

# RM of Rosthern #403

Agenda  
Council Meeting  
Thursday, September 8, 2022 @ 8:30 AM

1. CALL MEETING TO ORDER
2. APPROVAL OF AGENDA
3. APPROVAL OF MINUTES
  - 3.1. August 9/2022 Regular Meeting
4. CORRESPONDENCE
  - 4.1. Bylaw Enforcement
  - 4.2. Legion Saskatchewan Command
  - 4.3. South Saskatchewan Waste Reduction Council - Fall Workshop
5. REPORTS OF ADMINISTRATION & COMMITTEE'S
  - 5.1. Administrator Report
  - 5.2. Council Indemnity
  - 5.3. Financials
6. PUBLIC WORKS
  - 6.1. Temporary Closure of Roads
  - 6.2. SARM - Bridge Inspections
7. FOREMAN & COUNCIL REPORTS
  - 7.1. Foreman Report
  - 7.2. Division Report
8. UNFINISHED BUSINESS
  - 8.1. Riverview Road Development
9. NEW BUSINESS

*AK* *AM*

- 9.1. Bylaw 3.2022 - Zoning Amendments
- 9.2. Town of Hague - Draft Joint Fire Agreement
- 9.3. Twin Rivers Mutual Aid Agreement - Draft
- 9.4. Organized Hamlet of Neuanlage

**10. ADDITIONAL BUSINESS**

**11. ADJOURNMENT**

*AM*

*RP*



**RURAL MUNICIPALITY OF ROSTHERN NO. 403:  
REGULAR COUNCIL MEETING OF SEPTEMBER 8<sup>TH</sup> 2022**

The Regular Meeting of the Council of the Rural Municipality of Rosthern No. 403 was held in the R.M Council Chambers located at 2022 6<sup>th</sup> Street Rosthern, SK on Thursday, September 8<sup>th</sup> 2022 commencing at 8:35AM.

**ATTENDANCE**

**PRESENT:**

**REEVE - ROGER KINZEL**

**COUNCILLORS: RICK POCHIPINSKI – DIVISION 1, PETER UNGER – DIVISION 2, GLENN BRAUN – DIVISION 3, ROBERT BAYNTON – DIVISION 6, TOM MADDEN – DIVISION 7**

**ABSENT: LEO PERRIN – DIVISION 4, CHAD KRIKAU – DIVISION 5**

**ADMINISTRATOR: AMANDA MCCORMICK**

**VIA ZOOM MEETING ONLINE - OPEN TO PUBLIC WITH ATTENDANCE (1 Municipal Employee – 1 Gallery G.B)**

*Reeve read the Conduct of public to gallery – 8:35AM (Section 34- Bylaw 1.2016)*

**AGENDA**

- |   |   |                |
|---|---|----------------|
| <b>346.2022</b>   | <b>DIVISION 1 / DIVISION 3:</b><br>That Council add to the agenda the following items: <ul style="list-style-type: none"><li>• In Camera – Council Code of Ethics Complaint – Complaint received by Gabriel Benoit on Reeve Kinzel.</li></ul> That Council approve the agenda presented with the additions. | <b>CARRIED</b> |
| <b>MINUTES</b>  |   |                |
| <b>347.2022</b>   | <b>DIVISION 2 / DIVISION 6:</b><br>That the minutes from August 9 <sup>th</sup> 2022 Regular Council Meeting be approved as presented.  | <b>CARRIED</b> |
| <b>BYAW ENFORCEMENT</b>                                   |   |                |
| <b>348.2022</b>   | <b>DIVISION 1 / DIVISION 2:</b><br>That Council accept the bylaw reports for the month.   | <b>CARRIED</b> |
| <b>LEGION SASKATCHEWAN COMMAND</b>                        |   |                |
| <b>349.2022</b>   | <b>DIVISION 3 / DIVISION 7:</b><br>That Council advertise in the Military Service Recognition Book for 2023 the option of ¼ page full color in the amount of \$455.00.  | <b>CARRIED</b> |
| <b>SOUTH SASKATCHEWAN WASTE REDUCTION – FALL WORKSHOP</b> |   |                |
| <b>350.2022</b>   | <b>DIVISION 1 / DIVISION 3:</b><br>That Council send Reeve Kinzel and Councillor Unger to the Prince Albert fall workshop for the South Saskatchewan Waste Reduction.   | <b>CARRIED</b> |
| <b>CORRESPONDENCE</b>                                     |   |                |
| <b>351.2022</b>   | <b>DIVISION 2 / DIVISION 7:</b><br>That the Correspondence be filed.  | <b>CARRIED</b> |
| <b>NEUANLAGE SPLIT SHARE</b>                              |   |                |
| <b>352.2022</b>   | <b>DIVISION 7 / DIVISION 3:</b><br>That the split share change come to effect for the 2023 year.  | <b>CARRIED</b> |
| <b>ADMINISTRATOR REPORT</b>                               |   |                |
| <b>353.2022</b>   | <b>DIVISION 7 / DIVISION 6:</b><br>That the verbal Administrator report be filed.   | <b>CARRIED</b> |
| <b>COUNCIL INDEMNITY</b>                                  |   |                |
| <b>354.2022</b>   | <b>DIVISION 1 / DIVISION 2:</b><br>That Council Indemnity be approved as presented in the amount of \$ 2,772.80.  | <b>CARRIED</b> |
| <b>VOID CHEQUE</b>  |   |                |
| <b>355.2022</b>   | <b>DIVISION 1 / DIVISION 2:</b><br>That Council VOID cheque 16086 in the amount of \$ 891.23 should have been 2 separate cheques.   | <b>CARRIED</b> |
| <b>DIRECT DEPOSIT PAYROLL</b>                             |   |                |
| <b>356.2022</b>   | <b>DIVISION 1 / DIVISION 3:</b><br>That Council approve the Direct Deposit payroll for the month of August as verbally presented in the amount of \$ 65,363.25.   | <b>CARRIED</b> |



**RURAL MUNICIPALITY OF ROSTHERN NO. 403:  
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**PERFORMANCE BONDS**

357.2022

**DIVISION 2 / DIVISION 6:**

That Council approve the Performance Bond to be released on permits 13.2020 and 10.2022 that final inspection has been completed by the building official and the files have been closed.

