



RM of Rosthern #403

Agenda

Council Meeting

Tuesday, October 8, 2024 @ 9:00 AM

1. CALL MEETING TO ORDER

2. APPROVAL OF AGENDA

3. APPROVAL OF MINUTES

3.1. September 10/2024 - Regular Meeting

4. PUBLIC WORKS

4.1. Foreman & Division Reports

4.2. Outside Staff Layoff

4.3. Gravel Discussion

4.4. Electricity Access Request Letter

4.5. Town of Rosthern - Highway 312 & 6th Street Intersection

5. 11:00AM - PUBLIC HEARING

5.1. Discretionary Use - NE 36-42-04-W3 - Home Based Business

6. DELEGATION

6.1. 11:15AM - Town of Rosthern Fire Chief - Bill Doran

7. CORRESPONDENCE

7.1. Bylaw Enforcement / CSO Program

7.2. Twin Rivers Minutes

7.3. APAS Meeting

7.4. Rosthern Ambulance

8. REPORTS OF ADMINISTRATION & COMMITTEE'S

8.1. Administrator Report

8.2. Council Indemnity

8.3. Financials

9. UNFINISHED BUSINESS

- 9.1. 2024 General Election Information
- 9.2. Community Pasture Request
- 9.3. Truck and Trailer Discussion

10. NEW BUSINESS

- 10.1. Subdivision - NE 08-41-03-W3
- 10.2. Bylaw 9.2024 - Zoning Amendment to re-zone NE 08-41-03-W3
 - Introduction and 1st reading only pending subdivision approval
- 10.3. Feitsma Road Name Change
- 10.4. SW 30-42-02-W3 - Parcel A Development
- 10.5. UniFirst Proposal
- 10.6. Organized Hamlet of Neuanlage

11. ADDITIONAL BUSINESS

- 11.1. Additional Invoices

12. ADJOURNMENT

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RURAL MUNICIPALITY OF ROSTHERN NO. 403: REGULAR COUNCIL MEETING OF OCTOBER 8TH 2024

The Regular Meeting of the Council of the Rural Municipality of Rosthern No. 403 was held in the R.M Council Chambers located at 1001 6th Street Rosthern, SK on Tuesday October 8th 2024 commencing at 9:00AM.

ATTENDANCE

PRESENT:

REEVE - ROGER KINZEL

COUNCILLORS: RICK POCHIPINSKI – DIVISION 1, GLENN BRAUN – DIVISION 3, LEO PERRIN – DIVISION 4, CHARLES KRIKAU – DIVISION 6, TOM MADDEN – DIVISION 7

ABSENT: LARRY FEHR – DIVISION 2, CHAD KRIKAU – DIVISION 5

ADMINISTRATOR: AMANDA MCCORMICK

VIA ZOOM MEETING ONLINE - OPEN TO PUBLIC WITH 2 IN ATTENDANCE (1 Municipal Office / 1 Gallery - G. B as registered)

IN PERSON GALLERY – 1 RESIDENT (A.R)

Reeve read the Conduct of public to gallery – 9:00AM (Section 34- Bylaw 9.2023)

AGENDA

427.2024

DIVISION 7 / DIVISION 6:

That Council approve the agenda presented with the following additions:

- Additional Invoices
- Expired Building Permit – 21.2018
- Town of Rosthern – Land Consolidation
- Tree Removal Request
- Invasive Species Booklet

CARRIED

MINUTES

428.2024

DIVISION 1 / DIVISION 4:

That the minutes from September 10th 2024 Regular Council Meeting be approved as presented.

CARRIED

MOVE TO ITEM

429.2024

DIVISION 6 / DIVISION 7:

That move to item 7 on the agenda.

CARRIED

BYLAW ENFORCEMENT

430.2024

DIVISION 7 / DIVISION 6:

That Council accept the Bylaw Enforcement reports for the month of September as presented.

