



RM of Rosthern #403

Agenda

Council Meeting

Tuesday, September 12, 2023 @ 9:00 AM

1. CALL MEETING TO ORDER

2. APPROVAL OF AGENDA

3. APPROVAL OF MINUTES

- 3.1. August 8/2023 Regular Meeting

4. DELEGATIONS

- 4.1. 9:30 Summit Sand and Gravel
4.2. 10:15AM - Valley Trails
4.3. 10:30AM - Tim Frattinger

5. PUBLIC HEARING 10:00AM

- 5.1. Bylaw 15.2023 - Amendment for re-zone
5.2. Bylaw 15.2023 - Amendment for re-zone
2nd and 3rd readings – pending public hearing

6. CORRESPONDENCE

- 6.1. Bylaw Enforcement
6.2. SARM
 - Treaty Land Entitlement Account6.3. Water Security Agency
 - Flood Damage Reduction Program (FDRP)

7. REPORTS OF ADMINISTRATION & COMMITTEE'S

- 7.1. Administrator Report
7.2. Council Indemnity
7.3. Financials

8. PUBLIC WORKS

- 8.1. Bridge Inspections
8.2. Road Concern

- 8.3. Road Name Request
- 8.4. Hague Fire Department - RM Fire Truck Inspection & Quotation

9. FOREMAN & COUNCIL REPORTS

- 9.1. Future Capital Equipment & Gravel Purchase 2024
- 9.2. Mulching Estimates
- 9.3. Crop Loss Damage

10. UNFINISHED BUSINESS

- 10.1. Bylaw 14.2023 - Traffic Signs Bylaw
- 10.2. Subdivision - Lot 1 Block 6 Plan 101961761 Neuanlage

11. NEW BUSINESS

- 11.1. Landfill Discussion
- 11.2. Dog Complaint
- 11.3. Bylaw 16.2023 - Proposed OCP Amendments
- 11.4. Organized Hamlet of Neuanlage

12. ADDITIONAL BUSINESS

13. ADJOURNMENT





**RURAL MUNICIPALITY OF ROSTHERN NO. 403:
REGULAR COUNCIL MEETING OF SEPTEMBER 12TH 2023**

The Regular Meeting of the Council of the Rural Municipality of Rosthern No. 403 was held in the R.M Council Chambers located at 2022 6th Street Rosthern, SK on Tuesday September 12th 2023 commencing at 9:00AM.

ATTENDANCE

PRESENT:

REEVE - ROGER KINZEL

COUNCILLORS: RICK POCHIPINSKI – DIVISION 1, GLENN BRAUN – DIVISION 3, LEO PERRIN – DIVISION 4, CHARLES KRIKAU – DIVISION 6, TOM MADDEN – DIVISION 7

ABSENT AT TIME OF ORDER: LARRY FEHR – DIVISION 2, CHAD KRIKAU – DIVISION 5

ADMINISTRATOR: AMANDA MCCORMICK

VIA ZOOM MEETING ONLINE - OPEN TO PUBLIC WITH 1 IN ATTENDANCE (1 Municipal Employee K.F)

IN PERSON GALLERY – 1 RESIDENT (A.R)

Reeve read the Conduct of public to gallery – 9:00AM (Section 34- Bylaw 1.2016)

AGENDA

406.2023

DIVISION 3 / DIVISION 4:

That Council approve the agenda presented with the following additions:

- Additional Invoices
- 2 cheques to be VOID
- Sale of the Current Office Building
- Clay
- In Camera Session – Section 12 of Council Procedures Bylaw – HR Matters

CARRIED

MINUTES

407.2023

DIVISION 1 / DIVISION 4:

That the minutes from August 8th 2023 Regular Council Meeting be approved as presented.

CARRIED

MOVE TO ITEM

408.2023

DIVISION 1 / DIVISION 3:

Move to item 6 on the agenda.

CARRIED

BYLAW ENFORCEMENT

409.2023

DIVISION 1 / DIVISION 7:

That Council accept the bylaw reports for the month.

CARRIED

TREATY LAND ENTITLEMENT - SARM

410.2023

DIVISION 1 / DIVISION 7:

That Council accept the financial summary from SARM for the Treaty Land Entitlement account and keep it the same.

