



RM of Rosthern #403

Agenda

Council Meeting

Tuesday, October 6, 2020 @ 8:30 AM

1. CALL MEETING TO ORDER

- 1.1. Due to Covid 19 Pandemic this meeting is held at the RM office basement for proper social distancing, the meeting was made available to the public via Zoom online upon request as advertised on the Municipal website

2. APPROVAL OF AGENDA

3. APPROVAL OF MINUTES

- 3.1. September 8/2020 Regular Meeting

4. PUBLIC HEARING - 10:00AM

- 4.1. Discretionary Use - SE17-41-04-W3 - Homebased Business - Firewood Processing

5. CORRESPONDENCE

- 5.1. Ministry of Government Relations - Safe Restart Program Funding
- 5.2. SAMA - Certificate of Confirmation 2020
- 5.3. SARM - 2020 TLE Tax Loss Compensation Payment
- 5.4. SREDA - Council Diversity Survey

6. REPORTS OF ADMINISTRATION & COMMITTEE'S

- 6.1. In Camera - Per Section 12.1 of the Council Procedures Bylaw 1.2016 - Human Resources
- 6.2. Council Indemnity
- 6.3. Financials

7. PUBLIC WORKS

- 7.1. Acceptance of Contract work Grader Operator
- 7.2. Outside Staff Winter Layoff
- 7.3. Gravel Tender Purchase Opening
- 7.4. R&C Baynton Gravel - Response from RM Duck Lake Discretionary Use
- 7.5. Road Concern

mp

SM

8. FOREMAN & COUNCIL REPORTS

8.1. Foreman Report

8.2. Division Report

9. NEW BUSINESS

9.1. Next Regular Council Meeting Dates 2020

1. November 3rd 2020
2. December 8th 2020

9.2. Landfill

9.3. Subdivision Request - SE 07-43-03-W3

9.4. Organized Hamlet of Neuanlage

10. ADDITIONAL BUSINESS

11. ADJOURNMENT

mp

cm

**RURAL MUNICIPALITY OF ROSTHERN NO. 403:
REGULAR COUNCIL MEETING OF OCTOBER 6TH 2020**

The Regular Meeting of the Council of the Rural Municipality of Rosthern No. 403 was held in the R.M Council Basement located at 2022 6th Street Rosthern, SK on Tuesday, October 6th 2020, commencing at 8:33M.

ATTENDANCE

PRESENT:

REEVE: MARTIN PENNER

COUNCILLORS: RICK POCHIPINSKI - DIVISION 1, PETER UNGER – DIVISION 2, GLENN BRAUN – DIVISION 3, LEO PERRIN – DIVISION 4, VICTOR JANZEN – DIVISION 5, ROBERT BAYNTON – DIVISION 6, TOM MADDEN – DIVISION 7

ADMINISTRATOR: AMANDA MCCORMICK

VIA ZOOM MEETING ONLINE - OPEN TO PUBLIC WITH ATTENDANCE (3 at this time)

