

RM of Rosthern #403

Agenda

Council Meeting

Thursday, November 2, 2023 @ 9:00 AM

1. CALL MEETING TO ORDER

2. APPROVAL OF AGENDA

3. APPROVAL OF MINUTES

- 3.1. October 10/2023 Regular Meeting
- 3.2. October 18/2023 Policy Committee Meeting

4. 10:00AM - PUBLIC HEARING - 17.2023 ZONING BYLAW

- 4.1. Bylaw 17.2023 Zoning Amendment

5. CORRESPONDENCE

- 5.1. Bylaw Enforcement
- 5.2. RCMP - Report
- 5.3. APAS (Agricultural Producers Association of Saskatchewan) 2024 Membership
- 5.4. Warman Gazette Seasonal Ad's
- 5.5. Duck Lake Legion #246
- 5.6. Saskatchewan Liquor and Gaming Authority
- 5.7. Multicultural Council of Saskatchewan

6. REPORTS OF ADMINISTRATION & COMMITTEE'S

- 6.1. Administrator Report
- 6.2. Council Indemnity
- 6.3. Building Permit 13-2017 - Expired
- 6.4. Financials

7. PUBLIC WORKS

- 7.1. Electronic Approval - Grader Window Replacement
- 7.2. Culvert Adjustment Request
- 7.3. Outside Staff Layoff

- 7.4. Winters Guarantee for Foreman and Employee
- 7.5. Division & Foreman Reports
- 7.6. Temporary Road Closure for Winter
- 7.7. Mower Quotes
- 7.8. Clay Results

8. UNFINISHED BUSINESS

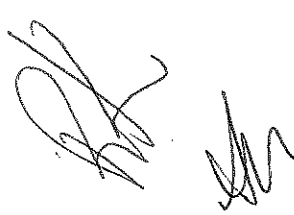
- 8.1. Twin Rivers Joint EMO Committee
- 8.2. Motion 390.2019 Review - In Camera Session - Per Section 12 of Council Procedures Bylaw - Legal Advice
- 8.3. Current Office Sale - Digital Sign Pricing

9. NEW BUSINESS

- 9.1. 2023 Weed Control
- 9.2. Proposed Policy Updates
- 9.3. Subdivision - NW 29-44-04-W3
- 9.4. Organized Hamlet of Neuanlage

10. ADDITIONAL BUSINESS

11. ADJOURNMENT

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**RURAL MUNICIPALITY OF ROSTHERN NO. 403:
REGULAR COUNCIL MEETING OF NOVEMBER 2ND 2023**

The Regular Meeting of the Council of the Rural Municipality of Rosthern No. 403 was held in the R.M Council Chambers located at 2022 6th Street Rosthern, SK on Tuesday November 2nd 2023 commencing at 9:04AM.

ATTENDANCE

PRESENT:

REEVE - ROGER KINZEL

COUNCILLORS: GLENN BRAUN – DIVISION 3, CHAD KRIKAU – DIVISION 5, CHARLES KRIKAU – DIVISION 6, TOM MADDEN – DIVISION 7

ABSENT AT TIME OF ORDER: RICK POCHIPINSKI – DIVISION 1, LARRY FEHR – DIVISION 2, LEO PERRIN – DIVISION 4,

ADMINISTRATOR: AMANDA MCCORMICK

VIA ZOOM MEETING ONLINE - OPEN TO PUBLIC WITH 2 IN ATTENDANCE (1 Municipal Employee K.F & 1 Resident G.B)

IN PERSON GALLERY – 1 RESIDENT (A.R)

Reeve read the Conduct of public to gallery – 9:04AM (Section 34- Bylaw 9.2023)

AGENDA

513.2023

DIVISION 7 / DIVISION 6:

That Council approve the agenda presented with the following additions:

- Additional Invoices

CARRIED

MINUTES

514.2023

DIVISION 7 / DIVISION 3:

That the minutes from October 10th 2023 Regular Council Meeting be approved as presented.

CARRIED

515.2023

DIVISION 5 / DIVISION 7:

That the minutes from October 18th 2023 Policy Committee Meeting be approved as presented.

CARRIED

MOVE TO ITEM

516.2023

DIVISION 5 / DIVISION 6:

Move to item 5 on the agenda.

CARRIED

BYLAW ENFORCEMENT

517.2023

DIVISION 3 / DIVISION 6:

That Council accept the bylaw reports for the month.