CARRIED

CORRESPONDENCE

411.2023

DIVISION 3 / DIVISION 6:

That the Correspondence be filed.

CARRIED

SARM MID-TERM CONVENTION NOVEMBER 2023

412.2023

DIVISION 1 / DIVISION 7:

That Council approve Administrator McCormick and any other Councillor that wishes to attend, that notice be given to be registered by end of the month.

CARRIED

NEW OFFICE SALE

413.2023

DIVISION 4 / DIVISION 3:

That Council request Administration to provide more information for the sale of the office, pricing on what it would cost for realtor vs lawyer to sell privately, get estimated amount what the property and building would be valued at, that the information be provided at the next meeting.

CARRIED

COUNCILLOR FEHR ENTERED MEETING – 9:13AM

ADMINISTRATOR REPORT

414.2023

DIVISION 4 / DIVISION 7:

That the verbal Administrator report be filed.

CARRIED

COUNCIL INDEMNITY

415.2023

DIVISION 1 / DIVISION 2:

That Council Indemnity be approved as presented in the amount of \$ 2,925.80.

CARRIED



**RURAL MUNICIPALITY OF ROSTHERN NO. 403:
REGULAR COUNCIL MEETING OF SEPTEMBER 12TH 2023**

DIRECT DEPOSIT PAYROLL

416.2023

DIVISION 1 / DIVISION 7:

That Council approve the Direct Deposit payroll for the month of August as verbally presented in the amount of \$ 71,594.16.

CARRIED

PERFORMANCE BONDS

417.2023

DIVISION 3 / DIVISION 2:

That Council approve the Performance Bond to be released on permits 15.2021, 10.2023, 15.2023 and 16.2023 that final inspection has been completed by the building official and the files have been closed.

CARRIED

ACCOUNTS FOR APPROVAL

418.2023

DIVISION 1 / DIVISION 3:

That Council approve the list of accounts presented cheque number 16695 - 16756 and the manual online payment numbers 1597-MAN - 1622-MAN in the amount of \$1,217,692.47.

CARRIED

FINANCIAL STATEMENT

419.2023

DIVISION 2 / DIVISION 7:

That Council accept the Financial Statement Summary as presented for the month of August.

CARRIED

BANK RECONCILIATION

420.2023

DIVISION 1 / DIVISION 7:

That Council approve the bank reconciliation for the month of July 2023.

CARRIED

DELEGATION – SUMMIT SAND AND GRAVEL – 9:30AM – 9:55AM

REEVE STEPPED AWAY – 10:03AM – 10:04AM

PUBLIC HEARING – ZONING BYLAW AMENDMENTS – BYLAW 15.2023

421.2023

DIVISION 1 / DIVISION 4:

That Council move to Public Hearing for Bylaw 15.2023 Zoning Amendments – 10:04AM.

CARRIED

- 0 – verbal submission 0- written submissions
- 1 – in person - no comment
- 1- online as noted in the above attendance (no comments – administrator requested online to unmute themselves should they wish to address the issue.)

Rescinded

422.2023

DIVISION 1 / DIVISION 6:

That Council close public hearing and return to regular Council meeting – 10:07AM

CARRIED

BYLAW 15.2023 – ZONING AMENDMENTS

423.2023

DIVISION 1 / DIVISION 2:

That Bylaw 15.2023, being a bylaw for the Rural Municipality of Rosthern No. 403 of Saskatchewan being a bylaw to amend the Zoning Bylaw 5.2008 be given its second reading.

CARRIED

Rescinded

424.2023

DIVISION 3 / DIVISION 7:

That Bylaw 15.2023 go to third reading this day.

CARRIED UNANIMOUSLY

425.2023

DIVISION 2 / DIVISION 7:

That Bylaw 15.2023 being a bylaw for the Rural Municipality of Rosthern No. 403 of Saskatchewan to amend the zoning bylaw be given its third and final reading and be adopted this day.

CARRIED

DELEGATION – VALLEY TRAILS – 10:09AM – 10:25AM

VALLEY TRAILS WILDLIFE FEDERATION

426.2023

DIVISION 3 / DIVISION 1:

That Council provide Valley Trails Wildlife Federation outlining the noise bylaw they need to comply with for operations within the RM.

