Financial Statement Summary as presented for the month of October. **CARRIED**
- BANK RECONCILIATION**
- 505.2024** **DIVISION 7 / DIVISION 3:**
That Council approve the bank reconciliation for the month of September 2024. **CARRIED**
- TRUCK & TRAILER DISCUSSION**
- 506.2024** **DIVISION 7 / DIVISION 6:**
That Council add new truck and trailer to budget discussion for capital purchase for 2025. **CARRIED**
- TWIN RIVERS MUTUAL AID AGREEMENT**
- 507.2024** **DIVISION 7 / DIVISION 2:**
That Council accept the presented 3-year Twin Rivers Mutual Aid agreement. **CARRIED**



**RURAL MUNICIPALITY OF ROSTHERN NO. 403:
REGULAR COUNCIL MEETING OF NOVEMBER 5TH 2024**

ORGANIZED HAMLET OF NEUANLAGE

- 508.2024** **DIVISION 3 / DIVISION 2:**
That Council approve motion 68.2024 as presented in the OH Minutes. **CARRIED**
- 509.2024** **DIVISION 7 / DIVISION 5:**
That Council approve motion 71.2024 as presented in the OH Minutes **CARRIED**
- 510.2024** **DIVISION 7 / DIVISION 3:**
That Council approve motion 72.2024 as presented in the OH Minutes **CARRIED**
- 511.2024** **DIVISION 3 / DIVISION 2:**
That Council approve motion 70.2024 as presented in the OH Minutes **CARRIED**
- 512.2024** **DIVISION 7 / DIVISION 2:**
That Council approve motion 69.2024 as presented in the OH Minutes **CARRIED**

IN CAMERA SESSION

- 513.2024** **DIVISION 1 / DIVISION 5:**
That Council move to In Camera Session per Section 12 of the Council Procedures Bylaw to review motion 390.2019- 1:43PM **CARRIED**

ALL IN ATTENDANCE

- 514.2024** **DIVISION 1 / DIVISION 7:**
That Council resume regular meeting – 2:02PM **CARRIED**

390.2019 MOTION REVIEW

- 515.2024** **DIVISION 3 / DIVISION 1:**
That Gabriel Benoit be permitted to attend the Neuanlage Community Hall for the 2024 Election for Division 7 Councillor.

COUNCILLOR PERRIN REQUESTED A RECORDED VOTE:

REEVE	IN FAVOR	DIVISION 3	IN FAVOR	DIVISION 6	IN FAVOR
DIVISION 1	IN FAVOR	DIVISION 4	AGAINST	DIVISION 7	IN FAVOR
DIVISION 2	IN FAVOR	DIVISION 5	IN FAVOR		

MOTION CARRIED

- 516.2024** **DIVISION 1 / DIVISION 7:**
That the current restrictions remain in place and to be reviewed in 6 months.

COUNCILLOR PERRIN REQUESTED A RECORDED VOTE:

REEVE	IN FAVOR	DIVISION 3	IN FAVOR	DIVISION 6	IN FAVOR
DIVISION 1	IN FAVOR	DIVISION 4	IN FAVOR	DIVISION 7	IN FAVOR
DIVISION 2	IN FAVOR	DIVISION 5	IN FAVOR		

MOTION CARRIED

COUNCILLOR FEHR LEFT THE MEETING – 2:06PM

ADDITIONAL INVOICES

517.2024 **DIVISION 7 / DIVISION 6:**
That Council approve the additional invoice:

SARM	\$ 391.08
Friesens Bigway	\$ 6.64
Warman Gazette	\$ 399.44
Wagner Inspections	\$ 999.64
Dionco	\$ 907.80
Air Liquide	\$ 40.95
Loraas Disposal	\$ 3,790.82
Valley Sports Hardware	\$ 145.37
Triod	\$ 2,762.01
Mark Giesbrecht	\$ 4,774.87
TOTAL	\$ 14,218.62

CARRIED

2025 EMPLOYEE BENEFITS PACKAGE

- 518.2024** **DIVISION 3 / DIVISION 6:**
That Council accept the 2025 benefits package from SARM as presented. **CARRIED**

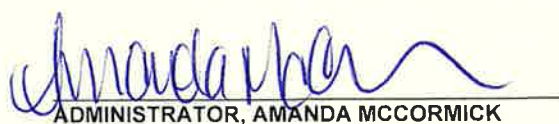
ROAD SIGNS

- 519.2024** **DIVISION 4 / DIVISION 7:**
That Council request Department of Highways install all road signs off highway 312. **CARRIED**

ADJOURNMENT

- 520.2024** **DIVISION 3 / DIVISION 1:**
That the Regular Council Meeting adjourn – 2:23PM **CARRIED**


REEVE, ROGER KINZEL


ADMINISTRATOR, AMANDA MCCORMICK