CARRIED

TWIN RIVERS

431.2024

DIVISION 6 / DIVISION 1:

That Council accept the minutes from the September 12th group meeting.

CARRIED

COUNCILLOR FEHR ENTERED MEETING – 9:13AM

TWIN RIVERS

432.2024

DIVISION 6 / DIVISION 3:

That Council table the correspondence from the Rosthern Ambulance until the November meeting.

CARRIED

FILE CORRESPONDENCE

433.2024

DIVISION 3 / DIVISION 1:

That Council file correspondence.

CARRIED

MOVE TO ITEM

434.2024

DIVISION 7 / DIVISION 2:

That move to item 8.1 on the agenda.

CARRIED

ADMINISTRATOR REPORT

435.2024

DIVISION 7 / DIVISION 2:

That the verbal Administrator report be filed.

CARRIED

MOVE TO ITEM

436.2024

DIVISION 7 / DIVISION 1:

That move to item 4 on the agenda.

CARRIED

EQUIPMENT SALE

437.2024

DIVISION 3 / DIVISION 7:

That the counter offer of \$2,000 for the 14-foot stingers be sold to the Town of Hague.

CARRIED

DIVISION 6 COUNCILLOR – KRIKAU DECLARED INTEREST AND LEFT THE MEETING 9:31AM

MULCHING QUOTE

438.2024

DIVISION 4 / DIVISION 7:

That Council accept the quote from JDAR for Mulching in the amount of \$10,150.00

CARRIED

DIVISION 6 COUNCILLOR – KRIKAU RETURNED MEETING – 9:34AM

RESCIND MOTION – SCRAPER REPAIR MOTION 347.2024

439.2024

DIVISION 6 / DIVISION 7:

That Council rescind motion 347.2024 from the July 2024 minutes to fix the transmission in the scraper.

CARRIED



RURAL MUNICIPALITY OF ROSTHERN NO. 403: REGULAR COUNCIL MEETING OF OCTOBER 8TH 2024

OUTSIDE STAFF LAYOFF

440.2024

DIVISION 1 / DIVISION 7:

That the last day for the outside staff be set for October 31st 2024 weather permitted that the foreman finalize last day.

CARRIED

DIVISION & FOREMAN REPORTS

441.2024

DIVISION 7 / DIVISION 6:

That Council accept the verbal Division & Foreman reports given.

CARRIED

GRAVEL PURCHASE TENDER

442.2024

DIVISION 3 / DIVISION 2:

That Council tender for the purchase 25,000 cubic yards of Type 105 road traffic gravel, that 17,500 go to the landfill site and 7,500 go to the Carlton site. That the tender close October 31st 2024 at 4:00PM and awarded at the November 5th Regular Council Meeting. That the gravel be delivered by March 31st 2025. That the price be separated by cost of gravel and hauling.

CARRIED

HAGUE YARD SITE

443.2024

DIVISION 3 / DIVISION 7:

That Council permit Zaks to install the power they require at the Hague yard site and they be responsible for the cost of the installation and power for the time they are using it.

CARRIED

TOWN OF ROSTHERN – HIGHWAY 312 & 6TH STREET INTERSECTION

444.2024

DIVISION 1 / DIVISION 3:

That Council table the request to contribute to the traffic impact assessment as requested by the Town of Rosthern until the next meeting.

CARRIED

BREAK FOR RECESS – 10:52AM – 11:00AM

PUBLIC HEARING – DISCRETIONARY USE APPLICATION – NE 36-42-04-W3 – HOME BASED BUSINESS

445.2024

DIVISION 3 / DIVISION 2:

That Council move to Public Hearing for Discretionary Use Application – NE 36-42-04-W3 Home Based Business – 11:01AM

CARRIED

0 – verbal submission

0- written submissions

1 – in person - no comment

2- online as noted in the above attendance (no comments – administrator requested online to unmute themselves should they wish to address the issue.) – no comment

