

RM of Rosthern #403

Agenda

Council Meeting

Tuesday, November 3, 2020 @ 8:30 AM

Page

1. CALL MEETING TO ORDER

- 1.1. Due to Covid 19 Pandemic this meeting is held at the RM office basement for proper social distancing, the meeting was made available to the public via Zoom online upon request as advertised on the Municipal website

2. APPROVAL OF AGENDA

3. APPROVAL OF MINUTES

- 3.1. October 6th 2020 Regular Meeting

4. CORRESPONDENCE

- 4.1. North Central Transportation Planning Committee
- 4.2. Wounded Warriors
- 4.3. Duck Lake Legion #246

5. REPORTS OF ADMINISTRATION & COMMITTEE'S

- 5.1. Administration Report
- 5.2. Council Indemnity
- 5.3. Financials
- 5.4. In Camera - Per Section 12.1 of the Council Procedures Bylaw 1.2016 - Human Resources

6. PUBLIC WORKS

- 6.1. Foreman Winter Guarantee
- 6.2. RIRG Grant - response from application
- 6.3. Request to assign primary weights on 99 Road

7. FOREMAN & COUNCIL REPORTS

- 7.1. Foreman Report
- 7.2. Division Report

8. UNFINISHED BUSINESS

- 8.1. P.F Road Maintenance Agreement / Subdivision
- 8.2. R.M of Duck Lake Road Maintenance Agreement - R&C Baynton Gravel Pit

9. NEW BUSINESS

- 9.1. Hamlet of Neuanlage

10. ADDITIONAL BUSINESS

11. ADJOURNMENT

WA *RK.*

**RURAL MUNICIPALITY OF ROSTHERN NO. 403:
REGULAR COUNCIL MEETING OF NOVEMBER 3RD 2020**

The Regular Meeting of the Council of the Rural Municipality of Rosthern No. 403 was held in the R.M Council Basement located at 2022 6th Street Rosthern, SK on Tuesday, November 3rd 2020, commencing at 8:35AM.

ATTENDANCE

PRESENT:

REEVE: MARTIN PENNER

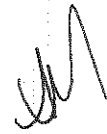
COUNCILLORS: RICK POCHIPINSKI - DIVISION 1, PETER UNGER - DIVISION 2, GLENN BRAUN - DIVISION 3, VICTOR JANZEN - DIVISION 5, ROBERT BAYNTON - DIVISION 6, TOM MADDEN - DIVISION 7

ABSENY: LEO PERRIN - DIVISION 4

ADMINISTRATOR: AMANDA MCCORMICK

VIA ZOOM MEETING ONLINE - OPEN TO PUBLIC WITH ATTENDANCE (1 at this time)

- | | | |
|--|---|----------------|
| 429.2020 | DIVISION 6/DIVISION 5:
Due to Covid-19 Pandemic this meeting is held at the RM office basement for proper social distancing, the meeting is made available to the public via Zoom online audio upon request advertised on the Municipal website. | CARRIED |
| AGENDA | | |
| 430.2020 | DIVISION 3/DIVISION 2:
That the following additions be made to the agenda:
Extend Contract Work R.N Grader Operator
Organized Hamlet of Blumenthal - Minutes & SaskPower Quote
In Camera Session - Per Section 12 of Bylaw 1.2016 - Legal Advice | CARRIED |
| 431.2020 | DIVISION 1/DIVISION 7:
That Council approve the agenda with the additions. | CARRIED |
| MINUTES | | |
| 432.2020 | DIVISION 7/DIVISION 5:
That the minutes from October 6 th 2020 Regular Council Meeting be approved as presented | CARRIED |
| WOUNDED WARRIORS 2021 | | |
| 433.2020 | DIVISION 1/DIVISION 7:
That Council approve the sponsorship renewal for Wounded Warriors Canada advertisement in the E-Magazine for 2021 in the amount of \$625.00 (4 business card ads). | CARRIED |
| DUCK LAKE LEGION # 246 | | |
| 434.2020 | DIVISION 3/DIVISION 6:
That Council approve a large wreath purchase from Duck Lake Legion # 246 in the amount of \$70.00. | CARRIED |
| CORRESPONDENCE | | |
| 435.2020 | DIVISION 7/DIVISION 6:
That the Correspondence be filed. | CARRIED |
| NEXT MEETING SET BY ADMINISTRATOR | | |
| 436.2020 | DIVISION 7/DIVISION 2:
That Council accept the date of December 1 st 2020 as the Administrators date for the next meeting following the 2020 Municipal Election. | CARRIED |
| EMPLOYEE RECOGNITION | | |
| 437.2020 | DIVISION 2/DIVISION 7:
That purchase Visa/MasterCard gift cards in the amount of \$100.00 each for the staff of RM 403 in lieu of Christmas Social being cancelled due to Covid-19. | CARRIED |
| ADMINISTRATOR HOLIDAYS | | |
| 438.2020 | DIVISION 7/DIVISION 2:
That Council accept the holiday days for Administrator McCormick of November 12 th and 13 th 2020. | CARRIED |
| ADMINISTRATOR REPORT | | |
| 439.2020 | DIVISION 6/DIVISION 3:
That the verbal Administrator report be filed. | CARRIED |
| COUNCIL INDEMNITY | | |
| 440.2020 | DIVISION 7/DIVISION 1:
That Council Indemnity be approved as presented in the amount of \$ 4,614.40 | CARRIED |