CARRIED

BREAK FOR RECESS – 10:27AM – 10:34AM

DELEGATION TIM & DEBBIE FRATTINGER – 10:34AM – 11:00AM

MOVE TO ITEM

427.2023

DIVISION 1 / DIVISION 2:

Move to item 9 on the agenda.

CARRIED

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**RURAL MUNICIPALITY OF ROSTHERN NO. 403:
REGULAR COUNCIL MEETING OF SEPTEMBER 12TH 2023**

IN CAMERA SESSION

428.2023 **DIVISION 1 / DIVISION 2:**
That Council move to In Camera Session – Per Section 12 of Council Procedures Bylaw
1.2016 –HR Matters – 11:18AM

CARRIED

**ALL IN ATTENDANCE INCLUDING FOREMAN– 11:18AM
OUT OF IN CAMERA – 11:40AM**

429.2023 **DIVISION 1 / DIVISION 4:**
That Council resume regular meeting – 11:40AM

CARRIED

DIVISION 2 ELECTRONIC APPROVAL

430.2023 **DIVISION 2 / DIVISION 7:**
That Council approve the electronic correspondence circulated for gravel in division 2
being Blumenheim Road total 400 yards.

CARRIED

ADDITIONAL GRAVEL

431.2023 **DIVISION 7 / DIVISION 4:**
That Council approve additional gravel on the Chortitz Road to be purchased from
Lyndell Trucking.

CARRIED

432.2023 **DIVISION 3 / DIVISION 4:**
That Council approve additional gravel on Adamiwka Grid to be purchased from Lyndell
Trucking.

CARRIED

433.2023 **DIVISION 4 / DIVISION 3:**
That Council approve additional gravel on Seager Wheeler Grid to be purchased from
Lyndell Trucking.

CARRIED

DIVISION & FOREMAN REPORTS

434.2023 **DIVISION 3 / DIVISION 7:**
That Council accept the verbal Division and Foreman reports given.

CARRIED

MULCHING QUOTE

435.2023 **DIVISION 4 / DIVISION 1:**
That Council approve the quote from JDAR Contracting for mulching in the amount of
\$11,077.50

CARRIED

COUNCILLOR POCHIPINSKI LEFT THE MEETING – 12:10PM

EAVESTROUGH INSTALLATION COLD STORAGE

436.2023 **DIVISION 4 / DIVISION 7:**
That Council accept the quote from Doering 360 Exteriors 1 for eavestrough installation
at the cold storage in the amount of \$ 2531.20.

CARRIED

2024 CAPITAL EQUIPMENT ORDER

437.2023 **DIVISION 3 / DIVISION 7:**
That Council order Komatsu Grader GD655-6 from SMS for 2024 capital purchase per
the 5 year plan. The grader to be delivered and paid for in early 2024.

CARRIED

COUNCILLOR BRAUN LEFT MEETING – 12:30PM

GENERATOR – COLD STORAGE

438.2023 **DIVISION 4 / DIVISION 6:**
That Council approve option 2 Generlink for the cold storage in the amount of \$2,200.

CARRIED

BRIDGE INSPECTIONS

439.2023 **DIVISION 7 / DIVISION 4:**
That Council table the bridge inspection reports till the October meeting.

CARRIED

ROAD NAME REQUEST

440.2023 **DIVISION 2 / DIVISION 6:**
That Council approve the request from Bruce and Norma Mae, Rick and Diane Fehr to
name the road East of Section South East 14-42-04-W3 to "Fehr Road".

CARRIED

HAGUE FIRE TRUCK INSPECTION REPORT AND QUOTE

441.2023 **DIVISION 4 / DIVISION 2:**
That Council table the inspection report and quote for repairs to the Hague Fire truck to
the October meeting.

CARRIED



**RURAL MUNICIPALITY OF ROSTHERN NO. 403:
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GRAVEL PURCHASE TENDER

442.2023 DIVISION 4 / DIVISION 2:
That Council re-tender for gravel purchase. That a tender be placed for purchase of 25,000 cubic yards of type 105 gravel. Half be delivered to Landfill site and half be delivered to Carlton. That the tender close November 28th 2023 @ 4:00PM open after to be evaluated for awarding at the December Regular Meeting.