- 386.2020** **DIVISION 6/DIVISION 4:**
Due to Covid-19 Pandemic this meeting is held at the RM office basement for proper social distancing, the meeting is made available to the public via Zoom online audio upon request advertised on the Municipal website. **CARRIED**
- AGENDA**
- 387.2020** **DIVISION 3/DIVISION 7:**
That the following additions be made to the agenda:
Century Farms Sign
Road Access Request
2020 Municipal Elections
P.Fehr Road Maintenance Agreement Concern **CARRIED**
- 388.2020** **DIVISION 2/DIVISION 7:**
That Council approve the agenda with the additions. **CARRIED**
- MINUTES**
- 389.2020** **DIVISION 1/DIVISION 5:**
That the minutes from September 8th 2020 Regular Council Meeting be approved as presented **CARRIED**
- TLE TAX LOSS COMPENSATION SARM**
- 390.2020** **DIVISION 4/DIVISION 7:**
That Council keep the TLE rate the same for the 2021 year. **CARRIED**
- CORRESPONDENCE**
- 391.2020** **DIVISION 1/DIVISION 6:**
That the correspondence be filed. **CARRIED**
- 392.2020** **DIVISION 6/DIVISION 3:**
That Council move to in camera session – Per Section 12.1 of the Council Meeting Procedures Bylaw 1.2016 – to discuss HR Matters – 8:44AM **CARRIED**
- ADMINISTRATOR WAS ASKED TO LEAVE THE MEETING – 8:44AM**
ADMINISTRATOR RETURNED TO MEETING – 9:30AM
- OUT OF IN CAMERA – 9:43AM**
- 393.2020** **DIVISION 3/DIVISION 7:**
That Council resume Regular Meeting – 9:43AM. **CARRIED**
- BREAK FOR RECESS – 9:43AM – 9:52AM**
1 ATTENDEE IN WAITING ROOM ADMITTED TO THE MEETING – 9:52AM – REEVE WENT OVER THE CONDUCT OF PUBLIC
- COUNCIL INDEMNITY**
- 394.2020** **DIVISION 6/DIVISION 2:**
That Council Indemnity be approved as presented in the amount of \$ 4,984.61 **CARRIED**
- MOVE TO ITEM ON AGENDA**
- 395.2020** **DIVISION 7 / DIVISION 3:**
That Council move to 4.1 on the agenda. **CARRIED**

**RURAL MUNICIPALITY OF ROSTHERN NO. 403:
REGULAR COUNCIL MEETING OF OCTOBER 6TH 2020**

PUBLIC HEARING – DISCRETIONARY USE – VAN DIJK – FIREWOOD PROCESSING – 9:57AM

396.2020

DIVISION 3 / DIVISION 6:

That Council move to public hearing for discretionary use homebased business firewood processing:

0-written submissions

0-verbal submissions

4-Online zoom attendees – Reeve informed the public it was for the discretionary use only and Administrator unmuted the public for comment – no comments regarding the discretionary use

CARRIED

397.2020

DIVISION 4 / DIVISION 2:

That Council return to regular meeting – 10:02AM.

CARRIED

DISCRETIONARY USE – VAN DIJK – FIREWOOD PROCESSING

398.2020

DIVISION 7 / DIVISION 3:

That Council Approve the Discretionary Use for Van Dijk for Homebased Business for Firewood Processing with the following conditions:

1. Zoning bylaw be followed
2. Be reviewed in 5 years – or any ownership change of properties
3. The shared driveway be accepted with the presented agreement, should the owners of the property change a driveway will need to be put in or an agreement with the new owners to be submitted.

CARRIED

DIRECT DEPOSIT PAYROLL

399.2020

DIVISION 4/DIVISION 5:

That Council approve the Direct Deposit payroll for the month of September as verbally presented in the amount of \$55,278.79.

CARRIED

PERFORMANCE BONDS

400.2020

DIVISION 3/DIVISION 1:

That Council approve the Performance Bonds for the month of August for Permits 7.2019, 6.2020, 8.2020, 9.2020, 23.2020 that the bond be released upon final paperwork from Building Officials that the final inspection has been completed and file is closed.

CARRIED

401.2020

DIVISION 5/DIVISION 7:

That Council approve the Performance Bond for the month of September for Permits 5.2020, 16.2020 that the bond be released upon final paperwork from Building Officials that the final inspection has been completed and file is closed.

CARRIED

REEVE DECLARED INTEREST AS ONE OF THE NEXT PAYMENT LISTED ARE FROM HIS PLACE OF EMPLOYMENT – 10:07AM

DEPUTY REEVE POCHIPINSKI TOOK CHAIR OF MEETING – 10:07AM

ACCOUNTS FOR APPROVAL

402.2020

DIVISION 6/DIVISION 4:

That Council approve the list of accounts presented cheque number 15096 - 15135 and the manual online payment numbers 712-MAN– 733-MAN in the amount of \$ 451,247.07.

CARRIED

REEVE RETURNED TO MEETING AND RESUMED CHAIR – 10:12AM

FINANCIAL STATEMENT

403.2020

DIVISION 3/DIVISION 2:

That Council approve the presented Financial Statement Summary for month of September as presented.