CARRIED

COUNCILLOR FEHR ENTERED MEETING – 9:17AM

CARRIED

APAS – AGRICULTURAL PRODUCERS ASSOCIATION OF SASKATCHEWAN

518.2023

DIVISION 3 / DIVISION 2:

That Council accept the bylaw reports for the month.

CARRIED

WARMAN GAZETTE ADVERTISING

519.2023

DIVISION 7 / DIVISION 2:

That Council approve seasonal ads for Remembrance Day and Christmas both will be a 2Col 4" ad.

CARRIED

DUCK LAKE LEGION # 246

520.2023

DIVISION 3 / DIVISION 6:

That Council make donation to Duck Lake Legion #246 in the amount of \$120.00.

CARRIED

SASKATCHEWAN LIQUOR AND GAMING AUTHORITY

521.2023

DIVISION 5 / DIVISION 3:

That Council not be opposed to retail liquor store within the RM, however at this time it does not comply with Zoning Bylaws and applications will be required to amend zoning.

CARRIED

PROCLAMATION – SASKATCHEWAN MULTICULTURAL WEEK

522.2023

DIVISION 7 / DIVISION 2:

WHEREAS in 1974 Saskatchewan enacted multicultural legislation in recognition of the right of every community to retain its identity, language and traditional arts and sciences for the mutual benefit of citizens; and

WHEREAS the Multicultural Council of Saskatchewan is committed to promoting, fostering, improving and developing multiculturalism in the economic, cultural and political life of Saskatchewan while working to achieve equality of all residents; and

WHEREAS the Saskatchewan motto is From Many Peoples Strength;

NOW, THEREFORE:

On behalf of the RM Council and the citizens of RM of Rosthern 403, I hereby proclaim the week of November 18-26, 2023 as:

Saskatchewan Multicultural Week in the Rural Municipality of Rosthern No. 403.

CARRIED

CHRISTMAS SOCIAL

523.2023

DIVISION 2 / DIVISION 3:

That the 2023 Christmas Social be held at Good Neighbors in Rosthern and have a meal brought in. That all Staff, Council and families be invited.

CARRIED

524.2023

DIVISION 3 / DIVISION 7:

That meal be arranged by Office Administration.

CARRIED



**RURAL MUNICIPALITY OF ROSTHERN NO. 403:
REGULAR COUNCIL MEETING OF NOVEMBER 2ND 2023**

- 525.2023 DIVISION 3 / DIVISION 7;
That Council purchase \$100 gift cards for all staff. **CARRIED**
- ADMINISTRATOR REPORT**
526.2023 DIVISION 2 / DIVISION 7:
That the verbal Administrator report be filed. **CARRIED**
- COUNCIL INDEMNITY**
527.2023 DIVISION 7 / DIVISION 6:
That Council Indemnity be approved as presented in the amount of \$ 3, 596.80. **CARRIED**
- PERMIT 13.2017 EXPIRED**
528.2023 DIVISION 7 / DIVISION 3:
That the Performance Bond from permit 13.2017 be revoked as it has expired and the applicant pay another bond and minimum payment for valid building permit. **CARRIED**
- DIRECT DEPOSIT PAYROLL**
529.2023 DIVISION 7 / DIVISION 5:
That Council approve the Direct Deposit payroll for the month of October as verbally presented in the amount of \$ 69,905.12. **CARRIED**
- PERFORMANCE BONDS**
530.2023 DIVISION 5 / DIVISION 2:
That Council approve the Performance Bonds to be released on permits 23.2022, 25.2023 and 26.2023 that final inspection has been completed by the building official and the files have been closed. **CARRIED**
- COUNCILLOR CHAD KRIKAU BROUGHT AN INVOICE TO THE ATTENTION OF COUNCIL (16818)** **CARRIED**
- FLAMAN INVOICE**
531.2023 DIVISION 7 / DIVISION 2:
That Council acknowledge the Flaman invoice listed in the AP as cheque 16818 for \$1,586.70 as being ordered by Councillor Chad Krikau, that the amount was invoiced and paid in full. **CARRIED**
- ACCOUNTS FOR APPROVAL**
532.2023 DIVISION 3 / DIVISION 6:
That Council approve the list of accounts presented cheque number 16805 - 16841 and the manual online payment numbers 1650-MAN - 1678-MAN in the amount of \$177,280.13. **CARRIED**
- FINANCIAL STATEMENT**
533.2023 DIVISION 5 / DIVISION 2:
That Council accept the Financial Statement Summary as presented for the month of October. **CARRIED**
- BANK RECONCILIATION**
534.2023 DIVISION 3 / DIVISION 7:
That Council approve the bank reconciliation for the month of September 2023. **CARRIED**
- MOVE TO ITEM**
535.2023 DIVISION 5 / DIVISION 2:
Move to item 4 on the agenda. **CARRIED**
- PUBLIC HEARING – ZONING BYLAW AMENDMENTS – BYLAW 17.2023**
536.2023 DIVISION 3 / DIVISION 7:
That Council move to Public Hearing for Bylaw 17.2023 Zoning Amendments – 10:02AM. **CARRIED**
- 0 – verbal submission 0- written submissions
1 – in person - no comment
2- online as noted in the above attendance (no comments – administrator requested online to unmute themselves should they wish to address the issue.)
- 537.2023 DIVISION 3 / DIVISION 6:
That Council close public hearing and return to regular Council meeting – 10:06AM **CARRIED**
- BYLAW 17.2023 – ZONING AMENDMENTS**
538.2023 DIVISION 3 / DIVISION 7:
That Bylaw 17.2023, being a bylaw for the Rural Municipality of Rosthern No. 403 of Saskatchewan being a bylaw to amend the Zoning Bylaw 5.2008 be given its second reading. **CARRIED**
- 539.2023 DIVISION 7 / DIVISION 5:
That Bylaw 17.2023 go to third reading this day. **CARRIED UNANIMOUSLY**
- 540.2023 DIVISION 5 / DIVISION 3:
That Bylaw 17.2023 being a bylaw for the Rural Municipality of Rosthern No. 403 of Saskatchewan to amend the zoning bylaw be given its third and final reading and be adopted this day. **CARRIED**



