

**RURAL MUNICIPALITY OF ROSTHERN NO. 403:  
REGULAR COUNCIL MEETING OF SEPTEMBER 8<sup>TH</sup> 2020**

The Regular Meeting of the Council of the Rural Municipality of Rosthern No. 403 was held in the R.M Council Basement located at 2022 6<sup>th</sup> Street Rosthern, SK on Tuesday, September 8<sup>th</sup> 2020, commencing at 8:39AM.

**ATTENDANCE**

**PRESENT:**

**REEVE: MARTIN PENNER**

**COUNCILLORS: RICK POCHIPINSKI - DIVISION 1, PETER UNGER – DIVISION 2, GLENN BRAUN – DIVISION 3, LEO PERRIN – DIVISION 4, VICTOR JANZEN – DIVISION 5, ROBERT BAYNTON – DIVISION 6, TOM MADDEN – DIVISION 7**

**ADMINISTRATOR: AMANDA MCCORMICK**

**VIA ZOOM MEETING ONLINE - OPEN TO PUBLIC WITH ATTENDANCE (0 at this time)**

- |   |  |                     |
|---|--|---------------------|
| 350.2020  | <p><b>DIVISION 6/DIVISION 2:</b><br/>Due to Covid-19 Pandemic this meeting is held at the RM office basement for proper social distancing, the meeting is made available to the public via Zoom online audio upon request of the link advertised on the Municipal website.</p> | CARRIED             |
| <b>AGENDA</b>   |  |                     |
| 351.2020  | <p><b>DIVISION 7/DIVISION 6:</b><br/>That the following additions be made to the agenda:<br/>Fall Monitoring for Landfill Site</p>   | CARRIED             |
| 352.2020  | <p><b>DIVISION 1/DIVISION 4:</b><br/>That Council approve the agenda with the additions.</p>   | CARRIED             |
| <b>MINUTES</b>  |  |                     |
| 353.2020  | <p><b>DIVISION 4/DIVISION 5:</b><br/>That the minutes from August 11<sup>th</sup> 2020 Regular Council Meeting be approved as presented</p>  | CARRIED             |
| 354.2020  | <p><b>DIVISION 3/DIVISION 7:</b><br/>That the minutes from August 20<sup>th</sup> 2020 Special Council Meeting be approved as presented</p>  | CARRIED             |
| <b>CORRESPONDENCE</b>                                       |  |                     |
| 355.2020  | <p><b>DIVISION 1/DIVISION 2:</b><br/>That the correspondence be filed.</p>   | CARRIED             |
| 356.2020  | <p><b>DIVISION 3/DIVISION 4:</b><br/>That Council move to in camera session – Per Section 12.1 of the Council Meeting Procedures Bylaw 1.2016 – to discuss HR Matters – 8:48AM</p>   | CARRIED             |
| ADMINISTRATOR WAS ASKED TO LEAVE THE MEETING – 8:49AM       |  |                     |
| ADMINISTRATOR RETURNED TO MEETING – 9:30AM                  |  |                     |
| OUT OF IN CAMERA – 9:37AM                                   |  |                     |
| 357.2020  | <p><b>DIVISION 1/DIVISION 7:</b><br/>That Council resume Regular Meeting – 9:37AM.</p>   | CARRIED             |
| 1 ATTENDEE IN WAITING ROOM ADMITTED TO THE MEETING – 9:37AM |  |                     |
| <b>ADDITION TO THE AGENDA</b>                               |  |                     |
| 358.2020  | <p><b>DIVISION 3/ DIVISION 1:</b><br/>That Council add Council Code of Ethics Complaint – In Camera Session – Per Section 13.7 in the Council Procedures Bylaw.</p>  | CARRIED UNANIMOUSLY |
| <b>EMPLOYEE RETIREMENT</b>                                  |  |                     |
| 359.2020  | <p><b>DIVISION 1/DIVISION 7:</b><br/>That Council acknowledge the retirement of Robert Neudorf effective September 30<sup>th</sup> 2020. That Council purchase various local gift cards as a recognition gift of service in the amount of \$1,000.</p>                         | CARRIED             |
| 360.2020  | <p><b>DIVISION 3/DIVISION 7:</b><br/>That Council also purchase a memento for service from the Service Recognition Book for \$200.</p>   | CARRIED             |
| <b>ADMINISTRATOR REPORT</b>                                 |  |                     |
| 361.2020  | <p><b>DIVISION 2/DIVISION 4:</b><br/>That Council accept the verbal Administrator Report as presented.</p>   | CARRIED             |




**RURAL MUNICIPALITY OF ROSTHERN NO. 403:  
REGULAR COUNCIL MEETING OF SEPTEMBER 8<sup>TH</sup> 2020**

**EXPIRED PERMITS**

**362.2020 DIVISION 2/DIVISION 7:**  
That Council revoke the bonds on permits 21.2018 & 22.2018, time has expired on the permit.  
That new Performance Bond be paid for valid permit and minimum charge fee.