**RURAL MUNICIPALITY OF ROSTHERN NO. 403:
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ADDITIONAL INVOICE TO BE ADDED TO ACCOUNTS PAYABLE

441.2020 **DIVISION 7/DIVISION 1:**
That Council add invoice submitted by V.Janzen Tool & Machine in the amount of \$210.00 for 2 sets of bridge markers made for the RM.

CARRIED

442.2020 **DIVISION 1 /DIVISION 3:**
That Council approve the invoice to be paid to V.Janzen Tool & Machine in the amount of \$210.00 for 2 sets of bridge markers made for the RM

CARRIED

DIRECT DEPOSIT PAYROLL

443.2020 **DIVISION 6/DIVISION 2:**
That Council approve the Direct Deposit payroll for the month of October as verbally presented in the amount of \$42,785.70.

CARRIED

PERFORMANCE BONDS

444.2020 **DIVISION 2/DIVISION 7:**
That Council approve the Performance Bonds for the month of October for Permits 45.2014, 8.2019, 24.2020 that the bond be released upon final paperwork from Building Officials that the final inspection has been completed and file is closed.

CARRIED

BREAK FOR RECESS – 9:08AM – 9:16AM - NO NEW ATTENDEES WAITING 1 STILL IN MEETING

ACCOUNTS FOR APPROVAL

445.2020 **DIVISION 3/DIVISION 2:**
That Council approve the list of accounts presented cheque number 15136 – 15187 and the manual online payment numbers 734-MAN– 758-MAN in the amount of \$ 427,451.10.

CARRIED

FINANCIAL STATEMENT

446.2020 **DIVISION 7/DIVISION 3:**
That Council approve the presented Financial Statement Summary for month of October as presented.

CARRIED

MOVE TO ITEM ON AGENDA

447.2020 **DIVISION 2/ DIVISION 6:**
That Council move to 6 on the agenda.

CARRIED

FOREMAN WINTER GUARANTEE

448.2020 **DIVISION 3/DIVISION 1:**
That foreman Robin winter guarantee begin November 30th 2020 at 38 hours a week.

CARRIED

PRIMARY WEIGHTS ON 99 ROAD DESIGNATION

449.2020 **DIVISION 3/DIVISION 7:**
That the Administrator get information for Council to designate the 99 Road as primary weights to Route 99 Business area to highways.

CARRIED

ROAD MAINTENANCE AGREEMENT – LYNDELL TRUCKING

450.2020 **DIVISION 1/DIVISION 5:**
That a renewal Road Maintenance Agreement be drawn up for Lyndell Trucking for the road from Route 99 Business to the highway.

CARRIED

MOVE TO ITEM ON AGENDA

451.2020 **DIVISION 1/ DIVISION 7:**
That Council move to 8 on the agenda.

CARRIED

COUNCILLOR UNGER STEPPED AWAY FROM THE MEETING – 10:10AM – 10:22AM

COUNCILLOR BAYNTON DECLARED INTEREST AND STEPPED OUT OF REGULAR MEETING – 10:23AM

ROAD MAINTENANCE AGREEMENT WITH RM OF DUCK LAKE GRAVEL PIT

452.2020 **DIVISION 1/ DIVISION 3:**
That Council approve the presented Road Maintenance Agreement with the R.M of Duck Lake for hauling from the proposed gravel pit, with amending the correction of the Haul Road to be used.