**RURAL MUNICIPALITY OF ROSTHERN NO. 403:
REGULAR COUNCIL MEETING OF NOVEMBER 2ND 2023**

MOVE TO ITEM

541.2023 **DIVISION 3 / DIVISION 2:**
Move to item 7 on the agenda.

CARRIED

ELECTRONIC APPROVALS

542.2023 **DIVISION 6 / DIVISION 2:**
That Council accept the electronic approvals being:
• Grader Window Replacement

CARRIED

CULVERT ADJUSTMENT REQUEST

543.2023 **DIVISION 3 / DIVISION 2:**
That Council request WSA be contacted to come and take a look at the location for request for culvert adjustment and get options and review if permits are necessary.

CARRIED

OUTSIDE STAFF LAYOFF

544.2023 **DIVISION 3 / DIVISION 2:**
That Council discussed and gave direction to administration during the in-camera session from October 12th Council meeting to give notice to all outside employee's layoff notice of October 30th 2023 weather permitted, that Foreman can keep them on as long as needed. With the exception of A.D that he remains on through the winter season with Foreman Robin.

CARRIED

WINTER GUARANTEE

545.2023 **DIVISION 5 / DIVISION 2:**
That Foreman Robin and Outside staff A.D be placed in Winter Guarantee beginning November 6th being 40 hours a week.

CARRIED

BREAK FOR RECESS – 10:26AM – 10:32AM

CARRIED

MOVE TO ITEM

546.2023 **DIVISION 7 / DIVISION 2:**
Move to item 8 on the agenda.

CARRIED

JOINT EMO COMMITTEE

547.2023 **DIVISION 7 / DIVISION 2:**
That Council accept the request from the Town of Osler to become members of the Joint EMO Committee and approve the amendment to the agreement.

CARRIED

IN CAMERA SESSION

548.2023 **DIVISION 3 / DIVISION 7:**
That Council move to In Camera Session – Per Section 12 of Council Procedures Bylaw 9.2023 – Legal Advice / Review discussion on motion 390.2019– 10:35AM

CARRIED

**ALL IN ATTENDANCE– 10:35AM
OUT OF IN CAMERA – 11:22AM**

549.2023 **DIVISION 7 / DIVISION 2:**
That Council resume regular meeting – 11:55AM

CARRIED

REVIEW MOTION 390.2018

550.2023 **DIVISION 5 / DIVISION 2:**
In light of G.B's improved behavior (although certainly not perfect) as per correspondence with legal counsel over the last 6 months, we allow access to the mailboxes located on RM property within the Hamlet of Neuanlage. That the RM shall direct legal counsel to advise G.B of this resolution; and the entirety of this decision shall be reviewed in six months' time, or sooner at the direction of Council.