**CARRIED**

**BREAK FOR RECESS – 9:54AM – 10:03AM – NO PARTICIPANTS IN THE WAITING ROOM**

**COUNCIL INDEMNITY**

**363.2020 DIVISION 4/DIVISION 6:**  
That Council Indemnity be approved as presented in the amount of \$ 5,614.60

**CARRIED**

**DIRECT DEPOSIT PAYROLL**

**364.2020 DIVISION 3/DIVISION 4:**  
That Council approve the Direct Deposit payroll for the month of August as verbally presented in the amount of \$54,280.98.

**CARRIED**

**ACCOUNTS FOR APPROVAL**

**365.2020 DIVISION 1/DIVISION 2:**  
That Council approve the list of accounts presented cheque number 15042 - 15095 and the manual online payment numbers 711-MAN- 732-MAN in the amount of \$ 627,771.67.

**CARRIED**

**FINANCIAL STATEMENT**

**366.2020 DIVISION 2/DIVISION 3:**  
That Council approve the presented Financial Statement Summary for month of August as presented.

**CARRIED**

**DURING THE DIVISION REPORTS COUNCILLOR UNGER DECLARED INTEREST AND LEFT THE MEETING – PLACE OF EMPLOYMENT – 10:45AM**

**COUNCILLOR UNGER RETURNED TO THE MEETING – 10:58AM**

**DIVISION REPORTS**

**367.2020 DIVISION 4/DIVISION 2:**  
That the verbal Division reports be filed as presented.

**CARRIED**

**99 ROAD REPAIR**

**368.2020 DIVISION 2/DIVISION 4:**  
That Council approve the purchase of clay from Lyndell Trucking in the amount of \$8.00/yard loaded and hauled to the job site.

**CARRIED**

**369.2020 DIVISION 2/DIVISION 4:**  
That Council put down 300 yards to the mile for all 5 miles along the 99 road repair, that it be placed as the road is completed. That the gravel come directly from the Big Boy pit from Lonesome Prairie.

**CARRIED**

**GRAVEL TENDERING**

**370.2020 DIVISION 7/DIVISION 1:**  
That Council tender for 25,000 yards of gravel. That the tender be requested in yards not tones and awarded at the next Council Meeting of October 6<sup>th</sup> 2020. The tender request type 106 gravel to be hauled and piled at the landfill site. That the haul be completed by February 28<sup>th</sup> 2021. The tender close October 2<sup>nd</sup> 2020 at 4:00PM.

**CARRIED**

**BREAK FOR LUNCH – 11:56AM – 1:03PM – NO ATTENDEES IN THE WAITING ROOM**

**REEVE PENNER DECLARED INTEREST AND LEFT THE MEETING APPOINTING DEPUTY REEVE AS CHAIR – 1:03PM**

**DEPUTY REEVE POCHIPINSKI TOOK CHAIR OF MEETING – 1:03PM**

**STAR VALLEY DISCRETIONARY USE – ILO**

**371.2020 DIVISION 3/DIVISION 7:**  
That Council approve the Discretionary Use application from Star Valley for an expansion of the Intensive Livestock Operation located at SE 14-40-04-W3 for 499 animal units with the following conditions:

1. That the operation follow all requirements per the RM Zoning and Community Plan bylaws.
2. That the operation try to use the south road as much as possible to avoid traffic at the Organized Hamlet of Neuanlage.



**RURAL MUNICIPALITY OF ROSTHERN NO. 403:  
REGULAR COUNCIL MEETING OF SEPTEMBER 8<sup>TH</sup> 2020**

3. That the operation not go through the Organized Hamlet of Neuanlage that they use the access to the Highway at the South end of the Hamlet.
4. That dust control be placed yearly on the grid road from the Operation north where the black top meets the Hamlet at Pembroke Road.
5. That the designated lands to receive manure shown in the map follow the zoning for distances for the Organized Hamlet population.
6. That an agreement be drawn up for these conditions by legal.