446.2024

DIVISION 3 / DIVISION 7:

That Council close public hearing and return to regular Council meeting – 11:05AM

CARRIED

DISCRETIONARY USE APPLICATION – NE 36-42-04-W3 – HOME BASED BUSINESS

447.2024

DIVISION 3 / DIVISION 4:

That Council approve Discretionary Use with the following conditions:

1. The applicant be solely responsible for all of the costs associated with the discretionary use application
2. The application be reviewed every 5 years, if sold the new owner is to be informed of the conditions applied
3. Full compliance with the RM Zoning bylaw including but not limited to:
 - a. Developable area site plan
 - b. Signage and parking requirements
 - c. Lighting
4. The Homebased Business requirements per zoning

CARRIED

DELEGATION – BILL DORAN – TOWN OF ROSTHERN FIRE CHIEF – 11:05AM-11:42AM

WILDFIRE TRUCK

448.2024

DIVISION 1 / DIVISION 7:

That Council designate the old truck to the Rosthern Fire Department for wild fires, that the Foreman get the truck fixed per quote from Penners Argo Auto Service Ltd. in the amount of \$2,880.67.

CARRIED

COUNCIL INDEMNITY

449.2024

DIVISION 3 / DIVISION 2:

That Council Indemnity be approved as presented in the amount of \$ 3,974.20.

CARRIED

DIRECT DEPOSIT PAYROLL

450.2024

DIVISION 1 / DIVISION 7:

That Council approve the Direct Deposit payroll for the month of September as verbally presented in the amount of \$ 63,618.00.

CARRIED

PERFORMANCE BONDS

451.2024

DIVISION 3 / DIVISION 4:

That Council approve the Performance Bonds to be released on permit 28.2023, that final inspections have been completed by the building official and the files have been closed.

CARRIED

DIVISION 7 COUNCILLOR – MADDEN DECLARED INTEREST AND LEFT THE MEETING – 11:47AM



RURAL MUNICIPALITY OF ROSTHERN NO. 403: REGULAR COUNCIL MEETING OF OCTOBER 8TH 2024

ACCOUNTS FOR APPROVAL

452.2024

DIVISION 2 / DIVISION 4:

That Council approve the list of accounts presented cheque number 17317 - 17359 and the manual online payment numbers 1949-MAN – 1975-MAN in the amount of \$ 266,098.52.

CARRIED

DIVISION 7 COUNCILLOR – MADDEN RETURNED TO REGULAR MEETING – 11:49AM

FINANCIAL STATEMENT

453.2024

DIVISION 3 / DIVISION 7:

That Council accept the Financial Statement Summary as presented for the month of September.

CARRIED

BANK RECONCILIATION

454.2024

DIVISION 3 / DIVISION 1:

That Council approve the bank reconciliation for the month of August 2024.

CARRIED

MOVE TO ITEM

455.2024

DIVISION 3 / DIVISION 2:

That move to item 10.3 on the agenda.

CARRIED

ROAD NAME CHANGE

456.2024

DIVISION 7 / DIVISION 2:

That Council deny the request to change the name of Range Road 3050.

CARRIED

TRUCK & TRAILER DISCUSSION

457.2024

DIVISION 3 / DIVISION 7:

That Council table the truck and trailer discussion until next meeting.

CARRIED

BREAK FOR RECESS – 12:01PM – 12:10PM

DIVISION 3 COUNCILLOR – BRAUN LEFT MEETING – 12:02PM

SUBDIVISION – NE 08-41-03-W3 – PROPOSED PARCEL A

458.2024

DIVISION 2 / DIVISION 7:

That the application to subdivide 1.96 HA (4.84 acre) parcel from NE 08-41-03-W3 for the purpose of creating a newly created Agricultural Residential parcel as per Schedule A Section 1.6.6 of the R.M of Rosthern #403 Zoning Bylaw 5.2008 be approved subject to the following:

- a) The Parcel be re-zoned to Agricultural Residential Schedule B Section 1.6.1 of the Zoning Bylaw
- b) That a service agreement be required
- c) All fees associated with the subdivision including legal fees for the service agreement be of the applicant.
- d) Municipal reserve is not required for the new parcel
- e) Service fee of \$5,000 be applied.