CARRIED

COUNCILLOR BAYNTON RETURNED TO REGULAR MEETING – 10:36AM



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ORGANIZED HAMLET OF NEUANLAGE

453.2020 **DIVISION 7/ DIVISION 3:**
That Council approve the electronic approval of the purchase of puck board for the Hamlet in the amount of \$3,720, as recommended by the Hamlet Board.

CARRIED

454.2020 **DIVISION 7/DIVISION 2:**
That Council approve motion 56.2020 of the OH minutes

CARRIED

455.2020 **DIVISION 7/DIVISION 1:**
That Council approve motion 59.2020 of the OH minutes.

CARRIED

456.2020 **DIVISION 1/DIVISION 2:**
That Council approve motion 58.2020 of the OH minutes awarding the tender to New Way Yard Care.

CARRIED

ORGANIZED HAMLET OF BLUMENTHAL

457.2020 **DIVISION 1/ DIVISION 2:**
That Council approve the minutes from the OH of Blumenthal from November 1st, September 30th and September 17th 2020 presented by the Organized Hamlet of Blumenthal. That Council also approve the quote from SaskPower in the amount of \$ 19,741.90 for streetlights in the Hamlet.

CARRIED

CONTRACT GRADER WORK

458.2020 **DIVISION 2/DIVISION 3:**
That Council approve the extension for contract work for grader from R.N that was approved via electronically.

CARRIED

MOVE TO ITEM ON AGENDA

459.2020 **DIVISION 2/ DIVISION 6:**
That Council move to 7.1 on the agenda.

CARRIED

CONTRACTOR TO INSTALL CULVERTS

460.2020 **DIVISION 1/ DIVISION 2:**
That Council approve to find a contractor to install 2 culverts this week. Should none be found to install this week outside staff will install next week.

CARRIED

FOREMAN REPORT

461.2020 **DIVISION 6/DIVISION 7:**
That the verbal Foreman reports be filed as presented.

CARRIED

DIVISION REPORTS

462.2020 **DIVISION 2/DIVISION 6:**
That the verbal Division reports be filed as presented.

CARRIED

MOVE TO ITEM ON AGENDA

463.2020 **DIVISION 7/ DIVISION 2:**
That Council move to 5.4 on the agenda.

CARRIED

464.2020 **DIVISION 7/DIVISION 1:**
That Council move to in camera session – Per Section 12.1 of the Council Meeting Procedures Bylaw 1.2016 – to discuss HR Matters – 11:51AM

CARRIED

ALL IN ATTENDANCE

OUT OF IN CAMERA – 12:31PM

465.2020 **DIVISION 2/DIVISION 1:**
That Council resume Regular Meeting – 12:31PM.

CARRIED

1 ATTENDEE WAITING IN WAITNG ROOM – ADMINISTRATOR ENTERED ATTENDEE INTO MEETING PER BYLAW 1.2016 – 12:31PM

BREAK FOR LUNCH – 12:31PM – 1:36PM

COUNCILLOR BAYNTON RETURNED FROM LUNCH – 1:36PM

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466.2020 **DIVISION 7/DIVISION 2:**
That Council move to in camera session – Per Section 12.1 of the Council Meeting Procedures
Bylaw 1.2016 – to discuss Legal Advice – 1:37PM

CARRIED

**ADMINISTRATOR WAS ASKED TO LEAVE THE MEETING – 1:38PM
ADMINISTRATOR RETURNED TO MEETING – 2:36PM**

OUT OF IN CAMERA – 2:36PM

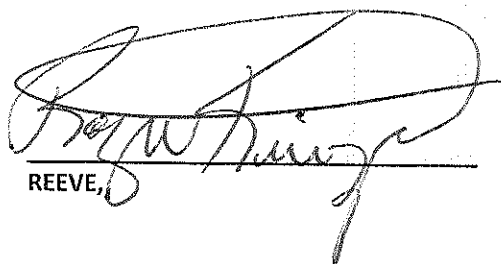
467.2020 **DIVISION 3/DIVISION 6:**
That Council resume Regular Meeting – 2:36PM.

CARRIED

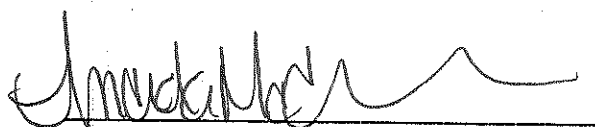
ADJORNMENT

468.2020 **DIVISION 1/DIVISION 2:**
That the Regular Council Meeting adjourn – 2:37PM.

CARRIED



REEVE,



ADMINISTRATOR, AMANDA MCCORMICK