CARRIED

CONTRACT GRADER WORK

404.2020

DIVISION 3/DIVISION 4:

That Council approve the contract work for grader for the month of October from R.N with a wage of \$35/hr. that this was approved via electronically.

CARRIED

OUTSIDE EMPLOYEES WINTER LAYOFF

405.2020

DIVISION 1/DIVISION 7:

That the outside employee's receive notice that layoff date be set for October 31st 2020, with Foreman Robin approved to keep employees working should weather permit.

CARRIED

GRAVEL TENDERS TO BE OPENED – 6 TENDERS SUBMITTED ALL MET THE REQUIREMENTS OF THE TENDER FORMS.

BREAK FOR RECESS – 10:42AM – 10:59AM – NO NEW ATTENDEES

**RURAL MUNICIPALITY OF ROSTHERN NO. 403:
REGULAR COUNCIL MEETING OF OCTOBER 6TH 2020**

GRAVEL PURCHASE AND DELIVERY

406.2020 **DIVISION 3/DIVISION 6:**
That council accept the tender from Summit Sand and Gravel for the purchase of 25,000 cubic yards of gravel to be delivered to the RM site located at the landfill that the amount be set for \$19/cubic yard delivered. Per the terms of payment set in the tender package.

CARRIED

MOVE TO ITEM ON AGENDA

407.2020 **DIVISION 7/ DIVISION 2:**
That Council move to 8 on the agenda.

CARRIED

CONTRACT MOWER OPERATOR

408.2020 **DIVISION 3/DIVISION 4:**
That council appoint Public Works Committee to find a contract mower operator for the rest of the season with wage of \$20.00/hr. and under.

CARRIED

FOREMAN REPORT

409.2020 **DIVISION 6/DIVISION 5:**
That the verbal Foreman reports be filed as presented.

CARRIED

DIVISION REPORTS

410.2020 **DIVISION 2/DIVISION 7:**
That the verbal Division reports be filed as presented.

CARRIED

BREAK FOR LUNCH – 12:03PM – 1:12PM – NO NEW ATTENDEES 2 REMAINING IN MEETING

MOVE TO ITEM ON AGENDA

411.2020 **DIVISION 6/ DIVISION 7:**
That Council move to 7.4 on the agenda.

CARRIED

COUNCILLOR BAYNTONN DECLARED INTEREST IN THE NEXT ITEM ON AGENDA AND LEFT THE MEETING – 1:13PM

R&C BAYNTON GRAVEL

412.2020 **DIVISION 3/DIVISION 7:**
That Council accept the response from the RM of Duck Lake regarding the Discretionary Use Application submitted with the condition that the RM sign a road maintenance agreement with Duck Lake for the Gravel pit proposed. That the road to use will be submitted for signing.

CARRIED

COUNCILLOR BAYTON RETURNED TO REGULAR MEETING – 1:23PM

ADDITION TO THE AGENDA

413.2020 **DIVISION 7/ DIVISION 1:**
That Council add – In Camera Session to discuss HR matters (section 12 of procedures bylaw) this item be added Per Section 13.7 in the Council Procedures Bylaw. This item will be added to the additional business.

CARRIED UNANIMOUSLY

**COUNCILLOR UNGER INFORMED COUNCIL WITH THE SITUATION OF THE NEXT ITEM ON THE AGENDA, ALTERNATIVES WERE PRESENTED TO THE OWNER FROM BOTH COUNCILLOR UNGER AND FOREMAN THE OWNER DID NOT WANT TO TAKE THE SOLUTIONS PRESENTED.
COUNCILLOR UNGER DECLARED INTEREST FOR THE REST OF THE CONVERSATION AND DECISION AND LEFT THE MEETING – 1:32PM – FAMILY RELATIONS**

ROAD CONCERN / INVOICE SUBMITTED BY OWNER

414.2020 **DIVISION 1/DIVISION 4:**
That Council deny the payment of the invoice submitted as solutions were presented to the owner.