CARRIED

BYLAW 14.2023 – TRAFFIC SIGNS BYLAW

443.2023 DIVISION 2 / DIVISION 6:
That Bylaw 14.2023, being a bylaw for the Rural Municipality of Rosthern No. 403 of Saskatchewan Concerning the Erection of Highway Traffic Signs within the RM be given its first reading.

CARRIED

444.2023 DIVISION 4 / DIVISION 7:
That Bylaw 14.2023 be given second reading.

CARRIED

445.2023 DIVISION 7 / DIVISION 6:
That Bylaw 14.2023 go to third reading this day.

CARRIED UNANIMOUSLY

446.2023 DIVISION 4 / DIVISION 2:
That Bylaw 14.2023 being a bylaw for the Rural Municipality of Rosthern No. 403 of Saskatchewan Concerning the Erection of Highway Traffic Signs within the RM be given its third and final reading and be adopted this day.

CARRIED

SUBDIVISION – LOT 1 BLOCK 6 PLAN 101961761 NW24-40-04-W3 – PROPOSED LOT 1A & 1B

447.2023 DIVISION 7 / DIVISION 2:
That Council deny the application to subdivide as presented as the lot created at the time of the original subdivision was made this size due to potential flooding / ponding. Although the risk of flooding / ponding has been reduced on the lot through the years ground water levels still pose a buoyancy force risk to septic tanks required within the Hamlet. Current dimensions of the lot allow for a dwelling and septic tank to be located outside of potentially hazardous areas within the developable area according to the zoning bylaw. By subdividing the lot, the ability for septic tanks to be located outside of the flood prone areas would be greatly reduced and may not meet standards. That this lot has originally already been built up for development as it currently is and should it be built up more this could potentially impact the AG parcel adjacent.

CARRIED

LANDFILL DISCUSSION

448.2023 DIVISION 2 / DIVISION 4:
That Council table the Landfill discussion to the next meeting.

CARRIED

RURAL ANIMAL CONTROL

449.2023 DIVISION 2 / DIVISION 4:
That Council investigates rural animal control given the concern that was raised. That a letter be sent to the owner regarding the complaint to contain their animals to their property. Information be presented to Council at its October meeting.

CARRIED

BYLAW 16.2023 – BYLAW TO AMEND THE OFFICIAL COMMUNITY PLAN

450.2023 DIVISION 4 / DIVISION 7:
That Bylaw 16.2023, being a bylaw for the Rural Municipality of Rosthern No. 403 of Saskatchewan to Amend Bylaw 4.2008 Known as the Official Community Plan be given its first reading.

CARRIED

ORGANIZED HAMLET OF NEUANLAGE

451.2023 DIVISION 2 / DIVISION 4:
That Council approve motion 41.2023 in the OH minutes.

CARRIED

452.2023 DIVISION 7 / DIVISION 2:
That Council confirm the split cost of the Praxis contract being the same percentage of tax allocation of 42% (RM share), 58% (Hamlet share).

CARRIED

ADDITIONAL INVOICES

453.2023 DIVISION 4 / DIVISION 6:
That Council pay the additional invoices verbally presented being:

- Finning Cat \$ 760.68
- Tom Madden \$ 46.35

For a total of \$807.03

CARRIED



**RURAL MUNICIPALITY OF ROSTHERN NO. 403:
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VOID CHEQUES

454.2023

DIVISION 7 / DIVISION 4:

That Council void cheque 16750 in the amount of \$227.20 as it was a double payment and void cheque 16743 in the amount of \$356,681.70 as it was made to the wrong vendor.

CARRIED

POTENTIAL CLAY

455.2023

DIVISION 2 / DIVISION 7:

That that Council notify the owner of property within division 4 the request to dig a dugout for the owner in exchange the clay be given to the RM and be able to store on site for as time needed. That test holes be dug and the clay be tested prior, this takes place after harvest.

CARRIED


ADJOURNMENT

456.2023

DIVISION 7 / DIVISION 4:

That the Regular Council Meeting adjourn – 1:25PM

CARRIED



REEVE, ROGER KINZEL



ADMINISTRATOR, AMANDA MCCORMICK