**CARRIED**

**ACCOUNTS FOR APPROVAL**

358.2022

**DIVISION 1 / DIVISION 6:**

That Council approve the list of accounts presented cheque number 16120 - 16178 and the manual online payment numbers 1276-MAN- 1308-MAN in the amount of \$839,883.29.

**CARRIED**

**FINANCIAL STATEMENT**

359.2022

**DIVISION 2 / DIVISION 3:**

That Council approve the presented Financial Statement Summary for the month of August presented.

**CARRIED**

**BANK RECONCILIATION**

360.2022

**DIVISION 3 / DIVISION 1:**

That Council accept the presented Bank Reconciliation for month of July as presented.

**CARRIED**

**TEMPORARY ROAD CLOSED SIGNS**

361.2022

**DIVISION 1 / DIVISION 2:**

That Council approve to install Temporary Road Closed signs for the winter months on the roads that Public Works and Foreman agree to temporary close.

**CARRIED**

**MOVE TO ITEM**

362.2022

**DIVISION 3 / DIVISION 2:**

That Council move to item 8 on the agenda.

**CARRIED**

**RIVERVIEW ROAD DEVELOPMENT**

363.2022

**DIVISION 1 / DIVISION 2:**

That Council table the development request for Riverview Road for additional information, as it doesn't conform to the Zoning Bylaw.

**CARRIED**

**BYLAW 3.2022 – AMEND BYLAW 5.2008 KNOWN AS THE ZONING BYLAW**

364.2022

**DIVISION 3 / DIVISION 7:**

That Bylaw 3.2022, being a bylaw for the Rural Municipality of Rosthern No. 403 of Saskatchewan to Amend Bylaw 5.2008 Known as the Zoning Bylaw be given its first reading.

**CARRIED**

**TOWN OF HAGUE – JOINT FIRE AGREEMENT**

365.2022

**DIVISION 1 / DIVISION 6:**

That Council approve the draft joint fire agreement with the Town of Hague, that bylaw be prepared for the next meeting.

**CARRIED**

**TWIN RIVERS - MUTUAL AID AGREEMENT**

366.2022

**DIVISION 7 / DIVISION 2:**

That Council approve the Mutual Aid Agreement with the Twin Rivers Group as presented.

**CARRIED**

**ORGANIZED HAMLET OF NEUANLAGE**

367.2022

**DIVISION 1 / DIVISION 2:**

That Council approve motion 39.2022 of the OH Minutes.

**CARRIED**

**BREAK FOR RECESS – 9:45AM – 9:53AM – NO ADDITIONAL ATTENDEES VIA ZOOM**

**REEVE DECLARED INTEREST ON THE NEXT MATTER AND REMOVED HIMSELF FROM THE MEETING – 9:53AM**

**DEPUTY REEVE POCHIPINSKI TOOK CHAIR OF THE MEETING – 9:54AM**

368.2022

**DIVISION 7 / DIVISION 2:**

That Council move to In Camera Session – Discuss Council Code of Ethics Complaint – Received by Gabriel Benoit against Reeve Kinzel – 9:54AM

**CARRIED**

**Councillor Pochipinski, Councillor Unger, Councillor Braun, Councillor Baynton, Councillor Madden and Administrator McCormick in attendance.**



RURAL MUNICIPALITY OF ROSTHERN NO. 403:  
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OUT OF IN CAMERA – 10:28AM

369.2022 DIVISION 6 / DIVISION 7:  
That Council resume regular meeting – 10:28AM

CARRIED

CODE OF ETHICS COMPLAINT – DECISION

370.2022 DIVISION 3 / DIVISION 6:  
That Reeve Kinzel is hereby reprimanded for the use of derogatory language in relation to his communications with a ratepayer.

CARRIED

REEVE KINZEL RETURNED TO MEETING – 10:29AM

REEVE KINZEL RESUMED CHAIR OF THE MEETING – 10:29AM

DIVISION & FOREMAN REPORTS

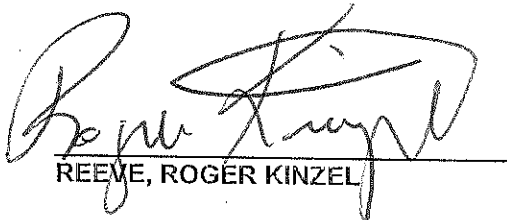
371.2022 DIVISION 7 / DIVISION 2:  
That Council accept the verbal Division and Foreman reports given.

CARRIED

ADJORNMENT

372.2022 DIVISION 1 / DIVISION 7:  
That the Regular Council Meeting adjourn – 10:51AM

CARRIED

  
\_\_\_\_\_  
REEVE, ROGER KINZEL

  
\_\_\_\_\_  
ADMINISTRATOR, AMANDA MCCORMICK