**CARRIED**

**REEVE RETURNED TO MEETING AND RESUMED CHAIR – 1:24PM**

**C. ENS EASEMENT REQUEST**

**372.2020 DIVISION 3/DIVISION 7:**  
That Council approve the easement request along RM of Rosthern right of way South of Sections 15, 16, 17 – 40-03-W3. With the conditions that the applicant have the road surveyed, that the top of the line be a minimum of 6 feet underground for future road development. That the line be as close to the edge of the right of way / property as possible. That all fees for this be the responsibility of the applicant. That written confirmation of these condition including the survey of the right of way be sent to the Municipal Office for permanent file.

**CARRIED**

**ORGANIZED HAMLET OF NEUANLAGE**

**373.2020 DIVISION 7/ DIVISION 3:**  
That Council acknowledge the Hamlets motions to make changes to the Zoning regarding Chickens and Sea Cans. That the Administrator will work with the planners to make these changes and all fees be the responsibility of the Hamlet.

**CARRIED**

**374.2020 DIVISION 3/DIVISION 2:**  
That Council approve motion 44.2020 of the OH minutes.

**CARRIED**

**375.2020 DIVISION 7/DIVISION 6:**  
That the RM form a bylaw for the Hamlet of limit of 8 Ton on all roads within the Hamlet.

**CARRIED**

**376.2020 DIVISION 7/DIVISION 1:**  
That Council approve motion 46.2020 of the OH minutes.

**CARRIED**

**ORGANIZED HAMLET OF NEUANLAGE EASEMENT**

**377.2020 DIVISION 7/DIVISION 2:**  
That Council approve the electronic correspondence regarding an easement on properties within the new cul de sac lots 22 & 23 in the Hamlet due to drainage. That this will be surveyed and drawn up and registered by legal.

**CARRIED**

**NEW OFFICE HOURS TABLED**

**378.2020 DIVISION 3/DIVISION 1:**  
That Council table the proposed change to office hours.

**CARRIED**

**EMPLOYEE / COUNCIL I PAD POLICY UPDATE**

**379.2020 DIVISION 1/DIVISION 2:**  
That Council accept and approve the presented IPAD policy update.

**CARRIED**

**TAX ENFORCEMENT – PMB FILE 19-490**

**380.2020 DIVISION 3/DIVISION 7:**  
That Council discharge the lien on this property as the property has now become current. That notice will be given to the PMB regarding.

**CARRIED**

**FALL MONITORING AT THE LANDFILL**

**381.2020 DIVISION 2/DIVISION 7:**  
That Council assign the fall monitoring for 2020 to Tetra Tech and approve the presented estimate received in the amount of \$ 9,982.79 taxes in.

**CARRIED**

**BREAK FOR RECESS – 2:48PM – 2:56PM – NO ATTENDEES IN THE WAITING ROOM**

**382.2020 DIVISION 3/DIVISION 6:**  
That Council move to in camera session – Per Council Code of Ethics Bylaw 1.2017 – to discuss complaint received – 2:56PM – Councillor Madden asked to leave in Camera – 2:56PM

**CARRIED**

**OUT OF IN CAMERA – 3:42PM**

**383.2020 DIVISION 4/DIVISION 6:**  
That Council resume Regular Meeting – 3:43PM

**CARRIED**




**RURAL MUNICIPALITY OF ROSTHERN NO. 403:  
REGULAR COUNCIL MEETING OF SEPTEMBER 8<sup>TH</sup> 2020**

**CODE OF ETHICS COMPLAINT**

**384.2020**

**DIVISION 1/ DIVISION 4:**

That Council request Councillor Madden to issue a written apology to A.R per Council Code of Ethics Bylaw 1.2017.

**CARRIED**

**ADJORNMENT**

**385.2020**

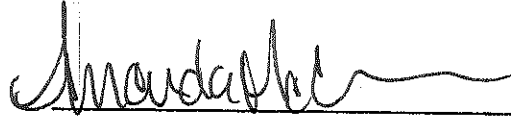
**DIVISION 1/DIVISION 2:**

That the Regular Council Meeting adjourn – 3:44PM.

**CARRIED**



REEVE, MARTIN PENNER



ADMINISTRATOR, AMANDA MCCORMICK