These fees are applied to future replacement of infrastructure either directly or indirectly related to the subdivision, engineering and planning services, recreation and other capital projects within the Municipality in accordance within The Planning and Development Act, 2007 and related Regulations

CARRIED

BYLAW 9.2024 – ZONING AMENDMENTS

459.2024

DIVISION 1 / DIVISION 4:

That Bylaw 9.2024, being a bylaw for the Rural Municipality of Rosthern No. 403 of Saskatchewan being a bylaw to amend the Zoning Bylaw 5.2008 be given its first reading.

CARRIED

SW 30-42-02-W3 PARCEL A – DEVELOPMENT REQUEST

460.2024

DIVISION 7 / DIVISION 1:

That Council approves the development request by M.D for dwelling development at SW 30-42-02-W3 with the following conditions:

1. Development occurs in the most southern portion of the parcel within the developable area, if it should be close to the tree line the engineering / hydrology report will be required.
2. That the conditions within the Subdivision Approval be followed this includes;
3. The approval from Saskatchewan Health Authority sewage disposal system for the development proposed
4. Submission of potable water source to the development
5. the other conditions listed within the subdivision approval from Heritage and Conservation Branch and Ministry of Environment. These conditions will also be listed within the Development Permit.

CARRIED

ORGANIZED HAMLET OF NEUANLAGE

461.2024

DIVISION 7 / DIVISION 1:

That Council approve motions 64.2024 & 65.2024 as presented in the OH Minutes.

CARRIED



**RURAL MUNICIPALITY OF ROSTHERN NO. 403:
REGULAR COUNCIL MEETING OF OCTOBER 8TH 2024**

ADDITIONAL INVOICE

462.2024

DIVISION 4 / DIVISION 2:

That Council approve the additional invoice:

Zaks	\$ 286.78
Triod	\$ 32.77
Warman Gazette	\$ 231.50
Valley Geomatics	\$ 1,023.75
Superpro	\$ 1,496.25
Tom Madden	\$ 13.90
Valley Sports	\$ 15.30
Wagner Inspections	\$ 2,069.37
Mark Giesbrecht	\$ 4,303.28
TOTAL	\$ 9,472.90

CARRIED

EXPIRED BUILDING PERMIT

463.2024

DIVISION 7 / DIVISION 4:

That Council revoke the bond for permit 21.2018 as the time has expired, that a new bond and minimum payment of building permit be required to validate the permit.

CARRIED

TOWN OF ROSTHERN – CONSOLIDATION OF PARCELS

464.2024

DIVISION 1 / DIVISION 4:

That Council approve the request to Consolidate Blk/Par B Plan 101688712 Extension 94 surface parcel 135897935 and Blk/Par A Plan 59PA09501 Extension 1 surface parcel 147630427.

CARRIED

TREE REMOVAL REQUEST

465.2024

DIVISION 4 / DIVISION 7:

That Council table the request to remove the trees within the ditch located at Star Valley Farms. That the foreman go and check if it needs to be mulched or can be removed by us. Should it be removed by us that Foreman complete the project.

CARRIED

ADJOURNMENT

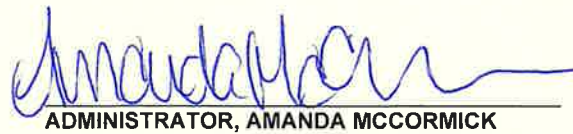
466.2024

DIVISION 1 / DIVISION 6:

That the Regular Council Meeting adjourn – 12:38PM

CARRIED


REEVE, ROGER KINZEL


ADMINISTRATOR, AMANDA MCCORMICK