CARRIED

COUNCILLOR UNGER RETURNED TO REGULAR MEETING – 1:35PM

NOVEMBER MEETING DATE

415.2020 **DIVISION 3/DIVISION 6:**
That the next meeting of Council be set for November 3rd 2020.

CARRIED

ICIP GRANT APPLICATION FOR LANDFILL DECOMMISSION

416.2020 **DIVISION 3/DIVISION 4:**
That Council have Tetra Tech prepare the information required for the ICIP grant for landfill decommission.

CARRIED

SE 07-43-03-W3 – PROPOSED PARCEL A

417.2020 **DIVISION 4/DIVISION 5:**

**RURAL MUNICIPALITY OF ROSTHERN NO. 403:
REGULAR COUNCIL MEETING OF OCTOBER 6TH 2020**

That the application of J.P to subdivide parcel A SE 07-43-03-W3 for the purpose of creating a separate title as original farmstead as per Schedule A 1.6.6 of the RM of Rosthern No. 403 Zoning Bylaw 5.2008 be approved subject to the following conditions:

- a) That the applicant enter into a service agreement for the new parcel
- b) That the applicant be responsible for all costs associated including legal fees.
- c) Municipal reserve is not required
- d) No road maintenance agreement is required.

| | | |
|--|--|----------------|
| | | CARRIED |
| ORGANIZED HAMLET OF NEUANLAGE | | |
| 418.2020 | DIVISION 2/ DIVISION 7: That Council approve motion 51.2020 of the OH minutes | |
| | | CARRIED |
| 419.2020 | DIVISION 6/DIVISION 1: That Council approve motion 52.2020 of the OH minutes. | |
| | | CARRIED |
| 420.2020 | DIVISION 7/DIVISION 2: That Council approve motion 53.2020 of the OH minutes. | |
| | | CARRIED |
| 2020 MUNICIPAL ELECTIONS | | |
| 421.2020 | DIVISION 3/DIVISION 1: That Council accept the polling places for the 2020 Municipal Election: <ul style="list-style-type: none">• Advanced Polls – held in Rosthern – November 2nd 2020 from 2:00PM – 8:00PM• Election Day – Site in Rosthern & Site in Hague | |
| | | CARRIED |
| 422.2020 | DIVISION 2/DIVISION 3: That Council set the remuneration for polling clerk's for \$20/hr. | |
| | | CARRIED |
| 423.2020 | DIVISION 3/DIVISION 7: That the RO Fahl & DRO McCormick take time in lieu or pay for the time working the Municipal Elections | |
| | | CARRIED |
| COUNCILLOR UNGER LEFT THE MEETING – 2:31PM | | |
| ROAD CONSTRUCTION SERVICE AGREEMENT | | |
| 424.2020 | DIVISION 4/DIVISION 1: That Council table the topic until next meeting. | |
| | | CARRIED |
| COUNCILLOR UNGER RETURNED TO REGULAR MEETING – 2:40PM | | |
| 425.2020 | DIVISION 7/DIVISION 3: That Council move to in camera session – Per Section 12.1 of the Council Meeting Procedures Bylaw 1.2016 – to discuss HR Matters – 2:43PM | |
| | | CARRIED |
| ALL PRESENT WAS ASKED THAT ASSISTANT FAHL ATTEND – 2:45PM OUT OF IN CAMERA – 3:21PM | | |
| 426.2020 | DIVISION 3/DIVISION 1: That Council resume Regular Meeting – 3:21PM. | |
| | | CARRIED |
| NO NEW ATTENDEES IN WAITING ROOM | | |
| SECURITY FOR THE OFFICE | | |
| 427.2020 | DIVISION 1/DIVISION 4: That Council hire security for the office during office hours. | |
| | | CARRIED |
| ADJORNMENT | | |
| 428.2020 | DIVISION 4/DIVISION 1: That the Regular Council Meeting adjourn – 3:22PM. | |
| | | CARRIED |



REEVE, MARTIN PENNER



ADMINISTRATOR, AMANDA MCCORMICK