COUNCILLOR BRAUN REQUESTED RECORDED VOTE

REEVE	IN FAVOR	DIVISION 2	IN FAVOR
DIVISION 3	AGAINST	DIVISION 5	IN FAVOR
DIVISION 6	IN FAVOR	DIVISION 7	IN FAVOR

CARRIED

MOVE TO ITEM

551.2023 **DIVISION 3 / DIVISION 2:**
Move to item 7.5 on the agenda.

CARRIED

CAPITAL PURCHASE – 2024

552.2023 **DIVISION 3 / DIVISION 2:**
That Council approve to order for 2024 Capital Purchase of Mower per 5-year Capital Plan a Spearhead 480 mower for the price of \$51,630 plus applicable taxes, to be paid when received in 2024.

CARRIED

HAGUE YARD - SHED

553.2023 **DIVISION 2 / DIVISION 3:**
That Council approve to have the foreman build an 8X12 shed located at the Hague site.

CARRIED

WAGNER ROAD MULCHING

554.2023 **DIVISION 7 / DIVISION 5:**
That Council approve mulching on Wagner Road north of B.W.

CARRIED



**RURAL MUNICIPALITY OF ROSTHERN NO. 403:
REGULAR COUNCIL MEETING OF NOVEMBER 2ND 2023**

CARLTON GRID / TIEFENGRUND ROAD
555.2023

DIVISION 5 / DIVISION 6:
That children at play signs be installed just before Tiefengrund Road and just after Tiefengrund Road along the Carlton Grid.

CARRIED

DIVISION & FOREMAN REPORTS

556.2023 **DIVISION 2 / DIVISION 3:**

That Council accept the verbal Division and Foreman reports given.

CARRIED

BREAK FOR RECESS – 12:31PM – 12:38PM

At this time administrator noticed the online zoom meeting had been on mute. Undetermined for how long or what happened. The meeting was unmuted.

CURRENT OFFICE APPRAISAL

557.2023 **DIVISION 3 / DIVISION 7:**

That Council approve to have Dynamic Appraisals conduct an appraisal of the property and building of the current office located at 2022 6th Street Rosthern.

CARRIED

DIGITAL SIGN

558.2023 **DIVISION 3 / DIVISION 7:**

That Council table the digital sign until January meeting.

CARRIED

SUBDIVISION – NW 29-44-04-W3 – PROPOSED PARCEL A

559.2023 **DIVISION 3 / DIVISION 2:**

That the application to subdivide 4.05HA (10 acre) parcel from NW 29-44-04-W3 for the purpose of creating an existing farmstead as per Schedule A Section 1.6.5 of the R.M of Rosthern #403 Zoning Bylaw 5.2008 be approved subject to the following:

- a) That a service agreement be required – all fees associated with the subdivision including these legal fees be of the applicant.
- b) Municipal reserve is not required for the new parcel

CARRIED

ORGANIZED HAMLET OF NEUANLAGE

560.2023 **DIVISION 7 / DIVISION 5:**

That Council approve motion 49.2023 in the OH minutes

CARRIED

ADDITIONAL INVOICES

561.2023 **DIVISION 2 / DIVISION 7:**

That Council pay the additional invoices verbally presented being:

- | | |
|-----------------------|-------------|
| • Wagner Inspections | \$ 3,723.04 |
| • Home Hardware | \$ 178.93 |
| • North 40 | \$ 1,071.82 |
| • Robertson Stromberg | \$ 919.36 |

For a total of \$ 5,893.15

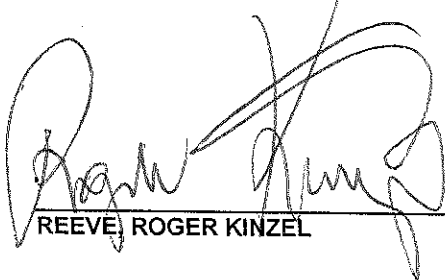
CARRIED

ADJOURNMENT

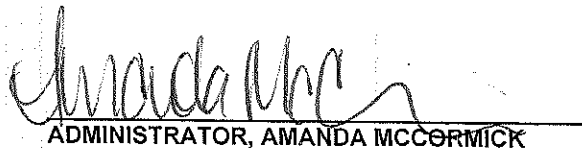
562.2023 **DIVISION 5 / DIVISION 2:**

That the Regular Council Meeting adjourn – 1:22PM

CARRIED



REEVE, ROGER KINZEL



ADMINISTRATOR, AMANDA MCCORMICK